

Wolfeboro Board of Selectmen  
Public Meeting Minutes-Unapproved  
March 7, 2018

**Members present:** Chairman Luke Freudenberg, Linda Murray, Brad Harriman, Dave Senecal and Dave Bowers (by telephone)

**Staff present:** Town Manager David W. Owen, Police Chief Dean Rondeau, Parks and Recreation Assistant Director Justin Chaffee and Recording Secretary Michele Chamberlain

Chairman Freudenberg opened the meeting at 6:30 PM.

**Non-Public Session RSA 91-A:3, II**

Mr. Owen stated a non-public session is needed to discuss real estate.

**Consideration of Minutes**

Chairman Freudenberg asked for approval from the Board of the February 21, 2018 Regular Meeting Minutes.

**It was moved by Linda Murray and seconded by Dave Senecal to accept the minutes of February 21, 2018 with amendments to pages 6, 8, 9 and 15. Members voted and being none opposed, the motion passed.**

**Public Hearings**

**A. Temporary Outdoor Event Permit Applications**

- i. Cystic Fibrosis Foundation to hold a fundraising walk on May 19, 2018 from 8:00 AM – 2:00 PM starting and ending at Foss Field.**

Chairman Freudenberg stated due to the weather the representative will not be here tonight.

Ms. Murray stated she felt comfortable approving the permit because it is the same event that has happened for the last several years.

Chairman Freudenberg opened the public hearing.

Chairman Freudenberg closed the public hearing.

**It was moved by Dave Senecal and seconded by Brad Harriman to approve the issuance of a Temporary Outdoor Event Permit to the Cystic Fibrosis Foundation to hold a fundraising walk on May 19, 2018 from 8:00 AM – 2:00 PM starting and ending at Foss Field. Members voted and being none opposed, the motion passed.**

**ii. Wolfeboro Parks & Recreation Department to hold the Stacey Burns Memorial Scholarship 5K on May 12, 2018 from 8:30 AM – Noon starting and ending at Carpenter School.**

Justin Chaffee, Assistant Director of Wolfeboro Parks & Recreation Department, addressed the Board. He stated this is the same event that we have had for the past couple of years. There are no changes to the event. The race will start and end at Carpenter School. The only change will be registration will be done through the Parks & Recreation system because it helps us make things smoother for the day of the race.

Chairman Freudenberg opened the public hearing.

Chairman Freudenberg closed the public hearing.

**It was moved by Brad Harriman and seconded by Dave Senecal to approve the issuance of a Temporary Outdoor Event Permit to the Wolfeboro Parks & Recreation Department to hold the Stacey Burns Memorial Scholarship 5K on May 12, 2018 from 8:30 AM – Noon starting and ending at Carpenter School. Members voted and being none opposed, the motion passed.**

**iii. Wolfeboro Friends of Music to hold a Concert on September 8, 2018 from 7:00 PM – 9:00 PM at Cate Park and the Wolfeboro Community Bandstand.**

Shirley Richardson, Member of the Wolfeboro Friends of Music, addressed the Board. She stated we had this concert last year and it was a nice event..

Chairman Freudenberg opened the public hearing.

Chairman Freudenberg closed the public hearing

Ms. Murray stated your insurance policy ends on 5/6/2018 so as soon as you get a new one could you email it to the Town.

**It was moved by Chairman Freudenberg and seconded by Linda Murray to approve the issuance of a Temporary Outdoor Event Permit to the Wolfeboro Friends of Music to hold a Concert on September 8, 2018 from 7:00 PM – 9:00 PM at Cate Park and the Wolfeboro Community Bandstand. Members voted and being none opposed, the motion passed.**

**iv. Kingswood Regional High School Class of 2018 to hold the**

**Prom Promenade on May 12, 2018 from 5:00 PM – 7:00 PM at  
Cate Park and the Wolfeboro Community Bandstand.**

Juanita Hill, Kingswood Regional High School Teacher, addressed the Board. She stated this is an annual event and she brought a copy of the insurance policy.

Chairman Freudenberg opened the public hearing.

Chairman Freudenberg closed the public hearing

Ms. Murray stated on the application the department heads asked that you please maintain emergency vehicle access to the fireboat at the Dockside area at all times.

Ms. Hill stated she would ask parents to help with that so the area remains open.

Chairman Freudenberg asked Ms. Hill to give Mr. Owen a copy of the insurance policy.

**It was moved by Brad Harriman and seconded by Chairman Freudenberg to approve the issuance of a Temporary Outdoor Event Permit to the Kingswood Regional High School Class of 2018 to hold the Prom Promenade on May 12, 2018 from 5:00 PM – 7:00 PM at Cate Park and the Wolfeboro Community Bandstand. Members voted and being none opposed, the motion passed.**

**Bulk Vote**

**A. Weekly Manifests**

March 2, 2018

March 9, 2018

**B. Property Tax Abatements/Refunds**

**Approvals:**

- |      |                             |                     |
|------|-----------------------------|---------------------|
| i.   | Abatement/Refund #7 (2017)  | Tax Map 203, Lot 2  |
| ii.  | Abatement/Refund #13 (2017) | Tax Map 202, Lot 59 |
| iii. | Abatement/Refund #21 (2017) | Tax Map 205, Lot 12 |
| iv.  | Abatement/Refund #25 (2017) | Tax Map 273, Lot 25 |

**C. Property Tax Credits/Exemptions**

**Approvals:**

- |     |                 |                      |
|-----|-----------------|----------------------|
| i.  | 31 Pine Street  | Tax Map 218, Lot 84  |
| ii. | 9 Foxglove Lane | Tax Map 201, Lot 34- |

iii. 16 Biron Road

Tax Map 190, Lot 84

**It was moved by Linda Murray and seconded by Dave Senecal to approve the items listed on the agenda in items A through C. Members voted and being none opposed, the motion passed.**

## **New Business**

### **A. Renewal of License Agreement with Wolfeboro Jet-Ski Rentals**

Mr. Owen stated they are not present this evening but they did bring to the Town office the check for \$500.00 which is the fee for the license agreement. We received their insurance certificate as well so we have all of the required documents. It is the Board's decision to postpone it to another meeting or approve it tonight.

The Board agreed to approve the agreement.

Ms. Murray stated it has been a success for the Town, the Community and our tourism.

**It was moved by Linda Murray and seconded by Dave Senecal to approve and sign the license agreement with the Wolfeboro Jet-Ski Rentals for the use of one of the Back Bay Docks during the 2018 summer season. Members voted and being none opposed, the motion passed.**

### **B. Commercial Vessel Landing Permit - M.S. Mount Washington**

Chairman Freudenberg stated the Captain of the M.S. Mount Washington could not be here tonight because of the weather.

Mr. Owen stated the Captain called and said that if the Board wanted to meet with him that he could not attend a meeting until April.

Ms. Murray stated their insurance policy ends on 10/1/2018 and there are a few days that they dock the Mount Washington after that date so an updated policy will be needed.

**It was moved by Chairman Freudenberg and seconded by Brad Harriman to approve and sign the Commercial Vessel Landing Permit for the Winnepesaukee Flagship Corp. to operate its vessel, the M. S. Mt. Washington, from the Town Docks for the 2018 season. Members voted and being none opposed, the motion passed.**

### **C. Hawkers & Peddlers Location for From Scratch Baking Co.**

Katie Johnson, Owner of From Scratch Baking Company, addressed the Board.

Mr. Owen stated he received communication from Greg Rourke today. Mr. Rourke was sent a copy of the materials that Ms. Johnson submitted to the Town that provided the information showing the location of her proposed pushcart. Mr. Rourke asked that if the Board was going to agree to a location at Dockside that Ms. Johnson's pushcart be 100 feet from his restaurant as per the Town Ordinance requiring like businesses to be at least 100 feet apart from each other.

Dave Bowers stated he did not think it was fair to the existing franchise to allow Ms. Johnson to put her pushcart by Dockside.

Ms. Murray stated she looked for a location in the Dockside area that was 100 feet from Mr. Rourke's restaurant and she did not believe there was a spot available.

Mr. Owen stated in one of his correspondences with Ms. Johnson last week she stated she would be interested in going back to the space she had last year by Black's Paper Store.

Ms. Johnson stated she just wants a space downtown. She brought all the information that was requested by the Board but she realizes that it is the Board's decision.

Ms. Murray stated she thought Ms. Johnson should be allowed to use the space from last year. She felt one of the problems that Ms. Johnson is having is due to the fire hydrant. Ms. Murray stated the Board needs to decide if they want to have 4 or 3 spaces. The Town Ordinance has four spaces but we have the issue that a drugstore turned into a restaurant which makes that fourth space very hard to use.

The Board agreed to allow Ms. Johnson to use the same location as last year.

**It was moved by Linda Murray and seconded by Dave Senecal to approve the issuance of a pushcart license to From Scratch Baking Co. to use the location at the corner of Railroad and South Main Street which is in front of Black's Paper Store for the 2018 season on a trial basis. Members voted and being none opposed, the motion passed.**

Ms. Johnson thanked the Board of Selectmen.

#### **D. Libby Museum's Proposed Museum Loop**

Mr. Owen stated Alana Albee would not be able to attend the meeting tonight because of the bad weather. Therefore, we will table this discussion to a future agenda.

#### **Old Business**

Ms. Murray stated she talked with Alan Gould today. There are a couple of decisions we need to make about the interviews. The first one is that we had talked about each of the panels coming up with their two top candidates but Mr. Gould is suggesting that we ask

the panels to give us the candidates strengths and weakness. Ms. Murray stated she thought it was a good idea but she couldn't make that decision without the Board's approval.

The Board agreed it was a good idea.

Ms. Murray read the schedule for the interview day. She stated they will meet at 8:00 AM at the Wolfeboro Inn and there will be an hour to answer general questions. Tea, coffee, and coffee cake will be available at 7:30 AM. The first interview will be at 9:00 AM. The second interview will be at 10:00 AM. The third interview will be at 11:00 AM and after that we will break for lunch. The fourth interview will be at 12:30 PM. The fifth interview will be at 1:30 PM and the sixth interview will be at 2:30 PM. Then the panels will sit and talk and then around 4:00 PM two members of each panel will come and talk to the Board about the strengths and weaknesses of each of the candidates. Then the Board of Selectmen will meet to discuss which candidates should be given a second interview.

Ms. Murray showed the Board of Selectmen the Notice of Conditional Offer of Employment that MRI would be using.

Ms. Murray stated the final issue is that we will be having one new Selectman voted in on the 13<sup>th</sup> of March and then he would be going into the interviews on the 14<sup>th</sup> of March. We discussed how all the information about all the candidates should be given to the new Selectman. Ms. Murray suggested emailing the information but Mr. Gould did not think that was a good idea. Mr. Gould thought the information should be confidential and he recommended that we provide the new Selectman with a candidate's packet after the announcement of the winner on March 13<sup>th</sup>.

Ms. Murray stated all the panelists and the Board of Selectmen will receive the information about the six semi-finalists tomorrow.

### **Other Business**

None

### **Town Manager's Report**

Mr. Owen stated the following:

The Voters Guide came out in the newspaper last week. We received 500 extra copies for distribution which are available at the Town Offices and the Wolfeboro Public Library.

We have a couple of new Town employees. We hired a new employee in the Water Department and he is coming from the Town of Durham. He has the necessary certifications. The Electric Department hired a new lineman. They were unable after two rounds of interviews to get a good first class lineman so they opted instead with Mr.

Owen's agreement to hire a second class lineman. A second class lineman has a few years' experience but he has not finished the apprenticeship program. We will have 3 second class linemen and 2 first class linemen.

The Town received the final results of the New Hampshire Department of Revenue Administrator's annual equalization study. The median ratio is 90.8% which means real estate values are going up.

There is some information in your packets about NHMA offering free Local Officials Workshops at different locations in New Hampshire.

### **Committee Reports**

Dave Senecal attended a Building Committee Meeting, an Emergency Management Meeting and an Ag Commission Meeting.

Linda Murray stated the Board of Selectmen all went to the radio station and did a presentation on the warrant articles. She attended a Planning Board Meeting on the Forum of the Master Plan, a Chamber Quarterly Meeting and an Emergency Management Meeting. She stated the Route 28 Public Forum to deal with the areas other than Pickering Corner will take place on March 15<sup>th</sup> at 6:30 PM at the Great Hall.

Dave Bowers attended some meetings about the library.

Brad Harriman attended the Master Plan Kickoff Event. He stated it was well attended and last night at the Planning Board Meeting we discussed how to move forward with the different chapter committees. He attended a Wolfeboro Community Television Meeting last week and next week he has the Friends of the Libby Museum Meeting on March 15<sup>th</sup>.

Chairman Freudenberg stated he did not attend any committee meetings but he wanted to take a moment to thank the Board and Mr. Owen. He stated it has been a pleasure working with all of you, the department heads and employees. Three years goes by very fast and there will be parts of this he will miss. It has been a great learning experience and he wished everyone the best.

Ms. Murray thanked Mr. Freudenberg for running. She stated it has been nice having someone younger and she hopes Mr. Freudenberg can get others from his generation to come help us out and learn about Town government. She thanked him for his time.

Mr. Senecal thanked Mr. Freudenberg.

**It was moved by Dave Bowers and seconded by Brad Harriman to issue a document of commendation to Luke Freudenberg for his service as a member of the Board of Selectmen and also as the Chairman of the Board of Selectmen. Members voted and being none opposed, the motion passed.**

Chairman Freudenberg stated Pat Waterman asked if the Board wanted the Town Offices to be closed tomorrow because of the incoming weather.

The Board discussed whether they should be open or close for the day.

Mr. Owen stated we do not have a call chain.

The Board decided to have the Town Offices open with staff that could get there safely and those that couldn't be allowed to use leave time.

### **Questions from the Press**

None

### **Public Input**

**Limited to 3 Minutes per resident, not to exceed 15 minutes in total**

None

**It was moved by Dave Senecal and seconded by Linda Murray to enter into non-public session under RSA 91:3 II (e) to discuss real estate. Roll call vote, Chairman Freudenberg – yes, Linda Murray – yes, Brad Harriman – yes, Dave Bowers - yes and Dave Senecal – yes. Being none opposed, the motion passed.**

The Board re-entered public session at 7:20 PM.

**Brad Harriman moved the Wolfeboro Board of Selectmen to seal the minutes of the March 7, 2018 non-public meeting. Dave Senecal seconded. Roll call vote, Chairman Freudenberg – yes, Linda Murray – yes, Dave Bowers – yes, Dave Senecal – yes and Brad Harriman – yes. Being none opposed, the motion passed.**

**It was moved by Chairman Freudenberg and seconded by Dave Senecal to adjourn at 7:21 PM. Members voted and being none opposed, the motion passed.**

Respectfully Submitted,  
Michele Chamberlain