

Wolfeboro Board of Selectmen
Public Meeting Minutes-Unapproved
COVID-19 Meeting- GoToMeeting
February 3, 2021

Board Members present: Chairman Brad Harriman, Paul O'Brien, Dave Senecal, Dave Bowers, and Linda Murray

Staff present: Town Manager Jim Pineo, Finance Director Kathryn Carpentier, Director of Parks and Rec Christine Collins, Executive Assistant Amy Capone Muccio and Recording Secretary Christine Doherty

Chairman Harriman opened the GoToMeeting at 6:30 PM.

Chairman Harriman read the following Preamble into the record:

MEETING PREAMBLE DURING COVID-19 EMERGENCY

Good Evening, as Chairman of the Wolfeboro Board of Selectmen, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote. Let's start the meeting by taking a Roll Call attendance. When each member states their name please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The Board Members gave a Roll call vote, Paul O'Brien – present and alone in his house, Dave Senecal - present and alone in a room in his house, Linda Murray– present and alone in a room in her house, Brad Harriman – present and alone in a room in his house and Dave Bowers – present and alone in a room in his house.

Non-Public Session RSA 91-A:3, II a

Mr. Pineo stated a non-public session is not needed.

1. Consideration of Minutes

i. January 6, 2021

Ms. Murray: Page 3, last paragraph: starting with Ms. Murray: Ms. Murray stated she could not support the MOU as written. The Board of Selectmen cannot bind another Board of Selectmen. I could support some wording such as Board of Selectmen agrees to present to the voters a warrant article for around \$900,000 to see if the proposal receives a positive vote. The Board should have the Town Attorney review the MOU.

A copy of the MOU and the warrant articles discussed attached to the minutes.

It was moved by Paul O'Brien and seconded by Linda Murray to accept the the minutes of January 6, 2021 as amended. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O'Brien – yes. Being none opposed, the motion passed.

ii. January 13, 2021

Ms. Murray: Attach the warrant articles discussed, photos and list of people to dedicate for the annual report should be attached to the minutes.

It was moved by Linda Murray and seconded by Paul O'Brien to accept the the minutes of January 13, 2021 to include the attachments. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O'Brien – yes. Being none opposed, the motion passed.

iii. January 15, 2021

Ms. Murray: Attach the warrant articles discussed to the minutes

It was moved by Dave Bowers and seconded by Paul O'Brien to accept the the minutes of January 15, 2021 to include the attachments. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O'Brien – yes. Being none opposed, the motion passed.

2. Public Hearings

Unanticipated Funds

- i.** The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, February 3, 2021 at 6:30 PM virtually for the acceptance of unanticipated funds in excess of \$10,000 in accordance with RSA 31:95-b III (a) relative to the Wolfeboro Milfoil Committee to receive a 2021 Exotic Aquatic Plant Control grant from the New Hampshire Department of Environmental Services (NHDES) for expenses incurred in the prevention of exotic species/aquatic plant control in the amount of \$11,178.00.

Ms. Murray: The Milfoil Committee applies for this each year. This year the grant is for herbicide for 1.5 acres on Frog Pond off of Back Bay. Also, money for hand pulling in Back Bay, Lake Wentworth and Crescent Lake. Projects are based on milfoil management.

Harriman Opens Public Hearing

Nothing – Public Hearing closed

It was moved by Linda Murray and seconded by Dave Bowers to allow the Town Manager, Jim Pineo to sign and accept the unanticipated funds in excess of \$10,000 in accordance with RSA 31:95-b III (a) relative to the Wolfeboro Milfoil Committee to receive a 2021 Exotic Aquatic Plant Control grant from the New Hampshire Department of Environmental Services (NHDES) for expenses incurred in the prevention of exotic species/aquatic plant control in the amount of \$ 11,178.00. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.

Donation under \$10,000

- ii. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, February 3, 2021 at 6:30 PM virtually, for the acceptance of unanticipated funds for an amount that is less than \$10,000 in accordance with RSA 31:95-b, relative to a donation from the Friends of Abenaki to cover the cost of moving the compressor into the building at a cost of \$7,500.00.

Ms. Collins: Donation from Friends of Abenaki. The compressor will not be active yet but out of inclement weather.

Harriman Opens Public Hearing

Nothing – Public Hearing closed

Ms. Murray: We should thank the Friends of Abenaki as they have been generous to the town.

It was moved Dave Senecal and seconded by Linda Murray to accept unanticipated funds for an amount that is less than \$10,000 in accordance with RSA 31:95-b, relative to a donation from the Friends of Abenaki to cover the cost of moving the compressor into the building at a cost of \$7,500.00. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.

Temporary Event Permit(s)

- i. The Wolfeboro Board of Selectmen to consider a Temporary Event permit for the Wolfeboro Historical Society to hold Antique/Crafts Fair on June 26, 2021 (Rain date 6/27) from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-6

Pat Hodder, Wolfeboro Historical Society: Open to people in the town and the map shows the distance between tables. Last year we did this at the end of the summer. This year we want to start the summer off with it.

Harriman Opens Public Hearing

Nothing – Public Hearing closed

Mr. Harriman: On our permit staff review form, the tents must be flame resistant and any COVID-19 protocols in place will need to be followed.

It was moved by Dave Senecal and seconded by Dave Bowers to accept the Temporary Event permit for the Wolfeboro Historical Society to hold Antique/Crafts Fair on June 26, 2021 (Rain date 6/27) from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-6. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.

- ii. The Wolfeboro Board of Selectmen to consider a Temporary Event permit for the Wolfeboro Historical Society to hold Antique/Crafts Fairs on July 8, 2021 and July 22, 2021 (Rain dates 7/15 7/29) from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-9.

Ms. Hodder: Same as last year with COVID-19 protocols in place.

Harriman Opens Public Hearing

Nothing – Public Hearing closed

Mr. Harriman: On our permit staff review form, the tents must be flame resistant and any COVID-19 protocols in place will need to be followed.

It was moved by Linda Murray and seconded by Paul O’Brien to accept the Temporary Event permit for the Wolfeboro Historical Society to hold Antique/Crafts Fairs on July 8, 2021 and July 22, 2021 (Rain dates 7/15 & 7/29) from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-9. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.

- iii. The Wolfeboro Board of Selectmen to consider a Temporary Event permit for the Wolfeboro Historical Society to hold Antique/Crafts Fair on August 12, 2021 & August 26, 2021 (Rain date August 19, 2021 & Sept. 2, 2021) from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-10.

Ms. Hodder: Same event as will be in July.

Harriman Opens Public Hearing

Nothing – Public Hearing closed

Mr. Harriman: On our permit staff review form, the tents must be flame resistant and any COVID-19 protocols in place will need to be followed.

It was moved by Dave Senecal and seconded by Linda Murray to accept the Temporary Event permit for the Wolfeboro Historical Society to hold Antique/Crafts Fair on August 12, 2021 & August 26, 2021 (Rain date August 19, 2021 & Sept. 2, 2021) from 11:00 AM to

4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-10. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.

- iv. The Wolfeboro Board of Selectmen to consider a Temporary Event permit for the Wolfeboro Historical Society to hold the Historical Tea Event on August 15, 2021 from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-11.

Ms. Hodder: We have this inside the barn with several historical enactors. Public can come in and speak with the actors and have tea and pastries. This was very popular in the past.

Harriman Opens Public Hearing

Nothing – Public Hearing closed

Mr. Harriman: On our permit staff review form, the tents must be flame resistant and any COVID-19 protocols in place will need to be followed.

It was moved by Linda Murray and seconded by Dave Senecal to accept the Temporary Event permit for the Wolfeboro Historical Society to hold the Historical Tea Event on August 15, 2021 from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-11. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.

- v. The Wolfeboro Board of Selectmen to consider a Temporary Event permit for the Wolfeboro Historical Society to hold a Lecture Series on June 7, July 12, and August 2, 2021 from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-12.

Ms. Hodder: Make a change on the time. Start at 7:00 PM end at 8:30 PM. Many people in the area are very knowledgeable that we have used in the past.

Harriman Opens Public Hearing

Nothing – Public Hearing closed

Mr. Harriman: On our permit staff review form, the tents must be flame resistant and any COVID-19 protocols in place will need to be followed.

It was moved by Linda Murray and seconded by Paul O’Brien to accept the Temporary Event permit for the Wolfeboro Historical Society to hold a Lecture Series on June 7, July 12, and August 2, 2021 from 7:00 PM to 8:30 PM at the Clark Museum, 233 South Main Street. Permit #2021-12. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.

- vi. The Wolfeboro Board of Selectmen to consider a Temporary Event permit for the Wolfeboro Historical Society to hold a Floral Workshop on June 12, 2021 from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-13.

Ms. Hodder: This is an event we had 2 summers ago which we had a waiting list for. It was very successful.

Harriman Opens Public Hearing

Nothing – Public Hearing closed

Mr. Harriman: On our permit staff review form, the tents must be flame resistant and any COVID-19 protocols in place will need to be followed.

It was moved by Dave Senecal and seconded by Linda Murray to accept the Temporary Event permit for the Wolfeboro Historical Society to hold a Floral Workshop on June 12, 2021 from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-13. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O'Brien - yes. Being none opposed, the motion passed.

- vii. The Wolfeboro Board of Selectmen to consider a Temporary Event permit for the Wolfeboro Historical Society to hold Autumn Flea Market on October 9, 2021 from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-14.

Ms. Hodder: This will close our season of events. All of our vendors or participants park elsewhere so there will be ample parking.

Harriman Opens Public Hearing

Mary DeVries: We will absolutely be sure to publish each and all of the events mentioned tonight on our community calendar. We encourage people to submit them as far in advance as possible.

Nothing – Public Hearing closed

Ms. Murray: Thank you to Pat Hodder for coming back with all of the events on our permit form and to address the parking as well.

Ms. Hodder: Thank you to Amy for all her help on the paperwork.

Mr. Harriman: On our permit staff review form, the tents must be flame resistant and any COVID-19 protocols in place will need to be followed.

It was moved by Linda Murray and seconded by Dave Senecal to accept the Temporary Event permit for the Wolfeboro Historical Society to hold Autumn Flea Market on October 9, 2021 from 11:00 AM to 4:00 PM at the Clark Museum, 233 South Main Street. Permit #2021-14. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O'Brien - yes. Being none opposed, the motion passed.

3. Public Input (Limited to 3 Minutes per resident, not to exceed 15 minutes in total)

N/A

4. Bulk Vote

A. Weekly Manifests

- i. January 22, 2021 \$121,394.39

- ii. January 29, 2021 \$123,911.31

B. Current Use Application

Summary of Forest Stewardship Plan

- i. Beach Pond Rd Tax Map 30 Lot 9

Land Use Change Tax

- i. 44 Stoddard Rd Tax Map 104 Lot 8 \$810.00
- ii. 49 Bickford Rd Tax Map 104 Lot 8 \$7,970.00

C. Property Tax Refund / Abatement(s)

- i. 2019-#21 107 Springfield Point Rd Tax Map 266 Lot 5 \$3,197.19
- ii. 2020#11 9 Greenleaf Drive Tax Map 243 Lot 16 \$3,124.30
- iii. 2020#22 Mountain Drive Tax Map 252 Lot 17 \$0
- iv. iv.2020# 23 580 Pine Hill Rd Tax Map 127 Lot 1 \$46.99

D. Intent to Cut Wood or Timber

- i. Pleasant Valley Rd Tax Map 235 Lot 1
Tax Map 235 Lot 2
Tax Map 235 Lot 3
- ii. Governor Wentworth Highway Tax Map 182 Lot 10

E. Property Tax Exemptions/Credits

Approval

- i. 5 Winterhaven Rd Tax Map 187 Lot 68
- ii. 38 Rust Pond Rd Tax Map 261 Lot 6

Denial

- i. 453 Stoddard Rd Tax Map 46 Lot 3

It was moved by Dave Senecal and seconded by Dave Bowers to approve the Bulk Vote items A-E as submitted. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes, and Paul O’Brien - yes. Being none opposed, the motion passed.

5. Board/Committee Appointments

N/A

6. New Business

A. Discussion: Timber Sale – Governor Wentworth Property

Mike Powers with the NH Division Forest and Land. We want to provide some information on the current timber sale. Our timber sales last about 4-6 weeks and it was last done about 12 years ago. Cutting will most likely not occur until next winter (2021-2022)

Tom Natale, Project Forester on this particular harvest. There have been three previous harvests in 1980 (5 acres), 1995 (57 acres) and 2009 (54 acres). We harvest during the winter as it protects the historic resources and there is less summer traffic. The sale area is 54 acres, strip cuts is 8.3 acres, single tree selection (thinning) is 8.4 acres and whole tree harvesting (not leaving high stumps). Two species are associated with the area, so we take special precautions so as not to disturb their area (Bridle Shiner and Common Loon). Restricted hours of operation, Monday to Saturday (Saturday is only for trucking) 7am-5pm.

Mary DeVries: The presentation was very informative.

B. Approval: Renewal of Payment-in-lieu of taxes agreement Hearthstone Homes

Mr. Pineo: These next two are up for approval based on the recommendation of the last meeting.

It was moved by Linda Murray and seconded by Paul O'Brien to approve and sign the renewal of the payment-in-lieu of taxes agreement with Hearthstone Homes. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Senecal – yes, and Paul O'Brien - yes. Being none opposed, the motion passed.

C. Approval: Renewal of Payment-in-lieu of taxes agreement NH Boat Museum

It was moved by Dave Senecal and seconded by Paul O'Brien to approve and sign the renewal of the payment-in-lieu of taxes agreement with NH Boat Museum. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Senecal – yes, and Paul O'Brien - yes. Being none opposed, the motion passed.

D. Approval: Renewal of Boat Agent Agreement with Goodhue Hawkins Navy Yard

Ms. Capone Muccio: Jeremiah Burke is the general manager and I spoke with him today. This is an annual approval. It authorizes them to register boats which will be good for the weekends when the Town Hall is closed.

Ms. Murray: I want to thank Goodhue Hawkins for doing this as it does help the town.

Paul O'Brien made a motion and it was seconded by Dave Senecal to approve and sign the renewal for the Boat Agent Agreement with Goodhue Hawkins Navy Yard. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Senecal – yes, and Paul O'Brien - yes. Being none opposed, the motion passed.

E. Approval: Municipal Committee Rules of Procedure Adoption

It was moved by Paul O'Brien and seconded by Dave Senecal to approve the Municipal Committee Rules of Procedure. Roll call vote Brad Harriman – yes, Linda Murray – yes, Dave Senecal – yes, and Paul O'Brien - yes. Being none opposed, the motion passed.

F. Discussion: Atlantic Broadband Survey Update

Mr. O'Brien: Over 1,000 people responded. We reviewed the results with Atlantic Broadband head of corporate operations the other day. I have some recommendations for the board to consider. They need to do some work and they know it and have agreed to it. (see attached)

7. Other Business

N/A

8. Committee Reports

Ms. Murray: Town Milfoil Committee, EDC (reviewed letter and survey), Wolfeboro Waters and Deliberative Session

Mr. Senecal: Deliberative Session

Mr. O'Brien: Wolfeboro Waters, Atlantic Broadband survey, and Deliberative Session

Mr. Harriman: Deliberative Session

9. Town Manager Report

Mr. Pineo: I attended the Deliberative Session last night and I would like to thank everyone that was involved. Also, thank you to the School District.

I had a conversation with Mary DeVries, they are looking at the candidate's night tentatively on Wednesday the 24th, may want to use the Great Hall. Want to make sure the Board is okay with that. It will start at 5:30.

Mr. O'Brien: As long as they are consistent with CDC guidelines, I have no objection.

10. Libby Museum Trustees Meeting – Proposed Strategic Partnership MOU (see attached)

Mr. O'Brien: The Libby Museum Trustee Meeting begins at 8:19 PM

There was an MOU from the Friends of the Libby (FOL) draft brought to the Board of Selectman. It was reviewed by Attorney Puffer. The ask by the FOL was for a partnership and as part of that partnership, the town promises/pledges the sum of \$900k contingent on the FOL raising \$2 million. Puffer's advice is we cannot enter into that type of agreement unless the voters give us the ability to appropriate those funds. What is the best path forward here?

Ms. Murray: The FOL are doing exactly what the town needs to happen. I'm not sure if the \$2.9 million will be enough by the time this comes around.

Mr. Harriman: Per Attorney Puffer, we need to get this reworded so we can present it to other committees and the voters.

Mr. Senecal: We can come up with the verbiage or they can. It is my understanding that they needed from us corrected wording for the people who would be donating.

Mr. O'Brien: In structuring this letter of intent, should there be something that defines progress points? Could we give that to the attorney to say that is what we want it to say. And a little more clarity on the project.

Ms. Murray: I remember there being an issue on the parking so that needs to be addressed. I think we need a timeframe too, as to when this project will come in.

Mr. O'Brien: Members of the Libby Museum Trustees do you have any other comments? No

Tom Goodwin (FOL): What the MOU is there to do is to show that the town is on the same page as we go out and do our fundraising. In speaking to our donation advisors, we are due to make a major pitch to donors this year.

John Wilkins (FOL): Thank you to the selectmen for letting us speak to you all tonight. I think Linda's idea to get a group of us together and look at the language is a good idea.

Mr. O'Brien: Critical questions: Why do we need to go from \$2.3 to \$2.9 million? What is the period of time you think you can raise those funds?

Ms. Murray: We need to take out the Capital Improvement Plan (CIP) and look at the difference between the two prices and then show the reason for the \$2.9 million.

Tom Goodwin: In full agreement with Linda that we need to get coordinated with the CIP on this. I don't want to see the building get delayed due to the structural issues.

Mr. O'Brien: Who would like to sign up for this?

Mr. Senecal and Ms. Murray agreed to work together with Tom Goodwin and John Wilkins from the FOL.

Mr. O'Brien: You will all need to get specific on dates and milestones.

Libby Trustees adjourn at 8:58 PM

11. Questions from the Press

N/A

12. Public Input (Limited to 3 minutes per resident, not to exceed 15 minutes in total)

N/A

13. Non-Public Session RSA 91-A

N/A

It was moved by Dave Senecal and seconded by Paul O'Brien to adjourn at 9:00 PM. Roll call vote, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

Respectfully Submitted,
Christine Metcalfe Doherty

2/2/2021

Atlantic BroadBand Survey

Background

- ▶ ABB contract up for renewal in 2021
- ▶ Cable Franchise Team established in 1q 2020.... A Terrific Team!!!!
- ▶ CARES program activities preempted activities 2q/3q*
- ▶ Sept 23, Data Request sent to ABB*
- ▶ December 1, Customer Survey sent via Electric Bills and online*
- ▶ Survey summary and verbatim results compiled by our IT Associate
- ▶ Survey summary reviewed with Cable Franchise Team and ABB*
- ▶ Verbatims will be published shortly*

* documents available on Town Website

Survey Results

- ▶ More than 1100 responses... ~25% of ABB installed base
- ▶ Approximately 100 pages of verbatims
- ▶ Key observations
 - Call Center Lead times (repair, general questions)
 - Outage status
 - Bill Accuracy
 - Repair services
 - Price and competitive alternatives

Survey Results Snapshot

Are you a current Atlantic Broadband Customer?

Yes	1072
No	24

How long have you been an ABB customer?

less than 1 year	69
1-3 years	251
3+ years	747

How reliable is the service you receive?

Very infrequent outages	612
1-5 outages per month	354
more than 5 outages per month	71

Do you feel that ABB provides you with easy access to customer support?

Yes	492
No	538

Do you find their support team to be knowledgeable and helpful?

Yes	725
No	239

Do you feel that ABB is providing you timely information on outages and other relevant information concerning their services?

Yes	340
No	527

Have you ever had a billing dispute with ABB? If so please check all that apply

Installation charges	23
repair service visit charges	39
equipment that you no longer have	46
other	173

Have you ever required a repair person to visit your home? Would you rate the service call as:

fixed on the first visit	359
multiple visits required	161
problem still ongoing	53

Aside from the price you pay, do you feel ABB is providing a quality product and service offering?

Yes	472
No	440

Would you recommend ABB to a friend?

Yes	320
No	551

Recommendations

- ▶ Assign a Selectman to the Cable Franchise Committee
- ▶ Town Counsel review of findings vs contract
- ▶ Schedule public input session with ABB Be polite
- ▶ Begin contract discussions
- ▶ Consider issuance of an RFP for similar services (Video and Internet)