



Wolfeboro Parks and Recreation Monthly Activity Report

April 2017

Christine Collins, Director of Parks and Recreation



Benches were installed in April through our Adopt-a-Bench program where community members can donate a functional memorial bench in a Town Park or the Bridge Falls Path.

April is a month to close down our winter facilities for the season, do seasonal maintenance work on our winter equipment and prepare for the busy summer months ahead. On April 1st of each year we open up registration for all of our summer programs, and it is typically a very busy and exciting time at Parks and Recreation.

Hiring is in full swing as we recruit and place staff as lifeguards at our 3 Town Beaches, hire Swim Instructors, Day Camp Counselors, Tennis Instructors, Sailing Instructors, Swim Team Coaches and Maintenance Staff.

Spring projects are in full swing as we work on improving Carry and Brewster Beach bathrooms, ordering new docks, approving plans for Middleton Cemetery and many other projects.

We distributed our Spring/Summer/Early Fall Brochures to all the schools, public, libraries, Town Halls in Brookfield, Tuftonboro and Wolfeboro. Registrations are in full swing. It seems that most people are taking advantage of the ease and convenience of online registration. It guarantees their spot the fastest.

Abenaki Ski Area topped its record in 2014-2015 Season this year! We also have been utilizing the new lodge with meetings, programs, and rentals! See totals below.

- Winter of 2011-2012: 4,719 skiers and riders Days Open: 80 Days Closed: 4 Season: 84
- Winter of 2012-2013: 5,501 skiers and riders Days Open: 79 Days Closed: 5 Season: 84
- Winter of 2013-2014: 7,017 skiers and riders Days Open: 86 Days Closed: 4 Season: 90
- Winter of 2014-2015: 7,436 skiers and riders Days Open: 85 Days Closed: 2 Season: 87
- Winter of 2015-2016: 3,771 skiers and riders Days Open: 61 Days Closed: 16 Season: 77
- Winter of 2016-2017: 7,488 skiers and riders Days Open: 80 Days Closed: 4 Season: 84

Participants by Program

- Safe Sitter: 5
- Spring Soccer: 73
- Karate: 3
- **Total program registrations/attendees for April 2016: 81**

Administrative/Program Division

- Weekly Staff meetings
- Weekly Bill Manifest
- Weekly Payroll
- Attended Department Heads meeting
- NHRPA Meeting
- Tree Warden Meeting
- Full-time Maintenance Position Advertised, Interviewed and Hired
- Returning staff and new staff Interviews

- Pop Whalen Ice and Arts Center Meeting with group becoming 501C Friends of Pop Whalen
- Friends of Abenaki Meeting
- Library meeting about pocket library
- Townhall Virtual Website training
- Coordinated spring sports use of Pop Whalen Arena: soccer, cornhole league
- Planned 2017 Summer Season: programs, dates, etc...
- Met with NH Boat Museum rep about 2017 Sailing program
- Hired returning staff for Summer Positions. Over the course of the spring we will be filling 30+ positions
- Arranged for Porta Potty services for multiple Town properties for summer season
- Coordinated details for Arbor Day celebration: planting location, tree donations, dig safe, etc...
- Planned summer staff training schedule
- Coordinated Field and Tennis Court schedules with Cal Ripken Baseball and Kingswood High School

Capital Projects

- Meetings and communication about Middleton Cemetery Project
- Started Brewster and Carry Beach bathroom upgrades
- Getting projects ready to go out for bid

PR and Communications

- Bi-weekly press releases promoting spring events
- Monthly email communications to our mailing list
- Maintained Department Facebook page
- Maintained Department Website with current information, pictures and registration information
- Distributed Summer Brochures

Maintenance

- Weekly billing
- Weekly fire system serviced (arena)
- Daily Arena cleaning, general maintenance
- Weekly Lodge cleaning
- Weekly check of Community Center-toilet repairs, trash
- Interviewing for maintenance/cemetery positions
- Budget projects- Middleton road cemetery, Brewster Beach bathhouse upgrades started
- Properties trash pick up
- Ordering supplies
- Pop Whalen septic pumped
- Maintenance building septic pumped
- Clean up of base area, cones, flagging and fencing
- Raking around lodge to re-seed
- Pressure washing all arena floor mats
- Foss Field complex- mowed, cleanup of leaves around fence area, trash cans put out, porta-potties delivered, replaced pitcher's mound, dug outs blown out, trash pickup, infield mix added
- Pl. Valley garden- spring clean up
- Doggie Bag Stations filled
- Tennis wind screens installed
- Clean up of brush at Libby museum (woods walkway)
- Organizing Maintenance building- winter equipment stored, mowers serviced
- Ice removed in arena-floor cleaned
- Soccer program started inside arena
- Built snowpark for "climb & grind"
- Spring cleanup- Cate Park

- Opened Allen A Bathhouse-4/25
- Foss field- edged base paths