

**TOWN OF WOLFEBORO  
CONSERVATION COMMISSION  
July 8, 2019  
MINUTES**

**Members Present:** Lenore Clark, Chairman, Dan Coons, Vice-Chairman, Ed Roundy, Brian Gifford, Jeff Marchand, Art Slocum, Warren Muir, Members, Nancy Byrd, Sarah Silk, Alternates.

**Member Absent:** Dave Senecal, Selectmen's Representative.

**Staff Present:** Lee Ann Hendrickson, Administrative Secretary.

*Chairman Clark opened the meeting at 6:30 PM at the Town Hall Annex Conference Room.*

**I. Consideration of Minutes  
June 10, 2019 Minutes**

***It was moved by Dan Coons and seconded by Art Slocum to approve the June 10, 2019 Wolfeboro Conservation Commission minutes as submitted. Lenore Clark, Dan Coons, Ed Roundy, Art Slocum, Warren Muir voted in favor. Jeff Marchand, Brian Gifford abstained. The motion passed.***

**II. Discussion Items**

**a. The Bridger Wildlife Habitat Conservation Easement/Marchand**

Lenore Clark stated the closing for such occurred on June 24, 2019.

Dan Coons thanked Jeff Marchand for the conservation easement.

Art Slocum stated it is a great benefit to Town.

**b. Bill Rae Conservation Area**

Nancy Byrd stated she visited the site and there was no trash except for a tire.

Dan Coons confirmed the car is still on site.

Lenore Clark stated the Public Works Department picked up the site the day after the Town received a call from a resident of Sargent's Pond Road complaining of excessive dumping of trash.

**c. Trask Mountain; Trail Building**

Staff distributed the Requests for Proposals and requested review by the Commission.

Jeff Marchand asked who ensures that nothing rare will be cut down; asking if the vegetation should be marked.

The Conservation Commission requested the following revisions;

- Task 1; add "Conservation Commission shall review and approve final design proposal."
- Task 2; add "Consultant will review with Conservation Commission to confirm there are no impacts or threat to rare and/or endangered species."

**It was moved by Jeff Marchand and seconded by Warren Muir to approve the Request For Proposals for the Trask Mountain Trail Design and Construction project, as amended. All members voted in favor. The motion passed.**

**d. Willey Brook; Trail Construction & Parking Area**

Staff informed the Commission that the trail construction project would be tabled until 2020 due to time constraints in 2019.

Referencing the construction of the parking area, Staff stated a driveway permit has not been issued for the property; noting that Erik Groves, Southern Maine Forestry, previously received a temporary driveway permit. Therefore, she noted a driveway permit application would have to be filed with NHDOT District 3. She noted the Commission received a cost estimate from Evans Brothers (noting two estimates were provided); \$6,796 (8" gravel) and \$6,200 (6" gravel). She stated the estimate includes the construction of an 80x40 parking area (3200 SF) and construction of a 20x50 driveway (1000 SF), 216 yards of fill (delivered & spread), gravel (delivered & spread), removal of brush and excavator. She also noted Rich Baldwin provided a cost estimate of \$6,175 for the construction of the parking area (same specifications noted in the cost estimate by Evans Brothers).

Jeff Marchand asked if Rich Baldwin's quote included brush removal.

Dan Coons replied no.

Jeff Marchand noted he requested a cost estimate, via email, from Scott Ducharme and Integrity Earthworks.

Staff noted the Commission has not received a cost estimate from either Mr. Ducharme or Integrity Earthworks.

The Commission reviewed the two cost estimates (Baldwin & Evans Brothers).

Brian Gifford asked if the Commission has had prior experience with either contractor.

Dan Coons stated Rich Baldwin constructed the parking area at Whiteface Mountain and noted that Mr. Baldwin has also donated a lot of work to the Town.

Jeff Marchand and Dan Coons agreed to stake out the driveway entrance.

*Jeff Marchand recused himself.*

**It was moved by Art Slocum and seconded by Brian Gifford to accept the cost estimate of \$6,175 from Rich Baldwin for the construction of a parking area at Willey Brook property. All members voted in favor. The motion passed.**

**e. Cyanobacteria Task Force**

Lenore Clark stated she and Dan Coons attended the "How to Identify Cyanobacteria" training is scheduled on 6/26/19 and reviewed the presentation.

Warren Muir stated 80 people attended the training.

Nancy Byrd stated UNH put on a conference that covered the same information for those who conduct sampling and noted Warren Muir attended the conference.

Lenore Clark stated one of the subcommittees want to create links through the Town's website and noted social media alerts from NHDES is available.

Warren Muir stated warning signs will be provided to Parks and Recreation in case of a bloom. He stated samples are being collected; noting UNH and the State are assisting with such. He noted the information is being compiled for the contractor who is doing the watershed plan.

Nancy Byrd noted the Mirror Lake Protective Association's (MLPA) annual meeting is scheduled for July 13<sup>th</sup> and suggested the Commission collaborate with them with regard to cyanobacteria.

Warren Muir stated Steve Wingate is a member of the Assessment subcommittee.

Nancy Byrd recommended establishing further communication with MLPA with regard to sharing data.

Warren Muir stated the MLPA is included/a part of the Water Summit and noted he has met with Larry Gil to review the data. He noted a lot of the data from UNH will not be available until the fall. He stated the level of communication between Wolfeboro and Tuftonboro has increased.

Nancy Byrd questioned sharing the equipment with Tuftonboro that is being used.

Warren Muir stated the equipment is being shared.

### **III. Other Business**

#### **Bill Rae Conservation Area**

Nancy Byrd asked if the phosphorus levels in the pools at the Bill Rae Conservation Area have been checked. She recommended testing water bodies prior to discharge into the larger lakes.

### **IV. Correspondence**

The Commission received the following correspondence; Town of Wolfeboro Procurement Policy and NHDES correspondence.

### **V. Non-Public Session**

N/A

**It was moved by Dan Coons and seconded by Brian Gifford to adjourn the July 8, 2019 Conservation Commission meeting. All members voted in favor. The motion passed.**

*There being no further business before the Commission, the meeting adjourned at 7:23 PM.*

Respectfully Submitted,

*Lee Ann Hendrickson*

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