

Wolfeboro Board of Selectmen
Public Meeting Minutes-Unapproved
November 6, 2019

Members present: Chairman Dave Senecal, Brad Harriman, Dave Bowers, Linda Murray and Paul O'Brien

Staff present: Town Manager Jim Pineo, Planning Director Matt Sullivan, Police Captain Mark Livie and Recording Secretary Michele Chamberlain

Chairman Senecal opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A:3, II

Ms. Murray stated a non-public session is needed to discuss personnel.

Mr. Pineo stated litigation as well.

Consideration of Minutes

Chairman Senecal asked for approval from the Board of the October 15, 2019 Budget Meeting Minutes.

It was moved by Linda Murray and seconded by Dave Bowers to accept the minutes of October 15, 2019 as written. Paul O'Brien abstained. Members voted and being none opposed, the motion passed.

Chairman Senecal asked for approval from the Board of the October 16, 2019 Regular Meeting Minutes.

It was moved by Brad Harriman and seconded by Linda Murray to accept the minutes of October 16, 2019 as written. Paul O'Brien abstained. Members voted and being none opposed, the motion passed.

Chairman Senecal asked for approval from the Board of the October 23, 2019 Budget Meeting Minutes.

It was moved by Dave Bowers and seconded by Linda Murray to accept the minutes of October 23, 2019 as amended. Members voted and being none opposed, the motion passed.

Chairman Senecal asked for approval from the Board of the October 24, 2019 Budget Meeting Minutes.

It was moved by Brad Harriman and seconded by Paul O'Brien to accept the minutes of October 24, 2019 as amended. Members voted and being none opposed, the motion passed.

Public Hearings

A. Temporary Event Permit

i. Cate Park Band to host annual Community Band Concerts at the Community Bandstand in Cate Park on the following dates: June 24, July 1, July 4, July 8, July 15, July 22, July 29, August 5, August 12, August 19, August 26, 2020 from 6:30 to 9:30 PM. Permit #1955

Chairman Senecal opened the public hearing.

Judy Paschal, Representative of the Cate Park Band, addressed the Board. She stated Cate Park Band is Wolfeboro's Band. We are all volunteers of all ages and we share a passion for music. We get together on Wednesday nights in the summer to provide entertainment for all ages.

Ms. Murray stated the insurance certificate runs out in July 2020 so please send us an updated one.

Mr. O'Brien thanked Ms. Paschal for her service. This is an unbelievable fun and it is for all ages. It is great to see little kids dancing to the music. It is a reason his family likes to come to Wolfeboro to visit. It is awesome! Thank You!

Chairman Senecal closed the public hearing.

It was moved by Paul O'Brien and seconded by Dave Bowers to grant a Temporary Event Permit to Cate Park Band to host annual Community Band Concerts at the Community Bandstand in Cate Park on the following dates: June 24, July 1, July 4, July 8, July 15, July 22, July 29, August 5, August 12, August 19, August 26, 2020 from 6:30 to 9:30 PM with the condition a new insurance certificate is provided. Members voted and being none opposed, the motion passed.

ii. Friends of the Wolfeboro Community Bandstand to host annual Outdoor Concerts at the Community Bandstand in Cate Park on the following dates: July 11, July 18, July 25, August 1, August 8, August 15, August 22, August 29, and September 5, 2020 from 6:30 to 9:30 PM. Permit #1956

Chairman Senecal opened the public hearing.

Judy Paschal, Board Member of the Friends of the Wolfeboro Community Bandstand, addressed the Board. She stated we provide free summer concerts on Saturday nights beginning in July and ending on the Saturday of Labor Day Weekend. This will be our 26th season.

Ms. Murray stated the insurance certificate runs out in July 2020 so please send us an updated one.

Mr. O'Brien stated this is fantastic as well.

Chairman Senecal closed the public hearing.

It was moved by Brad Harriman and seconded by Paul O'Brien to grant a Temporary Event Permit to Friends of the Wolfeboro Community Bandstand to host annual Outdoor Concerts at the Community Bandstand in Cate Park on the following dates: July 11, July 18, July 25, August 1, August 8, August 15, August 22, August 29, and September 5, 2020 from 6:30 to 9:30 PM. Members voted and being none opposed, the motion passed.

B. Acceptance of Unanticipated Funds

i. The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, November 6th, 2019 at 6:30 PM at the Great Hall Town Hall, 84 South Main Street, Wolfeboro, New Hampshire for the acceptance of unanticipated funds for an amount greater than \$10,000 in accordance with RSA 31:95-b III (a), relative to a donation for catch basin work, retaining wall work, paver system work, roof gutter w/ rain barrel system installation, and granite curbing to enhance the project scope of the Phase III, 319 Crescent Lake/Wentworth Watershed Management Plan Implementation Grant, initially authorized by the Selectmen on January 3rd, 2018. The total gift amount is \$19,185.

Chairman Senecal opened the public hearing.

Matt Sullivan, Planning Director, addressed the Board. He stated during the development of the larger stormwater "BMP" for Camp Bernadette the Town's consulting engineer identified additional design elements that would enhance the treatment of the stormwater, particularly related to that coming off of the Camp's Dining Hall building. These elements were not included within the initial scope of the grant application. Camp Bernadette has graciously offered funding (\$19,185.00) to support these additional improvements, hence the request before the Board. The funding is dedicated to catch basin work, retaining wall work, paver system work, roof gutter with rain barrel system installation, and granite curbing to enhance the project scope for Camp Bernadette as part of the Phase III, 319 Crescecnt Lake/Wentworth Watershed Management Plan Implementation Grant.

Ms. Murray stated the plan is hard to read. It is too small.

Mr. Sullivan stated he could provide the Board with a better copy.

It was moved by Linda Murray and seconded by Dave Bowers to accept the unanticipated funds an amount greater than \$10,000 in accordance with RSA 31:95-b III (a), relative to a donation for catch basin work, retaining wall work, paver system work, roof gutter w/ rain barrel system installation, and granite curbing to enhance the project scope of the Phase III, 319 Crescent Lake/Wentworth Watershed Management Plan Implementation Grant, initially authorized by the Selectmen on January 3rd, 2018. The total gift amount is \$19,185. Members voted and being none opposed, the motion passed.

Mr. Sullivan stated the work is underway and hopefully the BMP work will be done this year.

Bulk Vote

A. Weekly Manifests

- i. October 18, 2019
- ii. October 25, 2019
- iii. November 1, 2019

B. Intent to Cut

- i. Trotting Track Rd Tax Map 147 Lot 3

C. Yield Tax Levy

- i. 88 North Line Rd Tax Map 24-5 \$521.92
- ii. 390 Pine Hill Rd Tax Map 144-6 \$409.26

D. Property Tax Credit/Exemptions

- i. 223 North Line Rd Tax Map 99-2
- ii. 14 Bryant Rd Tax Map 167-14

E. Raffle Permit-Wolfeboro Lions Club Annual Turkey Trot raffle

F. Tax Warrant-Info coming

It was moved by Linda Murray and seconded by Brad Harriman to accept the Bulk Vote items A-F. Members voted and being none opposed, the motion passed.

Mr. Pineo stated the estimated tax rate for 2019 was \$6.79 which was up from \$5.98 making it a 87 cent increase. We have completed the work and the tax rate for the municipal portion is \$6.09. This is an 11 cent increase from 2018. It is a significant reduction to the proposed tax rate.

Ms. Murray questioned the whole tax rate.

Mr. Pineo stated the municipal tax rate is \$6.09, the county tax rate is \$1.27, the local education tax rate is \$6.24 and the state education tax rate is \$2.24. The total tax rate for 2019 is \$15.84. The total tax rate for 2018 was \$15.80 so we are up by 4 cents.

Chairman Senecal stated that is good news.

New Business

A. FLL Team #18580 Electric Llamas of the Girl Scouts of NH

The Girl Scouts presented their project they are submitting for a competition where they needed to pick a community building and repurpose its use and they have done the Power Plant/Community Center. They have met with Town staff; Dave Ford, Barry Muccio, Christine Collins as well as visited the Wolfeboro Senior Ctr. etc. They have put some great time and effort in the project and thought they should share it with you all.

Avalyn Lambert, Girl Scout Representative, addressed the Board. She stated we are the First Lego League Team #18580, the Electric Llamas, sponsored by The Girl Scouts of the Green and White Mountains. We are located in Wolfeboro and this is our 5th season. We are competing in the FLL 2019 Season: City Shaper. We have worked very hard for the past 12 weeks on a project that we feel would be most beneficial to our Town. We have talked with many professional, residents, and conducted surveys with town residents, and feel we have a great beginning plan to develop an existing town building. Ms. Lambert introduced the other members as follows: Adrianna Noel, Amelia Bickford, Evelyn Hafner and Miriam Lambert. The girls took turns reading the following memo to the Board: (See attachment)

Mr. O'Brien congratulated the girls on putting out the survey. He questioned how all the pieces were put together. He graded them with an A+.

Ms. Bickford stated we knew what we would want and we had ideas from members of the Senior Center, kids and middle aged people. We wanted to have all ages involved.

Ms. Lambert stated we knew what we wanted to do. We meet with everyone that we wanted to help us figure out our plan. We listened to suggestions and put it in our plan.

Ms. Murray questioned the length of the project. 1 year? 6 months? 2 years?

Ms. Noel stated we started in August.

Mr. O'Brien stated WOW! They did a lot of research and built a model in that short of time. There were architects and engineers that gave them some free information and they came up with a budget. They decided they would rather be over budget than under budget so they estimated a little high. We have a lot to learn from you. Thank You!

Ms. Noel stated so many people in the Community came to us and asked us if they could join a committee to help. How can we start fundraising?

Chairman Senecal questioned if there was adult supervisor on the project.

Ms. Noel stated yes.

Ms. Lambert stated our coach, Briar Lambert.

Ms. Noel stated Delina Bickford helped as well.

Mr. O'Brien questioned how the Board could keep in touch with them.

Ms. Lambert stated email.

Mr. O'Brien stated we need a point of contact. This is awesome! There will be a lot of people that would be interested in seeing this project.

Chairman Senecal suggested showing the project to other clubs and organizations such as the Planning Board. This is just the beginning! He congratulated the girls on a job well done.

Ms. Murray stated well done.

The Board applauded.

Chairman Senecal asked if the girls had any questions for the Board.

Ms. Lambert questioned what should we do to get this process going.

Chairman Senecal suggested talking to the different organizations. He stated the newspaper will probably help because a lot of people read the newspaper. Mr. Sullivan will help. He suggested being the information on the Planning Board website as well.

Ms. Murray suggested presented the project to the CIP Committee next year. Then the project might get on the CIP Plan.

Chairman Senecal stated CIP stands for Capital Improvement Projects.

Mr. Bowers suggested putting it on the warrant next year.

Chairman Senecal stated he was not sure what they could do for funding this year. They are asking for \$25,000.00 for a feasibility study. We might not have time to do it.

Mr. Bowers suggested talking to the Planning Board.

Chairman Senecal stated the budget season is done so he was not sure what could be done this year. He suggested talking to Mr. Sullivan about a warrant article.

Ms. Murray stated they could do a petition warrant article then it would have to go on the warrant.

Mr. O'Brien stated it was good that Ms. Lambert asked the question about how to get the process moving. We need to help figure out if this project is doable. People are going to want to know more about this project. He stated they should keep working on the project. It is very creative. It is awesome!

Mr. Harriman stated we are on live television tonight. This is an awesome project.

C. American Legion Post 18- Building upgrades

Paul Vivian, Representative of the American Legion, addressed the Board. He presented the following plan to renovate the American Legion: (See attachment)

The Board thanked Mr. Vivian.

Mr. Vivian mentioned that Suicide Prevention Awareness is later this month.

Ms. Murray held up the poster for the public to see.

D. Capital Reserve Funds Transfer Libby Museum

Mr. Pineo stated there was a big opening for the Shoreline Repair at the Libby launch. The appropriation was for \$20,000.00. We received one bid for \$29,225.00. We need to make a decision if the project should move forward. We could use the Betty Schroth Revocable Trust to complete the work without an impact to the taxpayers or we could rebid the project. Below is a breakout of expenses and/or encumbered funds associated with the Scroth account.

Feasibility Study	\$40,000.00
Floor Stabilization	\$5,000.00
Tree Removal	\$11,000.00
<u>Shoreline Repair</u>	<u>\$9,225.00</u>
	\$65,225.00

Mr. Pineo questioned if the Board would authorize \$9,225.00 to be used from this Trust and the remaining balance would be \$53,238.01.

Chairman Senecal stated this has been going on for a long time and the Shoreline needs to be done. He agreed the money should be used from the Betty Scroth.

Ms. Murray agreed. It is a safety issue. The money is there and it is something that needs to be down.

It was moved by Dave Bowers and seconded by Brad Harriman to expend the funds. Members voted and being none opposed, the motion passed.

Mr. Pineo stated we need a motion for the Tree Removal as well because last week we did not have the total figure.

It was moved by Linda Murray and seconded by Paul O'Brien to spend \$11,000.00 for Tree Removal and \$9,225.00 for the Shoreline Repair to come out of the Betty Scroth Trust. Members voted and being none opposed, the motion passed.

Mr. Harriman questioned when the \$50,000.00 is reimbursed for the Feasibility Study where will the money go. Will it go the General Fund? Libby Museum?

Mr. Pineo stated that is a legal question. We need to ask Mark Puffer in coordination with the Finance Director to know where we can place those funds.

Mr. O'Brien thought it should go to the fund that was restricted for that purpose.

Mr. Pineo stated these funds were pledged to help with the Feasibility Study.

Mr. O'Brien stated it needs to be parked in a Libby Museum Fund.

Ms. Murray stated the Feasibility Study is costing more than the \$75,000.00.

Mr. Pineo stated this \$40,000.00 was the warrant article for 2019.

Ms. Murray stated correct the one from the year before was \$50,000.00 from the Foundation and \$25,000.00 from the taxpayers. This is another \$40,000.00 for the Feasibility Study. We are talking about more.

Mr. O'Brien stated we need a spreadsheet to show where the money is going.

Mr. Pineo stated we will get that information.

E. Town Manager exemption from NH Retirement System

Mr. Pineo stated this pertains to his employment contract. The original date was November 17th but NH Retirement starts on the first of the month so the effective date is December 1, 2019.

It was moved by Dave Senecal and seconded by Paul O'Brien, pursuant to RSA 100-A:22, to vote to exempt James Pineo, Town Manager, from compulsory membership in the New Hampshire Retirement System effective December 1, 2019. Members voted and being none opposed, the motion passed.

Other Business

Mr. O'Brien stated about a year ago we were driving around mapping cell data which was shared a few months ago. Since then the legislature has passed some statues giving towns the ability to ask wireless companies to provide maps for where they provide coverage specifically for 25

Mbps and below 25 Mbps. There are a number of towns that are substantially unserved by telecommunication services. In order to seek funds from the FCC or the United States Agriculture there needs to be a case built that communities are unserved. The way we do this is by asking the cable company and telephone company to show where our wires are located and their capacity. It is a mapping exercise and no individual names will be shared. The Carroll County Broadband Committee has asked that we all participate. There is a grant for the county for \$250,000.00 to do a feasibility study. The Committee has asked the Town of Wolfeboro to send a letter to Atlantic Broadband and Consolidated Communications. He recommended that the letter/memo be signed by the Town Manager.

Ms. Murray and Mr. Harriman stated it sounds like a good idea.

It was moved by Dave Bowers and seconded by Linda Murray to approve sending a letter to Atlantic Broadband and Consolidated Communications. Members voted and being none opposed, the motion passed.

Mr. O'Brien stated we need to look at our cable company because we are not getting a good deal. They are not bad people but their system breaks a lot. This is not acceptable.

Committee Reports

Linda Murray attended two meeting with Last Night in Wolfeboro. We have all the entertainment set and we are now working on our advertisement. We are trying to cover all the venues with volunteers. She asked if anyone was interested in volunteering to contact her. She attended a meeting with the Town Manager and Victor Drouin, Representative of the Friends of Pop Whalen, to discuss the Enterprise Fund to see if there are ways to lessen some of the expenses. She has attended all the Budget Meetings.

Dave Bowers attended a Library Trustees Meeting. The library is coming along nicely. The space is really big. Cindy Scott is doing everything. He has attended all the Budget Meetings and he has been helping people with historical projects.

Chairman Senecal stated we have had Budget Meetings twice a week for the last month. They have been very productive.

Brad Harriman attended a Friends of Libby Committee Meeting and the Budget Meetings.

Paul O'Brien attended Cyanobacteria Meetings, Budget Meetings and a Police Commission Meeting. He has been doing some personal resource on the Libby Museum. He thanked Ms. Murray for her hard work on Last Night in Wolfeboro. It is already on social media and everyone is sharing it. It is really awesome. The budget is terrible but it is awesome for the kids.

Ms. Murray stated we are expanded this year. We have a lot more musical events.

Town Manager's Report

Mr. Pineo stated the following:

The tax rate is good news.

Our Halloween event was a huge success.

He has attended all the Budget Meetings. He stated there is a small problem with respect to timing. The budget is supposed to go to the Budget Committee on the 12th next Tuesday. Monday is a holiday. The health care rate was supposed to be given to us by November 5th but it will not be available until November 12th. We have projected a 10% increase but we are not sure the exact amount. He read the summary fund totals of the general fund and enterprise fund budgets.

Ms. Murray stated we should pass along the information to the Budget Committee so they can get working on it. We can tell them the information that we are short on and provide it as soon as we get the figures. We did our work.

Mr. O'Brien stated tomorrow night we will be meeting with the Budget Committee. We can share this information then.

Mr. Pineo stated we will not be giving the Budget Committee their completed books because of the missing healthcare information. We will provide the information for the first two meetings in manila envelopes. We will finish the books as soon as we can.

Mr. Bowers stated we have spent a lot of time on budgets.

Mr. O'Brien stated if we withdraw the assessing figure from the budget we are probably only up 1 or 2 percent in the General Fund. He agreed with Ms. Murray that it should be passed along to the Budget Committee.

Mr. Pineo thanked the Board for their support and patience. It sometimes has been a challenging process but overall it has been a positive learning experience for the corner office.

Questions from the Press

None

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

Anthony Quinn, Resident of Winnepesaukee Drive of Wolfeboro, addressed the Board. He stated B & H declared bankruptcy in August of 2017. In January of 2018 he submitted a petition to lay out Winnepesaukee Drive. It was brought before the Board on February 7th. He received a letter from Mr. Owen on February 8th that the Town Attorney was concerned about the legal action between the bankruptcy court and the petition. He assumed once the bankruptcy was resolved that he would hear from the Town. The bankruptcy court closed on November 27,

2018. He has been waiting for almost a year to hear from the Town of Wolfeboro. It was drafted by himself and a lawyer. There are some legal issues that need to be addressed. He would like to know their plans. The condition of the road is damaging his vehicles. It was proven that the road was not built up to Town standards.

Chairman Senecal stated they would check into it. He could not remember the status of it right now but they would look into it.

Joseph Haas, Resident of Gilmanton, addressed the Board. He is contesting the school tax rate. He questioned when they received the tax rate from the DRA. There are ten days to contest the tax rates. The Town of Ossipee wrote a letter to NHDRA asking them to set a tax rate of zero dollars for the school rate. It is supposed to be paid for at the State level. He suggested the business tax be raised to offset it. It would provide the money for the schools. It would be nice if the Town of Wolfeboro followed through with this because the Town of Ossipee rescinded. Mr. Haas asked the Board of Selectmen to contest the school tax.

It was moved by Linda Murray and seconded by Paul O'Brien to enter into non-public session under RSA 91-A: 3 II personnel and litigation. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

The Board re-entered public session at 9:18 PM.

Dave Bowers moved the Wolfeboro Board of Selectmen to seal the minutes of the October 30, 2019 non-public meeting. Dave Senecal seconded. Roll call vote, Dave Bowers – yes, Linda Murray – yes, Brad Harriman – yes, Paul O'Brien – yes and Dave Senecal – yes. Being none opposed, the motion passed.

It was moved by Dave Senecal and seconded by Brad Harriman to adjourn at 9:19 PM. Members voted and being none opposed, the motion passed.

Respectfully Submitted,
Michele Chamberlain