

Finance Director

The Town of Wolfeboro, NH is seeking a "hands on" Finance Director with excellent interpersonal skills to perform, with assistance from staff, accounting, payroll, financial reporting, auditing, and budgeting functions. Financial oversight includes the General fund, as well as the Water, Electric, Sewer, Ice Rink Enterprise funds and Grants fund. The Finance Director maintains and updates financial procedures, oversees internal controls, reconciles general ledger accounts, directs operations of finance department and supervises staff, prepares annual Town budget, prepares and analyzes monthly financial statements, directs audit preparation, serves as primary liaison with external auditors, supervises cash management, manages technology infrastructure and the computerized accounting system, prepares a variety of financial reports for the Town Manager, coordinates communications and regular reports on financial matters with other departments.

The ideal candidate: BA/BS degree in accounting, finance, business or public administration or closely related field, strong leadership skills, high ethical and professional values, strong customer service orientation, and a minimum of five years of directly related financial management experience in the public sector. Master's degree in a related field is a plus. The applicant must have strong local government fund accounting experience.

Salary range, depending upon experience and qualifications:
\$ 80,000 - \$ 100,000.

Submit cover letter, resume, and salary history to:

**Town Manager;
PO Box 629, Wolfeboro, NH 03894 or
townmanager@wolfeboronh.us
by 4:00 p.m. on May 25, 2018.**