

**Town of Wolfeboro
Capital Improvements Program Committee
July 30, 2021**

APPROVED MINUTES

Members Present: Kathy Barnard, Chairman, Linda Murray, Board of Selectmen's Representative, Brian Deshaies, Board of Selectmen's (Alternate) Representative, Mike Hodder, Planning Board Representative, Robert Loughman, Budget Committee Representative, Kathy O'Blenes, SAU 49 Representative, Paul Whalen, Chuck Sumner, Suzanne Ryan, Members.

Staff Present: Tavis Austin, Director of Planning and Development, Jim Pineo, Town Manager, Kathy Carpentier, Finance Director, Lee Ann Hendrickson, Administrative Secretary.

Chairman Barnard called the meeting to order at the Great Hall at 8:00 AM.

I. 2021-2030 Capital Improvements Program Development

Municipal Electric Department

2022 Reconstruct Turtle Island Road Tap to 15kV Standards; \$270,000

Bob Loughman questioned the increase of the project from \$185,000.

Barry Muccio stated the price reflects estimates received from contractors in the past six months; noting the price includes cost escalation for one year. He stated the pre-engineering project tasks are well defined; noting the Right-of-Way needs to be opened up and the pole structures need to be replaced. He stated the project would be paid out of current revenue.

Suzanne Ryan questioned the fund balance.

Barry Muccio replied \$5 million and noted two large scale projects are coming off in 2022 and 2023.

Linda Murray questioned whether the project priority should be urgent instead of necessary as noted on the project form.

Barry Muccio replied yes and noted he would revise the project form.

It was moved by Chuck Sumner and seconded by Mike Hodder to recommend the 2022 Reconstruct Turtle Island Road Tap to 15kV Standards project for \$270,000. Kathy Barnard, Mike Hodder, Bob Loughman, Chuck Sumner, Paul Whalen, Suzanne Ryan, Kathy O'Blenes voted in favor. Linda Murray abstained. The motion passed (7-0-1).

2023 Reconstruct Melody and Keniston Island Distribution Systems; \$475,000

Barry Muccio stated the engineering for the project has been done and noted it is a worthwhile conversion project. He noted that the price per user is very low, but for the limited customers these are critical improvements.

It was moved by Mike Hodder and seconded by Bob Loughman to recommend the 2023 Reconstruct Melody and Keniston Island Distribution Systems project for \$475,000. Kathy Barnard, Mike Hodder, Bob Loughman, Chuck Sumner, Paul Whalen, Suzanne Ryan, Kathy O'Blenes voted in favor. Linda Murray abstained. The motion passed (7-0-1).

2024 Submarine Cable Feeders; \$400,000

Barry Muccio stated the project would include new cable riser assemblies, shoreline conduit and protective structures and noted the equipment is mid 1970's.

It was moved by Mike Hodder and seconded by Bob Loughman to recommend the 2024 Submarine Cable Feeders project for \$400,000. Kathy Barnard, Mike Hodder, Bob Loughman, Chuck Sumner, Paul Whalen, Suzanne Ryan, Kathy O'Blenes voted in favor. Linda Murray abstained. The motion passed (7-0-1).

2025 Renewable Energy (Filter Bed Road); \$1,000,000

Barry Muccio stated the project is a result of the Master Plan Energy Committee's desire for an increased renewable energy portfolio.

Linda Murray stated the intent is to purchase renewable energy to reach 50% through the Town's purchase power contract.

Barry Muccio stated the Town is entering a new purchase power contract in January 2022; noting such is a five year contract. He stated the contract is not a renewable energy portfolio therefore, this project is over five years out.

Linda Murray questioned the breakdown.

Barry Muccio stated the majority is natural gas powering New England's grid and 8-12% is nuclear.

Linda Murray stated the project has the backing of the Master Plan and noted the Master Plan helps guide the CIP.

Mike Hodder stated there are no hard numbers, no solid justification for a time frame for the project and no concept of how to pay for the project.

Linda Murray stated it is important to put in a placeholder for the project and recommended including such in the project spreadsheet.

Mike Hodder stated the project lacks a real sense of urgency and necessity.

It was moved by Bob Loughman and seconded by Chuck Sumner to recommend the 2025 Renewable Energy project for \$1,000,000 as written. Kathy Barnard, Bob Loughman, Chuck Sumner, Paul Whalen, Kathy O'Blenes voted in favor. Mike Hodder, Suzanne Ryan opposed. Linda Murray abstained. The motion passed (4-2-1).

2025 Replace ME-3 Bucket Truck; \$300,000

Barry Muccio stated the truck is a 2014 and will require replacement in 2025.

It was moved by Mike Hodder and seconded by Bob Loughman to recommend the 2025 ME-3 Bucket Truck Replacement project for \$300,000. Kathy Barnard, Mike Hodder, Bob Loughman, Chuck Sumner, Paul Whalen, Suzanne Ryan, Kathy O'Blenes voted in favor. Linda Murray abstained. The motion passed (7-0-1).

2028 Reconstruction of Roberts Cove Road to 15kV; \$650,000

Barry Muccio noted the project was included within the original scope of the voltage conversion project.

It was moved by Mike Hodder and seconded by Chuck Sumner to recommend the 2028 Reconstruction of Roberts Cove Road to 15kV project for \$650,000. Kathy Barnard, Mike Hodder, Bob Loughman, Chuck Sumner, Paul Whalen, Suzanne Ryan, Kathy O'Blenes voted in favor. Linda Murray abstained. The motion passed (7-0-1).

2029 Replace ME-4 Digger/Derrick Truck; \$320,000

Barry Muccio stated the truck is a 2016 and will require replacement in 2029.

It was moved by Bob Loughman and seconded by Paul Whalen to recommend the 2029 ME-4 Digger/Derrick Truck Replacement project for \$320,000. Kathy Barnard, Mike Hodder, Bob Loughman, Chuck Sumner, Paul Whalen, Suzanne Ryan, Kathy O'Blenes voted in favor. Linda Murray abstained. The motion passed (7-0-1).

2030 Voltage Conversion to 12kV – Pine Hill Road, Beach Pond Road, Trotting Track Road & North Line Road; \$2,200,000

Barry Muccio noted the project was included within the original scope of the voltage conversion project. He stated the project will be bonded.

Chuck Sumner questioned the life span of such.

Barry Muccio replied 40 years.

It was moved by Mike Hodder and seconded by Bob Loughman to recommend the 2030 Voltage Conversion to 12kV – Pine Hill Road, Beach Pond Road, Trotting Track Road & North Line Road project for \$2,200,000. Kathy Barnard, Mike Hodder, Bob Loughman, Chuck Sumner, Paul Whalen, Suzanne Ryan, Kathy O'Blenes voted in favor. Linda Murray abstained. The motion passed (7-0-1).

2032 Replacement of ME-2 Bucket Truck; \$350,000

It was moved by Mike Hodder and seconded by Bob Loughman to recommend the 2032 ME-2 Bucket Truck Replacement project for \$350,000. Kathy Barnard, Mike Hodder, Bob Loughman, Chuck Sumner, Paul Whalen, Suzanne Ryan, Kathy O'Blenes voted in favor. Linda Murray abstained. The motion passed (7-0-1).

II. **Other Business**

None.

III. **Public Comment**

Brian Deshaies stated NH generation is 55% nuclear and in the region, 49% is natural gas.

Next meeting scheduled for 8/6/21 at 8:00 AM at the Great Hall, Wolfeboro Town Hall. Agenda to include the Police and Fire Departments.

It was moved by Mike Hodder and seconded by Bob Loughman to adjourn the July 30, 2021 CIP Committee meeting. All members voted in favor. The motion passed unanimously.

There being no further business before the Committee, the meeting adjourned at 9:22 am.

Respectfully submitted,
Lee Ann Hendrickson
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