



Wolfeboro Parks and Recreation Monthly Activity Report

February 2017

Christine Collins, Director of Parks and Recreation



Cross Country Trails lit by luminaries for our Progressive Ski Dinner. Our staff put in lots of hours and made it happen.

Abenaki Ski Area has had a very busy season!!! We had 2,387 skiing visits for the month of February, which does not include private rentals. We had 429 ski/helmet rentals for the month of February. Our rentals has been a lot busier than in the past. Hockey teams were in full swing in February and it is a rare day that the facility was not bustling with practices, and a full slate of games.

The Abenaki Winter Triathlon was a success! We were able to have the Triathlon without weather impacting us. However, the Progressive Dinner did have a minor change. We had the food in the lodge instead of on the course, due to the projected rain and thunder storms. It was nice to see the lodge full of people who have not been in the lodge before enjoying it. The participants still had the option to cross country ski before or after dinner as the trail was lit by luminaries.

Winter Carnival events kept us busy throughout the month—whether planning and partnering with community groups to host events, publicizing the events, rescheduling events, and hosting them here at Abenaki.

We were able to go forth with some events, but had to postpone other events into March and we changed the Fireworks show until next ski season.

Participants by Program

- Progressive XC Ski Dinner: 105
- Abenaki Winter Triathlon: 19 individuals and 6 teams = 37 total people
- Ski and Snowboard Races: 78 participants
- Pre-race Training: 8
- Karate: 2
- Hip Hop Dance Class: 2
- Knockerball: 23
- American Legion Skating Party: 150+
- Ski Movie: 5
- Pancake Breakfast (at Lodge): 150
- Total program registrations/attendees for February 2017: 560+

Administrative/Program Division

- Weekly Bill Manifest
- Weekly Payroll
- Attended Department Heads meeting
- Oversaw all customer service, operations, ice time sales, scheduling, events and staffing at Pop Whalen Ice Arena.
- Oversaw all customer service, operations, rentals, food service, scheduling, events and staffing at Abenaki Ski Area.
- Coordinated maintenance of Terrain Park with snowmakers and groomers
- Planned and Implemented some February Winter Carnival Events

- Progressive XC Ski Dinner
 - Abenaki Winter Triathlon
 - Abenaki Ski a thon
 - Ski Races
 - Big Air Contest
 - Ski Movie Night
 - Carnival events—bouncy houses, games, obstacle courses, etc...
 - Fireworks
 - Recruited and managed dozens of volunteers, Judges and Course Workers
 - Secured donations of food and prizes for events
 - Did all set up and tear down for all events
- Arranged for publicity for Winter Carnival:
 - Banner on Main St
 - Facebook
 - Rave cards
 - Posters
 - Radio spots
 - Press releases
 - website
- Met with Lions Club members about Progressive XC Ski Dinner
- Carroll County Meeting
- Back Bay meeting to discuss Rink Expansion
- NHRPA Meeting
- Attended Kingswood Job Fair
- End 68 hours meeting about Crockpot event
- Meeting with returning summer staff
- Working on Summer brochure
- Attended Deliberative Session and presented information on Abenaki Capital Reserve Fund and Foss Hut Fund.
- Made parking plan for Winter Events where we forecasted that parking lot would overflow.
- Oversaw ski and snowboard lessons.
- Met with volunteer coordinator for Progressive XC Ski Dinner
- Set summer staff training schedule and program dates.
- Rescheduled some winter carnival events due to weather

Capital Projects

- Talked with Dave Ford about Foss Field Project
- Reviewed Cemetery plans for new cemetery

PR and Communications

- Bi-weekly press releases.
- Bi-weekly email communications to our mailing list.
- Updated website with photos, reports and videos. Updated Pop Whalen and Abenaki sites with upcoming season information.
- Maintained Department Facebook page
- Presented Warrant Article information for Community TV program.

Maintenance

- Weekly billing
- Weekly ice maintenance
- Ordering supplies

- Weekly fire system serviced (arena)
- Daily grooming of ski area
- Daily Arena cleaning, general maintenance
- Daily cleaning of lodge
- Zamboni repairs
- Plowing all properties, shoveling, sand, salt
- Washed Arena glass and boards
- Parking cars during high capacity events
- Built wood trailer for the mountain (towable)
- Oil furnace repaired (arena back room)
- Organized maintenance building
- Collection of pallets and wood for Winter Carnival bonfires
- Assist on all events during vacation week
- Assist with Winter Triathlon & Progressive Dinner
- Repairs to vehicles