

**TOWN OF WOLFEBORO
CONSERVATION COMMISSION**

**May 8, 2017
MINUTES**

Members Present: Dan Coons, Chairman, Lenore Clark, Vice-Chairman, Gail Antonucci, Jeff Marchand, Art Slocum, Ed Roundy, Brian Gifford, Members.

Members Absent: Dave Senecal, Selectmen's Representative, Randy Tetreault, Sarah Silk, Alternates.

Staff Present: Lee Ann Keathley, Administrative Secretary.

Chairman Coons opened the meeting at 6:35 PM at the Wolfeboro Town Hall Annex Conference Room.

I. Consideration of Minutes

April 10, 2017 Minutes

Correction: Page 2, Discussion Items, b., 1st paragraph, 8th line; insert "stormwater" prior to "treatment"

It was moved by Dan Coons and seconded by Gail Antonucci to approve the April 10, 2017 Wolfeboro Conservation Commission minutes as amended. All members voted in favor. The motion passed.

**Dredge & Fill Minutes
April 10, 2017**

It was moved by Dan Coons and seconded by Art Slocum to approve the April 10, 2017 Wolfeboro Conservation Commission Dredge & Fill minutes as submitted. All members voted in favor. The motion passed.

II. Discussion Items

a. McBride Property Annual Monitoring

The Commission rescheduled such for May 15, 2017 at 9 AM.

b. Sale of Tax Deeded Property; Tax Map #190-47

The Commission reviewed Dave Owen's memo, dated 5/4/17, requesting review and comment regarding the BOS' intent to sell the property. The memo states the Town acquired the property in December 2016 by tax deed. Following review of the tax map, assessment card and Policy For Sale Of Tax Deed Property, the Commission supports the sale of the property and noted there are better uses for the property other than land conservation.

c. Whiteface Land Survey

No report; the Commission tabled such to the June 12, 2017 meeting.

d. Willey Brook; Trail Development/Improvements

Ed Roundy questioned whether construction would be occurring on the railroad property and recommended the location of the work be specified. He noted that given the existing language of the contract, it does not authorize work to be done on the railroad property.

Dan Coons stated the State owns a 75' right-of-way at the entrance of the railroad property; noting the right-of-way then narrows to 50'. He stated he would contact the Trails Bureau regarding such. He stated only the gravel pathway would be utilized therefore, there should not be any issues related to such.

The Commission discussed the contract submitted by Andrew Lester, Bella Terra Trail Design, for trail development/improvements at Willey Brook and recommended the following revisions;

- Add page numbers
- Page 1, 2.1.c.; seek guidance from Andrew Lester for more definitive language regarding description of trail construction specifications
- Page 2, C.a.; add comma following “design”
- Page 2, C.c.; strike “execution” & replace with “issuing”
- Page 2, C.c.; strike “will be mutually resolved prior to payment” & replace with more definitive legally binding language (to be developed by Staff for further review by Commission)
- Page 2, C.d.; replace with more definitive language (to be developed by Staff for further review by Commission)
- Page 2, C.e.; strike “need to” & replace with “shall”, strike “through” & replace with “by”
- Page 2, Invoices, 1st paragraph; strike “done” & replace with “submitted”, strike “through WCC” & replace with “by BTDD”
- Page 3, Insurance; strike “Agency” & replace with “Town of Wolfboro”

III. Other Business

Whiteface Mountain Site Walk

Land Bank scheduled a site walk at Whiteface Mountain for May 12, 2017, 10:30 AM.

Whiteface Mountain MOU/Access/Parking Area

The Commission discussed the next steps for constructing a parking area (parking lot layout/design, stake out parking area, RFP, timeline, etc.) for Whiteface Mountain now that the Memorandum of Understanding has been executed.

Ellie's Woodland Walk

Ed Roundy stated access to the track is no longer available; noting the property owners from which the track is currently accessed no longer wants the public to access such via their property. He stated Louise Graham and Peggy Nelson have agreed to allow public access however, a path and wetland crossing (bridge) would have to be constructed.

Dan Coons stated he would contact the State regarding the permitting process for such.

Online Capability for Meetings

Jeff Marchand questioned whether online access could be established for meetings (to access GIS mapping, Google Earth, Assessing software, etc).

Staff stated she would look into such.

IV. Informational Items

The Commission was provided the following informational items; NH DES Wetlands Bureau correspondence.

It was moved by Art Slocum and seconded by Ed Roundy to adjourn the May 8, 2017 Conservation Commission meeting. All members voted in favor. The motion passed.

There being no further business before the Commission, the meeting adjourned at 7:38 PM.

Respectfully Submitted,

Lee Ann Hendrickson

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