

**TOWN OF WOLFEBORO  
CONSERVATION COMMISSION  
December 11, 2017  
MINUTES**

**Members Present:** Dan Coons, Chairman, Lenore Clark, Vice-Chairman, Jeff Marchand, Ed Roundy, Brian Gifford, Gail Antonucci, Members.

**Members Absent:** Dave Senecal, Selectmen's Representative, Art Slocum, Member, Randy Tetreault, Sarah Silk, Alternates.

**Staff Absent:** Lee Ann Hendrickson, Administrative Secretary.

Chairman Coons opened the meeting at 6:34 PM at the Wolfeboro Town Hall Annex Conference Room.

**I. Consideration of Minutes**

**November 13, 2017 Minutes**

Correction: Page 2, e. Towns Garden; strike "met" & replace with "exchanged emails"  
Page 3, m. New Forester; add new paragraph "The Commission agreed to consider a new forester."

*It was moved by Ed Roundy and seconded by Jeff Marchand to approve the November 13, 2017 Wolfeboro Conservation Commission minutes as amended. Lenore Clark, Ed Roundy, Brian Gifford, Gail Antonucci voted in favor. Dan Coons, Jeff Marchand abstained. The motion passed.*

**Dredge & Fill Minutes  
November 13, 2017**

*It was moved by Ed Roundy and seconded by Jeff Marchand to approve the November 13, 2017 Wolfeboro Conservation Commission Dredge & Fill minutes as submitted. All members voted in favor. The motion passed.*

**II. Discussion Items**

a. **Guest; Daniel Stepanauskas**  
N/A - to be rescheduled.

b. **Moose Mountains Regional Greenways; Annual Membership Dues**

*It was moved by Ed Roundy and seconded by Jeff Marchand to authorize the payment of \$100 for the annual membership dues for Moose Mountains Regional Greenways. All members voted in favor. The motion passed.*

**c. Front Bay Park Gazebo**

The Commission discussed the removal of the pine needles off of the roof of the Front Bay Park gazebo; noting such could be done with a long handle roof rake (both Lenore Clark and Dan Coons have such).

**d. Clow Lot, Trask Mountain Lot and Towns Garden**

Dan Coons stated he, Lenore Clark, Andrew Ingram and Andrew Lester walked the Clow Lot; noting the lot has not been extensively cut. He stated Clay Pit Brook runs through the property and the property runs to the edge of the railroad right-of-way. He stated they (with exception of Lenore Clark) also walked the Trask Mountain Lot; noting the back side of the lot was clear cut 10-15 years ago. He stated the intent of the site walks was to determine whether multi-use trails could be constructed on the properties.

Jeff Marchand asked if the clear cut occurred prior to the Town purchasing the property.

Dan Coons replied no.

Jeff Marchand stated he received an email from Mr. Willand's logger regarding a possible accidental encroachment issue and asked if the Commission has a survey. He stated he instructed the logger to contact Dan Coons via the Town's website. He questioned whether the Hubbard property may be better suited for multi-use trails given that the property has been heavily cut.

Dan Coons stated the logger did not contact him.

Referencing the Towns Garden property, Dan Coons stated he met with the Library Staff and Trustees regarding the proposed expansion of the Library. He stated the proposal includes a walking trail from the Library to the Towns Garden.

**e. Hubbard Property**

Dan Coons stated he met with Mr. Hubbard following the 11/13/17 minutes. He stated Mr. Hubbard informed him that he lost control of the property and his sister's attorney was successful in the appointment of a person other than him to act as Executor of the estate. He stated the property is listed for around \$300,000 and the attorneys for the interested parties have contacted the Town requesting a delay in executing taking the property for unpaid back taxes.

The Commission agreed to table action on the property and Dan Coons stated he would speak to Brenda LaPointe to determine the amount of taxes owed.

**f. Bill Rae Conservation Area**

- Sign; in place and readable.
- Entrance chain; chain is missing including the eyebolts. The Commission agreed to replace the chain and agreed to install PVC pipe and reflective tape for snowmobilers and ATV users.
- Snowplowing; Scott Champagne available to snowplow the parking area for \$25/storm event (to be done once storm is over).

Jeff Marchand offered to purchase the equipment and install the chain.

**It was moved by Lenore Clark and seconded by Gail Antonucci to authorize the purchase of chain, PVC pipe and reflectors, cost not to exceed \$150, for the installation of a chain gate at the Bill Rae Conservation Area. All members voted in favor. The motion passed.**

**It was moved by Lenore Clark and seconded by Brian Gifford to contract Scott Champagne to snowplow the entrance/parking area to the Bill Rae Conservation Area. All members voted in favor. The motion passed.**

Jeff Marchand stated he would confirm that Mr. Champagne is fully insured.

Ed Roundy stated he removed trash from the property and noted birch trees have fallen and should be cleaned up. He stated there are also canoes on the property and recommended posting a sign that the canoes will be taken to the Solid Waste Facility if not removed within two weeks. He stated the picnic table was moved and recommended the Commission make more of an effort to beautify the area.

**g. Hubbard Property**

Dan Coons stated he received an email from Len Hubbard regarding the preservation of 20 acres of land (450' of frontage on Rust Pond). He reviewed the history of the property.

Staff stated she would provide minutes from previous meetings that such was discussed.

**h. Bill Rae Conservation Area**

Dan Coons stated he received an email from Preston Shea stating the chain and signage at the Sargents Pond Road entrance are missing and the path is blocked from fallen trees. He stated he confirmed the chain is missing but, is unaware of the sign. He stated Mr. Shea also noted in his email that the contractor for the Sargents Pond Association routinely pushes snow at the entrance, making access impossible by foot and requested access not be blocked. He stated he has spoken to the Sargents Pond Association and offered to contribute to the cost to plow an additional 20-30' of the Town's property however, has not received a response.

Ed Roundy stated the sign is in place however, the chain is missing.

Jeff Marchand stated he would take pictures of the area and replace the chain if necessary.

**i. Taking Action for Wildlife Public Forum**

The Commission discussed scheduling the forum in January or February in conjunction with other scheduled activities such as Fisherville, MMRG Snowshoe Race or GALA's Re-skillience Workshop. Dan Coons stated he would speak with Josh Arnold, GALA regarding such.

**III. Other Business**

- Commission complimented by Steve Johnson, Budget Committee, for not spending all of the 2017 appropriated funds
- Goodwins Basin Mowing; Jeff Marchand spoke to a contractor who declined such
- Mark Dubel, owns a 100-acre parcel that abuts the Bill Rae Conservation Area, is a logger and offered his services for selective cuts (rather than clear cutting)
- NH Association of Natural Resource Scientists (NHANRS); the Commission's membership has lapsed (\$15/year)

*It was moved by Brian Gifford and seconded by Gail Antonucci to renew the Conservation Commission's membership to NH Association of Natural Resource Scientists in the amount of \$15. All members voted in favor. The motion passed.*

**IV. Informational Items**

The Commission received the following informational items; NHDES correspondence and Moose Mountains Regional Greenways Annual Appeal.

*It was moved by Gail Antonucci and seconded by Jeff Marchand to adjourn the December 11, 2017 Conservation Commission meeting. All members voted in favor. The motion passed.*

*There being no further business before the Commission, the meeting adjourned at 7:39 PM.*

Respectfully Submitted,

*Lee Ann Hendrickson*

Lee Ann Hendrickson

*\*\*Minutes were prepared from notes taken by Lenore Clark*