

Wolfeboro Board of Selectmen
Public Meeting Minutes-APPROVED
Virtual Meeting & In-Person at the Great Hall, Wolfeboro Town Hall
May 19, 2021

Board Members present: Chairman Linda Murray, Brad Harriman, Dave Senecal, Linda Murray, Luke Freudenberg, and Brian Deshaies

Staff present: Finance Director Kathryn Carpentier, Director of Parks and Rec Christine Collins, Building Code Enforcement Officer Steven Paquin and Recording Secretary Christine Doherty

Chairman Murray opened the meeting at 6:30 PM.

Chairman Murray read the following Preamble into the record:

MEETING PREAMBLE

Good evening and welcome to the May 19, 2021 meeting of the Wolfeboro Board of Selectmen. Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order #2020-04, this Board is authorized to meet electronically. However, the Committee has jointly decided to proceed with a 'hybrid' meeting format allowing for members of the public and Board to attend and participate in the meeting in-person or virtually.

Votes taken during this meeting will be via roll call vote for ALL members.

In accordance with Emergency Order #12, for members of the public, this is to confirm that we are present.

Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means through GoToMeeting. All members of the public and Board have the ability to communicate contemporaneously during this meeting through the GoToMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #+1 (646) 749-3122 followed by the audio access code 447 550 261, or by video following the directions on the Town of Wolfeboro Website posted on the home page under the Virtual Town Meeting Login Information page.

Providing public notice of the necessary information for accessing the meeting; we previously gave notice to the public of how to access the meeting in-person or using GoToMeeting and in, and instructions are provided on the Town of Wolfeboro website at wolfeboronh.us on the Virtual Town Meeting Login Information page.

Providing a mechanism for the public to alert the public body during the meeting if there are problems with access; If anybody has a problem accessing the meeting via phone or computer, please immediately call 603-569-8161 or email townmanager@wolfeboronh.us. In the event that the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

The Board Members gave a Roll Call Vote, Luke Freudenberg—present, Dave Senecal—present, Linda Murray—present, Brad Harriman—present and Brian Deshaies—present.

Non-Public Session RSA 91-A:3, II a

A non-public session was held at 5:45 PM before the public meeting.

1. Consideration of Minutes

i. May 5, 2021

Chairman Murray: Pg 2. Non-Public RSA 91-A: 3, II (d)

Pg 4. Just above the 3rd paragraph from the bottom there needs to be a sentence "Chairman Murray Closed the public hearing"

Pg 5. Before the Temporary Event Permit for the Calvary Church, add a paragraph that says: Chairman Murray requested that the Board Table the live public hearing from the non-profit to sponsor WASR to play music at the community Bandstand, Back Bay Water Ski Tournaments, and the Lakes Region Veterans Count 5k run until the next meeting. The Board agreed to table these events.

5th paragraph from the top - Chairman Murray Committee report second sentence starting with the word with should read: the Town being responsible for its share of the expansion.

12. Non-public Session RSA 91-A: 3, II (d)

It was moved by Dave Senecal and seconded by Luke Freudenberg to approve the minutes of May 5, 2021 as amended. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

2. Public Hearings

Temporary Events Permit(s)

- i. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, May 19, 2021 at 6:30 PM at the Great Hall Town Hall, 84 South Main Street, Wolfeboro, NH and via <https://global.gotomeeting.com/join/447550261> or telephone landline or cellphone:

- Call: +1 (786) 535-3211
- Enter Access Code: 447-550-261
- Enter your PIN if you have one or press # or hash sign

For the acceptance of unanticipated funds for an amount awarded that is less than \$10,000 in accordance with RSA 31:95-b III (a), relative to a donation from the Friends of Abenaki in the amount of \$7,048.09 for the cost of the installing of the pump at the snowmaking shed at Abenaki (390 Pine Hill Road).

Bill Swaffield from the Friends of Abenaki: That is the amount of the electrical work for installation. Not the installation and rehab of the pump.

It was moved by Luke Freudenberg and seconded by Dave Senecal to accept the unanticipated funds for an amount awarded that is less than \$10,000 in accordance with RSA 31:95-b III (a), relative to a donation from the Friends of Abenaki in the amount of \$7,048.09 for the cost of the electrical work for installing the pump at the snowmaking shed at Abenaki (390 Pine Hill Road). Roll call vote Brad Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Brian Deshaies - yes. Being none opposed, the motion passed.

- ii. The Town of Wolfeboro to hold a Public Hearing on Wednesday, May 19, 2021 at 6:30 PM for the acceptance of unanticipated funds in an amount more than \$10,000 in accordance with RSA 21:95b III (a), to amend the amount of a NH Department of Safety for the Wolfeboro Highway Grant from \$12,300.00 to \$15,000.00 with match requirement of \$725.00. (Amendment – previously approved by the Board on April 7, 2021)

Chief Rondeau: I am here to answer any questions anyone may have.

It was moved by Brad Harriman and seconded by Dave Senecal to accept the unanticipated funds in an amount more than \$10,000 in accordance with RSA 21:95b III (a), to amend the amount of a NH Department of Safety for the Wolfeboro Highway Grant from \$12,300.00 to \$15,000.00 with match requirement of \$725.00. (Amendment – previously approved by the Board on April 7, 2021). Roll call vote Brad Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Brian Deshaies – yes. Being none opposed, the motion passed.

Temporary Events Permit(s)

- i. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the American Legion Post 18 to sponsor WASR Radio to play music at the Community Bandstand from 7:00 PM to 10:00 PM on July 2, 2021. Permit #2021-28a.

Chairman Murray opened up the public hearing

No comments

Closed public hearing

Chairman Murray: Are we comfortable with accepting this with no one here?

It was moved by Dave Senecal and seconded by Brad Harriman to accept a Temporary Event Permit for the American Legion Post 18 to sponsor WASR Radio to play music at the Community Bandstand from 7:00 PM to 10:00 PM on July 2, 2021. Permit #2021-28a. Roll call vote Brad Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Brian Deshaies – yes. Being none opposed, the motion passed.

- ii. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the NH Boat Museum to sponsor WASR Radio to play music at the at the Community Bandstand from 7:00 PM to 10:00 PM on July 16, 2021. Permit #2021-28b.

Chairman Murray opened up the public hearing

No comments

Chairman Murray closed public hearing

It was moved by Luke Freudenberg and seconded by Brian Deshaies to accept a Temporary Event Permit for the NH Boat Museum to sponsor WASR Radio to play music at the Community Bandstand from 7:00 PM to 10:00 PM on July 16, 2021. Permit #2021-

28b. Roll call vote Brad Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Brian Deshaies - yes. Being none opposed, the motion passed.

- iii. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the Great Waters Music to sponsor WASR Radio to play music at the at the Community Bandstand from 7:00 PM to 10:00 PM on July 30, 2021. Permit #2021-28c.

Chairman Murray opened up the public hearing

No comments

Chairman Murray closed public hearing

It was moved by Brad Harriman and seconded by Dave Senecal to accept a Temporary Event Permit for the Great Waters Music to sponsor WASR Radio to play music at the Community Bandstand from 7:00 PM to 10:00 PM on July 30, 2021. Permit #2021-28c. Roll call vote Brad Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Brian Deshaies - yes. Being none opposed, the motion passed.

- iv. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the Friends of the Libby Museum to sponsor WASR Radio to play music at the at the Community Bandstand from 7:00 PM to 10:00 PM on August 13, 2021. Permit #2021-28d.

Chairman Murray opened up the public hearing

No comments

Chairman Murray closed public hearing

It was moved by Dave Senecal and seconded by Luke Freudenberg to accept a Temporary Event Permit for the Friends of the Libby to sponsor WASR Radio to play music at the Community Bandstand from 7:00 PM to 10:00 PM on August 13, 2021. Permit #2021-28d Roll call vote Brad Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Brian Deshaies - yes. Being none opposed, the motion passed.

- v. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the End 68 Hours of Hunger to sponsor WASR Radio to play music at the at the Community Bandstand from 7:00 PM to 10:00 PM on August 20, 2021 & September 3, 2021. Permit #2021-28e.

Chairman Murray opened up the public hearing

No comments

Chairman Murray closed public hearing

It was moved by Luke Freudenberg and seconded by Dave Senecal to accept a Temporary Event Permit for the 68 Hours of Hunger to sponsor WASR Radio to play music at the

Community Bandstand from 7:00 PM to 10:00 PM on August 20, 2021 and September 3, 2021. Permit #2021-28e. Roll call vote Brad Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Brian Deshaies - yes. Being none opposed, the motion passed.

- vi. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the Back Bay Water Skiers Inc., (dba Abenaki Water Ski Club) to host Water Ski Tournaments in Back Bay from 8:00 AM to Sunset on the following dates: June 26, 2021 Annual NH Open, July 17-18, 2021 41st Annual Lakes Region Open, August 21, 2021 30th Annual NH Water Ski Championships and September 11, 2021 the 20th Annual New England Slalom Championships. Permit #2021-29.

Bill Swaffield from the Abenaki Waterski Club: Started in 1981. Bring in about 40 skiers and their families into town. Wolfeboro is the only town that holds all these tournaments. We are getting a new jump put in.

Chairman Murray opened up the public hearing

No comments

Chairman Murray closed public hearing

It was moved by Brian Deshaies and seconded by Luke Freudenberg to accept a Temporary Event Permit for the Back Bay Water Skiers Inc., (dba Abenaki Water Ski Club) to host Water Ski Tournaments in Back Bay from 8:00 AM to Sunset on the following dates: June 26, 2021 Annual NH Open, July 17-18, 2021 41st Annual Lakes Region Open, August 21, 2021 30th Annual NH Water Ski Championships and September 11, 2021 the 20th Annual New England Slalom Championships. Permit #2021-29. Roll call vote Brad Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Brian Deshaies - yes. Being none opposed, the motion passed.

- vii. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the Lakes Region Veterans Count (Easter Seals of NH) to host a 5k Run or Walk to Benefit NH Veteran's Count at 399 Center Street on August 7, 2021 from 6:00 AM = 12:00 PM. Permit #2021-33.

Chief Rondeau: This will be the 3rd annual run it will be hybrid so some participants will be doing it elsewhere. And we actually raise quite a bit of money.

Chairman Murray opened up the public hearing

No comments

Chairman Murray closed public hearing

It was moved by Brad Harriman and seconded by Dave Senecal to accept a Temporary Event Permit for the Lakes Region Veterans Count (Easter Seals of NH) to host a 5k Run or Walk to Benefit NH Veteran's Count at 399 Center Street on August 7, 2021 from 6:00 AM = 12:00 PM. Permit #2021-33. Roll call vote Brad Harriman – yes, Linda Murray –

yes, Luke Freudenberg – yes, Dave Senecal – yes, and Brian Deshaies - yes. Being none opposed, the motion passed.

3. Public Input (Limited to 3 Minutes per resident, not to exceed 15 minutes in total)

Sarah Silk from the Lakes Region Household Hazardous Product Facility: \$2,569 is the total amount of grant money that LRHHPF can get and includes Alton and Wolfeboro. We need this evening, a motion from the Board to have the Town Manager sign the agreement.

Linda Murray made a motion and it was seconded by Dave Senecal to accept the Lakes Region Household Hazardous Product Facility agreement and to further let the Town Manager sign off for the Town of Wolfeboro. Roll call vote Brad Harriman – yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Senecal – yes, and Brian Deshaies - yes. Being none opposed, the motion passed.

4. Bulk Vote

A. Weekly Manifests

- i. May 7, 2021 \$1,701,269.93
- ii. May 14, 2021 \$1,800,390.80

B. Current Use Application

- i. 114 Cowper Tax Map 245 Lot 21

C. Property Tax Abatements

- i. 35 Harbor Way #32 2020#21 Tax Map 158 Lot 28-32 \$802.45
- ii. Wyanoke Gate Lane 2020#25 Tax Map 228 Lot 2 \$802.45
- iii. 120 Piper Lane 2020#27 Tax Map 158 Lot 26 \$503.20
- iv. 107 Springfield Point Rd 2020#28 Tax Map 266 Lot 5 \$837.15
- v. 2 Cedar Drive 2020#31 Tax Map 201 Lot 24-106 \$142.10
- vi. 34 Harbor Way 2020#36 Tax Map 172 Lot 27-27 \$78.64
- vii. 262 Pine Hill Rd 2020#37-Denied Tax Map 145 Lot 29 \$0
- viii. 14 Berrywood Dr 2020#39 Tax Map 201 Lot 88 \$176.47
- ix. 5 Earl Shores Rd 2020#41 Tax Map 200 Lot 20 \$67.44
- x. 34 Harbor Way #28 2020#48-Denied Tax Map 172 Lot 27-28 \$0.00
- xi. 680 North Main St #9 2020#50 Tax Map 142-10-24 \$533.72
- xii. 21 Chick Rd 2020#51 Tax Map 72 Lot 10 \$418.64
- xiii. Willey Brook Campground Unit S10 Tax Map 102 Lot S10 \$93.31
- xiv. Center Street 2020#32 Tax Map 190 Lot 102 \$153.10
- xv. 36 Axford Way 2020#44 Tax Map 261 Lot 17 \$135.96
- xvi. 203 Forest Rd 2020#47 Tax Map 228 Lot 53 \$2,181.54

D. Intent to Cut / Timber Warrants

i.	1160A Center St	Tax Map 57 Lot 1	\$2,976.59
ii.	New Garden Rd	Tax Map 255 Lot 4	\$901.57
iii.	693 Gov. Wentworth Hwy	Tax Map 182 Lot 10	\$528.83
iv.	206 Trotting Track Rd	Tax Map 146 Lot 15	\$0.00
v.	56 Suncrest Dr	Tax Map 41 Lot 5	\$24.50

E. Property Tax Credits / Exemptions

- i. 49 Bickford Rd

Mr. Harriman: Under Property Tax Abatements number vii and x marked as denial with a \$0.00 Does this need to be redone or can we take it out.

Chairman Murray: Do we want to table those two and have them sent back?

Brad Harriman made a motion to table from the Bulk Vote under Property Tax Abatements number vii and number x and seconded by Dave Senecal. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

It was moved by Luke Freudenberg and seconded by Brian Deshaies to approve the Bulk Vote items A-E as amended. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

5. Board/Committee Appointments

- i. Forest Fire Warden Acting Fire Chief Thomas J. Zotti

It was moved by Dave Senecal and seconded by Luke Freudenberg to appoint Acting Fire Chief Thomas J. Zotti as Forest Fire Warden. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

6. New Business

A. Approval: 2021 First Half Property Tax Warrant - \$15,412,336.00

Mr. Pineo: The tax payments will go out May 21st and are due back July 1st.

It was moved by Dave Senecal and seconded by Brian Deshaies to authorize the members of the Board of Selectmen to approve and sign the 2021 Town of Wolfeboro Property Tax Warrant in the amount of \$15,412,336.00 for the first half property tax bills to be issued May 21, 2021. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

B. Approval: Great Waters Street Pianos

Chairman Murray: The pianos will be located at the following businesses: Winni Paw Station, Butternuts, Wolfetrap, Paul Zimmerman and the fifth one will be at Durgin Stable or in the parking lot of La Boca.

Mr. Freudenberg: Can we get a hand sanitizer by pianos?

Chairman Murray: We are getting to the point where most people have it with them. And they will be wiping the piano keys down weekly.

It was moved by Brad Harriman and seconded by Dave Senecal to approve the Great Waters Street Pianos to be put out on the locations that would be Town Property. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

C. Approval: Highway and Solid Waste Request Reimbursement from Capital Reserve Funds

Dave Ford: I sent a memo. We are purchasing 2 pieces of equipment and are looking for your approval.

It was moved by Brad Harriman and seconded by Luke Freudenberg to authorize the expenditure of \$74,880.00 to replace the HD-1 vehicle in the amount of \$44,660.00 and to replace the SW-8 waste compactor in the amount of \$30,220.00 and as agents to expend to request reimbursement from the DPW Vehicle and Equipment Replacement Capital Reserve Fund. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

D. Discussion: Building Permit Process on Class VI or Private Roads

Chairman Murray: Is the board willing to table as we are still having issues.

Dave Senecal made a motion to table the discussion on the building permit process on Class VI or private roads and seconded by Luke Freudenberg. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

E. Discussion: April vs Budget Report – Finance

F. Discussion: 4th of July Parade Day Parking Ban and Enforcement Plan

Mr. Pineo: We are tentatively looking to hold the parade which would begin at 1 PM as it will be on a Sunday. The parking ban will allow for more social distancing room.

Chief Rondeau: This will not only allow for social distancing but make it safer for viewers with so many cars in town.

Chairman Murray: This year we are doing the full length of the parade route. I think the board should hold a hearing about this parking plan which we can do at the June 2, 2021 meeting.

7. Other Business

Mr. Deshaies: New permits for building department. I've spoken to towns who have done it in different ways but none that would pertain to Wolfeboro. (See attached)

Chairman Murray: We have a public hearing coming up to discuss the options and this one is not on there. We can look at the options and see if we want to include this. That will give us time to look at these figures.

8. Committee Reports

Mr. Harriman: Planning Board, WCTV, Friends of Libby Museum, Short-Term Rental Sub-Committee

Mr. Freudenberg: Chamber of Commerce

Mr. Deshaies: Cable Franchise Committee, Energy Sub-Committee, EDC

Chairman Murray: EOC

9. Town Manager's Report

Mr. Pineo: Have been attending webinars for the American Rescue Act. We have a lot of road construction going on. Waiting for product to come in for roof repairs. And we are still strongly encouraging the use of masks when entering the Town Hall.

10. Questions From the Press

N/A

11. Public Input (Limited to 3 minutes per resident, not to exceed 15 minutes in total)

N/A

12. Non-Public Session RSA 91-A

N/A

It was moved by Dave Senecal and seconded by Brad Harriman to adjourn at 7:55 PM. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

Respectfully Submitted,
Christine Metcalfe Doherty

Current Method and Options											
Permit Calculations											
Project Sq. Ft.	1200	1800	2400	3600	4800	7200	9600	14400	19200		
Current Method #1	Total sq. ft. x \$75 x .004										
	360	540	720	1080	1440	2160	2880	4320	5760		
Proposed Code Formula #2	\$250+.35/sq. ft. (under 4000 sq. ft.) \$350+.50/sq. ft. (above 4000 sq. ft.)										
	670	880	1090	1510	2750	3950	5150	7550	9950		
Ascending Cost Method #3	(Sq. Ft.x Sq. Ft./6.5)/1000										
	222	498	886	1994	3545	7975	14178	31902	56714		
Cost/Sq. Ft. Ratio can be adjusted by increasing or decreasing the dividend of 10.											
We can cap the permit costs on structures over 10,000 Sq. Ft. at whatever we choose or not at all.											

		Cost Factor					
		3.25		7		6.5	
Last 18 Houses as of 5/14		#3 A	#2	#1	B	C	D
Square Footage	2697	2238	1194	809	1039	1119	1212
"	2460	1862	1111	738	865	931	1009
"	1960	1182	936	588	549	591	640
"	3500	3769	1475	1050	1750	1885	2042
"	2303	1632	1056	691	758	816	884
"	1483	677	769	445	314	338	367
"	2170	1449	1010	651	673	724	785
"	1814	1012	885	544	470	506	548
"	2238	1541	1033	671	716	771	835
"	1700	889	845	510	413	445	482
"	1905	1117	917	572	518	558	605
"	2060	1306	971	618	606	653	707
"	1374	581	731	412	270	290	315
"	962	285	587	289	132	142	154
"	7900	19203	3115	2370	8916	9602	10402
"	4469	6145	1914	1341	2853	3073	3329
"	3700	4212	1545	1110	1956	2106	2282
Total	44695	49100	20093	13409	22797	24550	26596