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TOWN OF WOLFEBORO
BUDGET COMMITTEE
MINUTES
January 20, 2021
Great Hall, Wolfeboro Town Hall and Virtual Access

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Chairman MacDonald opened the meeting at 5:34 pm.

I. **Preamble and Roll Call of Members in Attendance**
    Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order #2020-04, this Board is authorized to meet electronically. However, the Committee has jointly decided to proceed with a 'hybrid' meeting format allowing for members of the public and Board to attend and participate in the meeting in-person or virtually. In accordance with RSA 91-A: 2, III, the Board has 5 members joining the meeting remotely, which a public body has the authorization to allow.
    At this time I would like to take a roll-call vote of ALL members present. For those participating virtually, please indicate why your attendance is not reasonably practical and if you have any other individuals present in the room with you.

    Budget Committee Members Present (In-person): John MacDonald, Chairman, Bob Loughman, Matthew Plache, Steve Johnson, Members.

    Budget Committee Members Present (Virtual): Bob Tougher, Vice-Chairman (indicated he is at his residence and no one is present), John Burt (indicated he is at his residence and no one is present), Brian Black, (indicated he is at his residence and no one is present), Paul O'Brien, Selectmen's Representative (indicated he is at his residence and no one is present), Linda Murray, BOS Alternate Representative (indicated she is at her residence and no one is present).

    Votes taken during this meeting will be via roll call vote for ALL members.
    In accordance with Emergency Order #12, for members of the public, this is to confirm that we are:
    1. Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means through GoToMeeting. All members of the public and Board have the ability to communicate contemporaneously during this meeting through the GoToMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following phone #+1 (646) 749-3122 followed by the audio access code 918-242-429, or by video following the directions on the Town of Wolfeboro Website posted on the home page under the Virtual Town Meeting Login Information page.
    2. Providing public notice of the necessary information for accessing the meeting; we previously gave notice to the public of how to access the meeting in-person or using GoToMeeting and in, and instructions are provided on the Town of Wolfeboro website at wolfeboronh.us on the Virtual Town Meeting Login Information page.
    3. Providing a mechanism for the public to alert the public body during the meeting if there are problems with access; If anybody has a problem accessing the meeting via phone or computer, please immediately call 603-486-2692OR email hendrickson.leeann@gmail.com In the event that the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

    Members Absent: Bob Moholland, Tom Bell, Members (both excused).

    Staff Present (In-person): Jim Pineo, Town Manager.

    Staff Present (Virtual): Kathy Carpentier, Finance Director.

    The Committee participated in the Pledge of Allegiance.

II. **Warrant Articles**
    Article 25: Milfoil Eradication Public Expendable Trust   **$17,000**
    Jim Pineo read Article 25. He stated the change to the warrant article is a result of NHDRA review; noting NHDRA indicated that Expendable Trust articles require a financial contribution. He stated $17,000 will be coming from the Milfoil Joint Board to be placed in this account. He noted the BOS recommended the article by a vote of 5-0.

It was moved by Brian Black and seconded by Bob Loughman to recommend Article 25. Roll call vote: John MacDonald – yes, Bob Tougher – yes, Bob Loughman – yes, Steve Johnson – yes, Matt Plache – yes, John Burt – yes, Brian Black – yes. The motion passed (7-0).

Article 26: Wastewater Treatment Plant Capital Reserve Fund $175,000
Jim Pineo read Article 26; noting the article/contribution to the capital reserve fund was removed by the Town Manager last year in an effort to reduce capital costs by $125,000. He stated the article was accidentally omitted from the previous presentation.

Steve Johnson questioned the amount in the capital reserve fund based on the October 31, 2020 report from the Trustee of Trust Funds.

Kathy Carpentier provided an updated Trustee of Trust Funds account balance.

John Burt questioned what funding level this account should be at.

Jim Pineo stated the proposed asset management plan will help define such. He stated Dave Ford has a schedule of work.

John Burt stated he does not want to see this fund used for operating and maintenance expenses.

Jim Pineo agreed.

Brian Black questioned the numbering of the warrant articles.

Jim Pineo advised Mr. Black the numbers have changed and the warrant would be finalized on 1/21/2021 and once done, the warrant would be forwarded to the Committee.

It was moved by Bob Loughman and seconded by Matt Plache to recommend Article 26. Roll call vote: John MacDonald – yes, Bob Tougher – yes, Bob Loughman – yes, Steve Johnson – yes, Matt Plache – yes, John Burt – no, Brian Black – yes. The motion passed (6-1).

III. **Approval of Minutes**
     December 21, 2020

It was moved by Bob Loughman and seconded by Steve Johnson to approve the December 21, 2020 Budget Committee minutes as submitted. Roll call vote: John MacDonald – yes, Bob Tougher – yes, Bob Loughman – yes, Steve Johnson – yes, Matt Plache – yes, John Burt – yes, Brian Black – yes. The motion passed (7-0).

December 22, 2020

It was moved by Bob Loughman and seconded by Bob Tougher to approve the December 22, 2020 Budget Committee minutes as submitted. Roll call vote: John MacDonald – yes, Bob Tougher – yes, Bob Loughman – yes, Steve Johnson – yes, Matt Plache – yes, John Burt – yes, Brian Black – yes. The motion passed (7-0).

December 28, 2020

It was moved by Bob Tougher and seconded by Bob Loughman to approve the December 28, 2020 Budget Committee minutes as submitted. Roll call vote: John MacDonald – yes, Bob Tougher – yes, Bob Loughman – yes, Steve Johnson – yes, Matt Plache – yes, John Burt – yes, Brian Black – yes. The motion passed (7-0).

January 4, 2021

It was moved by Bob Loughman and seconded by Steve Johnson to approve the January 4, 2021 Budget Committee minutes as submitted. Roll call vote: John MacDonald – yes, Bob Tougher – yes, Bob Loughman – yes, Steve Johnson – yes, Matt Plache – yes, John Burt – yes, Brian Black – yes. The motion passed (7-0).

January 12, 2021 (Regular Meeting)

It was moved by Bob Loughman and seconded by John Burt to approve the January 12, 2021 Budget Committee minutes as submitted. Roll call vote: John MacDonald – yes, Bob Tougher – yes, Bob Loughman – yes, Steve Johnson – yes, Matt Plache – yes, John Burt – yes, Brian Black – yes. The motion passed (7-0).

IV. **Other Business**
N/A

V. **Public Comment**
None.

It was moved by Bob Loughman and seconded by Steve Johnson to adjourn the January 20, 2021 Budget Committee meeting. Roll Call vote: John MacDonald – yes, Bob Tougher – yes, Bob Loughman – yes, Steve Johnson – yes, Matt Plache – yes, John Burt – yes, Brian Black – yes. The motion passed (7-0).

There being no further business before the Committee, the meeting adjourned at 6:12 PM.

Respectfully Submitted,
Lee Ann Hendrickson
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