

## **Wolfeboro Economic Development Committee**

Tuesday, September 20, 2016

Annex Meeting Room

Meeting Minutes- Draft

**Members present:** Chair Kathy Eaton, Denise Roy-Palmer, Alan Harding, Steve Durgan, Jeff McGuinness, Board of Selectman/EDC Liaison David Bowers- Voting Member, and Board of Selectman/EDC Liaison Linda Murray- Alternate

**Members Absent:** Steve Johnson, Mike Roush, Cindy Patten, Dr. Craig Gemmell, Mary DeVries, and Lisa Lutts.

**Staff present:** Town Manager David Owen, Recording Secretary Terry Tavares

**Call to Order:** Chair Eaton called the meeting to order at 8:04 am. Davis Bowers is a voting member with Linda Murray as an alternate.

**Approval of Minutes:** Alan Harding asked that the minutes of the August 16, 2016 be corrected to reflect the correct members at the meeting and to change the member absent. Alan Harding and Steve Durgan were absent.

Denise Roy Palmer:

Page 2 of minutes – insert- The new planner will need some Economic Development Experience.

Add bullet - Pickering House will not be asking for tax credit as a historic home.

Change bullet number for 1810 House which is proceeding with the plan for a winery and tasting room.

V. Woodbine Senior Living – 3 wells were dug and 2 are hydraulically connected.

**Motion:** Denise Roy-Palmer made a Motion to approve the minutes with these changes; seconded by Linda Murray, Members voted all in favor, the motion passed. Linda Murray abstained.

### **Economic Development Budget:**

Mr. Owen reviewed the lines and changes were made to line items for:

Consultants to \$0. (\$750 reduction).

Dues & Subscriptions- \$299 for membership for Lakes Region Tourism Association

Advertising increase of \$500 to advertise in the Yankee Magazine, etc. Note that this budget also has a pass through amount of \$500 for the Fisheville Committee.

Travel & Meetings reduced to \$150.00

Steve Durgan stated that he felt that leaving the budget open to additions is not the way to set a budget. We should have more of an idea to make sure we don't undercut or over set our budget.

Chair Eaton reviewed the budget in more detail as to give a better understanding of the budget to new members.

**Motion:** Linda Murray made a motion to accept the 2017 Budget and that it not exceed the 2016 budget. Seconded by David Bowers, all the members voted in favor. The motion passed.

The September 27<sup>th</sup> Joint Meeting with Planning Board & Economic Development Committee will be on Tuesday September 27 at 7:00 pm in the Great Hall. The discussion will include Lodging and the need for more rooms. Changes to the zoning ordinance regarding the number of rooms allowed for development. And the location of the said new lodging for development. Question of whether they can it be walkable as well was on the Town Water & Sewer system to protect the water shed.

Question was asked about where the Town Water and Sewer system extends to on Center Street.

#### **Discussion on the Economic Development Committee's Mission Statement:**

Motion was made by Steve Durgan to accept the Draft copy for the EDC recommendations to Wolfeboro Planning Board RE: Zoning Ordinances in Wolfeboro, seconded by Denise Roy-Palmer. Members all voted to accept and the motion passed.

BR & E Project meeting will be on Thursday September 29 at the Great Hall. This will kick-off the project.

#### **Business Updates:**

The Pickering House owners went to the Heritage Commission and reported that they are applying to the State & National Registers of Historic Places. The plan is to renovate the building for a 5 room inn. They will be asking for Tax incentives from the town to renovate this historic structure.

Question was raised as to whether they would be doing anything with the barn? They are looking into restoring the barn also. It was reported that they are considering applying for tax incentives the Board of Selectmen regarding the barn preservation.

Bradley's Rental on route 28 has closed. This business opened in the spring.

David Bowers has had correspondence from Peter Frid from New Hampshire Public Television. They would like to do a short film on Wolfeboro.

Business Retention New Hampshire – there are 93 Businesses that need to get on the Web Site.

There are 2 people trained in the finance office to input the information to the webs site as we get it.

We need to put something in the paper informing businesses of this service. We can also link their website to their names. There should be different categories and they should not have the businesses in alphabetical order.

The search for a new planner is going well since the search has been expanded. We have 3 or 4 strong candidates. A committee will be set up with the BOS & Planning Board members to help with the screening process. Alan Harding expressed an interest on being on this committee.

Dates of Next EDC meeting will be:

Tuesday, October 18 at 8:00 am

Tuesday, November 15 at 8:00 am

Tuesday, December 20 at 8:00 am

Note: Denise Roy-Palmer left the meeting at 9:10 am.

Kathy Eaton made a motion to adjourn and was seconded by Steve Durgan. Members all voted in favor and the meeting ended at 9:20 am.

Respectfully submitted:

Terry Tavares

Administrative Assistant