

## MINUTES

### Wolfeboro Board of Selectmen Meeting

Wed., June 21, 2023, 6: 30 p.m.

In-Person Session at the Great Hall 2nd Floor, 9 Union St. Wolfeboro

6:30 PM-Regular Session

**Chairman Brad Harriman calls meeting to order.**

**BoS members Present: Mr. Harriman, David Senecal, Linda Murray, Luke Freudenberg, Brian Deshaies**

**Staff: James Pineo, WPD Chief Stu Chase, Parks and Recreation Director Christine Collins, DPW Director Steve Randall**

Mr. Harriman: Non-public session needed? Non-Public Session RSA 91-A: 3

Mr. Pineo: yes. the BOS will go into non-public under RSA 91-A:3,II (b), (2c) and (e).

1. Consideration of Minutes: Mr. Harriman- comments or corrections?

i. May 11, 2023, Special Meeting

Mrs. Murray: the following changes on pages 1, 5 paragraph from the bottom - "the workday to clean trails could happen; they would work as fast as they can to get the trails ready." *Delete the remainder of the sentence.*

Page 3, paragraph 6 from the top: The next to last line at the end of the sentence – change 'top' to 'area.'

**[no motion/second or vote on the amended May 11 minutes]**

2. Public Hearing(s)

***Unanticipated Funds -Grant Funding***

- i. The Town of Wolfeboro to hold a Public Hearing on Wednesday, June 21, 2023, at 6:30 PM for the acceptance of unanticipated funds in an amount more than \$10,000 in accordance with RSA 31:95 b III (a), to accept a NH Department of Safety for the Wolfeboro Highway Safety Grant in the amount of \$15,300 for fiscal year 2024.

Mr. Pineo: grant is broken down and will be applied in those categories.

Chief Stu Chase: annual grant. Allows personnel to be dedicated to specific areas – especially downtown this summer.

Mrs. Murray: bicycle police officer this summer?

Chief Chase: yes – he's ready to go.

Mrs. Murray: good.

**MOTION Mr. Freudenberg: move to accept unanticipated funds in an amount more than \$10,000 in accordance with RSA 31:95 b III (a), to accept a NH Department of Safety for the Wolfeboro Highway Safety Grant in the amount of \$15,300 for fiscal year 2024. Second Mrs. Murray. Approved 5-0.**

***Temporary Event Permit applications***

- i. The Wolfeboro Board of Selectmen to consider a temporary event permit for Back Bay Water Skiers, Inc. d/b/a Abenaki Water Ski Club to host three water ski tournaments at the town park (on Railroad Ave in Back Bay), June 24, 2023 the NH Open, July 22-23, 2023 the Lakes Region

Open and August 19, 2023 the NH Water Ski Championship from 8 AM to sunset. Permit #2023-54.

Bill Swaffield, Abenaki Water Ski Club- Also here Bob Shiloh, event safety director. Three usual tournaments. 43<sup>rd</sup> summer in Back Bay. Slalom, trick water ski, jumping. Only tournament north of CT in New England. *[mic batteries fail and are replaced]*

Mr. Swaffield continues- amateur skiing – all ages. Appreciate town allowing use of park area at Back Bay.

Mr. Harriman: opens public hearing. None.

**MOTION Mr. Deshaies to approve temporary event permit for Back Bay Water Skiers, Inc. d/b/a Abenaki Water Ski Club to host three water ski tournaments at the town park (on Railroad Ave in Back Bay), June 24, 2023 the NH Open, July 22-23, 2023 the Lakes Region Open and August 19, 2023 the NH Water Ski Championship from 8 AM to sunset. Permit #2023-54. Second Mr. Senecal. Approved 5-0.**

**Mr. Harriman- returns to first public hearing item - item [i] Unanticipated Funds** - Public safety grant to open public hearing to be sure the procedure is correct. Opens public hearing. No comments. Closes public hearing. **Motions and vote still stand on that item.**

- ii. The Wolfeboro Board of Selectmen to consider a temporary event permit for Kingswood Regional High School to host a 3 on 3 Basketball fundraiser on July 1, 2023, from 7:00 AM to 7:00 PM at the Foss Field Basketball courts. Permit #2023-55.

Mr. Harriman: No one to speak for organizers. Repeat event.

Mrs. Murray: cancelled last year due to lack of signups. Trying again this year. Does Christine Collins no more? Question whether they need police traffic detail due to attendance numbers.

Mr. Harriman: asks Ms. Collins whether she can add to what the event permit is about. Opens public hearing. Closes hearing.

Mrs. Murray: asks whether issue should be tabled/continued since there's another BoS session before the July 1 event. Can continue to June 28<sup>th</sup> and get someone here.

Mr. Harriman: agrees. Get someone to speak on the permit

**MOTION Mrs. Murray: continue the request for a temporary event permit for Kingswood Regional High School to host a 3 on 3 Basketball fundraiser on July 1, 2023, to the BoS next meeting June 28, 2023.**

Ms. Collins: asks if BoS has specific questions. They [Kingswood Regional High School] approached us and asked [parks and rec] if they could do the event. We said they had to go through the permitting process. Last year's event was too late; not enough signups. It's a fundraiser?

Mrs. Murray: yes. We meet next Wednesday. See if we can get someone here to get a little information.

Mr. Harriman: agrees. Asks Ms. Collins to reach out to them to get someone to the June 28<sup>th</sup> BoS meeting.

Ms. Collins. Yes.

**Second (to motion to continue to June 28th) Mr. Freudenberg. Approved 5-0**

### 3. Bulk Vote

#### A. Weekly Manifests

- i. June 9, 2023, \$ 1,191,701,50 (Trustees)

ii. June 16, 2023, \$ 103,011.19

B. Current Use Applications/ Land Use Change Tax

i. 603 Stoneham Rd Tax Map 138-7 c

ii. 124 Spring Field Point Rd Tax Map 266-4-2

C. Property Tax Refund/Abatements

i. 139 Gov Wentworth Hwy Tax Map 133-20 F# \$120.00

D. Exemptions/Credits

i. 94 Gov Wentworth Hwy Tax Map 133-26

E. Tax Exempt Status-denial

i. Granite State Adaptive

**MOTION Mrs. Murray - Move to accept the bulk vote items A-E. Second Mr. Deshaies. Approve 5-0.**

4. Board/Committee Appointments:

N/A

5. New Business

**A. Discussion: May 2023 Actual vs. Budget Report -Finance**

Katherine Carpentier, Wolfeboro Finance Director: May – actual versus budget report.

- Through May, general fund: 46% expended; includes contractual things
- Slightly above the five-month average of 42% - no concern to management
- Revenues- 7%- tax bill will be posted in June
- Motor vehicles- big revenue driver at 45% - on target.
- Water fund expenses at 39%
- Electric at 49%
- Sewer 79%
- Pop Whalen 63%
- Sewer fund – operation of maintenance contract already encumbered
- Emergency compressor repairs/Pop Whalen which is why it's trending high.
- Water fund revenues – 24%
- Electric revenues -43%
- Sewer revenues - 21%
- Pop Whalen revenues - 33%
- Tracking water/sewer: trending slightly lower than last year this time- perhaps because of rain. Watching that.
- Big things paid out in May
  - Agencies: \$133,000
  - Capital reserve funds to trustees: \$875,000
- Getting ready to do CIP; behind that the budget season – set up for that.
- Happy summer – begins today.
- Questions?

Mr. Harriman: no BoS questions- thank you.

B. Approval: Josiah Brown Scholarship Awards (June 15th deadline)

**Mr. Deshaies MOTION to table until June 28, 2023.** (Because he has a few questions and has not heard back.) **Second Mrs. Murray. APPROVE 5-0.**

Mr. Harriman: will talk about this next week - June 28<sup>th</sup>.

**C. Approval: Cate Park Landscaping Plan**

Mr. Pineo: revisiting this. Christine Collins has worked with Peter Ford on landscaping plan; Cate Park around propane tanks. Sketch with measurements, color photos of plantings being considered. You also see work authorization by Belknap Landscaping who feel this is in line with the character of the park. Any questions to me or Ms. Collins.

Mrs. Murray: Want to be sure this will be paid for by Peter Ford. Will WE pay and he pays us back? Or will he pay it outright?

Mr. Pineo: It would be our intention that Mr. Ford would be responsible for this. If the town has to pay for it and we have to bill him, that's a route we'll take. Not sure.

Christine Collins, Wolfeboro Parks/Recreation Director: have not presented it to him yet. Jim had said there was not enough information. I went to landscaping company we use asked them to write a proposal to keep the integrity of the park; they would be able to maintain it. They worked with a sketch. There was just a lilac bush they moved a bit since it would grow big. He said that's how he would lay it out. Got a quote. Easiest have Peter Ford pay us and we would install it. It's what we think it's going to be.

Mr. Harriman: Will layout interfere with new path that's there now? New path is closer to the deck [old Downtown Grille deck].

Ms. Collins: need to check that out.

Mrs. Murray: one planting on end looks as though it's where we had to put the path.

Ms. Collins: Does it need to be there? [the planting]

Mrs. Murray: Need something that blocks that view of the propane tank on that side.

Ms. Collins: OK

Mr. Harriman: Planting might have to get tucked in closer to the deck Check it out; look at it – and come up with something.

Ms. Collins: OK. Will talk to Belknap Landscaping as well.

Mr. Deshaies: Cannot see that there's a quick way to get to tanks/safety issue/emergency – or room to pull tanks out from the vegetation. Vegetation takes up park space. Something else to maintain there – more money – more work for Town employees. Wants a fence with hanging plants, vines to make it look nice. Allows for more space for people in the park. Easier tank access and no maintenance going forward.

Mr. Harriman: We've been through that; we've decided to go through with the plantings. Will make sure there's access to the propane tanks and maintaining that area. Agreement is Mr. Ford will be maintaining these plantings so it's not on parks and rec's dime.

Mr. Deshaies: confusion on that.

Ms. Collins: not aware of that.

Mrs. Murray: better get it written down so we know who is doing what. I'd like a memo stating exactly who's going to pay so we know. And we got an email about them relocating the propane tanks to put footings in? Is there more information about that? And what they plan to do with those tanks when they move; where they're going to place them? Cannot place them in our walkway.

Mr. Pineo: I've heard nothing since my correspondence. There is no building permit issued for the deck at his point. There is no gas permit for the temporary tank relocation. As far as I'm concerned, that entire concept is placed on hold. I would not advocate planting here until that is completed. That hit us yesterday morning [June 20].

Mr. Deshaies: Agree. If we had planted this, we'd be taking it out and planting again. These tanks need to be more accessible, especially in the event of fire or safety hazard.

Mrs. Murray: Should we get a memo and show it to Peter Ford before we approve anything? We only have part of the information. If he does not agree, it comes back to us. I think we need to go to him with a memo; we also need some information – if they're going to go forward with the tanks, now we have to hold up on the landscaping which has been over a year now.

**MOTION Mrs. Murray - I would like a memo and a time frame and a date when this has to be done by.**

**Second Mr. Senecal.**

**Mr. Harriman – we have a motion and second to hold up on this and request the information be forwarded to Peter Ford; and find out about relocation of the propane tanks during construction of the deck – if that happens when he gets his building permit; get the project scheduled in a memo.**

Mrs. Murray: a memo that we have and he has so there's no misunderstanding about dates and times, etc.

**Approve 5-0**

#### **D. Discussion: Dockside parking lot usage ordinance**

Mr. Pineo:

- Deck installed at Mr. Ford's building [Wicked Loon deck] we have identified handicapped accessible parking space (next to Downtown Grille building- owner by Mr. Ford) was not accessible. Met with DPW director, police, discussed relocating HC parking spot and relocating path into park. Resulted in no loss of available parking. HC parking space more efficient. Good flow in and out of Cate Park. DPW completed that 6/16 a.m. Now complete.
- still issues with Dockside seasonal parking. In Town ordinance WPD has ability to issue special permit allowing parking without time limits, not to exceed a period of five days. Talked with chief and Capt. Livie on that. They drafted a special parking application permit which references the ordinance; outlines it – highlighted in your memo.
- Additionally – other parking issues dockside. Talked to Capt. Livie today as they went down there to address an issue. Questions about the memo or attached application -me or Chief Chase can try to answer.

Mr. Harriman: During the 5-day period/permit. Overnight parking allowed?

Chief Chase: Are they bound by certain time restrictions and when they can start?

Mr. Harriman: Concerned they'd use a space for a Dumpster for 24 hours/five days. Not what we're looking to do. Looking to allow them to park their trucks to have access to tools.

Chief Chase: That's what this applies to – not putting a Dumpster there.

Mr. Pineo: Ordinance is 8:30 [a.m.] – 5:30 p.m. for the two hour parking. Beyond that, not sure the two hour parking applies.

Mr. Harriman: Do we allow overnight parking there – at dockside? There are Avery building tenants, they must be able to park there.

Chief Chase: The two hour parking expires at 5:30 p.m. Yes, it's OK to do it.

Mrs. Murray: We allow overnight parking there. The only time we don't is when there's snow. Up N. Main Street it [sign] says November-April – no parking because of snow.

I don't know whether they can have one space or ten spaces. I think the ordinance should be rewritten. How many five-day/consecutive days can they have in a year or a month? It's not well defined. Should look at rewriting this ordinance to fit what we're dealing with.

Mr. Deshaies: The way it's written is "per contractor." The contractor goes to police to get permit. You could have 40 days of parking depending on the project and needs. Should we change it to put it on the project or owner. What do we allow – one five-day period, consecutive – we do not have a good definition.

And believes they should apply to PD but BoS should give the approval of the application, like we do for everything else. We know what's going on.

Chief Chase: Could be cumbersome, but I understand.

Mrs. Murray: I looked at it in reverse. Once this was signed, there'd be a date when it was sent to the town manager's office. We need to know.

Mr. Deshaies: We could also change it and have them come direct to us for a permit and we inform the police.

Mrs. Murray: Either way.

Chief Chase: Whatever your pleasure. We have to enforce it so it would be great if we're all on the same page.

Mr. Freudenberg: If it's May-September- that's the time when that parking lot's full already. September-May – you may grant more parking time, but not in that prime time. I want to discourage it as much as possible.

Mrs. Murray: Question is whether we need to lengthen the time. In March when they asked for six weeks [for construction] in dock area – we said 'yes,' because nobody was using parking. Use by citizens dictates whether we'd give them... Luke, are you suggesting we put months limitation?

Mr. Freudenberg: I'd encourage them not to do those things.. obviously there are emergencies. These large scale projects in the middle of summer are not conducive to parking; the situation's already tough in town. That's the lot [dockside/town docks] that we want people to have access to when they come to downtown Wolfeboro.

Mr. Pineo: The intent of this is for contractors to access tools and equipment in their vehicle to service what they're working on within the building. I've seen a number of contractors in town – they actually have contractors and subs parking in other areas of town. For example, the Taylor Community project- they're parking on Filter Bed Rd. and using vans to transport staff to work sites.

As alluded to when there's an emergency that could take four days to repair, those are exceptions, I think. What we're experiencing down there is becoming the norm.

Mr. Harriman: What I see here... At the top – it's seasonal parking from June 15-September 15. I'm gathering outside of those dates, we do not have the two hour limit in effect, right? Says 6/15-9/15 – two hour parking on certain streets/lots. Not an issue outside of those dates.

In Jim's emergency scenario, if they have to come to BoS for the parking permit, could be a hindrance. No problem having WPD authority to issue five-day, temporary permits; forward information to town manager with BoS FYI and everyone knows about permit. PD can better manage.

Mrs. Murray: Perhaps change seasonal parking to May 1-Columbus Day. We are busy at those ends; doesn't start June 15<sup>th</sup>. If making changes to 164-6, we change A and C.

Mr. Deshaies: Perhaps Memorial Day to Columbus Day.

Mrs. Murray: I'd do beginning of May; If people want to do Memorial Day to Columbus Day. Columbus Day doesn't stay put. Memorial Day does. Use dates – such as May 15-Oct. 15, that should cover it.

Mr. Harriman: Other comments? Do we want him to come back with this or make changes tonight and authorize it? Need a public hearing for this anyway.

Mr. Pineo: We've got more information from you; we can work on drafts in conjunction with PD; bring them back to you.

Mrs. Murray: In meantime, if they get a request, they can fill out this form. It's already in the ordinance. We have to do something; and have it sent to the town manager with the date when it comes in. I'm OK with that – the form. Have to have something until we change the ordinance.

Chief Chase: on the seasonal parking application; it says Town of Wolfeboro, NH 164- Need C on that so it's specific to that ordinance.

Mr. Harriman: Sound good?

Mr. Pineo: I have my marching orders; we can take care of it.

**E. Approval: Cross Country Ski trail Almost Thayer- relocation**

Mr. Pineo: Wolfeboro Cross Country Ski Association (WCCSA) came to board earlier this spring; discussed relocation of Almost Thayer Trail. Two weeks ago, me, WCCSA, Brian Deshaies, Linda Murray, staff walked the area for trail relocation and work to be performed on site by Dawson Excavation. Painted clear picture of work needed. Dangerous intersection at Almost Thayer and Twister; WCCSA outstanding job on the project; laid out funding; Trustees of Trust Funds through a trail account has donated \$25,000 to this project – to come directly to town. The balance of the project will be for by donation to the Town from the WCCSA.

This fall, anticipate the final fit-up for the area where there is erosion. DPW and parks and recreation discussions took place. Looking for BoS support to sign the contract; get project moving forward and make this a safer for cross country and alpine skiers. Can answer questions. Ed Cooper here from WCCSA.

Mr. Cooper: Asks when will gift/donation to Town be needed?

Mr. Pineo: Proposing to do scope of work mid-July (July 19-29?) Could schedule public hearing to accept those funds at July 19 meeting or in August.

Mr. Cooper: Will we receive notice that that will happen.

Mr. Pineo: will coordinate with you.

Mr. Harriman: ID yourself for record, please?

Mr. Cooper: Ed Cooper, president WCCSA

Mr. Deshaies: Since single track alliance uses the trail – take some of funding from pathways committee and help support the cross country ski association in rebuilding the path. They've kind of said no – funds for maintenance and we're relocating a trail; but that's splitting hairs in my opinion. Would be nice if they helped you out with some of this; maybe you'll help them down the road with some of their trails.

Mr. Cooper: It's been symbiotic since the start, but that has not been very public or detailed. Good to have that continue. Monetary contribution to that would be exceptional.

Mr. Harriman: Need a motion to approve this project?

Mrs. Murray:

**MOTION Mrs. Murray mov to authorize the Town Manager to sign the contract with Dawson Utility Service for \$41,845 for relocation of Almost Thayer and cross country ski loop. SECOND Mr. Deshaies. APPROVE 5-0.**

**F. Approval: Tree Expendable Trust**

Mr. Pineo: As you recall, this year's warrant, monies appropriated in an expendable trust for removal of trees in Town and within Town right-of-way. DPW has identified trees within the right-of way. Town Tree warden reviewed them as well. We received confirmation from Town attorney that tree warden has authority to recommend these be removed within Town limits of the right-of way. Requesting to expend not more than \$90,000 for removal of trees.

In this memo, you have backup information; email correspondence with tree warden, Steve Randall, DPW director, me and legal counsel. Mr. Randall here to answer questions.

Mrs. Murray: estimate on how many trees? Are there 10-20-30?

Mr. Randall: not really. Based on a day-rate. Depends on size of tree; complications to take it down. Once they get going, I'll have a much better idea of how much progress we'll be able to make.

Mr. Harriman: go up to the authorized limit and stop?

Mr. Randall: Yes. We started here at corner and identified them going that way. We flagged quite a few with orange ribbon. A lot are identified by Bartlett numbers – when they went through. Numbers correspond with the book [Bartlett Tree survey].

Mr. Harriman: Will you do sections? Worst ones first?

Mr. Randal: Thinking of doing worst ones first in a section; step back. Rather than driving all over town. Do a section/worst ones first in the section; come back and get a section done. Bartlett book identified a lot.

Mrs. Murray: If I recall when we put this warrant article out, there was some money to do more surveying of trees. We only did South Main Street – didn't go up North Main St.

Mr. Pineo: What we'd like to do – not at that point yet. We want to evaluate Town properties. Kirk Titus has already identified two trees in Clark Park that are diseased and need to be removed. Want to do remainder of parks – McKinney Park and the beaches. We do have some threat at beaches considering number of people that attend those areas. At least look at the trees; determine if maintenance of trees to perhaps save them. That could happen by late summer.

Mrs. Murray: OK; thank you.

**MOTION Mr. Deshaies: Move to authorize the tree Warden in conjunction with the Director of Public Works to expend not more than \$90,000 for the removal of trees from the Tree Removal and Replacement Expendable Fund, SECOND Mr. Freudenberg. APPROVE 5-0**

**G. Discussion: Proposal to amend Tennis/Pickleball Court Rules**

Mr. Pineo: Last meeting, you had received a memo regarding a request to alter use of tennis and pickleball courts. Joe Santoro here; and you have information in your packet.

Mr. Santoro: representing NH Lakes Region Pickleball Club – proposal will benefit pickleball and tennis players. Provide clarity.

- Foss Field – 6 courts. Starting at green shed location- courts 1-2 for tennis; Opposite end - courts 5-6 are dedicated pickleball courts. Courts 3-4 transitional courts – that is where the problem is – used by tennis and pickleball players. Wording in current rules – Does not say tennis/pickleball players should look first at dedicated courts before playing on 3-4. Use courts 1-2 for tennis; 5-6 for pickleball. First two paragraphs spell that out.
- Court rules: #2 on list – proposed wording – tennis or court shoe recommended during court use.
- #5- occupying courts. Tennis up to 60-minutes – that's OK. Pickleball games shorter – propose 30-minutes for pickleball to move people through que faster. Pickleball games shorter than tennis. Example- group of six pickleball players brought chairs on pickleball court and occupied for two hours while 24 pickleball players were waiting. Posted sign would educate people; rotate among ourselves; makes it easier. Last two paragraphs address this – rotate more often – 30-minutes for pickleball. Says past Sunday 56 pickleball players were at courts. Demand will increase over summer.

Mrs. Murray: on #1 changing time for tennis only 12 p.m. instead of 4 p.m. Am I correct?

Mr. Santoro: Yes – with the proviso that if tennis players want that court, it's theirs.

Mrs. Murray: Have driven down there. Very few players in the afternoon. See no reason to change time; leave it at 4 p.m. If I saw demand of pickleballers – but I don't. Have spent time driving through. Don't



see changing the times. Evening hours – Monday-Wednesday-Friday are pickleballers days; No one Tuesday/Thursday; Can we spread that out? We have periods of time when there's no one down there. Mr. Santoro: Not that nobody's using courts, we do not have a Signup Genius for that period. It's for open play. We do not monitor Tuesday/Thursday nights – this is not our fulltime job.

Mrs. Murray: When I've driven by on Tuesdays/Thursdays – no one playing. Do not want to cut back – when the courts are not being used at all – that's Tuesday/Thursday. Would leave the time at 4 p.m. on number 1.

Mr. Harriman: agrees on #1 – 4 p.m. Not a lot of competition during that timeframe. #2 removes hours on court 4. Pickleball only 8 a.m. – 4 p.m. On the [proposed one, it's strictly pickleball anytime – unless no one is there. Other three courts being used, then it could be used for tennis. But they have to get off the court after completion of one game if they're out there playing when pickleball people arrive. Policy changes on courts 1-2 – I'd like to stay with current police. Court rules – good with three of those; third one a summary of other two -60-minute and 30-minute rule there.

Would like to see policies that we have remain in effect now.

Mr. Deshaies: Add one line to clarify – All players use dedicated courts when open and available.

Mr. Santoro: That's what we're trying to achieve.

Mr. Deshaies: If you just make that a policy, then everyone knows you go to dedicated tennis or pickleball courts.

Mr. Santoro: Fine with us. Using existing verbiage and adding more for clarification.

Mr. Deshaies: Let's keep it simple.

Mr. Harriman: With visitors, they can't tell which court is for which sport.

Mr. Deshaies: Pickleball courts small – pickleball only.

Mr. Harriman: Court 3 has pickleball lines with tennis lines. That's the confusion – who has rights at what time.

Mr. Deshaies: We already have those regulations – just add the one sentence.

Mrs. Murray: Issue is court 3 is both tennis/pickleball.

Mr. Deshaies: and so is court 4.

Ms. Collins: Made mini-signs – laminated. Makes it clearer. Typically court 1-2 are for parks/rec and programming; court 3 is tennis 8-4; court 4 is pickleball 8-4; after it can switch.

Courts 1-2 for programming parks/rec. However, when we're not using it – courts 1-2 dedicated for tennis. Court 3 dedicated for tennis; courts 1-2 when we're not using it for day camp or programming.

Mrs. Murray: Somewhere in the whole policy we should have the hours and times for parks and rec which we do not have here.

Mr. Deshaies: Weekend there is no parks and rec.

Mrs. Murray: Need to see the full hours/days here – for parks and rec; 3 is tennis; 4 is pickleball; 5-6 are pickleball.

Ms. Collins: In the original- it did say 8-4 was parks and rec; tennis or pickleball; then it was open if it wasn't being used. At least when you approved it before the main sign does not have it. When you get onto the courts, that is where we will have it broken down by the courts.

Mrs. Murray: All we have is this [holds up policy/sheet of paper] Would be nice to have it all laid out again.

Ms. Collins: The other BoS meeting I saw that that was attached, I think. I had forwarded it to Amy. Can forward it again. Our plan – once this is solidified – mark the courts and have signup sheets for people when they show up so they're the next one in there. That's what we used to do.

Mrs. Murray: In sheet you gave us – will pull it out of my file – says parks and rec uses these courts from this time to this time. And dates.

Ms. Collins 8 a.m. – 4 p.m. I don't think the sheet has specific dates; we can be clearer about that. Does say it's dedicated for parks/rec programming and if it's not being used it can be used for others.

Mrs. Murray: is this parks and rec day camp?

Ms. Collins: day camp and we offer pickleball-tennis lessons through the USTA – tennis lessons that we offer.

Mrs. Murray: If I go down there and it says for parks and rec and I see people playing tennis...

Ms. Collins: When we have a specific program we place signs with dates/times that parks rec will have the courts occupied.

Mr. Santoro: Main issue is that people use dedicated courts first. (reiterates scenario)

Mrs. Murray: Add that sentence – simple-clear.

Mr. Santoro: I think Christine can do that. I tried to do that here with wording I had.

Mrs. Murray: Your wording OK . But a simple one-liner is easier for people to understand. No problem going to 30-minutes for pickleball. Tennis 60-minutes.

Mr. Santoro: ON the wording should we write it or Christine.

Mr. Pineo: Any way they could work together to bring this to closure.

Mrs. Murray: One sheet with the whole works on it and you all agree – 60 minutes (tennis) + 30 minutes (pickleball) – and use the dedicated courts.

Mr. Santoro: so do I understand that Christine has your consent to work on – you emphasizing the dedicated court issue.

Mrs. Murray: She'll bring us something back.

Mr. Harriman: We are meeting next week – June 28; because of the July 4<sup>th</sup> holiday. If that can happen by then.

All – thanks.

#### **H. Approval: Request to expend funds from Wastewater Treatment Plant Capital Reserve Fund \$148,200**

Mr. Pineo: Last week, met with Dave Didion from Woodward and Curran., contacted operators for the wastewater treatment plant. You see a breakdown of funding requests:

- Arc flash risk assessment: \$28, 200
  - Existing condition of the pump analysis: \$20,000
  - Procurement installation of pumps: \$100,000
  - Totals \$148,200
- Identified in the budgetary process. Balance just of \$50,000 in that account; \$200,000 to be added.
  - Lays out the scopes of work and schedule to get this done
  - Items that will work in unison with basis of design report for the renovation of the wastewater treatment plant as that continues to move forward.
  - Questions?

Mr. Harriman: Looks pretty thorough in their proposal. Good explanations. Any other questions/comments?

Mrs. Murray: Page 3, task 5 – electric assessment report – it says 'in parallel to the arc flash risk assessment wouldn't occur – MAY perform'? Isn't it SHALL perform?

Mr. Pineo: Believe that was an alternate within the proposal. Let me verify that.

Mr. Harriman: The next page, Jim, they have it under task #5 for \$9600.

Mrs. Murray: yep. That's part of the 28-2.

Mr. Senecal: We've got to assess the electrical first.

Mr. Pineo: I'm quite sure that's an add option; they don't have to do – but they would like to do.

Mrs. Murray: That's part of the \$9600 on the next page (Mr. Pineo- yes, it is); we're OKing that amount. It should be SHALL instead of MAY.

Mr. Pineo-yes Mr. Harriman – yes; make sure it's included in the \$148,000 we're spending.

Mrs. Murray: yes.

Mr. Harriman: other questions/comments?

Mrs. Murray: Back part of figures; June 2, 2022- propose a fluid pump upgrade at the Town wastewater treatment plant. Page 2- optional- VFD. Are we approving that, too?

Mr. Harriman: The way I read this, those were going to be in there if the new pumps required them. They weren't going to be drawing as much power. So they may not need these variable phase drives.

Mrs. Murray: When I read it, I wasn't sure whether they were or won't. I saw the figure there; it said they might NOT need them; we have a figure here; says optional – and was wondering.

Mr. Pineo: My understanding is the total includes the add option items, which are outlined.

Mr. Harriman: If they're not needed, it'd be a reduction of \$10,000 – how I interpreted it.

Mrs. Murray: OK. That's all I have.

Mr. Harriman: Questions? motion?

**MOTION Mrs. Murray: to approve the expenditure of \$148,200 from the wastewater treatment plant capital reserve fund for the capital projects listed on the document received today. SECOND Mr. Deshaies. APPROVE 5-0.**

#### 6. Other Business

Mrs. Murray: Invites the BoS and public to a dedication open house at the Pop Whalen Arena and Art Center on June 29, 5:30-8 p.m. A 'thank you' to our donors.

#### 7. Committee Reports

Mr. Deshaies: police commission meeting. Solar committee meeting – looked at different projects in town and RFQs on which company would fit our solar projects on municipal buildings in the future. Called into EDC meeting – great job moving forward with August 11<sup>th</sup> Winnepesaukee Day; will have five hours of music; one-hour laser light show.

Mr. Freudenberg: none since was away for a bit.

Mrs. Murray: Wolfboro Waters- keeping eye on drainage and stormwater management for public safety building project, Hunter's and Route 28. Two Friends of Pop Whalen meeting. Met with Jim, pickleball group about an MOU to get a better understanding. Pleased to hear one of the members of the pickleball group that played at Pop Whalen Thursday night that the surface the courts were fine. Only issue – had to use red ball. Liked it not being outside with sun in eyes.

Attended EDC meeting – looking at getting a list via Constant Contact to reach out to more people/businesses. Library Trustee meeting: new librarian is here – Alison Rutley started Monday.

Attended chamber of commerce board meeting.

Mr. Harriman: attended Wolfboro Waters meeting. WCTV meeting; long planning board meeting – Jim presented public safety building project. Had Hunter's in for another run at the conceptual plans for that project. Bid opening for sewer line extension on Sewall Rd./Varney Rd.; received two bids that are being analyzed now.

Mr. Senecal: Conservation commission- Browns Ridge Rd. parking lot expansion complete [at Whiteface Mountain trailhead].

#### 8. Town Manager's Report

Mr. Pineo: Look at your calendars, please. Steve Randall, DPW director would like you to do a site visit at the brush dump. Has ideas to work that has been done in past and do future work. Steve, anything to add and time schedule?

Mr. Randal: Would like to clear small sections at a time so we can continue have a place to put it; process it accordingly. A lot that comes in is organic. If we had a place that we could screen it, I could reuse it in swales, slopes and such on the roads. I'd like your opinion and permission to clear a section of land so we can do it the right way.

Mr. Harriman: Timeframe?

Mr. Randall: Sooner rather than later; running out of room there. If we could do it near future?

Mrs. Murray: Before 4<sup>th</sup> of July?

Mr. Pineo: Friday afternoon?

Date scheduled: Friday, June 23, 1:30 – BOS, Mr. Pineo, Steve Randall – at brush dump.

Mr. Pineo: FYI- Petition warrant article \$50,000 to assist with Carpenter School playground. Went through DRA process initially. Received no guidance other than on the wording. When NHDRA gave us our budget, after the vote, they disallowed the warrant article. Had phone call with DRA- He was helpful; provided good information. Our legal counsel drafted a letter explaining it's a community playground. DRA stance was since it was a playground at a school, it should have gone through school district. Counsel found case law to support our case. DRA reversed opinion - \$50,000 approved to assist with that playground. – Bit of good news.

Attended planning board regarding public safety building: went well. Some minor recommendations received. Once those are in writing, we'll get them to the board. Mainly cosmetic. One is having town buildings be consistent in style. We've tried to build this consistent with the library. I think that will come to board as what you may want to do going forward in conjunction with the chiefs and the departments.

Library Trustee meeting: working with a representative to the trustees relative to the construction of the public safety building as well as the generator.

Monday evening, June 26, budget committee meeting at library. When we meet in July, you'll receive the budget guidelines.

#### 9. Questions from the Press

None

#### 10. Public Input (Limited to 3 minutes per person and not to exceed 15 minutes in total)

None

#### 11. Non-Public Session RSA 91-A

**Mr. Harriman – entertain a MOTION to go into non-public.**

**Mrs. Murray: So moved. Second Mr. Senecal. Approve 5-0.**

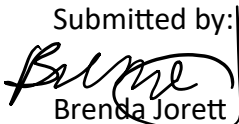
**7:48 p.m.**

Next Meeting dates: June 28, 2023, Special Meeting

~~July 5, 2023, Regular Meeting~~ canceled

July 19, 2023, Regular Meeting

Submitted by:

  
Brenda Jorett