Wolfeboro Parks and Recreation

Monthly Activity Report
July 2017
Christine Collins, Director of Parks and Recreation

July in Wolfeboro is a truly special time, full of special events, summer programs, vibrant gardens and masses of visitors and tourists from around the world. Our Police Department estimates that Wolfeboro's population mushrooms from 7,000 to well over 30,000 on any given summer weekend.

This is also the time of year that we have a large seasonal staff with18 aquatics staff, 15 Day Camp staff, 3 sailing instructors, 2 tennis instructors, 2 teen adventure leaders, 2 cemetery maintenance workers and 4 parks maintenance workers.

Participants for July Programs

- Archery: 11
- Boston Red Sox Trip: 15
- Day Camp: 346
- Golf: 19
- Granite Kid Triathlon: 133
- Karate: 4
- Movies in the Park: 100
- Pickle Ball: 18
- Sailboat Sharing: 4
- Sailing Lesson, Adult: 14
- Sailing Lessons, Youth: 56
- Sporty Shorties: 9
- Stand Up Paddleboard Camp: 4
- Swim Lessons, Youth: 111
- Swim Team: 43
- Swimming, Adult Open Water: 4
- Swimming, Intro to Competitive Swimming 2
- Tennis Lessons, Youth: 45
- Tennis Lessons, Adult: 11
- Junior Team Tennis: 3
- Water Aerobics: 12
- WREC Crew Teen Adventure Trips: 20
- Total program registrations/attendees for July 2017: 984+

Administrative/Program Division

- Weekly Staff meetings
- Weekly Bill Manifest
- Weekly Payroll

- Attended Department Heads meeting
- Hosted 4th of July Fireworks. Coordinated 4th of July Details with Brewster Academy staff.
- Met with Curling coordinators.
- Hosted three swim meets at Brewster Beach
- Coordinated with organizing committee of Lake Wentworth Sailing Regatta to plan August event
- Hosted two Movies in the Park events
- Met with Historical Society about Clark Buildings
- Pop Whalen Ice Arena
  - Continued scheduling fall ice times for Pop Whalen Ice Arena
- Coordinated and oversaw all summer programs and staff
- Coordinated weekly service projects for Thai Scholars program (Brewster Academy).
- Hosted Annual Granite Kid Triathlon at Brewster Beach with 130 participants and hundreds of spectators.
  - Processed all registrations
  - Recruited dozens of course volunteers
  - Set up course, tear down

Capital Projects
- Cemeteries
  - Working on plan for the future of all Wolfeboro Cemeteries
  - Finishing work for New Middleton Cemetery
- Following up on all other projects-to finish for 2017

PR and Communications
- Bi-weekly press releases promoting summer events and programs
- Bi-weekly email communications to our mailing list
- Maintained Department Facebook page
- Maintained Department Website with current information, pictures, videos, and registration information.
- Distributed Summer Brochures

Maintenance

- Weekly staff meeting
- Weekly billing
- Weekly vehicle & equipment serviced
- Weekly property checks
- Weekly gas for sailing programs
- Weekly mowing/trimming
- Weekly beach "work orders" completed
- Weekly filling cleaning supplies to beaches

- Weekly cleaning Arena and Lodge Bathrooms
- Clean-up Brewster fields after fireworks
- Weekly Community center trash removal- day camp
- Working on Budget-CIP and Middleton road Cemetery (New)
- Set up and take down of Granite Kid Triathlon
- Picked up and dropped off smoothie bike- for granite kid
- Pruning Forsythias at Library
- Repaired broken guard tower
- Hung 42 Back pack holders for day camp
- Pulled out of water & cut up old logs at Tourney site
- Cut down dead tree at Chamberlin cemetery & Nutes Ridge cemetery
- Pruned low branches at AA beach
- Cut up fallen tree at AA on path
- Repaired picnic table-graffiti
- Repaired skate park implement
- Supervised Thai students -weeded at Library & Cate Park
- Ordered trash can lids- put out more barrels
- Movie screen set up- Foss field
- Pruned Junipers- Libby Museum
- Planted 6 hydrangeas-Libby Museum
- Replaced timer on Bridge Falls Path
- Painted lattice fence at Clark Park
- Brought "trail mower" to be repaired
- Tightened turn boards and swim docks-Brewster beach