

Wolfeboro Board of Selectmen
Public Meeting Minutes-Unapproved
September 20, 2017

Members present: Chairman Luke Freudenberg, Brad Harriman, Linda Murray, Dave Bowers and Dave Senecal

Staff present: Town Manager David W. Owen, Police Chief Dean Rondeau, Public Works Director Dave Ford, Finance Director Pete Chamberlin and Recording Secretary Michele Chamberlain

Chairman Freudenberg opened the meeting at 6:30 PM.

Non-Public Session RSA 91-A:3, II

Mr. Owen stated a non-public session is needed to discuss a DPW personnel item.

Consideration of Minutes

Chairman Freudenberg asked for approval from the Board of the September 6, 2017 Regular Meeting Minutes.

It was moved by Dave Bowers and seconded by Dave Senecal to accept the minutes of September 6, 2017 with amendments to pages 33 and 35. Members voted and being none opposed, the motion passed.

Public Hearings

A. Temporary Outdoor Event Permits

- i. Wolfeboro Area Children's Center to hold a Touch a Truck event on September 24, 2017 from 8:00 AM – 4:00 PM at The Nick

Teri Ann Cox, Executive Director of the Wolfeboro Area Children's Center, addressed the Board. She stated we offer children's education to children ages 6 weeks to thirteen year olds. We are a licensed plus facility and this is one of our Strengthening Families Events. It is a free event and will be opened to the public from 8:00 AM – 4:00 PM.

Chairman Freudenberg opened the public hearing.

Chairman Freudenberg closed the public hearing.

It was moved by Dave Senecal and seconded by Brad Harriman to approve the issuance of a Temporary Outdoor Event Permit to the Wolfeboro Area Children's

Center to hold a Touch a Truck event on September 24, 2017 from 8:00 AM – 4:00 PM at The Nick. Linda Murray abstained. Members voted and being none opposed, the motion passed.

- ii. Families in Transition to hold a 5K run/walk event on September 30, 2017 from 7:00 AM – 1:00 PM at the Abenaki Ski Area, 390 Pine Hill Road.

Lauren Bombardier, Event and Fundraiser Coordinator for Families in Transition, addressed the Board. She stated we are a non-profit organization that provides housing and services for families or individuals that are homeless. She stated we hope to soon be in Wolfeboro in our new building called the Hope House on Lehner Street. She stated this event is a fundraising event for Families in Transition and an awareness event for the Hope House. All proceeds will support Families in Transition's mission and the establishing of the Hope House in Wolfeboro.

Chairman Freudenberg opened the public hearing.

Chairman Freudenberg closed the public hearing.

It was moved by Chairman Freudenberg and seconded by Linda Murray to approve the issuance of a Temporary Outdoor Event Permit to Families in Transition to hold a 5K run/walk event on September 30, 2017 from 7:00 AM – 1:00 PM at the Abenaki Ski Area, 390 Pine Hill Road. Members voted and being none opposed, the motion passed.

Bulk Vote

A. Weekly Manifests

September 15, 2017

September 22, 2017

B. Property Credits/Exemptions Approvals

- i. 419 North Line Road Tax Map 82, Lot 18-2

C. Notices of Intent to Cut Wood or Timber

- i. Cotton Mountain Road Tax Map 170, Lot 1
- ii. Cotton Mountain Road Tax Map 155, Lot 6

D. Release of Lien for Impact Fees

i. Amborse Way

Tax Map 188, Lot 1-5

**E. Warrant for Stonehenge Road Betterment Assessments-
\$12,389.52**

F. MS-525 –Wolfeboro Financial Report on the Town Budget

G. MS-1-Summary Inventory of Valuation

It was moved by Linda Murray and seconded by Dave Senecal to approve the items listed on the agenda in the Bulk Vote in A through G above. Members voted and being none opposed, the motion passed.

New Business

A. Budget Hearings – Social Services Agencies

i. VNA Hospice

David Emberley, Chief Financial Officer of the Central New Hampshire VNA & Hospice, addressed the Board. He stated they are requesting level funding of \$22,000 to support services offered to Wolfeboro residents. Our services provide needed care for those without insurance or private funds, to match grant support services to the elderly and disabled that require a local match and to cover the costs that are not supported by other funding sources. Wolfeboro residents make up 29% of the patient volume served out of the agency's Carroll County office.

ii. Meals on Wheels

Cheryl Dempsey, Treasurer of Meals on Wheels, addressed the Board. She stated we are requesting level funding of \$7,500. She stated we expect to deliver approximately 8,200 meals to our clients who live in Wolfeboro, Brookfield and Tuftonboro.

Linda Murray questioned how money that was lost in the budget was made up. She asked if they would do an extra campaign and then questioned how the organization stays solvent if they are losing funds.

Ms. Dempsey stated this year the donations have been a little bit slower to come in than in past years but we have a slight cushion and the Board is optimistic that things will turn around next year.

iii. Wolfeboro Area Children's Center

Teri Ann Cox, Executive Director of the Wolfeboro Area Children's Center, addressed the Board. She stated the financial needs of our families continue to be a constant as parents strive to work and have affordable, quality child care for their children. From

July 1, 2016 – June 30, 2017 The Children's Center applied a total of \$70,773 in tuition assistance to individual accounts of that sum applied, 54% went to the accounts of Wolfeboro families. Specifically, 53 families or 73 children were the beneficiaries of this assistance and the remainder was applied to the accounts of children from 11 different surrounding towns. She stated they are requesting level funding of \$10,000. She stated the Board of Directors continues to work year-round to raise tuition assistance funds through community events such as the Ski and Skate Sale, Trivia Nights, the Annual Letter Campaign, and Ladies Night Out. If the town allocation is not needed, we will, as we have in the past, return the funds to the Town of Wolfeboro. Our commitment to providing comprehensive child care and services is unwavering because we know quality early care and education has been proven to be a primary factor in a child's school success and lifelong happiness.

iv. Tri-County Community Action

Lisa Hinekley, Member of the Tri-County Action Energy Assistance Office, addressed the Board. She stated they are requesting level funding of \$5,000. She stated last year they helped 118 households in Wolfeboro with fuel an assistance benefits which was an increase of 13 households from the previous year. She stated they have already received 650 applications from disabled or elderly residents from the county.

v. Life Ministries

Kent Cromwell, President of Life Ministries, addressed the Board. He stated we are a 501c non-profit organization established 32 years ago. We are governed by a Board of Directors and run by all volunteers. Our mission is to provide food to people in need. He stated 9 meals per week are provided for each person they serve. He stated the Food Pantry distributed 143,000 meals in 2016 and for 2017 we have already distributed 99,000 meals so far. Mr. Cromwell stated 44% of our clients come from Wolfeboro. The number of Wolfeboro individuals currently being served is 548 comprising of 182 children and 119 over the age of 60 years old, which is a 23% increase over last year individuals of 419 served. Mr. Cromwell stated we are requesting level funding of \$15,000 which is only 9% of our total food budget.

Linda Murray questioned if the summer residents donated since the donations were higher in the summer months of July and August.

Mr. Cromwell stated yes. We had a fundraiser in July that was very successful.

Linda Murray stated we are lucky to have them in our community.

vi. Starting Point

Raetha Stoddard, Executive Director of Starting Point, addressed the Board. She stated they were requesting funding of \$1,891. She stated they provide free services for victims of Domestic Violence, Sexual Violence, and Stalking in Carroll County. We have a

shelter that has the capacity to hold 13 individuals and we offer a 24-hour crisis hotline. We have an office in Wolfeboro at Huggins Hospital.

vii. American Red Cross

No one was present.

They requested \$1,000.

viii. Kingswood Youth Center

Zachary Porter, Associate Director, addressed the Board. He stated we are requesting level funding in the amount of \$5,000. We are an out of school program for high school and middle school students in this district. We are focusing on teambuilding, leadership, life skills, substance abuse prevention, outdoor recreation and general peer engagement in a safe and positive environment in our program. Last year, we reached 274 students from the district and 29% of the students came from the Town of Wolfeboro. We were able to offer 100 hours of after school programs that took place during school vacations, evenings, weekends and holidays. We offered 12 full day summer programs that reached 22 participants with 55% of those students being from the Town of Wolfeboro.

Linda Murray stated she was glad to hear that they were able to expand their program into the summer and school vacations. She felt it was badly needed.

ix. Northern Human Services

Jane MacKay, Area Director, addressed the Board. She stated we are asking for level funding in the amount of \$7,749. We provide outpatient mental health and substance abuse services to people in the community that generally could not afford the services. Most people that we see are in urgent situations and are short term situations. A lot of the people we see now are having issues with substance abuse and mental health problems. There is a huge opium crisis and our clientele reflect this issue. We serviced 126 clients from Wolfeboro last year. We are asking for 16% of the funds that are needed. We have a local office in Wolfeboro and these numbers do not include clients that are seen at Huggins Hospital over the weekends or at night because they are not open cases.

Linda Murray questioned if they were able to increase their services as we have been having more of the drug crisis in our communities.

Ms. MacKay stated we would like to be able to do that but unfortunately we have not been able to hire a licensed master's level mental health counselor. We have a vacancy and are recruiting people but it is very hard to find these people. We are training one of our mental health transitions to become a Bachelor level credential person so we are working on it.

Linda Murray thanked her and stated she hopes they are able to hire someone.

x. Wolfeboro Senior Meals

Eileen Gil, Treasurer, addressed the Board. She thanked the Board for their past support and asked for level funding in the amount of \$20,000. We offer healthy meals and continue to increase our participation. We have a new coordinator and chef. We received three grants this year to help with our funding. We received \$3,600 from Bald Peak which supports the yoga program. We received \$5,000 from Meredith Village Savings Bank and used these funds for outreach programs. We received a grant from the Cate Fund and used that funding to offer the program by the Freeze Brothers. The money that is being requested from the Town will be used to cover the cost of meals, the chef's salary and part of the director's salary.

xi. Caregivers of Wolfeboro Area

No one was present.

Level funding of \$4,000 was requested.

xii. Dinner Bell

Donna Young, Wolfeboro Dinner Bell Volunteer Coordinator, addressed the Board. She stated the Dinner Bell is held every Thursday at the All Saint's Church. In 2018, it will be the tenth anniversary of the program. Our numbers continue to increase and there was approximately 1100 meals served. We have participants from the age of 8 to 88 and it is a community meal. We are actively seeking donations and are asking for \$5,000 to run the program.

Linda Murray stated this is an increase this year and in the past there has been a surplus and they did not ask for as much from us so she thought it was a reasonable request.

xiii. CASA

John Wadlinger, Representative of CASA of NH, addressed the Board. He stated they are requesting level funding of \$1,000. He expressed their thanks for past support. He stated CASA strives to protect the rights of children so they can live and learn in the embrace of a loving family. Our purpose is to provide well trained and caring guardians in light of neglected children who come into the attention of New Hampshire's courts. In 2017, CASA of NH served 49 children in Carroll County which 8 of those children came from Wolfeboro. Our goal is to advocate for the children and we do not work for the state but work with DCYF very closely.

xiv. Carroll County Transit

No one was present.

They requested level funding in the amount of \$4,000.

xv. 68 Hours of Hunger

Sally Humer, Director of End 68 Hours of Hunger, addressed the Board. She stated we are requesting \$4,000. In 2017, we provided food for 128 children from Wolfeboro, Tuftonboro, Ossipee and Middleton. She stated the Town of Middleton and the Wolfeboro Children's Center requested our help last year. The donation that was given to us last year from the Town was \$3,000 and it cost \$12,160 to feed the children last year. We do a lot of fundraising to raise the funds that we need and we are trying to offer summer feeding. We tried having a feeding program at the Parks and Recreation Center but the parents were too embarrassed so it did not work well. We are going to try to work with the Welfare Director next summer. Our program consists of a bag of food being packed for the weekend for each of our children. Each bag has 3 dinners, 2 lunches, 2 breakfasts and a lot of snacks.

Linda Murray asked for the income and expense in the correct format.

Ms. Humer stated she would provide that information.

Ms. Murray thanked Ms. Humer and stated it was exciting that they were expanding their program into the summer. She stated she had no problem giving them more money if they were doing more.

xvi. White Horse Addiction Center

Suzanne Thistle, Executive Director, addressed the Board. She stated we requested funds last year and were told to go back to Carroll County because it was restricted. She stated she has a letter showing that they are now allowed to request funding from towns. We are requesting \$2,500 to pay for a hot water tank and a security system. We are a non-profit addiction center. We have an outpatient program and we provide food, clothing, shelter, dental and medical because most of our patients are homeless or on Medicaid. We are servicing over 70 visits but many clients are repeat visitors. We have 3 MLADC's at our facility.

B. Proclamation-Partner for a Drug-Free Community

Bob Batson, Member of the First Christian Church, addressed the Board. He stated almost everyone knows someone who has been affected by drugs. In 2016, approximately 60,000 drug related deaths occurred in the U.S. and that is more than the number of U.S. casualties during the Vietnam War. Our goal is to unite Wolfeboro to battle drugs. For years the responsibility of the drug programs belonged to education and law enforcement and they have done a very good job but the problem is increasing every year. The You Tube video called Cycle, an addiction story, shared the story of a Wolfeboro drug abuser. This individual started as a user and dealer as a student. In 2014, five residents died from drugs and since the death of these individuals the question is are we doing anything different as a community. We are asking the Board of Selectmen to make a commitment to partner for a drug free community. As a community we need an anti-drug free message daily and he questioned where our drug free message is if you are not in the school system. He suggested having a sign when entering

Wolfeboro that we are a partner for a drug free community or a logo displayed in a restaurant stating partner for a drug free community. A simple educational message with other preventive treatments can have good results. By uniting the community Wolfeboro residents will be working together to address prevention, education and treatment with a simple message partners for a drug free community.

Linda Murray stated she supported partners for a drug free community as a slogan but questioned what special actions Mr. Batson wanted from the Board. She questioned the information that was provided to the Board in their packets about the Opioid Crisis Lawsuit.

Mr. Batson stated he was not aware of that information. He stated we are not asking for any money. We are asking for the Board to declare becoming a partner for a drug free community and that is our only request.

Ms. Murray asked for Mr. Freudenberg's opinion.

Mr. Freudenberg stated he had spoken with Mr. Batson about this at length and there are a lot of organizations that talk about drug prevention but ultimately there is not a lot of action. We need to take this one step further and make this a drug free community with law enforcement and public help. He stated he supports this because we have lost way too many people in Carroll County since 2014 and the numbers continue to increase statewide. He stated he would like to see this go beyond just a proclamation.

Mr. Owen stated he had provided the information about the lawsuits for additional information for the Board. He stated he hoped Mr. Batson would realize after listening to the budget hearings that there are a lot of organizations working on drug issues and that the Town is already involved and supporting those organizations in dealing with these issues.

Brad Harriman stated he supported the Proclamation and we have to start somewhere. He stated getting the community together as a voice is a good starting point. We had White Horse here tonight which is a fairly new organization from Ossipee dealing with the Opioid crisis which he supports.

Mr. Freudenberg asked Jennifer Sutherland if she knew how many cans of Narcan had been administered at Huggins Hospital this year.

Ms. Sutherland stated she was not sure of the number at Huggins Hospital but as a health network in the last twelve months we have provided training to citizens would want to be prepared to help their neighbors and we have administered 118 two dose Narcan kits at no charge. The state has provided those kits. She stated the overdose deaths have declined in the last year so the more people that we can reach to prolong their lives then we are making a difference.

Sally Humer stated corporations have developed large problem solving techniques where they do brainstorming to come up with all kinds of possibilities. It is an open session and ideas are formulated and discussed to see if it is something that can be done. She questioned what happens after the Proclamation is established and what is the next step.

Mr. Batson stated the organizations need to become partners and then everyone will sit down together and do the brainstorming.

Ms. Humer stated the brainstorming should be the next step.

Mr. Batson stated we have to get everyone on board first.

Dave Bowers stated Chief Rondeau was a leader in combating synthetic drugs when many communities had not even heard of it. Franklin and Wolfeboro were the only two communities that recognized the problem.

Mr. Batson stated it is part of education to make the public aware of the problems.

Mr. Freudenberg read the Proclamation.

It was moved by Brad Harriman and seconded by Dave Bowers to approve the Proclamation that the Town of Wolfeboro will be a Partner for a Drug Free Community, and to authorize the Board's chairman to sign it on behalf of the Board. Members voted and being none opposed, the motion passed.

C. Monthly Budget Expenditures and Revenues Report

Pete Chamberlin, Finance Director, addressed the Board. He stated on average we should have spent 66.64% of our budget at this time. The initial percentages expended-to-date as of the end of August 2017 are as follows: the General Fund is at 66.9%, the Water Fund is at 77.7 %, the Electric Fund is at 60.0%, the Sewer Fund is at 76.5%, the Pop Whalen Fund is at 57.4% and overall expended-to-date is at 66%.

Dave Senecal stated the revenues are at 72%.

Mr. Chamberlin stated the paperwork is in for the tax rate but the schedule is not available yet.

Linda Murray stated there will not be as much surplus to apply to the tax rate this year.

Mr. Chamberlin agreed and stated unfortunately that is true.

D. Capital Projects Update Report

Dave Ford, Director of Public Works, addressed the Board. He requested that the residents of Westwood Drive be allowed to speak next.

Petition of Residents of Westwood Drive to Layout and Accept Westwood Drive Subject to Betterment Assessments

Joe Borella, Resident of Westwood Drive, addressed the Board. He stated the residents of Westwood Drive signed a petition to request that their road become a Town road. He stated Westwood Drive is a growing community and there are about 100 residents right now. Our ability to maintain the road has changed over the years and our concern is the safety of all. First respondents, mail service personal and local professionals have provided letters describing the problems associated with private non-maintained roadways for your review. Also, he has a complete list of contact information as well.

Linda Murray stated it seemed like a fair request.

Dave Ford stated he has worked with Mr. Borella and the residents of Westwood Drive and the road is in rough shape. He stated they are asking for conditional approval of a betterment assessment. Rough figures have been looked at but will need to be firmed up. We are asking the Board to move forward with a public hearing.

Mr. Bowers asked if one resident could prevent the request from moving forward.

Mr. Ford stated it does not and Winnepesaukee Drive was a lawsuit so it was a different circumstance.

Mr. Owen stated the Town Counsel has provided his direction for the Board on the next steps the Board would have to take in this matter. The next step would be to schedule a public hearing and each of the residents would need to be notified in writing. Mr. Owen recommended November 1st.

Linda Murray stated RSA 231:10 stated that the Town Attorney is saying we need to do a search making sure we have all of the owners and that we notify all of them.

Mr. Owen stated he would have Town Counsel handle it.

It was moved by Dave Bowers and seconded by Linda Murray to schedule a public hearing pursuant to RSA 231:9 on the petition of the residents of Westwood Drive on November 1, 2017, and to provide notice of the public hearing to all property owners on Westwood Drive as required by RSA 231:10. Members voted and being none opposed, the motion passed.

Capital Projects Update

Dave Ford, Director of Public Works, addressed the Board. He updated the Board on the progress of the Capital Projects Update Report dated 9/15/17. The following projects were discussed: Water Line Upgrades, Rt 28 Study, Design of Pine Street/Crescent Lake Ave, Downtown Streets Upgrade – Phase 3, Center Street Reconstruction, Sewer Collection Upgrades, Libby Repairs, Sidewalk Upgrades, Dockside Parking Lot Design,

Town Asset Management Plan, Whitten Neck Road Water Line Upgrade, Pleasant Valley Road Bridge Design, Solid Waste Building Expansion Design, WWTP Cap Reserve, Effluent Disposal, Wastewater Asset Management Plan, Road Upgrades, Mast Landing Parking Lot, and Dockside Boat Ramp.

Downtown Street Upgrade:

Linda Murray asked if the way the fence was put in allowed them enough room to cut grass.

Mr. Ford stated the fence that is there now is temporary but it is about where the permanent one will be and it will be wide enough so we can get a machine in there.

Center Street Reconstruction:

Mr. Ford stated test pitting will be done next week and hopefully construction will be started the first week of October.

Dockside Parking Lot Design:

Dave Senecal stated he would like to read the report that Mr. Ford provided and discuss it at the next meeting.

Linda Murray stated she was more concerned with the Asset Management Plan. She asked Mr. Ford to explain what happened to the Town Hall Asset Management funding and the funding for Dockside. She asked about the change in that funding.

Mr. Ford stated the CIP Committee is finalizing their stuff on Friday. He wanted to point out to the Selectmen that originally it was thought that they could complete the bathroom project if it went through the vote in the spring and have it ready for the summer session but to have that done the engineering plans would need to be done this year. We did not budget for the engineering costs this year and it is in the CIP's budget for next year but he thought he could find the \$8,000 so Bergeron Engineering could develop the plans. If the Board would be okay with that it would be moving money from operating to the building and grounds consultant line item.

Linda Murray stated that makes sense and if we get the study done then we will have a good cost. She stated she was in support of that.

Brad Harriman agreed.

Mr. Owen stated he was okay with it but wanted the Board to be aware of it.

Asset Management Plan:

Mr. Ford stated it is moving slowly and the ball was dropped on the building asset management plans. He stated when he realized the money was not going to be spent he decided the docks needed to be looked at so he went and got a price. We switched the dollars to be spent on that report because of everything that was going on and because some of the walls were starting to move.

Linda Murray stated she was concerned with the Town Hall Building. It needs to be painted and she wants to make sure it is repaired as needed. She stated she hoped the Town Hall would be first on the list for the \$10,000 that is going to be spent.

Mr. Ford stated he would have a talk with the consultant and it would be their number one priority. He stated once the template is done then it should come along much quicker.

Pleasant Valley Bridge Design:

Linda Murray asked how much the State was going to pay.

Mr. Ford stated they were going to pay 90% of the total project.

Mr. Owen updated the Board on the 2017 Supplemental Capital Projects Report. He discussed the following projects: 2017 Foss Field Replacement Building, 2013 Electric Meter Upgrades, 2016 Sewall Road Voltage Conversion, 2017 390 Line Survey and Engineering, 2017 Middleton Road Cemetery Construction and the Summary of Expenditures From Building Maintenance Capital Reserve.

Linda Murray questioned the balance (\$18,000) of the Building Maintenance Capital Reserve. She questioned if they were done spending and if there were anymore projects for this year.

Mr. Ford stated nothing that he knows about right now.

E. Dockside Area Projects

The Board wanted more time to read the report Mr. Ford gave them so it will be discussed at the next meeting.

Linda Murray stated this is going to the CIP Committee and asked if anyone had any questions for Mr. Ford. The CIP Committee will be meeting Friday, September 22nd and the Town Dock Committee will be meeting next Tuesday, September 26th.

The Board did not have any questions at this time.

F. Petition of Residents of Westwood Drive to Layout and Accept Westwood Drive Subject to Betterment Assessments

It was already discussed above.

**G. Proposed Amendment to Town Ordinance RE: Restricted
Parking on Union Street**

Police Chief Dean Rondeau addressed the Board. He stated he would like to change the ordinance regarding parking on Union Street. Chief Rondeau explained that the way the ordinance is written it allows parking on the south side on the entire length of Union Street which obstructs the vision of the south bound traffic coming from Lehner Street. He felt the problem could be fixed by changing the ordinance to read lined spaces on the south side of Union Street.

Mr. Ford agreed and stated it will help slow people down.

Linda Murray stated this makes sense and she was concerned about buses coming out but that issue will be addressed.

Chief Rondeau stated he was not sure what the next step should be but thought the citizens should be allowed to weigh in on the matter since it is a change in an ordinance.

Mr. Owen stated a public hearing will be scheduled.

It was moved by Chairman Freudenberg and seconded by Dave Senecal to schedule a public hearing on the proposed amendment to Town Code Section 164:7 at the Board's November 1, 2017 meeting. Members voted and being none opposed, the motion passed.

**H. Issuance of a Request for Proposals (RFP) RE: Public Safety
Building**

Mr. Owen stated the Public Safety Building is scheduled on the Capital Improvement Program for 2022, that time is rapidly approaching and the Town has no plans for what needs to happen there. He stated he has developed a Request for Proposals for architectural and engineering planning services to document the current space needs of the Police and Fire Departments and to explore the options for renovating and expanding the Public Safety Building at its current location. The cost of this work can be covered by tapping into the available funds in the Public Safety Building Capital Reserve Fund, which currently has a balance of \$97,765. Mr. Owen stated he drafted a RFP and it was reviewed by the Fire Chief, Police Chief and the Planning Director and he has made revisions based on their comments.

It was moved by Brad Harriman and seconded by Dave Bowers to authorize the Town Manager to issue the Request for Proposals for Space Needs Analysis and Master Planning Options for the Public Safety Building. Members voted and being none opposed, the motion passed.

I. Town Manager Search Process-Contract with MRI

Linda Murray stated she has made some changes that she would like to see. She stated in the Professional Services Agreement under Alternative 2 she would like the interview process of the six semi-finalists to be changed. She suggested that the Board have one panel made up of 4 community members, 2 employees and 1 member from MRI. The second panel would be made up of 4 community members, 2 department heads and 1 MRI employee. The third panel would be made up of the Board of Selectmen and at the end of the interview the Board would meet with a representative from the other 2 panels to receive each panel's two finalists and the group's reason for choosing those finalists. Then after the discussion the Board of Selectmen would choose the two finalists for a second interview and make a decision. Ms. Murray asked for the Board's opinion.

Dave Senecal stated the more people that are involved the better off we are. He stated he was fine with the changes and agreed that MRI should not be making all the decisions.

Brad Harriman stated he agreed and liked the idea of having three interviews with three different panels.

Dave Bowers stated he was comfortable with the changes.

Linda Murray suggested having the Town Attorney draw up the contract for the new Town Manager instead of MRI.

Linda Murray stated if the Board is agreeable she will have MRI draw up a new contract for the next Board Meeting.

The Board agreed.

J. Set Budget Hearing Dates in October

The Board discussed possible dates and decided on October 9th, 11th, 12th, 16th, and 19th for Budget Hearings with October 26th as a back-up date.

Old Business

None

Other Business

None

Town Manager's Report

Mr. Owen stated the following:

The Cotton Valley Rail Trail is having a ribbon cutting celebration to mark the completion of the rail trail on Saturday, September 30th at 10:15 AM at the Cotton Valley Station.

We received notice from the New Hampshire Division of Economic Development that our economic revitalization zone at the Wolfeboro Business Park has been renewed.

We received a notice from the Superior Court that the Tina Fay zoning case will not be heard until next March. The criminal case will go forward next month.

Chief Rondeau stated it was correct. The criminal case will be October 3rd – October 6th.

Mr. Owen stated the Budget Committee met last week and considered our request on restoring the fire hydrant fees. They agreed to move the hydrant fees up to 17.5% of the water budget but we were trying to get to 20%. This will need to be discussed further.

There is a New General Wolfe because Christian Boudman has hung up his red coat and is passing it to a new person so he will not be marching in the Fourth of July Parade anymore as the General Wolfe.

The Cate Memorial Events Committee met last week and they are going to set up a new application process with a deadline of November 1st for the new applications. They also decided to reduce the amount of grants that they are going to be making from \$1,500 to \$1,200 because we have a lesser amount of money to hand out during this second round.

We received a letter in the mail today from the New Hampshire Department of Labor. They are charging us to be in violation of a number of provisions relative to youth employment at the Parks and Recreation Department and they are proposing to fine us \$7400 for these infractions. We can appeal this in a couple of different ways but we are planning on using the informal approach. We are planning on going in to talk to them and see if we can get the fine waived or reduced for some of these supposed penalties.

Mr. Owen reminded the Board that they have a Special Meeting next Wednesday evening on the Class Six Road Issue.

Committee Reports

Brad Harriman stated he attended a Planning Board Meeting last night and tomorrow night is the annual meeting at the Libby Museum at 6:30 PM. There will be a guest speaker at 7:00 PM from the Loon Center giving a presentation on loons.

Dave Senecal attended a Zoning Board of Adjustment Meeting and Conservation Committee Meeting.

Linda Murray attended the EDC Meeting, the Chamber Social, a Chamber Quarterly Meeting, several CIP Meetings and a Special Events Committee Meeting. Ms. Murray gave a report on the Preliminary CIP Project for 2018. She stated last year our cash was at 1.8 million and 2018 is projected at 1.9 million.

Chairman Freudenberg attended a Budget Committee Meeting.

Dave Bowers attended an EDC Meeting, Employee Appreciation Day and he continues to investigate roads in Town. He plans on visiting Westwood Drive this week.

Questions from the Press

None

Public Input

Limited to 3 Minutes per resident, not to exceed 15 minutes in total

Gene Denu, Director and Archivist of the Wolfeboro Historical Society, addressed the Board. He stated one of our roles is preserving the history of Wolfeboro. We have learned of the plans to discontinue the use of the Fire Alarm Call Boxes and dismantle the system. We would like to preserve this valuable history so we are requesting that the Town save two Boxes for the Fire Museum. We would like to have Box 45, which has been on Main Street in front of the Museum Complex for decades. We would also like to preserve a Box from one of the original locations, numbers 4 thru 7.

Dave Bowers stated the Board of Selectmen did vote to keep all boxes and not allow them to be sold out of Town so we are saving them.

Dave Owen stated he spoke with Chief Pineo and he agreed with the request so there is no objection to what is being proposed.

Mr. Denu stated Christine Collins arranged a tour of the Town for Employee Appreciation Day giving employees a chance to see our Town. The Fire Museum was open to give tours to the employees and it was very well received. He thanked Ms. Collin for her hard work. Mr. Denu stated he is working on a Driving Tour of Wolfeboro and while doing this he noticed the Governor Wentworth Mansion Site was in horrible condition and he would appreciate some help from the Town. The cellar hole has not been tended to in many years and there is poison ivy everywhere. He stated there is no longer a committee to take care of it by the State but he has heard of arrangements being made by the State allowing the Town to take care of it. He requested that the Town help in this matter.

Dave Bowers stated he would contact the New Hampshire Historical Society and make sure this gets in the right hands in Concord.

It was moved by Linda Murray and seconded by Dave Senecal to enter into non-public session under RSA 91:3 II (d) to discuss personnel. Roll call vote, Chairman Freudenberg – yes, Linda Murray – yes, Brad Harriman – yes, Dave Senecal – yes, and Dave Bowers – yes. Being none opposed, the motion passed.

The Board re-entered public session at 9:10 PM.

Linda Murray moved the Wolfeboro Board of Selectmen to seal the minutes of the September 20, 2017 non-public meeting. Dave Bowers seconded. Roll call vote, Chairman Freudenberg – yes, Linda Murray – yes, Brad Harriman – yes, Dave Senecal – yes, and Dave Bowers – yes. Being none opposed, the motion passed.

It was moved by Chairman Freudenberg and seconded by Dave Senecal to adjourn at 9:12 PM. Members voted and being none opposed, the motion passed.

Respectfully Submitted,
Michele Chamberlain