

**Wolfeboro Board of Selectmen
Meeting Minutes
February 15, 2023**

Members present: Chairman Dave Senecal, Vice Chair Brad Harriman, Linda Murray Luke Freudenberg and Brian Deshaies.

Staff present: Town Manager, James S. Pineo, Parks and Recreation Director Christine Collins, Public Works Director Steve Randall and Recording Secretary, Amelia Capone-Muccio.

Chairman Senecal opened the meeting at 6:30 PM.

Non-Public Session RSA 91 A: 3 e

Mr. Pineo stated a non-public session is needed under a & d employment and Real Estate.

1. Consideration of Minutes

February 1, 2023

Mrs. Murray stated she did not have enough time to read them, they were just received today.

It was moved by Linda Murray and seconded by Brian Deshaies to table the minutes of February 15, 2023. Members voted and being none opposed, the motion passed.

2. Public Hearing(s)

Temporary Event Permit applications

i. The Wolfeboro Board of Selectmen to consider a temporary event permit for the Wolfeboro Parks and Recreation Department to host the Stacy Burns Memorial Scholarship 5K fundraiser on May 13, 2023, from 9:00 AM to 11:00 AM beginning at 102 South Main Street. Permit #2023-16.

Chairman Senecal opened the public hearing.

Christine Collins addressed the Board and stated the Parks and Recreation Department collaborates with the scholarship group for this annual event. The course runs from Carpentier School to the High School and back.

Being no others to speak for or against the request, Chairman Senecal closed the public hearing.

It was moved by Linda Murray and seconded by Brian Deshaies to issue a temporary event permit for the Wolfeboro Parks and Recreation Department to host the Stacy Burns Memorial Scholarship 5K fundraiser on May 13, 2023, from 9:00 AM to 11:00 AM beginning at 102 South Main Street. Permit #2023-16. Members voted, being all in favor, the motion passed.

ii. The Wolfeboro Board of Selectmen to consider a temporary event permit for Brewster Academy to host On the Green 1 Arts & Crafts Festival on July 7, 2023, to July 9, 2023 from 10 AM to 5 PM at Brewster Academy's DeWolfe Field. Permit #2023-17.

Chairman Senecal opened the public hearing.

Christine Brown addressed the Board and stated this an annual event where the proceeds benefit the day student scholarship program.

Being no others to speak for or against the request, Chairman Senecal closed the public hearing.

It was moved by Brad Harriman and seconded by Luke Freudenberg to issue a temporary event permit for Brewster Academy to host On the Green 1 Arts & Crafts Festival on July 7, 2023, to July 9, 2023 from 10 AM to 5 PM at Brewster Academy's DeWolfe Field. Permit #2023-17. Members voted, being all in favor, the motion passed.

iii. The Wolfeboro Board of Selectmen to consider a temporary event permit for Brewster Academy to host On the Green 2 Arts & Crafts Festival on August 11, 2023, to August 13, 2023 from 10 AM - 5 PM at Brewster Academy's DeWolfe Field. Permit #2023-18.

Chairman Senecal opened the public hearing.

Christine Brown addressed the Board and stated this the same event, but different date.

Being no others to speak for against the permit, Chairman Senecal closed the public hearing.

It was moved by Brodie Deshaies and seconded by Luke Freudenberg to issue a temporary event permit for Brewster Academy to host On the Green 2 Arts & Crafts Festival on August 11, 2023, to August 13, 2023 from 10 AM - 5 PM at Brewster Academy's DeWolfe Field. Permit #2023-18. Members voted, being all in favor, the motion passed.

iv. The Wolfeboro Board of Selectmen to consider a temporary event permit for the Daniel Webster Council, Boy Scouts of America to host a Fishing Derby on May 19 to May 21, 2023, at the Wolfeboro Town Docks; May 19th from 8:00 AM to 6 PM, May 20 8:00 AM to 6:00 PM and May 21 from 8:00 AM to 11:00 AM. Permit #2023-19.

Chairman Senecal opened the public hearing.

No one was available to speak to this event.

Mrs. Murray noted this is an annual event, but the insurance certificated is missing.

Being no others to speak for against the permit, Chairman Senecal closed the public hearing.

It was moved by Linda Murray and seconded by Brodie Deshaies to issue a temporary event permit for the Daniel Webster Council, Boy Scouts of America to host a Fishing Derby on May 19 to May 21, 2023 at the Wolfeboro Town Docks; May 19th from 8:00 AM to 6 PM, May 20 8:00 AM to 6:00 PM and May 21 from 8:00 AM to 11:00 AM. Permit #2023-19 contingent upon received an insurance certificate no later than two weeks prior to the event. Members voted, being all in favor, the motion passed.

v. The Wolfeboro Board of Selectmen to consider a temporary event permit for the New Hampshire Boat Museum to host the Ready to Launch-Women's Boat Class on June 3, 2023 from 10:00 AM to 12:00 PM at the Wolfeboro Town Docks (requesting use of one dock). Permit #2023-20.

Chairman Senecal opened the public hearing.

Anne Lennon addressed the Board to speak to the event and noted it would take place in Back Bay.

Mrs. Murray noted in the future a map would be helpful to give the details and the insurance certificated is missing.

Ms. Lennon replied she thought the certificate was included and would follow up on that.

Being no others to speak for against the permit, Chairman Senecal closed the public hearing.

It was moved by Linda Murray and seconded by Brodie Deshaies to issue temporary event permit for the New Hampshire Boat Museum to host the Ready to Launch-Women's Boat Class on June 3, 2023, from 10:00 AM to 12:00 PM at the Wolfeboro Town Docks (requesting use of one dock). Permit #2023-20 contingent upon receiving the insurance certificate. Members voted, being all in favor, the motion passed.

vi. The Wolfeboro Board of Selectmen to consider a temporary event permit for the New Hampshire Boat Museum to host Model Yacht Regattas on Tuesdays and Thursdays at 95 Glendon Street (off Bridge Falls Path) from March 28, 2023, to November 2, 2023, from 11:00 AM to 4:00 PM. Permit #2023-21

Chairman Senecal opened the public hearing.

Anne Lennon addressed the Board to speak to the event and noted this an annual event of the Back Bay Skippers.

Being no others to speak for against the permit, Chairman Senecal closed the public hearing.

It was moved by Linda Murray and seconded by Brodie Deshaies to issue a temporary event permit for the New Hampshire Boat Museum to host Model Yacht Regattas on Tuesdays and Thursdays at 95 Glendon Street (off Bridge Falls Path) from March 28, 2023, to November 2, 2023 from 11:00 AM to 4:00 PM. Permit #2023-21 contingent upon receiving insurance certificate. Members voted, being all in favor, the motion passed.

vii. The Wolfeboro Board of Selectmen to consider a temporary event permit for the New Hampshire Boat Museum to host a Model Boat Regatta on June 17, 2023, from 8:00 AM to 8:00 PM at 95 Glendon Street (off Bridge Falls Path). Permit #2023-22.

Chairman Senecal opened the public hearing.

Anne Lennon addressed the Board to speak to the event and noted this an annual event of the Back Bay Skippers which is small event.

Being no others to speak for against the permit, Chairman Senecal closed the public hearing.

It was moved by Brodie Deshaies and seconded by Brad Harriman to issue a temporary event permit for the New Hampshire Boat Museum to host a Model Boat Regatta on June 17, 2023, from 8:00 AM to 8:00 PM at 95 Glendon Street (off Bridge Falls Path). Permit #2023-22 contingent upon received an insurance certificate. Members voted, being all in favor, the motion passed.

viii. The Wolfeboro Board of Selectmen to consider at temporary event permit for the Rare Disease Advisory Council to host “Light up Rare Disease Day” on February 28, 2023, from 5:00 PM to 7:00 PM at the Clark Museum and Wolfeboro Town Hall. Permit #2023-23.

Chairman Senecal opened the public hearing.

Libby and Jim Shannon addressed the Board to speak to the event. Mrs. Shannon noted last year she requested to do this event at the Library and the High School, this year she would put up the lights from 5-7 PM at the Clark House and the Town Hall on February 28 to recognize rare disease day. She stated that there are 7,000 rare diseases that affect 1 in 10 people. She thanked Christine Collins for working with her on this effort.

Mrs. Murray noted that Parks and Recreation is sponsoring this event which negates the need for an insurance certificate.

Being no others to speak for against the permit, Chairman Senecal closed the public hearing.

It was moved by Brodie Deshaies and seconded by Luke Freudenberg to issue a temporary event permit to the Park and Recreation Department to host Rare Disease Advisory Council to host “Light up Rare Disease Day” on February 28, 2023, from 5:00 PM to 7:00 PM at the Clark Museum and Wolfeboro Town Hall. Permit #2023-23. Members voted, being all in favor, the motion passed.

ix. The Wolfeboro Board of Selectmen to consider a temporary event permit for the Abenaki Outing Club to host Abenaki Fun Day at 390 Pine Hill Road on March 25, 2023, from 11:00 AM to 5:00 PM. Permit #2024-24.

Chairman Senecal opened the public hearing.

Anne DeBeer, Director of Abenaki Ski Team and Treasurer of Abenaki Outing Club addressed the Board to request to hold an event on March 25th, that will be open to the public, and it would include free lift tickets and ski rentals along with lunch provided.

Being no others to speak for against the permit, Chairman Senecal closed the public hearing.

Mrs. Murray noted the insurance certificate provided expires March 21st, they will need to submit a new one that covers the event.

Mrs. DeBeer replied she would look into that.

Mrs. Murray stated for clarity they would like to offer free lift tickets and free ski rentals; she questioned if the Recreation Department is providing that?

Christine Collins addressed the Board and stated the Recreation Department collaborates with Ski Works for a 50/50 cost on the rentals. She stated the Board could approve waiving the town's portion, but not Ski Works.

Chairman Senecal pointed out that the permit also says 11-5 not 11-3.

Mrs. DeBeer replied the event is 11-3 and the outing club will discuss the rentals with Ski Works if they can not offer it for free the outing club will cover the cost.

It was moved by Brodie Deshaies and seconded by Linda Murray to issue temporary event permit for the Abenaki Outing Club to host Abenaki Fun Day at 390 Pine Hill Road on March 25, 2023, from 11:00 AM to 5:00 PM. Permit #2024-24 contingent upon receiving an updated insurance certificate and approval from Ski Works for rentals. Members voted, being all in favor, the motion passed.

3. Bulk Vote

A. Weekly Manifests

- i. February 3, 2023, \$ 2,117,656.80
- ii. February 10, 2023, \$ 162,912.42

B. Property Tax Refunds and Abatements

- i. 14 Mountain West Drive 2022 #26 Tax Map 252 Lot 17-14 \$29.22
- ii. 60 South Main St. 2022 #27 Tax Map 217 Lot 58 \$1,372.11

C. Application for Current Use Assessment

- i. 603 Stoneham Rd Tax Map 89 Lot 1
- ii. 114 Springfield Point Rd Tax Map 266 Lot 4-4

D. Property Tax Credit/Exemptions

- i. 173 North Line Rd Tax Map 100 Lot 7 (DENIAL)
- ii. 7 Finch Street Tax Map 142 Lot 39

E. Intent to Cut Wood or Timber

- i. Haines Hill Rd Tax Map 57 Lot 09

It was moved by Linda Murray and Luke Freudenberg to accept Bulk Vote items A – E. Members voted, being all in favor, the motion passed.

4. Board/Committee Appointments:

- Economic Development Committee
- i. Gretchen Gandani Term Expires March 2026

Mrs. Murray stated that Ms. Gandani is from Taylor Community and has been attending the meetings.

It was moved by Linda Murray and seconded by Brian Deshaies to appoint Gretchen Gandani to the Economic Development Committee for a term to expires March of 2026.

5. New Business

A. Discussion: MOU Snowmaking Cross Country Ski Trails

Mr. Pineo introduced the topic noting the Board previously discussed this topic in July of 2022. The request was to expand snowmaking to the Cross-Country Ski trails and the Board has been provided with a draft MOU. He noted that some Board members asked some questions and those questions have been answered.

Ed Cooper, President of the Wolfeboro Cross Country Ski Association addressed the Board to speak on behalf of the request.

Mrs. Murray noted that in review of this it seems that the Cross-Country Ski Trails, have a trail named the climb, which means the Wolfeboro Single Track trail will need to get renamed. She would like to see a map with all the names of the trails on them so they be sure they do not have duplicate names and

can identify where the trails are. She would like to be sure that construction does not begin until the funds have been raised. She also questioned the \$2,000-\$4,800 maintenance cost, will that be what the town is covering? These are the things that need to be clarified before agreeing.

Mr. Pineo replied he believes that would be a separate agreement.

Mr. Deshaies agreed there should be a separate operating agreement for the maintenance upon completion of the project.

Mrs. Murray questioned if he plans to remove #3?

Mr. Deshaies replied it could be left in and referred to a separate agreement for more clarity. He questioned how many years before they anticipate this will be in place.

Mr. Cooper replied they plan to move forward in 2024 as long as the Board approves the agreement. They have done some quiet fundraising but once approved will move forward. He stated the Board welcomes an operating agreement outlining further details.

Mr. Pineo stated he would update #3.

It was moved by Linda Murray and seconded by Brian Deshaies for the Town of Wolfeboro to enter into an Memorandum of Understanding with the Wolfeboro XCcountry Ski Association for snow making of the trails. Members voted, being all in favor, the motion passed.

Mr. Pineo stated that he will update the MOU and communicate with Rob Houseman.

Mrs. Murray requested to get a trail map outlining all the names of the trails so they can get that straightened out.

Mr. Pineo stated he would work with Wolfeboro XCcountry Ski association, Wolfeboro Single Track and Wolfeboro Parks and Recreation on that.

Mr. Deshaies questioned if the MOU will be recorded with the Abenaki assessing card.

Mr. Pineo replied yes.

B. Approval: Permission to use Town Property, Abenaki for Hill Climb event

Mr. Pineo stated he has been approached by a group looking to do a Hill Climb race at Abenaki, he asked them to created a presentation to bring before the Board.

Patrick Duddy addressed the Board and stated for 5 or 6 years he has been attending a Hill Climb race in New York on a ski hill similar to Abenaki. He thought it would be a good idea to bring this to our area. It would be fun event with racing and music.

Mr. Deshaies questioned the race layout.

Mr. Duddy replied to it would be from the base of the lodge up the hill, the motorcycles would come back down in the area of the rope tow.

Mr. Deshaies questioned when this would take place.

Mr. Duddy replied April 15 is the date they were looking at.

Christine Collins addressed the Board and stated the hill closes April 1st this is an event that takes place after ski season but with snow still on the hill.

Mrs. Murray questioned if the plan is to work with the business to make money.

Ms. Collins replied they idea is to collaborate and split the revenue.

Mrs. Murray expressed her concern that this area is near a prime wetland and that gas or oil could contaminate the water. She also questioned the insurance.

Ms. Collins replied that a \$5 million dollar policy is required, a contract and underwriting above and beyond the ski hill insurance.

Mrs. Murray questioned where the funds from the income would go, she prefer they go back to the general fund.

Mr. Pineo stated they could go in the revolving fund.

Mr. Deshaies questioned the damage to the hill.

Mr. Duddy replied he spoke to the Abenaki groomer, and the hill has a very good snow base as well as and ice base which is ideal for this type of racing.

Mr. Deshaies questioned if there would be any issue with noise should they notify the neighbors.

Chairman Senecal replied that could be addressed under a temporary event permit.

Ms. Collins stated that the Town Manager's executive assistant didn't think this required a temporary event permit.

Mrs. Murray stated it looks like this is a Parks and Recreation event, but they developed the Temporary Event permit process to allow non profits to host events to not compete with businesses.

Mr. Deshaies stated this is something new they have never done.

Ms. Collins replied it is, which is why she suggested bringing it to the Board to discuss before proceeding.

Mr. Duddy noted that Laconia Harley Davidson has agreed to advertise the event.

Mrs. Murray noted last year they approved a bicycle race that was sponsored by the Nick because the applicant was a business, she noted that they need to address the issue of having businesses requesting events.

Mr. Freudenberg stated he would support the event. The motorcycles only take 1-2 gallons of gas, but they can create a spill plan and have a designated filling area.

Mr. Deshaies stated that our ski is hill is town owned unlike others so that is what makes this tricky.

Mr. Freudenberg stated that they will have insurance, he is okay with splitting the proceeds and this will bring money to both the recreation department and the town.

Mrs. Murray questioned if they are okay with businesses doing these types of events?

Mr. Deshaies stated that the businesses would need permission.

Mr. Pineo stated what he is hearing is Harley Davidson is interested and they have the Ice Arena next door where they could hold a bike show and instead of tents outside, have them in the arena.

Mr. Deshaies replied that they can't have bikes on the arena base, if they do, they would have to be free of any fuel they can't have a spill on the base of the ice.

Mrs. Murray stated if that facility wanted to do it, it makes sense it's an enterprise fund, but this is at Abenaki. She has a concern about the water quality and would like to know how they would deal with a spill.

Mr. Pineo replied there needs to be a limit on the number of participants and they will need to know what that is.

Mr. Duddy replied that it would vary, but if they would like them to provide that they can.

Mr. Pineo replied yes, they need that number and noted the lot only allows so much parking.

Ms. Collins replied that she plans to look at parking at an even this weekend to see what they are looking at for parking. She stated they have discussed a shuttle from the Nick for overflow parking, but not sure how they would charge for that.

Mrs. Murray stated they know during hockey games there is nowhere near enough parking, and she questioned if they would allow them to park on the road like the do at hockey games. She feels they should not since there should be a clear path should the emergency vehicles need access.

Ms. Collins replied there would be no parking on the road.

Mr. Deshaies clarified that they will need a \$5 million dollar policy for insurance, map of area including staging, race and parking.

Mrs. Murray stated she would like a temporary event permit and Fire/EMS onsite.

Chairman Senecal questioned if they need one since its sponsored by Parks and Recreation, he thought maybe they should have one since it provides the process for obtaining the insurance etc. He stated that they will review requirements at the follow up meeting.

Mr. Pineo stated they will bring back a complete plan March 1st.

C. Approval: Posting of Town Roads- Public Works

Steve Randall addressed the Board to state that due to the weather and temperatures he would like to post the town roads beginning March 1st.

It was moved by Linda Murray and seconded by Brad Harriman to post the Town Roads per the Public Works Director beginning March 1, 2023. Members voted, beginning all in favor, the motion passed.

D. Discussion: Energy Committee propose Solar at the Wolfeboro Public Library

Joyce Davis, Acting Librarian, addressed the Board to provide an update that the Library Trustees had planned that after the renovation they would fundraiser for solar panels for the library. The Energy Committee through Nancy Hirshberg notified the Library Trustees of some grant funding options that have come available for a solar array. With this new information and some other grant funding they have been made aware of; the Library Trustees have chosen to act on this project sooner than later. The plan at this point is with the help of both the Energy Committee and the Director of the Municipal Electric Department to put out a Request for Proposals for costs in March and apply for grant funding with hopes of putting out a Warrant Article in 2024.

Mr. Deshaies stated that he suggest having battery backup and would getting the generator be redundant and maybe those funds could be used for this project.

Ms. Davis replied that the plan is to explore all options and review all proposed projects to reduce any redundancy.

D. Approval: Wolfeboro Waters letters to NH DES and the NH Cyanobacteria Advisory Committee

Mrs. Murray stated that the Wolfeboro Waters Committee would like to send a letter of update and a copy of the Wolfeboro Waters Committee findings report to NH DES and the NH Cyanobacteria Advisory Committee for their information. The Committee feels this information is valuable knowledge gained from the testing done in Wolfeboro.

It was moved by Brian Deshaies and seconded by Luke Freudenberg to authorize a letter and the findings information to be sent to NH DES and NH Cyanobacteria Advisory Committee as requested at this meeting. Members voted, being all in favor, the motion passed.

Mrs. Murray stated that the Board received a second letter from the Wolfeboro Waters Committee regarding the erosion issues at Albee Beach. She thanked the Public Works Department for their help in dealing with this issue, but the Committee is recommending hiring CEI an engineering firm to provide engineering recommendations to address the ongoing erosion problems at Albee Beach and to cover this expense through the Water Quality Capital Reserve fund.

It was moved by Linda Murray and seconded by Dave Senecal to authorize an expenditure from the Water Quality Capital Reserve fund to hire CEI to provide an engineering design to address the erosion problems at Albee Beach. Members voted, being none opposed, the motion passed.

E. Approval: Letter to NH Department of Safety regarding town wide E911 data

Mr. Pineo stated that the town has received correspondence from the State of NH Director of Engineering division with regards to access to the town's E911 data. They would like access to this data and share it with UNH to review internet connectivity and review of underserved portions of town. He stated the Town Planner, Police Chief and Fire Chief support this request.

It was moved by Brad Harriman and seconded by Linda Murray to authorize sharing the E911 data with UNH as recommended by staff at this meeting. Members voted and being none opposed the motion passed.

G. Approval: Boat Agent Agreement-Goodhue Boat Company

Mr. Pineo noted this is an annual housekeeping item, which allows Goodhue Boat Company to register boats for the Town of Wolfeboro.

Mrs. Murray stated this partnership collects about \$11,000 in revenue for the town each year.

It was moved by Brian Deshaies and seconded by Dave Senecal for the Wolfeboro Board of Selectmen to allow Goodhue Boat Company (Goodhue Hawkins Navy Yard) to be a Boat Agent for the Town of Wolfeboro for 2023. Members voted, being all in favor, the motion passed.

H. Discussion: Amendment to Town Ordinance Chapter 165 Parking on Municipal Property

Mr. Pineo stated that this item is to address an ongoing problem with abuse of trailer parking at the Foss Field parking lot. He stated there is some chronic abuse of the parking with trailers being parked for an extended period of time but moving to another spot just before the 7 day limit. He stated in discussing the issue with the Codes Department, Planning office and the Police Captain, a solution to the issue has been proposed and requires an ordinance update. He stated if the Board agrees, a Public Hearing for this will be scheduled.

Chairman Senecal replied that it sounds like they need to update the ordinance.

Mr. Deshaies agreed. He noted that in the ordinance provided B & E seems confusing with regards to cars parked with for sale signs. He understands that downtown someone maybe parked at restaurant or store with a for sale sign that makes sense but the other one does not.

Mr. Pineo replied ordinance 165:3 if for parking at Foss Field, but he would investigate it.

6. Other Business

Mr. Deshaies stated with regards to Hunter's Shop n Save. He would like to propose the town waive the taxes in the amount of \$3,200 for the year since they are continuing to pay about 55 employees for the year or when the new store is built. He feels this is a great gesture for supporting the folks of this community while we await the rebuild.

Mrs. Murray stated she would agree but only for the town portion and would prefer to see this put forth as a PILOT like they have for some other organizations.

It was moved by Briand Deshaies and seconded by Luke Freudenberg to entertain a PILOT agreement for the town portion of the annual taxes of Hunters Shop n Save at a future meeting. Members voted, being all in favor, the motion passed.

7. Committee Reports

Mr. Harriman reported he attended the Deliberative session and a WCTV meeting.

Chairman Senecal reported he attended the Deliberative session.

Mrs. Murray reported she attended, a Friends of Pop Whalen meeting, two Library Trustee search committee meetings, Wolfeboro Waters Committee meeting, Chamber of Commerce Executive meeting, she filled in for Brad at the Planning Board meeting, the Deliberative session and a Master Plan workgroup meeting.

Mr. Freudenberg attend the Deliberative session, Zoning Board meeting, Heritage Commission meeting and the Chamber Executive meeting.

Mr. Deshaies attended the Deliberative session.

8. Town Manager's Report

Mr. Pineo reported the following; The 2022 Annual Town Reports are available at Town Hall and the Police Department has shared some new information regarding parking enforcement downtown, he suggests the Board meet with the Police Commission in a work session to discuss it further.

The Board agreed they would like to add an additional meeting in March for a work session with the Police Commission.

Mrs. Murray reminded the public the town election is March 14th from 8 AM to 7 PM in the Great Hall.

9. Questions from the Press

None

10. Public Input (Limited to 3 minutes per person and not to exceed 15 minutes in total)

None

11. Non-Public Session RSA 91-A

It was moved by Linda Murray and seconded by Brad Harriman to enter into nonpublic session under RSA 91A:3 to discuss employment and real estate at 7:48 PM. Roll call vote; Linda Murray-yes, Dave Senecal-yes, Brad Harriman-yes, Luke Freudenberg-yes and Brian Deshaies-yes. Being all in favor, the motion passed.

The Board re-entered public session at 8:12 PM.

It was moved by Dave Senecal and seconded by Brad Harriman for the Wolfeboro Board of Selectmen to seal the minutes of February 15, 2022. Members voted, being all in favor, the motion passed.

Being no other business before the Board, Chairman Murray entertained a motion to adjourn.

It was moved by Dave Senecal and seconded by Luke Freudenberg to adjourn at 8:13 PM. Members voted and being all in favor the motion passed.

Respectfully submitted,

Amelia Capone Muccio