

**Wolfeboro Board of Selectmen
Meeting Minutes
February 16, 2022**

Members present: Chairman Linda Murray, Dave Senecal, Brad Harriman, Luke Freudenberg and Brian Deshaies.

Staff present: Town Manager, James S. Pineo, Christine Collins, Parks and Recreation Director, Michele Chamberlin, HR Coordinator, and Recording Secretary, Amelia Capone-Muccio.

Chairman Murray opened the meeting at 6:30 PM.

Non-Public Session RSA 91 A: 3 e

Mr. Pineo stated a non-public session is needed under c & e.

1. Consideration of Minutes

January 19, 2022

Chairman Murray amended page 3, at the top Black's Paper Store and same for Ft. Worth. Page 6, first paragraph last sentence; "We did not know what was ours and what there's was." Page 7, "outdoor seating". Paragraph above motion. "She would like to get a copy of the draft survey plans so she can look over them".

It was moved by Luke Freudenberg and seconded by Dave Senecal to approve the minutes of January 19, 2022 as amended. Members voted and being none opposed, the motion passed.

January 26, 2022

It was moved by Brad Harriman and seconded by Dave Senecal to approve the minutes of January 26, 2022 as submitted. Members voted, being all in favor the motion passed.

February 2, 2022

Chairman Murray amended page 7 to correct the motion; remove "by" in the first line.

It was moved by Brian Deshaies and seconded by Luke Freudenberg to approve the minutes of February 2, 2022 as amended. Members voted, being all in favor the motion passed.

2. Public Hearings

Temporary Event Permit(s)

1. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the On the Greens 1 Arts and Crafts Festival on DeWolf Field at Brewster Academy July 8-10, 2022 from 10:00 AM to 5:00 PM (Sunday until 4 PM). Permit #2022-12

Chairman Murray opened the Public Hearing.

Christine Brown of Brewster Academy addressed the Board to explain the annual event that proceeds go to the day school scholarship.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

It was moved by Luke Freudenberg and seconded by Brian Deshaies for the Wolfeboro Board of Selectmen to approve a Temporary Event Permit for the On the Greens 1 Arts and Crafts Festival on DeWolf Field at Brewster Academy July 8-10, 2022 from 10:00 AM to 5:00 PM (Sunday until 4 PM).Members voted, being none opposed, the motion passed.

2. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the On the Greens 2 Arts and Crafts Festival on DeWolf Field at Brewster Academy August 12-14, 2022 from 10:00 AM to 5:00 PM (Sunday until 4 PM). Permit #2022-13

Chairman Murray opened the Public Hearing.

Christine Brown of Brewster Academy addressed the Board to explain the annual event that proceeds go to the day school scholarship.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

It was moved by Brian Deshaies and seconded by Luke Freudenberg for the Wolfeboro Board of Selectmen to approve a Temporary Event Permit for the On the Greens 2 Arts and Crafts Festival on DeWolf Field at Brewster Academy August 12-14, 2022 from 10:00 AM to 5:00 PM (Sunday until 4 PM.) Members voted, being none opposed, the motion passed.

3.The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the New Hampshire Boat Museum to host Model Yacht Regattas weekly on Tuesday and Thursdays from March 29, - November 3, 2022 from 11:00 AM to 4:00 PM at the Bridge Falls Path (rain date on Wednesdays). Permit #2022-14

Chairman Murray opened the Public Hearing.

Mark Whitehead of the NH Board Museum addressed the Board to speak on this 13th annual event.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

Chairman Murray questioned if they had any issues with Milfoil.

Mr. Whitehead replied that when the treatment is done they don't have a problem.

It was moved by Brian Deshaies and seconded by Luke Freudenberg for the Wolfeboro Board of Selectmen to approve a Temporary Event Permit for the New Hampshire Boat Museum to host Model Yacht Regattas weekly on Tuesday and Thursdays from March 29, -

November 3, 2022 from 11:00 AM to 4:00 PM at the Bridge Falls Path (rain date on Wednesdays). Members voted being all in favor, the motion passed.

4. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the New Hampshire Boat Museum to host a Model Yacht Regatta on June 18th, 2022 from 8:00 AM to 5:00 PM at the Bridge Falls path. Permit #2022-15

Chairman Murray opened the Public Hearing.

Mark Whitehead of the NH Board Museum addressed the Board to summarize this annual small but fun event.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

It was moved by Luke Freudenberg and seconded by Brian Deshaies for the Wolfeboro Board of Selectmen to approve a Temporary Event Permit for the New Hampshire Boat Museum to host Model Yacht Regatta on June 18th, 2022 from 8:00 AM to 5:00 PM at the Bridge Falls path. Members voted being all in favor, the motion passed.

5. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the New Hampshire Boat Museum to host a R/C Footy Sail Boat Regatta at the Bridge Falls Path on August 13, 2022 from 8:00 AM to 4:00 PM. Permit #2022-16

Chairman Murray opened the Public Hearing.

Mark Whitehead of the NH Board Museum addressed the Board to state they do this one as a "just in case", normally held in Gilford but last year due to the weeds they had to move the location.

Being no others to speak for or against the permit, Chairman Murray closed the Public Hearing.

It was moved by Luke Freudenberg and seconded by Brian Deshaies for the Wolfeboro Board of Selectmen to approve a Temporary Event Permit for the New Hampshire Boat Museum to host an R/C Footy Sail Boat Regatta at the Bridge Falls Path on August 13, 2022 from 8:00 AM to 4:00 PM at the Bridge Falls path. Members voted being all in favor, the motion passed.

6. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the American Legion Post 18 to host a Memorial Parade and Celebration on May 30, 2022 from 9:00 AM to 11:00 AM at DeWolf Field (Brewster Academy) marching to Dockside. Permit #2022-17

Chairman Murray opened the public hearing.

Tom Southern of the American Legion addressed the Board to explain there will be a short paraded from Brewster to Dockside where there will be a short ceremony.

Being no others to speak for or against the permit, Chairman Murray closed the public hearing.

It was moved by Brian Deshaies and seconded by Dave Senecal for the Wolfeboro Board of Selectmen to approve a Temporary Event Permit for the American Legion Post 18 to host a Memorial Parade and Celebration on May 30, 2022 from 9:00 AM to 11:00 AM at DeWolf Field (Brewster Academy) marching to Dockside. Members voted being all in favor, the motion passed.

7. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the American Legion Post 18 to host the Independence Day Parade along Main Street, Monday, July 4, 2022 (rain date 7/5) from 9:00 AM to 1:00 PM. Permit #2022-18

Chairman Murray opened the public hearing.

Tom Southern of the American Legion addressed the Board to explain annual parade will be held on Monday. He stated last year was an abbreviated parade due to COVID-19 and short, hopefully this year we can start get back to normal.

Being no others to speak for or against the permit, Chairman Murray closed the public hearing.

Mr. Harriman address the parking the same as last year.

Chairman Murray replied they do that separate and expects that to happen again.

It was moved by Brian Deshaies and seconded by Dave Senecal for the Wolfeboro Board of Selectmen to approve Temporary Event Permit for the American Legion Post 18 to host a the Independence Day Parade along Main Street, Monday, July 4, 2022 (rain date 7/5) from 9:00 AM to 1:00 PM. Members voted being all in favor, the motion passed.

8. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for Brewster Academy to host the 200 Women Art Exhibition in the Great Hall of Wolfeboro Town Hall from April 24th– May 28th, 2022 10:00 AM to 3:00 PM. Permit #2022-19

Chairman Murray opened the public hearing.

Nancy Hughes, addressed the Board virtually, explained the photographic exhibition will be shown throughout the town in various areas at Brewster Academy, Town Hall and the Library. She explained the plan was to do this last year but COVID-19 changed those plans.

Chairman Murray noted the photos in the Great Hall will be on easels.

Ms. Hughes replied that is correct.

Being no others to speak for or against the permit, Chairman Murray closed the public hearing.

It was moved by Luke Freudenberg and seconded by Dave Senecal for the Wolfeboro Board of Selectmen to approve a Temporary Event Permit for Temporary Event Permit for Brewster Academy to host the 200 Women Art Exhibition in the Great Hall of Wolfeboro Town Hall from April 24th– May 28th, 2022 10:00 AM to 3:00 PM . Members voted being all in favor, the motion passed.

9. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for Brewster Academy to host the 200 Women Art Exhibition in the Wolfeboro Railroad Station from April 24th to May 28th, 2022 from 10:00 AM to 3:00 PM (Tuesday, Wednesday & Thursday). Permit #2022-20

Chairman Murray opened the public hearing.

Nancy Hughes, addressed the Board virtually, explained the photographic exhibition as requested above to be some photos in the Railroad Station.

Mary DeVries addressed the Board virtually to state there may be a conflict of the space.

Chairman Murray stated they will need to adjust to May 1st.

Being no others to speak for or against the permit, Chairman Murray closed the public hearing.

It was moved by Brad Harriman and seconded by Dave Senecal for the Wolfeboro Board of Selectmen to approve a Temporary Event Permit for Temporary Event Permit for Brewster Academy to host the 200 Women Art Exhibition in the Wolfeboro Railroad Station from April 24th to April 30th, 2022 from 10:00 AM to 3:00 PM (Tuesday, Wednesday & Thursday). . Members voted being all in favor, the motion passed.

3. Public Comment (limited to 3 minutes per person not to exceed 15 minutes)

None.

4. Bulk Vote

A. Weekly Manifests
i. February 4, 2022 \$ 2,327,832.76
ii. February 11 , 2022 \$ 188,325.06

B. Current Use applications/updates

i. Center Street Tax Map 57 Lot 1-4
ii. 9 Bosque Drive Tax Map 57 Lot 1-3
iii. 395 North Main St Tax Map 246 Lot 3
iv. Center Street Tax Map 23 Lot 1-1

- v. 50 Martin Hill Rd Tax Map 182 Lots 4,5,6,7 & 8
- vi. 50 Martin Hill Rd Tax Map 196 Lots 1,2,3,4
- vii. Center Street Tax Map 164 Lot 39

C. Property Tax Refund/Abatement

- i. Orchards Rd 2021 #18 Tax Map 248 Lot 6
- ii. 139 Gov Wentworth Hwy 2021#17 Tax Map 133 Lot 20-A2
- iii. 139 Gov Wentworth Hwy 2021 #19 Tax Map 133 Lot 20-F4
- iv. 107 Springfield Point Rd 2020 #28 Tax Map 266 Lot 5

D. Intent to Cuts & Warrant

- i. Wentworth Farm Rd Tax Map 181 Lot 5
- ii. 565 Browns Ridge Rd Tax Map 49 Lot 4 \$1,755.86

E. Property Tax Exemptions/Credits

- i. 10 Kenyann Dr Tax Map 177 Block 10 Lot 68
- ii. 61 North Main Str Tax Map 217 Lot 31
- iii. 6 Highland Ter Tax Map 188 Lot 68

F. Payment in Lieu of Taxes- Hearthstone Homes, Inc. payment of \$21,000

- i. 67 Center St. Tax Map 204 Lot 49
- ii. 20 Crescent Lake Ave Tax Map 218 Lot 78

G. Payment in Lieu of Taxes- NH Boat Museum payment of \$7, 620.48

- i. 59 Bay Street Tax Map 203 Lot 62
- ii. 57 Bay Street Tax Map 203 Lot 63
- iii. Bay Street Tax Map 203 Lot 61
- iv. Bay Street Tax Map 203 Lot 65

H. Elderly & Disabled Tax Deferral Release

- i. 1 Robin Acres Drive Tax Map 142 Lot 26 \$1,860

**I. Raffle Permits-American Legion Post 18- 4th of July Festival Raffle
Wolfeboro Children's Center-Raffle**

J. Annual Boat Agent Agreement with Goodhue Hawkins Navy Yard

It was moved by Brian Deshaies and seconded by Luke Freudenberg to approve Bulk Vote times A- J as above. Members voted, being none opposed, the motion passed.

5. Board/Committee Appointments: None

6. New Business

A. Appointment: Elizabeth Shannon- National Rare Disease Awareness Day

Elizabeth Shannon addressed the Board with Kendall Mohan, a senior at Kingswood High School, both with rare diseases.

Ms. Mohan stated on behalf of the National Rare Disease advisory Board, they are hoping to have a light show to spread awareness.

Mrs. Shannon stated that February 28th is National Rare Disease Awareness Day. The Board was provided with a copy of the proclamation from Gov. Sununu. She stated although this is only the second time NH has participated in this event, the organization has been lighting buildings for nine years. She stated this organization represents less than 200,000 people with 7,000 different rare diseases, with 90% of those with no known treatments. She is asking to use solar lights pointed at the white section of the library building.

Ms. Mohan spoke to the school and has been granted permission to also have a display at the High School.

Chairman Murray stated she did received an email from Amada King, our Library Director, the Library is governed by the Library Trustees, and they are willing to participate.

The Board granted the permission to do this.

B. Discussion: Park and Ride Trolley Shuttle Wolfeboro Trolley Co.

Kathy Fairman addressed the Board to thank them for time to update the Board on a Park and Ride Shuttle service. She gave a brief summary of Wolfeboro Trolley Company who has been in business since 1987. Molly the Trolley does narrated tours of Wolfeboro and also provide private charter services. They are very aware of the parking and congestion in the downtown area and two years ago started talking about a shuttle service. That was postponed due to COVID-19 and now they are back to discuss this program again and the need is even greater. She stated the goal is keep cars out of downtown Wolfeboro and use the empty parking spaces at the school in the summer. The way they plan to do this is use Jolly the Trolley shuttle service from Kingswood Art Center to downtown every half hour from July 1st to the end of August for parking out of downtown. This service will start early for the work force downtown and they will offer a season pass for \$100. They sell signs on the Trolleys to help cover the cost of this program. She stated this is a public private partnership with the town, school and business community. She has received permission from Governor Wentworth School district has granted the permission for use of the lot and what she is seeking from the Town of Wolfeboro is permission to put up a sign at the entrance of McManus Road indicating where the parking is and shuttle service.

Mr. Deshaies questioned the traffic to downtown.

Ms. Fairman replied there are times there will be traffic.

Mr. Deshaies questioned if Foss Field lot is on the route.

Ms. Fairman replied they do pick folks up there too.

Chairman Murray stated this is great partnership.

It was moved by Linda Murray and seconded by Brian Deshaies for the Wolfeboro Board of Selectmen to grant the Wolfeboro Trolley Company permission to put a sign at the entrance of McManus Road to indicate the park and ride shuttle service. Members voted, Brad Harriman-abstained (conflict) being none opposed, the motion passed.

Ms. Fairman suggested compact car parking at dockside due to the limited room in that space.

C. Approval: Brewster Beach Lease

Mr. Pineo stated that the town has been working with Brewster to update the lease of Brewster Beach and the Board has received an updated version that has language updates for the changes in time of the open/closure of the beach. Instead of closing the lot, a gate will be installed near the beach. Some other language updates were relative to moving and dealing with hazardous trees on the property. At this point the lease is ready for approval.

Mr. Deshaies questioned page four, c; prohibit public access during hours of closure; what are the hours of closure?

Chairman Murray replied it will be the same of the ordinance, 10 PM to 6 AM.

Mr. Deshaies questioned where is the gate?

Mr. Pineo replied they are still discussing the location of the gate.

Chairman Murray stated the process went smoothly and Brewster was very easy to work with. The Beach is busy in both winter and summer and they are glad they could get this worked out.

It was moved by Luke Freudenberg and seconded by Dave Senecal for the Wolfeboro Board of Selectmen to sign a lease agreement with Brewster Academy for use of Brewster Beach for a term of June 1, 2022 to May 31, 2023.

D. Approval: Abenaki and Pop Whalen COVID-19 capacity levels

Christine Collins addressed the Board on the requests from Kingswood High School with regards to Pop Whalen and residents regarding Abenaki to reduce restrictions.

Chairman Murray stated it is her understanding this past Monday, Governor Wentworth School District voted to remove the mask requirement as of March 7th and it seems that we should have the same guidelines. The cases have decreased and makes sense to follow the school district.

Mr. Freudenberg agrees and the Lodge should be open.

Mr. Deshaies questioned if there was a spot in the lodge to divide it.

Mr. Senecal stated those who want to wear a mask can if they wish to.

It was moved by Linda Murray and seconded by Dave Senecal for the Wolfeboro Board of Selectmen to lift the COVID-19 requirements at Pop Whalen and Abenaki Ski Lodge effective February 17, 2022 and to open the lodge to the public. Members voted, being none opposed, the motion passed.

E. Approval: Lakes Region Model Railroad Stewardship Agreement

Mr. Pineo introduced the discussion on how the town has been working with John Simms representing the Lakes Region Model Railroad on a stewardship agreement for the Railroad Museum and the Board has been provided with a document that has been reviewed by legal counsel and is ready for the Board's consideration.

John Simms addressed the Board and stated the stewardship agreement is a consequence of accepting L-CHIP funding. L-CHIP is for the restoration of historic properties and this is to ensure it remains historic and maintain it as such for ten years.

Mr. Harriman questioned if the Lakes Region Model Railroad group will be filing the annual reports.

Mr. Simms replied yes.

It was moved by Dave Senecal and seconded by Luke Freudenberg for the Wolfeboro Board of Selectmen to sign the Lakes Region Model Railroad Stewardship Agreement as presented at this meeting. Members voted, being none opposed, the motion passed.

F. Approval: Lakes Region Model Railroad Lease Agreement

Mr. Pineo introduced the discussion of the Lease agreement with the Lakes Region Model Railroad Museum as a sister document to the stewardship agreement that was discussed with a sub-committee of the LRMR and the Board to draft this document to outline the responsibilities of the property.

Mr. Simms addressed the Board to state it is a standard landlord/tenant relationship with a lease amount of \$1 because the LRMR has fundraised significantly for the project.

Mr. Deshaies questioned if the agreement should include the dedicated parking spaces for the employees.

Mr. Simms replied there are not designated spots.

Mr. Deshaies was under the impression on the other end of the building near the EV charging station, there was to be a few designated spots for such.

Mr. Simms replied he is not aware of that, first come first serve parking is the plan.

Mr. Pineo noted this lease will go into effective once the occupancy permit is issued. How far out is the process?

Mr. Simms replied he needs to discuss that with Codes department.

Chairman Murray stated the Board should be notified when that permit is issue.

Mr. Pineo replied he would discuss this with the Planning and Development Department tomorrow.

It was moved by Brian Deshaies and seconded by Luke Freudenberg for the Wolfeboro Board of Selectmen to enter into a lease agreement with the Lakes Region Model Railroad Museum effective once a certificate of occupancy permit it is issued and expires ten years from that date. Members voted, being none opposed, the motion passed.

G. Approval: Wolfeboro Community Television MOU

Mr. Harriman introduced the discussion and stated at the WCTV Board meeting this morning they discussed the MOU, it was understood this had been reviewed by legal counsel and ready to go and but knowing the town has been working with Atlantic Broadband (now Breezeline) on a Franchise Agreement. He stated they felt that until that Franchise agreement is ratified, it may make more sense to approve the MOU at that time.

Chairman Murray agreed she prefers to have the Franchise agreement done first.

It was moved by Brad Harriman and seconded by Dave Senecal to table the approval of a MOU with Wolfeboro Community Television. Members voted, being none opposed, the motion passed.

Mr. Pineo stated with regard to town Boards and Committees, there are openings on the Cable Franchise Committee there are four spots up for committee.

7. Other Business

Chairman Murray stated she would like to remind the public that voting is March 8, 2022 from 8:00 AM to 7:00 PM at the Great Hall of Town Hall. Absentee ballots are available.

8. Committee Reports

Mr. Harriman reported he attended a Planning Board meeting, attended a WCTV meeting and met with Town Manager, Finance Director and Public Works Director on the APRA funds and what those funds will be used for.

Mr. Senecal reported he and the rest of the Board attended the Deliberative Session.

Chairman Murray reported she attended two meetings with the Friends of Pop Whalen, Chamber of Commerce quarterly executive board meeting in which she reported the next quarter Chamber Meeting is March 3rd and she and Mr. Freudenberg will be answering questions relative to the Warrant Articles. She also attended a Library Trustees meeting who will be holding an open house on March 3 for the new Library Director. She also reported that she has attended Wolfeboro Waters meeting who are active and the public can find more information on their website or watch for their flyers with QR codes. She stated the Committee has some concerns about the boats near the swimline at which she discussed with the Town Manager who will follow up with the state on that issue.

Mr. Deshaies stated his working on some personal projects one of which is a way to have better customer care service with Breezeline and the working on a more information with USDA grants and what is available for low income residents.

Mr. Harriman stated he failed to mention the Planning Board will be looking to hold a joint meeting with the Board to discuss density and how that works for our utilities.

Chairman Murray agreed such meeting should take place as she understands the Board is awaiting some information the Town Manager is gathering, she would like to do that sooner than later.

Mr. Pineo replied as soon as that capacity information is available they will schedule that meeting.

9. Town Manager's Report

Mr. Pineo reported the following; a public hearing is scheduled for March 9th to accept the ARPRA funding, Town Reports are available both at Town Hall and online on the left hand side of the homepage, the voters' guide will be in the paper soon, February 21st the Town offices will be closed for Presidents Day, the Pop Whalen project was presented to the Planning Board and is next to go before the Conservation Commission. He stated that with regards to the Warrant Article project for the public safety building project and that it is in the final stages of conceptual design and he anticipates a presentation on March 9th of the footprint. He stated this project started back in 2019 and summarized the process to date. He stated if the Warrant Article does not pass then they are "dead in the water" relative to planning and this is an important Warrant Article to pass. He stated they did discuss at the last public safety committee meeting if the article does not pass, the one thing they will do is replace

the dispatch console. He feels they are in good shape at this point and if the article passes they will move to the RFP process. He stated the Parks and Recreation Director was approached by an entity to hold a tournament at the Ice Area and asked her to speak more to it.

Christine Collings addressed the Board and stated the She Wolves were not able to complete the season this year, but they are looking to hold a one day tournament on March 19th and if the Town would donate the Ice and they would donate the proceeds to the Friends of Pop Whalen.

Chairman Murray stated it is a local team and they have held a tournament in the past and doesn't see why they wouldn't allow it.

It was moved by Dave Senecal and seconded by Brad Harriman for the Wolfeboro Board of Selectmen to donate the ice time to allow the She Wolves Hockey team to host a fundraising tournament at Pop Whalen Ice Arena on March 19th. Members voted, Linda Murray-abstained, all others in favor, the motion passed.

Mr. Pineo stated they would get the required documentation such as insurance etc. to the Board on March 9th.

10. Questions from the Press

None

11. Public Input (Limited to 3 minutes per person and not to exceed 15 minutes in total)

John Simms questioned when he can pick up the stewardship agreement.

Mr. Pineo replied tomorrow morning.

Mr. Simms stated that Wolfeboro has a magnificent roads crew.

Chairman Murray stated they should remember to thank them at the end of the season, they usually do.

12. Non-Public Session RSA 91-A

Chairman Murray entertained a motion to enter into non-public session to discuss c & e.

It was moved by Dave Senecal and seconded by Brad Harriman to enter into non-public session at 7:45 to discuss reputation. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

It was moved by Luke Freudenberg and seconded by Brian Deshaies to seal the minutes of February 16, 2022. Roll call vote Brad Harriman—yes, Linda Murray—yes, Luke Freudenberg—yes, Dave Senecal—yes, and Brian Deshaies—yes. Being none opposed, the motion passed.

Being no further business before the Commission, Chairman Murray entertained a motion to adjourn.

Dave Senecal moved the Wolfeboro Board of Selectmen to adjourn at 8:53 PM. Luke Freudenberg seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio