

**TOWN OF WOLFEBORO
BUDGET COMMITTEE
November 10, 2016
Minutes**

Members Present: John MacDonald, Chairman, Bob Tougher, Vice-Chairman, Luke Freudenberg, Selectmen's Representative, Steve Johnson, Brian Black, Robert Moholland, Bob O'Brien, John Burt, Robert Loughman, Members.

Members Absent: Harold Parker, Member (excused).

Staff Present: Dave Owen, Town Manager, Pete Chamberlain, Finance Director, Lee Ann Keathley, Secretary.

Other Present: Dave Ford, Director of Public Works.

Chairman MacDonald called the meeting to order at 6:32 PM at the Great Hall.

Consideration of Minutes

October 3, 2016

It was moved by Bob Tougher and seconded by Bob Moholland to approve the October 3, 2016 Budget Committee minutes as submitted. All members voted in favor. The motion passed.

November 9, 2016

It was moved by Bob Tougher and seconded by Robert Loughman to approve the November 9, 2016 Budget Committee minutes as submitted. All members voted in favor. The motion passed.

Other Business

John Burt stated he met with Pat Waterman to discuss the Part-Time Wages line item of the Town Clerk's budget. He stated they reviewed past years expenditures of the line item which reflect such being under expended each year. He stated Ms. Waterman agreed to decrease the line item to \$4,000.

It was moved by John Burt and seconded by Steve Johnson to decrease Part-Time Wages 01-41401-117 from \$5,303 to \$4,000. All members voted in favor. The motion passed.

PUBLIC WORKS / HIGHWAY & STREETS

Dave Ford stated that when Scott Pike left his position with the Town, Janine Gillum was promoted to Superintendent of Water and Sewer and Adam Tasker was promoted to oversee the Highway Department. He stated the Chief Operator position has been vacant however, the Town recently rehired Scott Pike for that position.

Dave Owen stated Adam Tasker's salary is divided between the Solid Waste and Buildings and Grounds budgets. He stated that following Mr. Pike's departure, the Public Works Department was reorganized however, the number of nonunion positions (3) remained the same.

John Burt expressed concern regarding dividing employee salaries between different department budgets and recommended the salary identified in one budget.

Steve Johnson agreed, stating that it is difficult to understand the appropriations when the salaries are divided between different budgets.

Dave Ford and the Committee reviewed the Capital Projects Update provided by Mr. Ford.

Administration

No changes.

Highway

No changes.

Public Works Garage

No changes.

Buildings & Grounds

Dave Ford stated the Dam Monitor resigned therefore, the part-time wages line item was zeroed out. He noted Adam Tasker has now been assigned the responsibility.

John MacDonald questioned consultants, noting a \$0 expenditure year to date.

Dave Ford stated the Town Docks Committee is currently working with Jim Rines, White Mountain Survey & Engineering and noted the Town has not been invoiced for the services.

Dave Owen stated the Committee met with Rene Pelletier, NH DES, regarding the project; noting Mr. Pelletier is supportive of the project.

Solid Waste

No changes.

PUBLIC WORKS CAPITAL OUTLAY

01-49616-720 Asset Management Plan (AMP); \$50,000

Dave Ford stated he has been unable to work on the AMP project therefore, recommended not to fund such for 2017.

It was moved by Bob Tougher and seconded by Bob Moholland to decrease Asset Management Plan 01-49616-720 from \$25,000 to \$0. All members voted in favor. The motion passed.

01-49617-732 Winter Harbor Watershed Improvements; \$40,000

Dave Ford stated the Town appropriated funds last year for an engineering study of Whitegate Lane and mitigating degradation of water quality in Lake Winnepesaukee. He noted Town Roads further up the hill and off of and including Forest Road have created stormwater runoff into Winter Harbor. He stated the Town applied for a grant but did not receive such; noting that the Town was informed that without an engineering study the Town cannot receive a grant for the construction component.

Bob Tougher questioned whether the private sector's septic systems contribute to the problems and whether it would be better to educate the property owners.

Dave Ford stated a component of the grant includes public education.

Bob Tougher asked if the Town of Tuftonboro is willing to partner with Wolfeboro.

Dave Ford stated Tuftonboro is currently applying for a grant to develop a Watershed Management Plan.

John MacDonald expressed concern regarding the number of projects that have not been completed and asked whether this project could be put off one year.

Dave Ford replied yes.

It was moved by Steve Johnson and seconded by Robert Loughman to decrease 01-49617-732 Winter Harbor Watershed Improvements from \$40,000 to \$0. All members voted in favor. The motion passed.

01-49617-762 Public Restrooms at Dockside; \$70,000

Dave Owen stated the owners of Garwoods Restaurant are presenting a renovation proposal for the Dockside Restaurant to the BOS; noting such would be discussed at the 11/16 BOS meeting. He stated that if the renovation project is accepted, such would be a warrant article.

Dave Ford stated the capital outlay request was recommended by the Restrooms Committee to construct a year round bathroom facility at Dockside.

It was moved by Bob Tougher and seconded by Robert Loughman to decrease 01-49617-762 Public Restrooms at Dockside \$70,000 to \$0. All members voted in favor. The motion passed.

01-49617-763 Engineering Services for Town Docks; \$10,000

Bob Tougher stated the BOS appointed a Town Docks Committee to look into extending the docks and has been consulting with Jim Rines, White Mountain Surveying & Engineering, who performed the original Sitework for the docks in 1998.

John MacDonald asked if any abutters have provided comment regarding the proposal.

Dave Owen stated Dave Bowers is one of the abutters; noting Mr. Bowers has discussed potentially granting an easement because the last dock was never built to its full length due to an encroachment onto that property.

Bob Tougher stated the last dock is 120' in length; noting the other docks are 140' in length.

John MacDonald questioned whether the existing docks would be replaced or extended and whether the proposal would affect the Mount Washington.

Dave Owen stated the dock closest to the Mount Washington may not be reconstructed; noting there are no definitive plans.

Bob Tougher stated the project is labeled as necessary however, he feels that it should be labeled as desirable. He expressed concern regarding the cost considering the upcoming capital improvement projects.

Robert Loughman asked why there isn't a "no clearance" sign on the bridge.

Luke Freudenberg stated a sign cannot be placed at the bridge based on the changing elevation of the water. Referencing the reconstruction/extension of the Town Docks, he stated if the Town receives a permit for such that permit is valid for 5 years with an ability to renew the permit for an additional 5 years. He stated the docks and boat ramp are in bad shape and need to be improved; noting the reconstruction of such would benefit the community.

Dave Owen stated the request was categorized as necessary because the docks need to be repaired and improved regardless of the expansion project.

The Committee discussed the need to enforce the boat parking limit; noting the Police Department has discussed placing an officer at the docks to enforce the parking limit.

It was moved by Robert Loughman and seconded by John Burt to decrease 01-49617-762 Engineering Services for Town Docks from \$10,000 to \$0. All members voted in favor. The motion passed.

Discussion of the motion:

Brian Black asked for rationale of the motion.

Robert Loughman stated that if the Police Department intends to enforce the parking limit then there isn't a need for the study.

Brian Black stated the docks are in need of improvement and reconfiguration; noting the study doesn't commit the Town to any course of action.

Luke Freudenberg stated once the engineering has been performed, the Town will have a CAD drawing of the docks for permitting the repair of the docks in their existing location regardless of the potential expansion project.

John Burt asked if the intent is to expand the docks or maintain the docks.

Dave Owen replied both.

Robert Loughman withdrew his motion.

John Burt withdrew his second.

It was moved by John Burt and seconded by Robert Loughman to adjourn the November 10, 2016 Budget Committee meeting. All members voted in favor.

There being no further business before the Committee, the meeting adjourned at 8:21 PM.

Respectfully Submitted,

Lee Ann Keathley

Lee Ann Keathley

*****Please note these minutes are subject to approval and amendments at a later date.***