

WOLFEBORO EMERGENCY MANAGEMENT COMMITTEE

MEETING MINUTES

MAY 16, 2018

Members present:

Town Manager, David Owen

EMD/Fie Chief, Jim Pineo, Director of MED Operations, Barry Muccio

Wolfeboro Police Captain, Mark Livie

Director of Planning & Development, Matt Sullivan

Health Officer, David Senecal

Chairman of Planning Board, Kathy Barnard

Board of Selectmen Representative, Linda Murray

Lakes Region Repeater Association, Bob Ness

Representative from Brewster Academy, Lisa Braiterman

Representative from GWRSD, Lisa Rogers

Members Absent:

Director of Public Works, David Ford

LLHHPF site coordinator, Sarah Silk

EMS Coordinator/Emergency Preparations for Huggins Hospital, Janet Williamson

The meeting was called to order at 10:00 am.

June Garneau, of Mapping & Planning Solutions provided a summary of the purpose of the meeting and what chapters they would be reviewing.

She introduced Jeff Jones from Carroll County Coalition for Public Health, who would be attending today's meeting.

She informed the members that the goal of matching the \$4500 grant was more than half met.

Ms. Garneau then reviewed with the members the Emergency Operations Plan as to the Critical Infrastructure and Key resources (Critical Areas).

Critical Infrastructure and Key resources (Critical Areas):

This included corrections and comments on each of the Town's resources and buildings. Changes were made to the Highway and the importance of the MED to the EOP.

Changes were made to designated shelters adding Kingswood Arts Center as a primary location.

Jim Pineo stated after the review that the chapter on critical areas was in good shape.

A review was then done on Judging the Risk of Town's Facilities and how they would be affected by a weather event.

David Owen stated the Town Hall has a generator, in a weather event it will keep the town offices with power.

Linda Murray stated that many of the town departments have generators.

The group then reviewed the Town Services that have generators.

Highway Department & Garage work during all-weather events. They also have a generator, this powers the garage and the gas pump.

MED has a generator and their staff also work during storm events.

Kingswood Arts Center has a generator for emergencies.

The possibilities of Flooding Events were reviewed and there was little or no flooding problems.

Ms. Garneau then reviewed with the group the possibility of problems with lightning, tornados, hurricanes, wind storms, fires, hail storms, mudslides, drought, extreme temperatures or Earthquakes.

The committee agreed that an urban fire would be a problem if it happened in the downtown corridor, but it would not keep the town from running.

An act of terrorism event would affect the town. It could also affect the water system. It was discussed that if the dam for the lagoon at the waste treatment plant was breached it would affect the 390 line for the electric.

Capt. Mark Livie said this would be a problem, if it was breached the runoff would head directly toward Bay Street.

Also an act of terrorism could possibly impact the Town Hall, MED & Brewster Academy & the water supply.

The committee discussed the line of Succession in and emergency.

1. Emergency Management Director/Fire Chief
2. Town Manager

3. Board of Selectmen or their designee

At the next meeting they will discuss who will come next to complete the chapter.

The chapter was then reviewed for locations to go in an emergency. Places suggested were Brewster Academy, Kingswood Arts Center & Sugar Hill.

Chapter 6- Emergency Support Functions:

In this chapter they discussed the issues with Transportation, Communications and the alerting of the Public in an emergency.

The committee discussed the use of the Code Red system to alert the public. They determined the MED department needed to be added to the alert chart.

The Chart was reviewed for job responsibilities.

Bob Ness, Lakes Region Repeater Assoc., questioned the use of the word communications or communicate in the EOP.

Energy Chapter- ESF 12:

The committee reviewed the chapter for the responsibility of the MED during a emergency.

Barry Muccio stated that we are part of the Northeast Public Power Association. They provide Mutual Aid After extreme weather. When our team needs help.

Jim Pineo, Fire Chief asked that the line stating the Fire Department will provide generators be removed.

ESF 5: Emergency Management:

Jim Pineo discussed the possible locations for the Emergency Operations Center. They are hoping to have a new EOC in the new Public Safety Building.

Ms. Garneau stated that the town needs to start looking into designating a Public Information Officer. This person will be responsible for informing the media, etc during emergency events. This is a very important job.

Three chapters were finished today. The next meeting will be on June 6th at 10:00 am.

The meeting adjourned at 12:00 pm.

Respectfully submitted,

Terry Tavares

Recording Secretary