

**Wolfeboro Board of Selectmen Meeting  
Wednesday, May 18, 2022 at 6:30 PM**

**Members Present:** Chairman Dave Senecal, Vice Chairman Brad Harriman, Linda Murray, Luke Freudenberg, Brian Deshaies

**Staff Present:** Town Manager James S. Pineo, Kathryn Carpentier, Finance Director, Christine Collins, Parks and Recreation Director, and Brenda LaPointe, Tax Collector.

Chairman Senecal opened the meeting at 6:30 PM.

**Non-Public Session RSA 91-A: 3** –under reputation and pending litigation

**1. Consideration of Minutes**

i. April 6, 2022, Regular Meeting

Minutes revised and amended,

**B. Harriman made a motion to approve minutes as amended, L. Murray seconded motion all in favor motion approved**

ii. April 13, 2022, Work Session

**L. Murray made a motion to approve minutes as written, B. Desahies seconded motion, all in favor motion approved**

iii. May 4, 2022, Regular Meeting

**L. Murray asked to table minutes from May 4, 2022**

**2. Public Hearing(s)**

***Temporary Event Permits***

**i The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for Wolfeboro All Saints Episcopal Church to host the 60th Annual Summer Fair on July 16, 2022 at 258 South Main Street. Permit #2022-45**

Chairman Senecal opened Public Hearing

Carol Olsen from All Saints Episcopal Church spoke to the proposed event

L. Murray asked if they were in the process or have updated Insurance Certificate. Ms. Olsen stated they were in the process

Chairman Senecal closed Public Hearing

**L. Freudenberg made a motion to approve a Temporary Event Permit for Wolfeboro All Saints Episcopal Church to host the 60th Annual Summer Fair on July 16, 2022 at 258 South Main Street. Permit #2022-45, Brian Deshaies seconded the motion all in favor, motion passed**

**ii. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the Friends of the Libby Museum to hold a Spring Fundraiser Plant sale at the Libby Museum on 755 North Main Street from May 27-29, 2022 9:00 AM to 4:00 PM. Permit #2022-46**

Chairman Senecal opened the Public Hearing

Kari Lauber from the Friends of the Libby Museum spoke to the proposed event

L. Murray asked Town Manager Pineo if the Libby Museum falls under the Town's Insurance, he stated that it did

Public Hearing closed

**L. Murray made a motion to approve a Temporary Event Permit for the Friends of the Libby Museum to hold a Spring Fundraiser Plant sale at the Libby Museum on 755 North Main Street from May 27-29, 2022, 9:00 AM to 4:00 PM. Permit #2022-46, L. Freudenberg seconded the motion, all in favor, motion passed**

**iii. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit of the Wolfeboro Parks and Recreation to host the Granite Kid Triathlon on July 16, 2022 from 8:00 AM to 11:00 AM along Clark Road and at Brewster Beach. Permit #2022-47**

Chairman Senecal opened Public Hearing

Christine Collins from the Recreation Dept. spoke to the proposed event.

L. Murray asked about the flow of the traffic on these roads during the event. Christine explained that she spoke with Public Safety Department on this

Public Hearing closed

**Brian Deshaies made a motion to approve a Temporary Event Permit of the Wolfeboro Parks and Recreation to host the Granite Kid Triathlon on July 16, 2022, from 8:00 AM to 11:00 AM along Clark Road and at Brewster Beach. Permit #2022-47, L. Freudenberg seconded the motion, all in favor, motion passed**

**iv. The Wolfeboro Board of Selectmen to consider a Temporary Event Permit for the Wolfeboro Parks and Recreation to host the Granite Man Triathlon on August 20, 2022 from 9:00 AM to 2:00 PM along various State and Town Roads and Carry Beach. Permit #2022-48**

Chairman Senecal opened Public Hearing

Christine Collins presented for the Recreation Department on proposed event.

L. Murray would like the sign form from Public Works

B. Deshaies asked what roads there would be parking on, Christine stated they would be Sewall and Spruce

Public Hearing closed

**B. Harriman made a motion to approve a Temporary Event Permit for the Wolfeboro Parks and Recreation to host the Granite Man Triathlon on August 20, 2022 from 9:00 AM to 2:00 PM along various State and Town Roads and Carry Beach. Permit #2022-48, Linda Murray seconded the motion, all in favor, motion passed**

### **3. Public Comment/s**

Resident Josephine Amatucci spoke to her displeasure with the former Police Chief and our current Police Chief

### **4. Bulk Vote**

- |                  |                    |
|------------------|--------------------|
| A.               | Weekly Manifests   |
| i. May 6, 2022   | \$ 2, 477, 180, 17 |
| ii. May 13, 2022 | \$ 493,997.12      |

B. Yield Tax Levy

i. Haines Hill Rd	Tax Map 34-12	\$864.09
ii. 65 Trotting Track Rd	Tax Map 147-16	\$594.39
iii. North Wakefield Rd	Tax Map 93-4	\$555.60

C. Intent to Cut Wood or Timber

- i. Pleasant Valley Road Tax Map 245-21
- Pleasant Valley Road Tax Map 253-7

D. Raffle Permits

- i. Lake Winnepesaukee Association 5/30/2022-7/12/2022

**L. Murray made a motion to approve the Bulk Vote of items A-D. Harriman seconded the motion all in favor, motion approved**

## **5. Board/Committee Appointment**

None

## **6. New Business**

### **A. Appointment Request for new town Committee- Brittany Boles**

Brittany Boles spoke to her credentials and involvement within the Town of Wolfeboro for past 10 years. She would like the Board to consider a New Town Committee that is specific to Social Good. She would be willing to head the committee and do any of the work necessary for this to come to fruition.

B. Deshaies said he would be willing to meet with Brittany and speak with her about her ideas.

L. Murray asked for Brittany to put her request and proposed plan in writing so she could get an idea of what she her expectations are of the Board.

### **B. Tax Software upgrade-update**

Brenda LaPointe addressed the Board about the Upgrade and conversion to the new Property Tax Bill System, which is now complete. They are using Avatar Assoc. of New England. Tax Statements have been revised, a letter will be included in their Bill. This new upgrade will go live May 27, 2022.

### **C. Actual vs. Budget Report**

Kathy Carpentier gave an update of the Budget for April 2022, she is comfortable at this point, revenues are down but they will go up once the tax bills go out. The Bonds have

been approved for Pop Whalen, Dockside updates, and Seasonal water contracts. She will give another update in July.

L. Murray commented to J. Pineo that we need to keep a close eye on propane, diesel and gas.

J. Pineo stated that was discussed during their department meeting.

KC stated that the Town Manager sent out a memo to Departments to watch their usage also.

#### **D. Approval: Request to spend Capital Reserve Funds-Wastewater Treatment Facility**

J. Pineo spoke on behalf D. Ford, they applied for a grant for the Wastewater Treatment Facility, which didn't go as planned based on the lack of Design. Requesting \$75,000 to utilize working on design report of the Facility to continue to move forward for Grant Funding

**L. Murray moved to authorize the Board of Selectmen to expend an amount not to exceed \$75,000 for the WWTF CRF for HDR to prepare a basis of design report. L. Freudenberg seconded. Members voted all in favor, the motion passed.**

**Linda Murray moved to authorize the Board of Selectmen to expend an amount not to exceed \$50,000 from the WWTF CRF for continued work on the sludge haul road. L. Freudenberg seconded the motion, all in favor motion passed**

#### **E. Approval: Naming of a driveway per E-911- Planning and Development**

J. Pineo addressed the memo from Planning Director T. Austin asking to name a driveway per E911 due to the length of the road as requested by the owners. There is no issue with 911.

**B Deshaies made a motion for the Wolfeboro Board of Selectmen to approve (Althea Way) as requested by the Marbury family, as supported by the E-911 guidelines, and the Fire Chief. L. Murray seconded the motion, all in favor motion passed**

#### **F. Discussion Heritage Committee**

L. Murray was asked by M. Stier to form a sub-committee, and wants to put an ad in the paper inviting residents if they wanted to have input on this sub-committee

The Board agreed to advertise for this Committee.

## **G. Discussion- Bike Trail on Abenaki property plan to move forward**

L. Murray asked the Board on how they would like to address the Bike Trail on Spray Fields Trail and Abenaki Trails.

1. close/dismantle
2. Pilot program: finish climb/flow and see how it goes
3. Approve all the trails
4. Put a WA on 2023 asking the voters to accept the bike trails on Town property

B. Deshaies that this should go to the voters via Warrant Articles

L. Freudenberg abstained from decision, but thinks it should go to voters

D. Senecal would like to look into the costs/maps believe this would be expensive

B. Harriman agreed it should be a Warrant Article for the Voters, and maybe a Pilot program would be helpful to see how it would work.

L. Murray she has no problem with this becoming a Warrant Article for the voters in 2023, and agrees a Pilot Program would be a good idea

**L. Murray moved that the Board of Selectmen draft a license agreement and a management agreement to address the already built trails at Abenaki and Spray Fields and explore a PILOT program. The Board will then hold a Public Hearing before approving any Pilot Program. L. Freudenberg seconded the motion all in favor, motion passed.**

## **H. Discussion: Pop Whalen Construction update**

Town Manager Pineo said the project is going well, with a couple items to discuss. The community water source is specific to the well location, and this will need to be moved, in the process an earth berm and trees would need to be removed, also the relocation of a Utility Pole. He is asking the board to use \$27,000 of the contingency funds for the project, to address these issues.

L. Murray has concerns about lack of parking spaces and would like to look at adding some additional parking in that area.

J. Pineo agreed with the parking issue

**L. Murray moved for the Board of Selectmen to approve the project to remove dirt berm at Pop Whalen Arena and add a picnic and/or parking space area in the requested amount of \$27,000 from the contingency funds. B. Harriman seconded the motion all in favor motion passed**

## **I. Discussion Libby Museum**

Town Manager Pineo asked the Board to table this Discussion

**B. Deshaies made a motion to Table this discussion based on the Town Managers Meeting with the Attorney General. B. Harriman seconded the motion all in favor Motion passed**

## **7. Other Business**

None

## **8. Committee Reports**

**B. Deshaies** -attended a Saving Energy Event at the Library, EV Chargers will hopefully be working by Memorial Day and he attended EDC Meeting

**L. Freudenberg** - Had nothing new to report

**L. Murray** – Attended the Water Summit, which the WWC is one of the sponsors, Library Monthly Meeting, Chamber of Commerce Executive Board Meeting, the next meeting will be on June 9<sup>th</sup> at 7:30AM – Brewster Academy, WWC – subcommittee meeting and Friends of Pop Whalen meeting

**D. Senecal**- No meetings to report on

**B. Harriman** – Attended the Planning Board Meeting, and Wolfeboro Community TV Meeting

## **9. Town Managers Report**

Parks and Recreation have relocated to Foss Field, Beach Passes will be available at this location. Painting has also begun on the pavilion building.

Dock Ordinance signage is in process, we have received some checks from the Barge companies which has been put in a stand-alone revenue account.

We previously discussed using the Town Hall for the Mobility Impaired, during the 4<sup>th</sup> of July Parade, and the 4<sup>th</sup> of July Committee is looking for volunteers to man the lot and spaces.

**L. Murray made a motion to use the Town Hall Parking lot for the Mobility Impaired during the 4<sup>th</sup> of July Parade and parking ban. B. Harriman seconded the motion all in favor, motion passed.**

J. Pineo introduced and welcomed the Director of the Libby Museum, Lena Hennrick

**10. Questions from the Press - None**

**11. Public Input - None**

**12. Non-Public Session RSA 91-A**

**B. Harriman made a motion to move into Non- Public Session RSA-91A, L. Murray seconded the motion. Members voted roll call vote: Luke Freudenberg-yes, Brian Deshaies-yes, Dave Senecal-yes, Linda Murray-yes and Brad Harriman-yes the motion passed.**

Respectfully submitted,

Jennifer Baraldi via WCTV tape

The Board re-entered public session at 10:45 PM.

**It was moved by Luke Freudenberg and seconded by Brian Deshaies to seal the minutes of May 18, 2022. Members voted; Luke Freudenberg-yes, Brian Deshaies-yes, Dave Senecal-yes, Linda Murray-yes and Brad Harriman-yes, the motion passed.**

Being no further business before the Board, Chairman Senecal entertained a motion to adjourn.

**It was moved by Brian Deshaies and seconded by Brad Harriman seconded for the Wolfeboro Board of Selectmen to adjourn at 10:47 PM. Members voted, being all in favor, the motion passed.**