

**TOWN OF WOLFEBORO
CONSERVATION COMMISSION
August 9, 2021
APPROVED MINUTES**

Chairman Clark opened the meeting at the Wolfeboro Public Library at 6:32 pm.

Members Present: Lenore Clark, Chair, Dan Coons, Vice-Chair, Dave Senecal, BOS Representative, Warren Muir, Nancy Byrd, Brian Gifford, Members, Bob Gilbert, Alternate.

Members Absent: Jeff Marchand, Ed Roundy, Members, Jim Nupp, Sarah Silk, Alternates.

Staff Present: Lee Ann Hendrickson, Administrative Secretary.

Chairman Clark appointed Bob Gilbert, Alternate, to sit in for Ed Roundy, Member.

I. Approval of Minutes

July 12, 2021

Corrections: Page 1, Approval of Minutes, Motion; change Bob Gilbert to Brian Gifford
Page 1, Front Bay Conservation Area; change Brian Gifford to Bob Gilbert
Page 2, Wolfeboro Waters, 3rd sentence; strike "the" & replace with "a list of equipment and supplies for the" and strike "approved" & replaced with "submitted."
Page 2, Wolfeboro Waters, 4th sentence; add "lab equipment" prior to "expenses"
Page 2, new 3rd paragraph; add "Consensus of the Conservation Commission to move forward with the project however, with the submittal of a formal proposal."

It was moved by Nancy Byrd and seconded by Brian Gifford to approve the July 12, 2021 Conservation Commission minutes as amended. All members voted in favor. The motion passed.

July 12, 2021 Dredge & Fill

It was moved by Nancy Byrd and seconded by Brian Gifford to approve the July 12, 2021 Conservation Commission Dredge & Fill minutes as submitted. All members voted in favor. The motion passed.

Dan Coons arrived at 6:42 pm.

II. Discussion Items

a. Front Bay Conservation Area; Canoe Removal

Lenore Clark stated Bob Gilbert went to the property to remove the canoe to bring to GALA however, he could not find the canoe. She asked Mr. Coons if he gave permission to GALA to remove the canoe.

Dan Coons replied no.

Lenore Clark stated she would confirm the canoe is no longer located on the property.

b. Goodwins Basin; Overgrowth of Shoreline Growth

Lenore Clark stated she and Dan Coons observed that the shoreline along the Goodwins Basin property is overgrown and is now blocking the view to the Basin. She stated she spoke to Aaron Stirt regarding trimming the vegetation; noting he charges \$35/hour and believes it would take approximately half a day. She stated he proposed to trim the vegetation between the trees.

Warren Muir asked if such would require a permit.

Lenore Clark replied no however, the Land Bank should be notified.

It was moved by Brian Gifford and seconded by Nancy Byrd to contract Aaron Stirt to trim the vegetation along the shoreline of the Goodwins Basin property, cost not to exceed \$500. All members voted in favor. The motion passed.

c. Ellie's Woodland Walk

Lenore Clark stated the boardwalk is borderline impassable and flooded in sections; noting the boardwalk is hazardous. She questioned whether the boardwalk should be closed or posted (pass at your own risk posting). She stated the property is also advertised in the Parks and Recreation brochure and recommended removing the advertising. She stated the beavers have returned.

Dan Coons noted that Parks and Recreation is no longer maintaining the property.

Lenore Clark stated she feels the boardwalk is beyond a simple repair and a total rebuilt is necessary.

Dan Coons stated he reviewed the NHDES Regulations and found that helical piers would be required; noting such is costly. He recommended moving forward with a design and cost estimates. He stated grants are available such as the Aquatic Resource ARM grant.

Bob Gilbert stated parking and other access issues would need to be addressed.

d. Bill Rae Conservation Area; Boundary Marking

Lenore Clark stated members of the Commission will be marking the boundaries of the property on Wednesday at 9:15 am; noting the Commission will be meeting at the Sargent's Pond entrance.

e. 2022 Budget

Lenore Clark stated the budget guidelines provided by the Town Manager states a zero percent budget increase for 2022.

Warren Muir noted the funding for invasive species management is insufficient in addressing the issue. He asked if there is Japanese Knotweed (bamboo) on any of the properties.

Dan Coons replied yes, Goodwins Basin.

Lenore Clark recommending requesting Wendy Scribner to assist with creating maps and developing a priority list.

Warren Muir stated he would advocate funding for the creation of an inventory and assessment of invasive species.

It was moved by Dan Coons and seconded by Brian Gifford to submit the 2022 Conservation Commission budget with a zero percent increase over the 2021 Budget, excluding the 100 and 200

series. Dan Coons, Brian Gifford, Lenore Clark, Bob Gilbert, Nancy Byrd voted in favor. Warren Muir abstained. The motion passed.

f. Whiteface Mountain Signage

Lenore Clark stated she ordered the sign from the NH State Prison; noting brackets and hardware are not included.

g. Willey Brook Trail Expansion

Andrew Lester stated Wolfeboro Single Track has agreed to pay for 700' of additional trail (\$4900) and also agreed to pay for a wooden skills feature (\$1500); noting they are two separate projects.

Dan Coons asked what a wooden skills feature is.

Andrew Lester replied a rollable whale's tail that would be added to the kid's zone. He stated he could submit a proposal for each project. He stated he is currently 90% complete with the construction of the one mile trail; noting 75 independent riders were using the trail this past Sunday. He requested payment of \$4,000; noting there would still remain a balance of \$3,300.

Warren Muir questioned the threshold for receipt of a gift without having to hold a public hearing.

Lee Ann Hendrickson replied \$5,000.

Andrew Lester stated the project was broken into two projects so each would come in under \$5,000. He stated he would like to start the projects as soon as he has completed the trail.

The Commission discussed the issue of two projects at the same site totaling \$6500 to avoid the public hearing process and requested the projects be combined in the proposal. The Commission agreed the project would be required to go through the public hearing process.

It was moved by Dan Coons and seconded by Bob Gilbert to release \$4,000 to Andrew Lester for the construction of the one-mile trail at Willey Brook. All members voted in favor. The motion passed.

h. Conservation Property Boundary Marking and Monitoring

Guests: Bob Slovek & Karen O'Dowd

Lenore Clark stated there were no violations noted at the O'Dowd property.

Karen O'Dowd stated the signs on the property state that it is Town property however, it is not Town property rather, a wetlands conservation easement was placed on the property. She stated the tree tags that the Conservation Commission puts up are confusing to people. She stated she is one of five owners of the property; noting some of the owners do not have water access.

Lenore Clark stated that no additional boundary markers were placed on the property.

Warren Muir asked if the existing markers should be removed.

Bob Slovek stated he has removed most of the markers.

Karen O'Dowd stated Grey Shingles had been advertising that the property was a conservation area and sending guests to the property; noting she has since spoken to them and the advertising of such has ceased.

Warren Muir asked if the signage issue is resolved.

Karen O'Dowd replied yes.

i. **Wolfeboro Waters**

Warren Muir stated a volunteer shoreline observation survey has been posted on the Wolfeboro Waters website and at several public places. He stated there haven't been any water quality measurements taken from Sargents Pond however, now a few samples will be taken.

III. **Other Business**

NHACC 50th Celebration

NHACC 50th celebration is scheduled for September 11th at Bear Brook State Park.

NHACC Annual Meeting

NHACC Annual meeting scheduled for November 6th.

Hybrid Meetings

The Commission discussed whether hybrid meetings could be implemented.

Staff stated she would contact NH Municipal Association regarding such.

It was moved by Dan Coons and seconded by Nancy Byrd to adjourn the August 9, 2021 Conservation Commission meeting. All members voted in favor. The motion passed.

There being no further business before the Commission, the meeting adjourned at 8:09 PM.

Respectfully Submitted,

Lee Ann Hendrickson

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