

Town of Wolfeboro
Capital Improvements Program Committee

September 22nd 2017

Minutes

Members Present: Kathy Barnard, Chairman, Linda Murray, Board of Selectmen's representative, Joyce Davis, Mike Hodder, Jim Shildneck Members.

Staff Present: Matt Sullivan, Director of Planning and Development, David Owen, Town Manager, Peter Chamberlain, Finance Director, David Ford, Director of Public Works

Members Absent: Paul O'Brien, Bob Tougher

Chairman Kathy Barnard called the meeting to order at the Great Hall at 9:00 am.

Matt Sullivan – would like to schedule the review of the final speed sheet. He will have them ready by Monday for the Friday meeting along with a draft of the document for the Planning Board on October 2. Then it will need to go to the Board of Selectmen on October 4th.

Linda Murray stated she did give the Board of Selectmen a printout of the projects.

I. 2018-2027 Capital Improvements Program Development

Public Works Department

David Ford, Director of Public Works – spoke saying there were 4 projects and he would like to go over them in order of importance.

1. Dockside Building – Public Restrooms – They are going ahead with the engineering and architects review for the bathrooms at dockside. Projected cost to be \$150,000 it could be possibly higher due to the consultation, assistance management and design. There is work needed on the foundation and this might come down to funding.
2. Residential/Commercial Docks – is set for 2018 for \$40,000 as a capital outlay request.
3. Commercial/Residential Docks and Retaining walls – We need to see if the expansion of the docks can be done without any repairs. If not then the engineering will need to be done because of the need to realign the dock for the Mount Washington. Repairs will be \$50,000 with the permitting for the expansion \$20,000. Once the review is done we will know the actual cost. We are proposing to bond this project to spread it out over the years. In doing so we will be putting off the Dockside parking lot. We are hoping to do a skim coat over the existing parking lot for now as there are still the water & sewer repairs needed.

Kathy Barnard asked if the Docks Committee has reviewed this information.

David Owen stated the dock committee does not meet until October 26th and will review it then.

Mike Hodder asked if there were any safety issues with the parking lot.

Dave Ford said there is some settling but it is not that bad.

Linda Murray asked what is under the Friendship Bench.

Dave Ford said it is part of the old concrete retaining wall.

Linda Murray asked if this project could be continued until 2020 in order to make the needed changes to the plans.

Dave Ford spoke about the possibility of getting some federal grants that would help to offset some of the costs. But we would need someone within the State of New Hampshire to help with the red tape.

Dave Ford reviewed the projects for Public Works:

Project Number		Existing Amount	2018	2019	2020	Total
1	Dockside Public Restrooms		\$150,000			\$150,000
2	Docks Emergency Repairs		\$ 40,000			\$ 40,000
2	Dock Repair		\$156,667	\$156,667	\$156,667	\$470,000
3	Dock Expansion		\$ 75,000	\$100,000	\$100,000	\$275,000
4	Parking Lot	\$103,000	\$ 50,000	\$ 50,000	\$ 50,000	\$253,000
	Totals		\$471,667	\$306,667	\$306,667	\$1,188,000

He will also have a new spread Sheet for the Waste Water Effluent Disposal Upgrades and the Funding Schedule with things broken out by year. Include will be the information regarding the design & permitting. There are still some issues with erosion & the restoration of wetlands at the Waste Water Treatment site.

Matt Sullivan asked about the Railroad Avenue extension.

Dave Ford said we are taking steps to make this a Town road.

Mike Hodder asked where it should be placed on the schedule.

David Owen said to make it a Town road Mr. Ford would need to bring it to the Board of Selectmen for approval.

Linda Murray said by doing this would cut down on the amount of Warrant articles. She asked if it would be possible to move the solid waste building until 2019.

Dave Ford said yes he also stated that the Route 28 project will not start until 2024.

Linda Murray asked that we make the Route 28 project should be made a footnote.

Mike Hodder asked if the Bay Street Sidewalks are still on the schedule.

Dave Ford would like to keep it as a capital project as a cash project for this year.

Matt Sullivan asked about the Electric Generation Building and should it stay on the spread sheet as a place holder on the project list.

A review of the projects on the spread sheet was then done. Changes were then noted.

Bay Street Sidewalks – Keep project in 2018

Solid Waste Building Expansion – Moved to 2019

Railroad Avenue Extension – to be removed.

Pleasant Valley Road Bridge – moved to 2024

Pine/Crescent Streets Construction – moved to 2018

Route 28 Construction – Changed to a footnote.

Dockside Building Renovations/Restrooms – 2018

Repair Existing Docks – 2018

Dockside parking Lot - Change to add \$50,000 in each year of 2020, 2021, 2022

Main Street/Pickering Corner/Forest Road Upgrades – moved to 2023

Water Treatment Plant Control Panel – 2018

Water Line Upgrades Center Street – 2025 & 2026

Water Main Upgrade on High and Park – move to 2020

Pine /Crescent Streets – Construct – 2019

Water Treatment Plant Upgrades – 2018 & 2019

Pine Street Sewer Line – 2019

Sewer Pump Station – 2020

Sewer Infiltration Reduction – 2018

Discussion:

Mike Hodder asked if the projects for the Public Safety Building & the Library could be combined. As there were many things that could overlap.

Matt Sullivan said that Dave Ford had looked in to this had been discussed and a feasibility study would be needed.

Kathy Barnard asked if the committee would be interested to tour the Electric Generation Building after the next meeting.

Linda Murray, Mike Hodder, Joyce Davis & Matt Sullivan would like to.

Matt Sullivan went over the changes the Committee wanted for the spreadsheet.

It was discussed to make some changes to the working spread sheet to make it easier to use.

- Add the date to sheet
- Make the type larger
- Adjust the grouping of the projects to match the submissions
- Using highlighting for projects
- Using highlighting for totals.

Kathy Barnard said that at the next meeting they will be reviewing the documents to go to the Planning Board before it goes to the Board of Selectmen. They will also be touring the Electric Generation Building. The meeting next week will be at 9:00 am. She asked Matt Sullivan to send an email with the changes.

There being no other business the meeting adjourned at 10:15 am.

Respectfully submitted,

Terry Tavares

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