

**Special Events Committee of EDC
December 13, 2017 Minutes**

Present: Linda Murray, Alan Harding, Christine Collins , Steve Johnson and Mari Leather

Absent: Mark Kenney

Chairman Linda Murray called the meeting to order. The committee discussed and reviewed the following:

1. Advertising
 - a. Flyer- Mari will distribute downtown and Christine to the schools, library and Children's Center.
 - b. Kathy Eaton of the EDC will write an article for Granite State News. She will also arrange for the EDC to pay for an ad.
 - c. Christine will send PR information to WASR.
 - d. Linda has applied for the sign permit and Christine has the sign board. Alan will make signs for balloon man.
 - e. Last Night in Wolfeboro advertising information has been sent to WMUR and Fosters.
2. Last Night in Wolfeboro 2017 committee member assignment:
 - a. Great Hall
11:00 to 1:00pm scavenger hunt: Mari and Erica
1:30 to 2:30 Just Bob and Marla and interactive music and puppetry Linda and Christine
3:00 to 4:00 Tricky Dick magician: Linda and Roger
3:30 to 4:15 Balloon man in front entrance of Town Hall: Linda and Alan
4:30 to 6:00 Bingo: Christine and Steve
7:00pm to 9:00 Contra Dancing: Steve and Roger
Food Snacks: Abenaki Ski Team in Great Hall entrance
 - b. All Saints Church
4:30 to 6:00 Balloon Man: Alan
5:00 to 6:30 Dinner Lasagna: Alan
3. Fireworks will go off at 6:30.
4. Fundraising jars will be at the front and back doors of the Great Hall and front lobby with balloon man.
5. Volunteer schedule:
11:00 to 6:00 Mari
Alan will cover Balloon Man
4:00 to 9:00 Steve
11:00 to 6:00 Christine
10:00 to 10:00 Linda
6. Alan has the questionnaire and will place them at the front and back door of the Great Hall.

Respectfully submitted,

Linda Murray

