

**Wolfeboro Board of Selectmen
Meeting Minutes – Approved
March 16, 2016**

Members present: Chairman Dave Senecal, Brad Harriman, Linda Murray,
Dave Bowers, Luke Freudenberg

Staff present: Town Manager David W. Owen, Police Captain Dean Rondeau,
Finance Director Pete Chamberlin and Recording Secretary
Michele Chamberlain.

Chairman Senecal opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A3

Mr. Owen stated a non-public session is needed to discuss personnel.

Consideration of Minutes

Chairman Senecal asked for approval from the Board of the March 2, 2016 and March 7, 2016 minutes.

It was moved by Dave Bowers and seconded by Brad Harriman to accept the minutes of the March 2, 2016 meeting as amended. Members voted and being none opposed, the motion passed.

It was moved by Linda Murray and seconded by Luke Freudenberg to accept the minutes of the March 7, 2016 meeting as written. Members voted and being none opposed, the motion passed.

Reorganization of the Board of Selectmen

A. Election of Chairman

It was moved by Chairman Senecal and seconded by Dave Bowers to nominate Brad Harriman as the new Chairman. There being no other nominations, Members voted and being none opposed, the motion passed.

B. Election of Vice-Chairman

It was moved by Linda Murray and seconded by Brad Harriman to nominate Luke Freudenberg as the new Vice Chairman. There being no other nominations, Members voted and being none opposed, the motion passed.

C. Assignment of Selectmen to Town Boards and Committees

Linda Murray stated that the Milfoil Joint Board and Fisherville Committee needed to be added to the list. Linda Murray stated she would volunteer for these two groups.

Chairman Senecal and Luke Freudenberg discussed Chairman Senecal replacing Luke as the Conservation Commission Liaison.

It was moved by Chairman Senecal and seconded by Dave Bowers to continue with the list of Town Board and Committee assignments as provided, but to make the above changes. Members voted and being none opposed, the motion passed.

D. Consideration of the Board of Selectmen's Rules of Procedure

Linda Murray stated that Vote E – Recording of Votes needed to be adjusted with the word voice added. The new line would state: Votes shall be by **voice**, a show of hands, or by roll call.

It was moved by Linda Murray and seconded by Chairman Senecal to make the change listed above to the Consideration of the Board of Selectmen's Rules of Procedure, subject to its being approved at the next regular meeting. Members voted and being none opposed, the motion passed.

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

None

Public Hearings

A. Temporary Outdoor Event Permits

- i. **American Cancer Society to hold the Relay for Life Walk on June 25, 2016 from 8:00 AM—Midnight at The Nick.**

Chairman Senecal opened the public hearing.

Wayne MacBrien, President of Relay for Life addressed the Board. This is an annual fifteen hour fundraiser that supports cancer survivors.

Linda Murray questioned how long the music would be on.

Mr. MacBrien stated it would be shut down by 10:00 PM.

Linda Murray asked that the music be pointed towards Route 28 not towards the surrounding houses.

Mr. MacBrien stated it was like that last year.

Chairman Senecal closed the public hearing.

It was moved by Dave Bowers and seconded by Brad Harriman to approve the issuance of a Temporary Outdoor Event Permit to the American Cancer Society to hold the Relay for Life Walk on June 25, 2016 from 8:00 AM – Midnight at the Nick. Members voted and none being opposed, the motion passed.

- ii. **Great Waters Music Festival to hold a Concert on July 29, 2016 from 7:00 PM—10:30 PM at the Nickolas J. Pernokas Recreational Park.**

Chairman Senecal opened the public hearing.

Michael Harrison, President of Great Waters Music Festival addressed the Board. It would be a concert featuring four local acts. He stated he would like to have this concert annually and the music would end by 10:00 PM.

Linda Murray stated that a new insurance certificate would be needed since theirs' expires on 6/7/2016. Also, that the music needs to be over by 10:00 PM as stated.

Chairman Senecal closed the public hearing.

It was moved by Brad Harriman and seconded by Dave Senecal to approve the issuance of a Temporary Outdoor Event Permit to the Great Waters Music Festival to hold a Concert on July 29, 2016 from 7:00 PM—10:30 PM at the Nickolas J. Pernokas Recreational Park. Members voted and none being opposed, the motion passed.

- iii. **Carpenter School to hold the Stacey Burns Memorial Scholarship 5K on May 7, 2016 from 8:30 AM—12:00 Noon starting and ending at Carpenter School.**

Chairman Senecal opened the public hearing.

Sonya Lapar and Jackie Grasshow addressed the Board. This is an annually event to show support to Stacey Burns.

Chairman Senecal closed the public hearing.

It was moved by Linda Murray and seconded by Chairman Senecal to approve the issuance of a Temporary Outdoor Event Permit to the Carpenter School to hold the Stacey

Burns Memorial Scholarship 5K on May 7, 2016 from 8:30 AM—12:00 Noon starting and ending at Carpenter School. Members voted and none being opposed, the motion passed.

B. Proposed Amendments to Wolfeboro Town Code Chapter 16-Beaches

- i. Article 1. Curfew 16.1 Restrictions on parking and bathing; violations and penalties. Delete the reference to Carry Beach. Change the curfew from 12:00 midnight to 10:00 PM—6:00 AM and change the fine for violating the curfew from not to exceed \$10 to \$50.**

Chairman Senecal opened the public hearing.

Police Captain, Dean Rondeau addressed the Board. He asked if the Board had any questions.

The Board did not have any questions since this matter was discussed at a previous meeting.

Chairman Senecal closed the public meeting.

It was moved by Chairman Senecal and seconded by Linda Murray to approve Article 1. Curfew 16.1 Restrictions on parking and bathing; violations and penalties. Delete the reference to Carry Beach. Change the curfew from 12:00 midnight to 10:00 PM—6:00 AM and change the fine for violating the curfew from not to exceed \$10 to \$50. Members voted and none being opposed, the motion passed.

- ii. To delete Article II. Parking, Sections 16-2 Use of Beaches; 16-3 Definitions, 16-4 Parking permits and guest passes, and 16-5**

Chairman Senecal opened the public hearing.

Linda Murray stated this is so anyone can use the public beaches and parking.

Chairman Senecal closed the public hearing.

It was moved by Chairman Senecal and seconded by Linda Murray to approve to delete Article II. Parking, Sections 16-2 Use of Beaches; 16-3 Definitions, 16-4 Parking permits and guest passes, and 16-5. Members voted and none being opposed, the motion passed.

Bulk Vote

A. Weekly Manifests

March 11, 2016

March 18, 2016

B. Property Tax Refunds/Abatements Approvals:

Approvals:

- | | | |
|------|------------------------------|----------------------|
| i. | Abatement/Refund #87 (2015) | Tax Map 126 Lot 21 |
| ii. | Abatement/Refund #6 (2015) | Tax Map 217 Lot 34-7 |
| iii. | Abatement/Refund #59 (2015) | Tax Map 227 Lot 4 |
| iv. | Abatement/Refund # 54 (2015) | Tax Map 273 lot 27 |

Denials:

- | | | |
|----|-----------------------------|------------------|
| v. | Abatement/Refund #52 (2015) | Tax Map 86 Lot 1 |
|----|-----------------------------|------------------|

C. Property Tax Credits/Exemptions:

Approvals:

- | | | |
|-----|-----------------------|----------------------|
| i. | 153 North Main Street | Tax Map 203 Lot 116 |
| i. | 72 Fullerton Shore | Tax Map 158 Lot 20 |
| ii. | 2 Chapel Lane | Tax Map 214 Lot 1758 |

D. Notices of Intent to Cut Wood or Timber

- | | | |
|----|---------------|------------------|
| i. | Tibbetts Road | Tax Map 69 Lot 2 |
|----|---------------|------------------|

E. Application for Current Use

- | | | |
|----|-----------------|-------------------|
| i. | New Garden Road | Tax Map 254 Lot 1 |
|----|-----------------|-------------------|

It was moved by Chairman Senecal and seconded by Brad Harriman to remove Abatement #52 from the bulk vote to discuss at a later time. Members voted and being none opposed, the motion passed.

It was moved by Linda Murray and seconded by Chairman Senecal to approve the Bulk Vote items A – E with the exception of Abatement #52. Members voted and being none opposed, the motion passed.

New Business

A. Town Election Results

Linda Murray stated that it was the smallest turn out of voters since 2005. Also, she stated the percentages of votes each warrant article received. She was pleased with the percentages of positive votes and all warrant articles passed.

Brad Harriman stated the Board should be pleased with these results.

B. Monthly Budget Expenditures and Revenue Report

Pete Chamberlin, Finance Director addressed the Board. He stated the summary sheet indicates initial percentages expended-to-date as of the end of January 2016 as follows:

General Fund	15.814%
Water Fund	23.727%
Electric Fund	13.471%
Sewer Fund	47.065%
Pop Whalen Fund	17.876%

Overall is 17.721%

Linda Murray questioned page 11 of the report. She stated we have spent nothing to date on oil for the Town Hall.

Pete Chamberlin stated it was classified incorrectly.

C. Assessing Department Status Update

Contract Assessor, Todd Haywood addressed the Board. He stated there was no compelling information at this time to make any changes. Abatement #52 was discussed.

Linda Murray questioned if there were three new sites.

Mr. Haywood explained that the four acres for the campground was considered one lot with four sites.

Property Owner, Warren Hamilton addressed the Board about the assessment to his property. He stated that the assessment was unfair.

It was moved by Chairman Senecal and seconded by Dave Bowers to table Abatement # 52 until more information is gathered. Members voted and none being opposed, the motion passed.

D. Possible Payment-In-Lieu of Taxes Agreement with NH Boat Museum

Dave Owen stated that at the last Board's meeting, a series of Abatements/Refunds for the NH Boat Museum were approved. However, in reviewing the cover memo and recommendations from our contract assessor, it appears that the Boat Museum was seeking tax relief above and beyond those abatements, and that portion of their request was not addressed by the Board. Basically, the NH Boat Museum bought property for a new Boat Museum facility which is not yet being used for a non-profit use, and therefore they are paying the full taxes for those properties at the same time that they are trying to raise funds for their new Boat Museum facility, which is why they are seeking relief.

It was moved by Brad Harriman and seconded by Dave Bowers to authorize the Town Manager to negotiate the terms of a Voluntary Payment in Lieu of Taxes Agreement with the NH Boat Museum as permitted by RSA 72:23n. Members voted and none being opposed, the motion passed.

E. Commercial Vessel Landing Permit—Winnepesaukee Belle A

Lucy Van Cleve, representing the Wolfeboro Inn addressed the Board. She was seeking permission for a Commercial Vessel Landing Permit for the Winnepesaukee Belle.

Linda Murray would like to thank Lucy Van Cleve for chairing a successful Fisherville's event and also thank Caroline Nolan for all her work.

It was moved by Linda Murray and seconded by Brad Harriman to approve and sign a Commerical Vessel Landing Permit for the Winnepesaukee Belle for the 2016 season.

F. Use of RGGI Credits

Barry Muccio, Director of Operations of the Electric Department, addressed the Board. He stated that the Town had received credits from the Regional Greenhouse Gas Initiative (RCCI) and wanted to apply these credits to the electric rate paid by the electric customers. The Town has a balance of about \$134,000 from these credits. Our Electric Rates Consultant is proposing that we establish a credit of \$0.003958 for our electric customers beginning April 1 and continuing for 6 months thereafter.

It was moved by Chairman Senecal and seconded by Brad Harriman to approve a temporary reduction in the Town's electric rates of \$0.003958 beginning April 1, 2016 and continuing for 6 months thereafter. Members voted and none being opposed, the motion passed.

G. Opt-out Surcharge from Automatic Meter Reading (AMR) Program

Barry Muccio, Director of Operations of the Electric Department addressed the Board. He stated that the Electric Department is gearing up to implement the first phase of installing Automatic Meter Readers on electric meters around town. It is anticipated that there will be resistance from some customers to using the new technology, and some customers will want to opt-out of having AMR's installed on their property. Toward that end, the Department is requesting the Selectmen to establish an AMR opt-out surcharge, similar to the surcharge that was established for water customers when Automatic Meter Readers were installed on water meters. The Department recommends a fee for opting-out of the Electric Department's AMR program of \$25/month. This surcharge fee would not become effective until the AMR program has been fully implemented in Town.

Brad Harriman asked if the surcharge would apply to those customers where the meters could not be installed.

Mr. Muccio stated those customers would not be penalized and the project would not be completed for at least 18 months to 2 years.

It was moved by Chairman Senecal and seconded by Luke Freudenberg to approve establishing a surcharge fee for opting out of the Electric Department's Automatic Meter Reading program of \$25/month, such surcharge not to become effective until the AMR program is fully implemented throughout Town. Members voted and none being opposed, the motion passed.

H. Use of Lakes Region Planning Commission for Hazard Mitigation Plan Update

Lakes Region Planning Commission has contacted the Town to see if we want to use their services again in updating the Town's Hazard Mitigation Plan. The Town has used LRPC services for the last two years.

It was moved by Linda Murray and seconded by Chairman Senecal to authorize the Board's Chairman to sign the letter informing the State of the Town's intent to use the services of the Lakes Region Planning Commission in updating its Hazard Mitigation Plan. Members voted and none being opposed, the motion passed.

Old Business

None

Other Business

None

Town Manager's Report

Mr. Owen stated the following:

We sent out a notice that has been in the newspaper for soliciting interested residents to participate on the various Town Boards, Commissions and Committees because we have several vacancies. The openings are on the following: Zoning Board of Adjustment, Conservation Commission, Lakes Region Planning Commission, Agricultural Commission, Economic Development Committee, Milfoil Committee, Wolfeboro Energy Committee, Pathways Committee and Information Systems Advisory Committee.

Linda Murray stated that the Fisherville Committee needed to be added as well.

Dave Bowers stated that the Lakes Region Conservation Trust would like to have a Wolfeboro member.

Mr. Owen stated a letter was written to our two state representatives in relation to taxing telephone poles. He stated he was pleased to report that the letter had an impact on stopping the proposal. The House adopted something that was more favorable. Harol Parker voted the way we requested but Representative Schmitt did not. It will now go to the State Senate and we will see how they address it.

Mr. Owen stated the hiring of the Fire Chief position is almost complete. We are just waiting for the candidate's background checks to clear.

Mr. Owen stated Chuck Storm has resigned from the Planning Board so they will have a vacancy.

Linda Murray stated that Chuck Storm was an Alternate Member.

Mr. Owen stated that the Planning Board had reviewed the proposal regarding the disposition of Town owned property, specifically a 16 foot portion of Wood Avenue. In addition, the Planning Board recommends that the Town consider evaluating the potential public use of the shorefront area of Wood Avenue as a public greenspace/park and hand launch boat access to Back Bay.

Mr. Owen stated we need to schedule Public Hearings on these matters.

Linda Murray stepped down because of a conflict of interest.

The Board discussed the dates and April 6, April 20 and May 4, 2016 were decided for the Public Hearings.

Mr. Owen stated the new Heritage Commission is also seeking members.

Committee Reports

Chairman Senecal stated he attended an Agriculture Commission Meeting and the Fisherville Event.

Brad Harriman attended a Planning Board Meeting. They discussed Back Bay, the Heritage Commission (they are writing a description of characteristics they would like to see) and Alex Hunt, owner of Bradley's Hardware is going to relocate a portion of his business to Route 28.

Dave Bowers attended the Library Trustees Meeting. They discussed expanding the Library and the expense of a new roof. Also, he met with a Lakes Region Conservation Trust gentleman and they discussed the history of the area.

Linda Murray stated she wanted everyone to know that the Heritage Commission doesn't have any regulatory power. It is an advisory committee. She attended an Economic Development Committee Meeting, a Joint Milfoil Committee Meeting and the Chamber's Executive Board Meeting. Also, she sold sweatshirts at Fisherville.

Luke Freudenberg attended Fisherville.

Questions from the Press

None were noted.

It was moved by Chairman Senecal and seconded by Linda Murray to enter into non-public session at 7:31 PM under RSA 91-A:3, II (a) dismissal, promotion or compensation of public employees. Roll call vote, Chairman Senecal –yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Bowers – yes, and Brad Harriman – yes. Being none opposed, the motion passed.

The Board re-entered public session at 7:59 PM.

Member Linda Murray moved the Wolfeboro Board of Selectmen to seal the minutes of March 16, 2016 non-public meeting. Brad Harriman seconded. Roll call vote Chairman Senecal –yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Bowers – yes, and Brad Harriman – yes. Being none opposed, the motion passed.

Being no further business before the Board, Chairman Senecal entertained a motion to adjourn.

It was moved by Chairman Senecal and seconded by Luke Freudenberg to adjourn at 8:01 PM with a roll call vote Chairman Senecal –yes, Linda Murray – yes, Luke Freudenberg – yes, Dave Bowers – yes, and Brad Harriman – yes. Being none opposed, the motion passed.

Respectfully submitted,
Michele Chamberlain,
Recording Secretary

