

Wolfeboro Capital Improvements Planning Committee

Regular Workshop Minutes – [Approved](#)

Wolfeboro Town Hall Annex Meeting Room

August 9, 2016 at 8 a.m.

Members/Staff Present: Chair Kathy Barnard, Joyce Davis, Jim Shildneck, Bob Tougher, Paul O'Brien, Linda Murray, Public Works Director Dave Ford, Town Manager Dave Owen, Finance Director Peter Chamberlin; and Larissa Mulkern, recording secretary

Call to order: Chair Barnard called the meeting to order at 8 a.m.

Meeting dates (new): Tuesday, August 23; Monday, August 29; Monday, September 12; workshops are held at 8 a.m. at the Town Hall Annex meeting room.

Minutes: Minutes of the August 2 CIP Workshop were approved as amended.

Public Works & Wastewater Treatment Plant Workshop

Road Project

Reference documents including spreadsheets on 2017 CIP requests for DPW Vehicle Capital Reserve, CIP Effluent Disposal Study, Road Upgrades, Dockside parking lot upgrades, Mast Landing parking lot upgrades, Wastewater Treatment Plan capital reserve account, Public Works/Waste Water Treatment Plan Index of Projects, and Solid Waste Building Expansion were previously distributed via email. DPW Director Ford joined the workshop. Discussion began with the Proposed Road Upgrade List for 2017 totaling \$1 million. Road repair projects include Oakwood Road, College Road, Port Wedelin, Winter Haven, Spruce Road and Tips Cove Road.

Bob Tougher said he would be uncomfortable supporting \$1 million for road repair projects, as this was a popular warrant article with voters, yet had the potential to increase the town's property tax rate. Dave Ford said he understood and that the department does have a backlog of projects. The department attempts to balance work on subdivision roads with work on the town's through roads, said Ford, adding the list of town roads in need of repairs is longer than that proposed for 2017. Discussion ensued regarding the proposed road projects.

Dave Owen said each \$100,000 spent translates into a nickel on the property tax rate – \$300,000 expenditure would increase the tax rate by 15 cents.

Mrs. Murray said the role of the CIP Committee is to review the projects as submitted by the departments, and consider the impact each year; then the CIP recommendations are forwarded to the Board of Selectmen for a review of the projects and the impact on the town budget. The initial CIP review is a first look at the merits of each project, she added. Dave Owen agreed that all of the roads merit the work. Dave Ford said the department attempts to prioritize roads that serve a lot of homes or are busy connector roads, such as College Road. Bob Tougher suggested eliminating one project from the list, such as College Road, for a total request of \$800,000. He said with no cost of living adjustments anticipated in Social Security this year, taxpayers will be adverse to any [property] tax increases.

Dave Owen noted that when the town started working on a long term road repair project list 10 years ago when the annual town budget for road repairs was \$400,000, it was estimated to take 23 or so years to bring the repair cycle anew. He asked if the department was now aiming for a 16-year cycle. Dave Ford said priorities can change – pavement breaks down every 12 years or so. He will get back to the CIP Committee with more information on the cycle. Mrs. Murray said in 2005 the Board of

Selectmen included all the roads in the town's operating budget – so in the past if the town came up short the funds would come out of the roads budget. Currently, however, the funds approved for roads are now a warrant article that commits the funds for roads only.

Ford shared a letter of support for repairs to Tips Cove from the Hopewell Point Association.

Public Works Infrastructure – CIP Index 2017-2026

The project lists anticipated costs for projects including roads, sidewalks, parking lots, buildings, highway and solid waste vehicle and equipment capital reserve, sewer and water projects through 2026. Included are projects to be funded by the State of New Hampshire [Pickering Corner, Route 28 to Alton as part of NH Department of Transportation 10-Year Plan project.] Ford said the major part of the project is budgeted for 2024 [\$10,189,000]. Some corrections will be made to the spreadsheet.

Parking Lots

A request of \$100,000 to establish a Dockside Parking Lot Capital Reserve Account, and \$170,000 for the Mast Landing Parking lot is included on the list for 2017. The \$100,000 placeholder for the Dockside lot does not include sewer system improvements. In response to a query, Ford explained that inflow and infiltration [clean rainwater or groundwater] entering the sewer system will be greatly reduced and stormwater entering Lake Winnepesaukee will have some preliminary treatment with proposed upgrades (right now there is no treatment). Dave added that the problem is excessive I/I and our rough estimate of I/I is about 40 percent of the wastewater we treat; last year that was about 40,000,000 gallons of I/I flow. He added that the problem with sewer infiltration and stormwater pollution would be mitigated and corrected when the infrastructure is rebuilt. Paul added that during July 4th weekend he saw dead fish near the town docks – the fish death may not have been related to pollution. Ford said the lake is our jewel and under constant threat from residents and visitors alike. The mitigation projects will lessen negative impacts. Dave Owen said sewer infiltration from the lake was at one time the single biggest source of infiltration into the sewer system, causing lake water to be treated. Ford said 80 percent has been mitigated but there is still more to do.

Regarding the Mast Landing parking lot project, the Lake Wentworth Association is supporting this project, said Ford. Test pits are being dug. Mrs. Murray said the current lot is in bad condition and uneven, allowing pollutants and runoff into the lake.

Buildings

A request for \$130,000 for the Solid Waste Facility building expansion is included on the CIP DPW Index. Ford described the expansion will provide space for stockpiling recyclables inside the building which would have a return on investment – the price of commodities changes. He said the facility is incredibly busy. This item is not a high priority and could be phased in. The idea is to make it clean and efficient.

Highway and Solid Waste Vehicle & Equipment Capital Reserve

A request for \$170,000 is included in the CIP DWP Index. Ford said the department has received decent trade in values for their vehicles. The department intends to replace a six-wheel plow truck/ dump truck and a 10-wheel dump truck.

Sewer

A request for \$125,000 for the Wastewater Treatment Plant Upgrade capital reserve account is included in the DPW CIP Index for 2017, plus \$400,000 for effluent disposal long-term upgrades. Ford said the department has looked at a dozen different alternatives in an effort to address the State of New Hampshire Department of Environmental Services Administrative Order. One that makes the most sense will stop infiltration getting into the sewer system. The project is listed as critical -- the funds will address Inflow and Infiltration and finalize engineering and study phase. Ford described some of the current flow reduction methods that are being tested. In response to a query, Ford said if

the town did nothing it would face legal action from the State of New Hampshire. Ford said inflow has been reduced considerably. He said the state would provide a timeline for implementing the solution. Bob Tougher said over the long term the system has to be prepared for expansion. Ford said the treatment plant still has capacity. It was noted that Brewster Academy plans to build a new dormitory that will tie into the town's system.

Ford said he would get updated information on road repairs, justifications for the parking lots and more information to schedule a tour for CIP members of the wastewater treatment solutions currently being tested on the grounds.

There being no other business, the workshop was adjourned at approximately 9 a.m.

Respectfully submitted:
Larissa Mulkern
Recording Secretary