



Wolfeboro Parks and Recreation Monthly Activity Report

February 2018

Christine Collins, Director of Parks and Recreation



Knockerball on the ice at Pop Whalen Ice and Arts Center.

Abenaki Ski Area has had decent customers despite the cold temps. We did open on frigid days, but closed once the sun went down. Vacation week numbers were low. Seems like a lot of people went to warmer weather locations. We adjusted staff accordingly.

The Abenaki Winter Triathlon was cancelled due to lack of snow. However, the Progressive Dinner did happen with a minor change. We had the food in the lodge instead of on the course, due to the lack of snow and icy conditions. We did give people the option to receive a refund due to changing of the venue, which brought our usually filled event with a waiting list down to 52 participants. This is the second year weather has impacted this event. We have decided to move this event up and have it in January for 2019.

Winter Olympics were this year and because of that we offered a FREE Learn to Curl event with the Lakes Region Curling Association. We had a

lot of people come out and participate. It was a great event and helped recruit some new members for the league next season.

Participants by Program

- Progressive XC Ski Dinner: 52 (Indoor location due to lack of snow)
- Pre-race Training: 11
- Learn to Curl: 44
- Karate: 2
- Knockerball: 15
- American Legion Skating Party: 100
- Total program registrations/attendees for February 2018: 224

Administrative/Program Division

- Weekly Bill Manifest
- Weekly Payroll
- Attended Department Heads meeting
- Oversaw all customer service, operations, ice time sales, scheduling, events and staffing at Pop Whalen Ice and Arts Center.
- Oversaw all customer service, operations, rentals, food service, scheduling, events and staffing at Abenaki Ski Area.
- Coordinated maintenance of Terrain Park with snowmakers and groomers
- Interview for Abenaki Ski Area for Social Media post
- Planned and Implemented some February Winter Carnival Events
 - Progressive XC Ski Dinner
 - Abenaki Ski a thon
 - Ski Races
 - Big Air Contest
 - Carnival events—magician and bingo
 - Fireworks

- Recruited and managed dozens of volunteers, Judges and Course Workers
 - Secured donations of food and prizes for events
 - Did all set up and tear down for all events
- Arranged for publicity for Winter Carnival:
 - Facebook
 - Posters
 - Press releases
 - Website
- Met with Lions Club members about Progressive XC Ski Dinner
- Met with Rotary to talk about programs and events our department runs
- Primex Volunteer - Webinar
- Fall Festival Meeting w/Fit Race Committee
- Attended Deliberative Session and presented information on Abenaki Capital Reserve Fund
- Oversaw ski and snowboard lessons.
- Met with volunteer coordinator for Progressive XC Ski Dinner
- Set summer staff training schedule and program dates.

Capital Projects

- Communicated with Dave Ford about Foss Field Project
- Communicated with Historical Society about Clark Complex

PR and Communications

- Bi-weekly press releases.
- Bi-weekly email communications to our mailing list.
- Updated website with photos, reports and videos. Updated Pop Whalen and Abenaki sites with upcoming season information.
- Maintained Department Facebook page
- Presented Warrant Article information for Community TV program.

Maintenance

- Weekly billing
- Weekly Ice maintenance
- Weekly fire system serviced (arena)
- Ordering supplies
- Daily grooming of ski area
- Daily Arena cleaning, general maintenance
- Daily cleaning in ski Lodge
- Washed arena glass and boards
- Plowing all properties, shoveling, sand, salt
- Collection of Pallets and wood for Vacation week bonfire
- Assist with all events during vacation week
- Assist with winter triathlon & Progressive dinner
- Repairs to vehicles
- Parking cars during high capacity events
- Zamboni repairs
- Organized maintenance building
- Oil furnace replaced (front lobby)