

**Economic Development Committee  
Meeting Minutes  
DRAFT- January 15, 2019**

**Members or Alternates present:** Jim O'Donnell, BOS Liaison Alternate Linda Murray, Alan Harding, Kathy Tetreault, Steve Durgan, BOS Liaison Dave Bowers, , Bill Petersen, Denise Roy-Palmer, Kathy Eaton and Craig Gemmell.

**Members or Alternates absent:** Peter Cooke, Steve Durgan and Mary DeVries

**Staff present:** Acting Town Manager James S. Pineo, Director of Planning and Development Matt Sullivan and Recording Secretary Amelia Capone-Muccio

**Guests:** N/A

1. **Call to order:** Chairman Harding called the meeting to order at 8:00 AM. Noted a quorum was present.

2. **Consideration of Minutes: 11/20/18**

Kathy Eaton amended page one, first order of business to change "appointment" to "elect". Page two, third paragraph the word "questioned" to "asked about" and fourth paragraph from the bottom "V" to "VI".

Kathy Tetreault amended page two, the motion to delete the word "to".

**It was moved by Kathy Tetreault and seconded by Kathy Eaton to approve the minutes of December 18, 2018 as amended. Members voted, all in favor, the motion passed.**

3. **New Business**

- a. **Mission Statement Review**

Chairman Harding noted the Mission Statement has been provided for review but added proposed goals for the EDC to add to their Agenda for 2019 relative to the master plan update.

The commission agreed once the master plan is adopted the EDC should set their goals for 2019. The Commission agreed to add this as an action item for the February meeting.

- b. **EDC Aspirations**

Chairman Harding stated he would like the Commission members to think about their ideas and thoughts for topics the EDC should focus on for 2019 and to bring them to the February meeting. For example he believes that some emphasis should be put on Wolfeboro's attractions of museums.

Mr. Bowers stated he feels that some emphasis should be put on the significant amount of retirees in the communities and rather than see it as a negative, promote the positives and work with what the community is.

Mrs. Murray stated she feels they should promote Wolfeboro as a community for all ages to live in.

Chairman Harding stated to promote Wolfeboro for the next generation to live in, it should be to become 5G capable.

M. Sullivan noted that these all are great suggestions and should be reviewed at future meetings when we set the goals for the 2019 work plan. He provided the most recent draft of the recommendations from the Economic Development Chapter of the Master Plan.

**c. ERZ Addition to Center Street ERZ**

M. Sullivan noted that in November the EDC discussed adding the former Citizens Bank property to the Center Street ERZ and suggested the EDC formally vote on that recommendation to be presented to the Board of Selectmen for consideration.

**It was moved by Denise Roy Palmer and seconded by Craig Gemmell to recommend to the Board of Selectmen to add the former Citizens Bank property to the Center Street ERZ. Members voted, being all in favor, the motion passed.**

**4. Old Business**

**a. BR & E Event-January**

K Eaton provided a brief overview of the event scheduled at the Wolfeboro on January 31, 2019. She stated listed the sponsors of the event, Winnepesaukee Belle, WEDCO, Meredith Village Savings Bank, Leone, McDonnell and Roberts, Northridge Farm and Wolfeboro Trolley Co. She stated they will be sending out invitations to the event and lining up speakers for the event. Out of this meeting the plan is to update what has been done since the survey and what the next steps will be. She will share a draft agenda with the commission. She also provided a brief update on the winter ads.

**b. Back Bay/ Fisherville Concept Update**

Mrs. Murray provided a brief update on Fisherville and that Committee's inability to gain membership. She did note the Railroad meeting and Heritage Commission have interest in emphasizing the history of Back Bay with ideas such as a Women's Pond Hockey tournament, outdoor rink and the need to raise \$10,000 for the curtains to freeze in Back Bay. She stated at this point the progress of the curtains is moving forward with permitting inquiries and so far have learned that no permits from the State are needed.

Mr. Pineo noted that most events were previously permitted through the State Fire Marshal but such has changed and moved back to the local authorities per RSA.

Chairman Harding noted that there should be some publicity shared for the financial need to allow those to donate to the purchase of the curtains.

Mrs. Murray noted that \$6,000 did not make it to the 2019 budget process to use Plan NH.

Mr. Gemmell questioned the cost to do a charette on their own.

M. Sullivan replied it is expensive but you do get a quality product, he stated Plan NH is a good first step in that process.

**c. Other**

Chairman Harding suggested adding a spot to the agenda to share information such as newspaper articles, magazines etc. He provided a recent article from the Union Leader on growth friendly states with lower taxes. He also questioned if the Commission is interested in holding another joint meeting with the Planning Board.

M. Sullivan stated he feels it is a good idea and should be schedule such meeting.

*\*Secretary Note-Craig Gemmell was excused from the meeting at 9:00 AM*

D Roy Palmer request to provide a brief update on activities WEDCO is hosting such as a Job Fair, Department of Labor seminar and Moose Mountain Activities.

M. Sullivan replied he would ad such request to the next agenda.

**Board of Selectmen's Report**

Mrs. Murray stated the Board and staff will be taping the Warrant Article review this afternoon at WCTV. She also noted that Town Manager, Becky Merrow, has been placed on Administrative leave and thanked Chief Pineo for stepping in as Acting Town Manager.

Being no further business before the Committee, Chairman Harding asked for a motion to adjourn.

**It was moved by D Bowers and seconded by K Eaton to adjourn.**

The meeting adjourned at 9:04AM.

**Respectfully submitted,**  
Amelia Capone Muccio