# Wolfeboro Board of Selectmen Public Meeting Minutes-Unapproved August 1, 2018

**Members present:** Chairman Linda Murray, Brad Harriman, Dave Bowers, Paul

O'Brien and Dave Senecal

**Staff present:** Town Manager Becky Merrow, Police Patrolman Chris Dustin, Library

Director Cindy Scott and Recording Secretary Michele Chamberlain

Chairman Murray opened the meeting at 6:31 PM.

#### Non-Public Session RSA 91-A:3, II

Ms. Merrow stated a non-public session is needed to discuss litigation and personnel.

#### **Consideration of Minutes**

Chairman Murray asked for approval from the Board of the July 17, 2018 Special Meeting Minutes.

It was moved by Paul O'Brien and seconded by Dave Senecal to accept the minutes of July 17, 2018 as written. Members voted and being none opposed, the motion passed.

Chairman Murray asked for approval from the Board of the July 19, 2018 Special Meeting Minutes.

It was moved by Brad Harriman and seconded by Dave Bowers to accept the minutes of July 19, 2018 as written. Members voted and being none opposed, the motion passed.

# **Public Hearings**

# A. Temporary Outdoor Event Permit Applications

i. Calvary Wolfeboro to hold Wolfeboro Kids Games on August 23, 2018 from 5:00 PM to 9:00 PM and August 24, 2018 from 8:00 AM to 8:00 PM at 43 Mill Street.

Phillip Marbury, Member of Calvary Wolfeboro, addressed the Board. This is the second annual Wolfeboro Kids Games Event. It is a day and a half event that is designed to allow the children of the area an opportunity to come to an exciting event. The event is free for children in first through sixth grade. The event begins on Thursday evening when kids are assigned teams and coaches. The following Friday the children will complete obstacle courses, team events and group events. Friday evening there will be a cookout and closing ceremony for all family members. Last year, we had approximately 40-50 children attend.

Chairman Murray questioned the age requirements.

Mr. Marbury stated it is limited to first through sixth graders.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

Mr. Bowers questioned what Mr. Marbury was doing to attract children to attend the event.

Mr. Marbury stated this is not just for children of our church. It is for the children of the Community. We encourage any children to attend. Mr. Marbury stated besides kids games our approach in our faith should be an awesome opportunity to do something that the kids look forward to.

It was moved by Dave Bowers and seconded by Paul O'Brien to approve the issuance of a Temporary Outdoor Event Permit to Calvary Wolfeboro to hold Wolfeboro Kids Games on August 23, 2018 from 5:00 PM to 9:00 PM and August 24, 2018 from 8:00 AM to 8:00 PM at 43 Mill Street. Members voted and being none opposed, the motion passed.

ii. Wolfeboro Library Board of Trustees to hold an Ice Cream Social on August 18, 2018 from 1:00 PM to 3:00 PM at the Wolfeboro Public Library.

Cindy Scott, Library Director, addressed the Board. She stated we are planning an Open House on Saturday, August 18<sup>th</sup>. Open House will run from 10:00 AM until 3:00 PM and the Ice Cream Social will be from 1:00 PM to 3:00 PM on the front lawn. It is a free event and there will be other events inside the library as well.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

Mr. Senecal questioned the kind of ice cream.

Ms. Scott stated vanilla and chocolate.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve the issuance of a Temporary Outdoor Event Permit to hold an Ice Cream Social on August 18, 2018 from 1:00 PM to 3:00 PM at the Wolfeboro Public Library. Members voted and being none opposed, the motion passed.

iii. Public Hearing to discuss the application of Camp Sunshine (Beverage Craft Beer and Soap Co.) for a permit for the sales and consumption of beer at the Beer Festival on August 11, 2018 from 12:00 PM to 4:00 PM at the Abenaki Lodge pursuant to Town Code Chapter 5 Alcoholic Beverages.

Chairman Murray read the following Public Notice:

The Wolfeboro Board of Selectmen will hold a Public Hearing on Wednesday, August 1, 2018 at 6:35 PM at the Wolfeboro Town Hall Great Hall, 84 South Main Street, Wolfeboro, New Hampshire to discuss the application of Camp Sunshine (Beverage Craft Beer & Soap Co.) for a permit for the sales and consumption of beer at the Beer Festival on August 11, 2018 from 12:00 PM – 4:00 PM at the Abenaki Lodge, pursuant to Town Code, Chapter 5, Alcoholic Beverages.

Posted at the Wolfeboro Public Library on July 23, 2018 Posted at the Wolfeboro Town Hall on July 23, 2018 Certified Mail on July 23, 2018

Chairman Murray stated Ms. Beveridge was unable to attend. All the paperwork is complete. She asked the Board if they wanted to table the event or approve it tonight.

Mr. Senecal stated we should approve it.

Chairman Murray opened the public hearing.

Chairman Murray closed the public hearing.

It was moved by Dave Senecal and seconded by Paul O'Brien to approve the application of Camp Sunshine (Beverage Craft Beer & Soap Co.) for a permit for the sales and consumption of beer at the Beer Festival on August 11, 2018 from 12:00 PM to 4:00 PM at the Abenaki Lodge pursuant to Town Code Chapter 5, Alcoholic Beverages. Members voted and being none opposed, the motion passed.

#### **Bulk Vote**

A. Weekly Manifests July 27, 2018 August 1, 2018

- B. Agreement between Lakes Region Planning Commission and the Town of Wolfeboro NH for Natural Hazards' Mitigation Plan Update Assistance
- C. Permanent Application for Property Tax Credit/Exemptions Veteran Credit for Spouse C. Revocable Trust
- D. Permanent Application for Property Tax Credit/Exemptions Veteran Credit for J. K. Trust
- E. Notice of Intent to Cut Wood
  - i. Westwood Drive

Tax Map 117, Lot 15

F. Approval of the Josiah W. Brown Scholarship Awards

Chairman Murray asked to have item F removed from the Bulk Vote.

<u>It was moved by Chairman Murray and seconded by Brad Harriman to remove item F from</u> the Bulk Vote. Members voted and being none opposed, the motion passed.

It was moved by Brad Harriman and seconded by Dave Senecal to approve the Bulk Vote items listed on the agenda in A through E except for item F. Members voted and being none opposed, the motion passed.

Ms. Merrow stated there were four applications for the Josiah Brown Scholarship Awards and all were received by the applicable deadline. Three of the applicants are continued scholars who have received the scholarship in the past. There is one new scholar. All applicants are getting good grades and meet the guidelines for the scholarship. The scholars recommended for the \$1,500 scholarship awards are: Maria Henderickson, Calysta Jacobs, Seth Richardson and Aubrey Shaw (new scholar).

It was moved by Dave Senecal and seconded by Paul O'Brien to approve scholarships for the 4 scholars as submitted in the amount of \$1,500 each. Each individual has satisfied all scholarship requirements, including grade point average. Members voted and being none opposed, the motion passed.

Chairman Murray stated there were only four applicants this time and last time there were six or seven. She suggested looking at the criteria.

Mr. Harriman suggested talking to the Guidance Department at the school.

Chairman Murray stated we will check with the Guidance Department and in January if we do not have more applicants then we will award more than the \$1,500.00.

The Board agreed.

#### **New Business**

# A. Monthly Budget Expenditures and Revenues Report

Chairman Murray welcomed the new Finance Director, Deb Zabkar.

Deb Zabkar, Finance Director, addressed the Board. She stated she is excited to be part of the Wolfeboro Finance team and her experience has been outstanding. She thanked Pete Chamberlin for spending time with her before he left which has made the transition very smooth. She stated all the Town employees have been very welcoming. She stated at the end of June we should have spent 50% of our budget at this time. The initial percentages expended-to-date as of the end of June 2018 are as follows: the General Fund is at 47%, the Water Fund is at 40%, the Electric Fund is at 49%, the Sewer Fund is at 62%, the Pop Whalen Fund is at 56% and the overall expended-to-date is at 48%. Ms. Zabkar stated she put a few notes next to the different departments that were over the 50% mark and she explained why she thought they might be over.

Mr. Senecal stated he had some questions relating to Highways & Streets on page 2. He stated Vehicle Maintenance is at 87% and Maintenance Supplies is at 71%. He thought that this was really high. He asked if we were sending a lot of vehicles out for repair.

Ms. Merrow stated there was conversation today about the Parks and Recreation vehicles. Their vehicles need a lot of repair. She suggested discussing this later tonight in non-public session.

Mr. Senecal stated the numbers are too high.

Ms. Merrow stated the one storm that FEMA declared eligible for assistance costs over \$25,000.00. It was an usually expensive winter.

Mr. Senecal still wanted it reviewed again.

Chairman Murray stated it is also noticeable in the Public Works Garage -Machinery & Equipment. It has a \$4,000.00 budget and it is already over by \$3,000.00.

Mr. Senecal stated we have some issues here.

Chairman Murray stated we need to keep a close eye on our legal expenses.

Paul O'Brien stated the team was in front of the Budget Commission the other day and he thought Ms. Zabkar did a great job answering all of their questions.

Chairman Murray stated the July Finance Report will be given at the first meeting in September and the August Finance Report will be given at the second meeting in September.

Ms. Merrow stated we are a little short on help in the Finance Department that is the reason for the delay in the reports.

# B. Presentation of Route 28 Corridor Preliminary Project Planning Report

Matt Sullivan, Planning Director, addressed the Board. He stated he is here tonight to review the revised Route 28 Corridor Report. Originally this report was presented to the Board of Selectmen at their May 16, 2018 meeting. At that meeting it was recommended to bring the report back to the Steering Committee for further consideration. The Committee was to make some amendments and then report a revised report back to the Selectmen with the intention of getting an endorsement from the Board of Selectmen. On May 31<sup>st</sup> the Steering Committee met and had an extensive conversation about the Pickering Corner Intersection and the three design alternatives. Mr. Sullivan stated part of the prior report the consensus was to not recommend one of those three options. There was some discussion on whether that was an appropriate plan for the Town to take. He stated most of the changes that were made to the report are on page 7. Mr. Sullivan read the following recommendation:

On May 31<sup>st</sup>, 2018, the Route 28 Steering Committee reconvened at the request of the Board of Selectmen to develop a ranking for the three options presented above. The following recommendations were unanimously approved by the Steering Committee:

- 1. The Enhanced Intersection Design is the PREFERRED option with the following eight conditions.
  - a. Brewster Academy maintains existing Academy Drive entrance
  - b. An additional crosswalk to be created from the "Richardson House" to the Three Sisters service station
  - c. Extension of the right-turning lane heading North on South Main St. (Route 28)
  - d. Reduction of the speed limit in the area to 20 MPH from the Wolfeboro Children's

#### Center

to the Carpenter School

- e. Installation of signage alerting motorists to Stop for Pedestrians
- f. Enhanced lighting to be installed at all crosswalks that is aesthetically compatible with Wolfeboro's character. Reflective painting for crosswalks should also be utilized
- g. Improved striping of the left turn lane and straight lane entering Center Street heading South to South Main Street (Route 28)
- h. Enhanced curbing at both service station businesses to provide pedestrian protection, but large enough to facilitate fuel delivery and safe motorist use. Mountable curbs should be used if possible
- 2. The Mini-Roundabout Design is an ACCEPTABLE but conditional upon access being maintained to the two existing businesses and ensuring that full use and protection of Brewster Academy and Brewster Field which are both critical to the community.
- 3. The Signalized Intersection is NOT PREFERRED.

In the interim, the Town of Wolfeboro will work with NHDOT to consider implementing/testing of lower cost improvements at the Pickering Corner Intersection including signage, curb work, and striping.

Mr. Sullivan stated the Steering Committee would like an endorsement for this report so it can be passed along to NHDOT. At the last meeting the Selectmen mentioned drafting a cover letter to go along with the report.

Mr. Harriman thanked Mr. Sullivan and the Steering Committee for taking the time to review the report. Mr. Harriman stated he wanted it on record that his opinion was the best solution to the problem would be a Mini-Roundabout Design. He stated safety should be the number one concern for that intersection. The Mini-Roundabout Design shows the conflict areas between pedestrians and cars are greatly reduced compared to any other intersection designs. He agreed that Option #3 the signal design would be the NOT PREFERRED design. He felt Option #1 and Option #2 should be reversed.

Mr. Bowers stated his general comment is if it is not broken then do not fix it. He recommended not doing anything (Option #1) but thought if something had to be done then to have a Mini-Roundabout (Option #2).

Mr. Senecal stated he has been in favor of the Enhanced Intersection (Option #1) for a long time. He stated this is the only option where we are not losing any parking spaces.

Mr. O'Brien stated he endorsed this report. He agreed with Mr. Harriman and thought the Mini-Roundabout would help with traffic flow. He stated this is what the Steering Committee wanted so he will support it.

Chairman Murray agreed with Mr. Senecal and Mr. Bowers. She stated there was a lot of time spent talking and looking at all the options. She stated losing parking spaces was a big concern and the look and change of the character of Town was important. Two suggestions to improve safety in the area were to get NHDOT to change the speed limit to 20 MPH and to put in an extra crosswalk from the Monument Field side over to Three Sisters. We are looking at better lighting as well. She agreed with Mr. O'Brien that she was in support of the report as it is.

Chairman Murray asked how the Board would like to proceed.

Mr. Senecal stated a cover letter could be written to go with the report.

Chairman Murray questioned if they should vote or have majority rules.

Mr. Harriman stated he made his comment but knows a lot of work has gone into the report so he would support the report.

It was moved by Chairman Murray and seconded by Dave Senecal to approve and accept the Route 28 Corridor Preliminary Project Planning Report and to send a cover letter to NHDOT stating that the Board of Selectmen approved the report. Members voted and being none opposed, the motion passed.

# C. Conservation Commission discussion of Map 176, Lot 21- 35 acres located south of the Harriman Hill project and Birch Road.

Chairman Murray stated the Conservation Commission is here to explain about a land purchase that they are considering making.

Dan Coons, Chairman of the Conservation Commission, addressed the Board. He stated it is a 35 acre parcel that runs off of Birch Road and connects to affordable housing, Harriman Hill. The idea with this parcel is to do a joint project with Harriman Hill. We initially were looking at a subdivision. Harriman Hill would take a portion and the Conservation Commission would take a larger portion of the land for conservation but Harriman Hill needs to have qualifications for density purposes so we are trying to work out how exactly we are going to do the project. There was an appraisal done on the property and we negotiated a purchase under the appraised value. Mr. Coons stated a public hearing will be needed and he was not sure if they needed permission from the Board of Selectmen.

Chairman Murray stated they were not sure and since the information came to them late they have not had the time to review the information. Chairman Murray thought that it was Conservation Commission money and they could spend the Conservation money with a public hearing but Mr. O'Brien thought the Board of Selectmen had to approve it. Chairman Murray stated we do not have all the RSA's to back up the information at this time.

Mr. O'Brien stated we received these documents a few hours ago and he tried to see what was required. The first thing Mr. O'Brien did was look at the by-laws of the Wolfeboro Conservation Commission that were activated on 1/14/2008. It states in the Conservation Commission by-laws 5:03 that any acquisition or interest in real estate property for Conservation purposes whether by

gift or purchase shall be subject to the approval of the Board of Selectmen and upon approval shall be received in the name of the Town and administrated by the Commission. He stated he believes this was done by Town Warrant. There is either a typo in the Town Warrant or it is your by-law. Mr. O'Brien stated Chairman Murray stated the State statute (RSA 36A:5) stated it is the Conservation Commission's decision. Mr. O'Brien stated he was not sure what the correct answer is but if the people of the Town voted the by-law then we have to explain to the people of the Town why that by-law no longer works.

Chairman Murray stated she thought the people voted for the statute not the by-laws. We need more time to decide what we need to do. She suggested that they hold a public hearing and if they needed a vote then the Selectmen could do that at their next meeting on August 15, 2018.

Mr. O'Brien and Mr. Coons agreed with Chairman Murray.

Mr. Coons stated the by-laws were not done by warrant article but they were adopted by the Conservation Commission.

Mr. O'Brien stated whatever was adopted should have minutes or some type of record so they can look at it.

Mr. Coons stated he would look for the information.

Mr. O'Brien stated maybe it is a typo.

Kathy Barnard addressed the Board. She stated the property directly abuts Harriman Hill. There is sewer and water there already. There is a flatter area in the parcel that does not have wetlands that could possibly be developed in the future. We do not have a developer in mind and we cannot do the developing but we thought the land should be purchased. Ms. Barnard stated the majority of the land would be undeveloped open space and only the area adjacent to Harriman Hill may in the future be developed.

#### **Old Business**

#### A. Asset Management Plans

Ms. Merrow stated we had a demonstration of the program. Mr. Sullivan, Mr. O'Brien, Adam Tasker, Scott Pike, Dave Ford and Ms. Merrow all attended the demonstration. The consultant demonstrated how the Cloud Utility program works. Ms. Merrow stated after that meeting she was given reports of the buildings that were inventoried. We need to reorganize the reports by asset and retirement date. She has put that request in to the Public Works Director. Then we should be able to provide our own analysis of what the 100 year life span is and assign a value to it and then decide how much money we need to put away in the Capital Reserve as these expensive items get retired. We are not sure if this is the best program for buildings.

# B. Railroad Depot Building - Discussion of Space Vacated by Nursery School

Ms. Merrow stated she provided the tax map to the Board and wondered if they had any questions. One area of concern for the building is drafty windows and doors so we may need to consider some improvements for that space going forward.

Mr. O'Brien stated at the last meeting he asked the Chamber of Commerce to write up a list of their needs which should include drafty windows and doors.

Chairman Murray stated she thought they were going to get someone to evaluate the building.

Ms. Merrow stated there will need to be some improvements to the bathroom area.

Chairman Murray questioned if they were looking at the warrant article for 2019 for that facility.

Mr. Bowers stated it is a great opportunity to increase the bathrooms and it would be an asset to the downtown merchants. We already have a building and it would be much cheaper than building something from scratch. Mr. Bowers asked Ms. DeVries if the Chamber of Commerce needed any more space.

Ms. DeVries stated she was sorry she did not realize that the Chamber of Commerce was supposed to put something in writing. She thought there would be a group meeting that the Chamber of Commerce would be attending. She agreed with all of the recommendations that have been mentioned and the directors of the Chamber of Commerce have just started talking about what could be done. Their next board meeting will be next Thursday morning.

Mr. Bowers stated the rent the Chamber of Commerce pays would be a fraction of what they would pay if they were on Main Street. He thought it was an opportunity to use the extra space without it costing too much more, in his opinion.

Chairman Murray suggested appropriating some money for some design direction to get a handle on what is going on down there. She stated we should sit down with a group of people and get some ideas prior to proposing a warrant article.

Mr. O'Brien stated we need some closure on use. Mr. O'Brien agreed that the bathrooms needed some work. He questioned if people knew about Pop-ups. Pop-ups are opportunities for people that cannot afford the rent but want to show their business until a space becomes available for them. Mr. O'Brien stated he would like to have a discussion on use so we can keep this place vibrant so that tourists and guests can visit and enjoy it.

Ms. DeVries stated we have experience in that building in that type of business and it has been very successful. She stated she could report back to the Board of Selectmen after the Chamber of Commerce has their meeting on next Thursday.

Chairman Murray stated the maker space at the GALA is for Pop-ups. She agreed that there should be a committee formed to look at the space at the Railroad Station. She stated she would like to be on the committee. She suggested that Kathy Barnard, Mary DeVries, and Paul O'Brien be on the committee as well.

Mr. Harriman stated he sees two things that they need to look at for this building. One is for long term repairs and the other is for some short term repairs (exterior windows and insulation) to be completed regardless of what the extra space gets used for. He suggested getting a budget for next year for the short term repairs while we develop a long term plan for the building.

Mr. Bowers stated he would like to look at the inside of the building.

Chairman Murray stated we will establish a committee for this. The members will be as follows: Mary DeVries, Kathy Barnard, Linda Murray, Paul O'Brien and Becky Merrow.

Mary DeVries suggested Cindy Melanson as a member as well.

It was moved by Brad Harriman and seconded by Paul O'Brien to establish an Ad-Hoc Railroad Station Committee with Cindy Melanson, Mary DeVries, Kathy Barnard, Linda Murray, Paul O'Brien and staff person Becky Merrow or someone appointed by her as members. Members voted and being none opposed, the motion passed.

#### **Other Business**

Chairman Murray stated she was handing out to the Board an email that she sent to Dave Ford. There has been some conversation and some concerns from people about exactly what work on warrant articles is being done by the Town and how much is being done by contractors.

The email is as follows:

Dave,

Can you refresh my memory on a few Town projects?

1) Would it be accurate to say that Town road upgrades are managed and engineered by PWD, PWD crew does drainage and the road based and asphalt is contracted out?

That is correct, I review road & drainage with Scott Pike and Doug Lemery, and based on these meetings we developed a game plan and budget. The Town usually installs catch basins and drain pipe. We contract out adding gravel, reclaiming and paving.

2) Railroad Ave and Depot Street upgrades- PWD managed, who engineered? Who did the work: PWD crew, contractor or both contractor and PWD crew?

These 2 projects were designed build, with Town Staff providing design and did all digging work, contracted out reclaim, regrade and paving. The area around RR station, boat launch and Bean Park, engineering was done by Underwood Engineers. Town did all drainage work.

3) Mast landing – same question as #2

Mast Landing was engineered by Comprehensive Environmental Inc. (CEI); we appropriated \$30,000.00 for design in 2016 and \$170,000.00 for construction. That project was bid out and was completed by Integrity Earthworks.

4) Sidewalk in front of Hunter's – same question as #2

Sidewalk was engineered by Stantec, project went out to bid, prices exceeded budget, so Town Staff led by Scott Pike constructed sidewalk and drainage and made filed modification to make it work.

5) ADA upgrades to buildings 2010 report - same question as #2

We hired Architect, (AG Architects) to design and develop bid specifications; project was bid out and constructed by GC. We had issues with both architect and GC, completed resolving many of the ADA issues.

6) Foss Field Building – same question as #2

Foss was planned by P & R, with concept design Vaune Dugan. We contracted with Bergeron Technical services to develop construction drawings and specifications. Budget was set at \$300,000.00; however, initial request for pricing from Construction Managers was in excess of \$400,000.00. PWD acted as General contracted and self-performed a lot work and subcontracted, electrical, plumbing, carpentry, and concrete foundations. See separate e-mail for more detail.

7) Dockside Restaurant – same question as #2

Bergeron Tech Services has developed plans and we are planning on being GC and using same method as we did for Foss Field. We will self-perform some work and sub out the rest.

Linda

Mr. Harriman questioned if the Public Works Department was too stretched out. He wondered if they would be able to fit the bathrooms in with all their other projects. All of our roads need to be maintained.

Mr. O'Brien agreed. Projects that go for warrant articles the capital side of the project is funded by the taxpayer per the warrant article. The labor is provided by the Town for things such as drainage. We need to separate all of these things so when we sit down to do the budget we know whether we have enough capacity to do the things we want to get done or not. If we don't then we need to slow down.

Chairman Murray stated she looked at how the warrant article passed and this one got an 86% approval so it tells her that the public would really like to see those restrooms. She stated we over promised. The bathrooms were supposed to be done by the spring and they are not done. She would like to see every effort done to get this project done and have them ready for next year.

Mr. O'Brien thought it was a good idea to get the bathrooms done now.

# **Committee Reports**

Linda Murray attended the Master Plan Infrastructure and Transportation Committee Meeting led by Brad Harriman. She attended this morning a Community Facilities Meeting. She attended a Milfoil Committee Meeting and they are supposed to show up tomorrow. We have had a hard time getting our contractor here. We are very disappointed with the contractor and we let NHDES know about it.

Brad Harriman attended a Master Plan Infrastructure and Transportation Committee Meeting and a Wolfeboro Community Television Board Meeting. The Libby Museum Building Committee Meeting will be tomorrow evening.

Dave Senecal attended two meetings with the unions this week with Ms. Merrow and he thought the meetings went very well.

Paul O'Brien attended the Farmer's Table Dinner at the Pickering House last night. He spent some time discussing the solar potentials for the Library. There will be a fieldtrip to the Town of Sterling, Massachusetts on October 4<sup>th</sup>. He attended the Master Plan Infrastructure and Transportation Committee Meeting led by Brad Harriman.

#### **Reminder Dates**

Chairman Murray reminded the Board that they were going to the Tuftonboro Planning Board Meeting on August 16<sup>th</sup> at 7:00 PM and we are going there for a boundary line adjustment.

Chairman Murray stated there will be another Master Plan Forum on August 21<sup>st</sup> at 6:30 PM at the Great Hall at the Town Hall. This will be an update to the public on the Master Plan.

# **Town Manager's Report**

Ms. Merrow stated the following:

She stated she is wearing a boot on her foot for a broken toe so she will need to have that attended to shortly.

Chairman Murray questioned where the Town Manager's Report was on the website.

Ms. Merrow stated she was not sure if Anne had time to post it yet and she will provide the link to the public as soon as she finds out.

# **Questions from the Press**

None

#### **Public Input**

#### Limited to 3 Minutes per resident, not to exceed 15 minutes in total

None

It was moved by Dave Bowers and seconded by Paul O'Brien to enter into non-public session under RSA 91:3 II (e) to discuss litigation and personnel. Roll call vote, Chairman Murray – yes, Brad Harriman – yes, Dave Senecal – yes, Dave Bowers - yes and Paul O'Brien – yes. Being none opposed, the motion passed.

The Board re-entered public session at 8:40 PM.

Paul O'Brien moved the Wolfeboro Board of Selectmen to seal the minutes of the August 1, 2018 non-public meeting. Brad Harriman seconded. Roll call vote, Chairman Murray – yes, Dave Bowers – yes, Dave Senecal – yes, Paul O'Brien – yes and Brad Harriman – yes. Being none opposed, the motion passed.

It was moved by Dave Senecal and seconded by Brad Harriman to adjourn at 8:41 PM. Members voted and being none opposed, the motion passed.

Respectfully Submitted, Michele Chamberlain