

**TOWN OF WOLFEBORO
CONSERVATION COMMISSION
October 18, 2021
APPROVED MINUTES**

Vice-Chairman Coons opened the meeting at the Wolfeboro Public Library at 6:38 pm.

Members Present: Dan Coons, Vice-Chair, Warren Muir, Nancy Byrd, Brian Gifford, Members, Bob Gilbert, Sarah Silk, Alternates.

Members Absent: Lenore Clark, Chair, Dave Senecal, BOS Representative, Jeff Marchand, Ed Roundy, Members, Jim Nupp, Alternate.

Staff Present: Lee Ann Hendrickson, Administrative Secretary.

Vice-Chairman Coons appointed Bob Gilbert, Alternate, to sit in for Jeff Marchand, Member, and appointed Sarah Silk, Alternate, to sit in for Lenore Clark, Member.

**I. Approval of Minutes
September 10, 2021**

It was moved by Nancy Byrd and seconded by Bob Gilbert to approve the September 10, 2021 Conservation Commission minutes as submitted. Nancy Byrd, Brian Gifford, Bob Gilbert, Dan Coons, Sarah Silk voted in favor. Warren Muir abstained. The motion passed.

September 13, 2021

It was moved by Sarah Silk and seconded by Brian Gifford to approve the September 13, 2021 Conservation Commission minutes as submitted. Nancy Byrd, Bob Gilbert, Warren Muir, Dan Coons, Sarah Silk voted in favor. Brian Gifford abstained. The motion passed.

August 9, 2021 Dredge & Fill

It was moved by Warren Muir and seconded by Brian Gifford to approve the August 9, 2021 Conservation Commission Dredge & Fill minutes as submitted. All members voted in favor. The motion passed.

II. Discussion Items

a. Goodwins Basin

Dan Coons reviewed an update regarding such that was forwarded to the Commission from Lenore Clark; noting Kirk Titus, Tree Warden, examined the leaning tree on the property that overhangs a cottage on the abutting property and thinks it could come down on the building. Kirk Titus recommended the removal of the tree. He stated the Town Manager contacted the Parks and Recreation Department to assist; noting they are getting a quote from Bartlett Tree. The Parks and Recreation Department does not have the ability to remove the tree in-house. With regard to the thinning/shoreline vegetation maintenance, the Town received a written complaint from abutters; noting Ms. Clark mailed a response letter with copies of both conservation easements, highlighting the relevant sections about maintaining the view from Center Street to each of the four signatories (inc.

Alexander Kozlovsky and Sal Nicastro). Ms. Clark notified Aaron Stirt to resume the thinning of the shoreline vegetation.

b. Towns Garden

Dan Coons reviewed an update regarding such that was forwarded to the Commission from Lenore Clark; noting the recommendations from the Commission regarding alternate organizations to bring the excess food from the garden were appreciated.

c. Whiteface Mountain Signage

Dan Coons stated he and Jim Nupp installed the signage at Whiteface Mountain.

d. Conservation Easement for Meissner Properties

Dan Coons stated he attended a site visit with LCHIP representatives and provided additional documentation; noting Lakes Region Conservation Trust is waiting until a decision is made by LCHIP prior to proceeding with the conservation easement. He stated a decision should be made early November.

e. Conservation Property Boundary Marking and Monitoring

The Commission scheduled boundary marking for the Wentworth Watershed Association property (former McBride property) for November 13th at 9am.

f. Willey Brook

Dan Coons stated he walked the site with Andrew Lester on October 16th and noted that Mr. Lester has submitted an invoice for the completion of the work. He stated the original contract notes that Mr. Lester would construct one mile of trail and construct a puncheon bridge crossing. He stated the puncheon bridge was never constructed and, Mr. Lester built a bridge across Willey Brook without Conservation Commission review and approval. He stated Tavis Austin, Director of Planning & Development, gave approval to Mr. Lester to construct the bridge. He stated he would go back to the site and GPS the trail to ensure that a one-mile trail was constructed and feels that he should be held to the contract.

Sarah Silk asked if the bridge over Willey Brook requires NHDES approval.

Dan Coons replied no and noted the bridge spans upland to upland without anchors into the embankment.

Sarah Silk asked if Mr. Lester's intent is to swap the puncheon bridge for the bridge over the brook.

Dan Coons replied yes.

It was moved by Sarah Silk and seconded by Warren Muir to table consideration for payment of services until the completion of the terms of the contract have been confirmed. All members voted in favor. The motion passed.

Dan Coons stated Andrew Lester also approached both he and Lenore Clark (separately) about entering into a Memorandum of Understanding (MOU) for maintenance at Willey Brook. He stated Wolfeboro Single Track Alliance has an MOU with Lakes Region Conservation Trust for Sewall Woods.

The Commission continued to discuss the matter and agreed to further explore options with all interested parties with regard to ongoing trail maintenance.

g. Invasive Species Management

Dan Coons reviewed an update regarding such that was forwarded to the Commission from Lenore Clark; noting Lee Gilman recommended holding off a year for additional treatment at Front Bay Park and the Towns Garden property. Mr. Gilman also recommended implementing a rotating schedule for properties.

The Commission discussed properties to be reviewed for treatment of invasive species and agreed to request a proposal for treatment at Goodwins Basin.

Dan Coons stated Jeff Marchand damaged his truck while at the Towns Garden site cleaning the sign; noting a tall Norway Maple stump had been left by Mr. Gilman's crew at the edge of the entrance. He asked if anyone was willing to cut the stump lower to the ground.

Brian Gifford stated he would look at the stump.

h. Wolfeboro Waters

Warren Muir stated a watershed management plan for the remainder of Wolfeboro on Lake Winnepesaukee is proposed; noting Lake Winnepesaukee Association is applying for Section 319 grants for such for work in Winter Harbor that would coincide with work being done by the Public Works Department at Cricket Hill Estates. He stated variety of different things are being considered for Town Warrant.

III. Other Business

None.

IV. Dredge & Fill Applications

None.

V. Public Comment

None.

It was moved by Sarah Silk and seconded by Nancy Byrd to adjourn the October 18, 2021 Conservation Commission meeting. All members voted in favor. The motion passed.

There being no further business before the Commission, the meeting adjourned at 7:40 PM.

Respectfully Submitted,

Lee Ann Hendrickson

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