



Wolfeboro Parks and Recreation

Monthly Activity Report

May 2016

Christine Collins, Director of Parks and Recreation

Arbor Day in Wolfeboro is a great day, where over 80 5th grade students join us for planting trees and bulbs in our public spaces. This year we convened at Cate Park where we planted 3 trees along with plenty of bulbs donated from Spider Web Gardens.

On Friday, May 13th, over 800 people came out to participate in our Annual Bike and Walk Day! On this day, we encourage residents to bike or walk to school or work. The Parks and Recreation Department along with the Pathways Committee provides free coffee, juice, baked goods and fruit to participants, and a contest encourages local businesses and schools to take part and achieve the highest rate of participation. It was a great day!



Arbor Day Celebration at Cate Park.



The breakfast tent and the Caught Ya Van!!!

Spring Soccer is back for a second year with an enrollment of 61 for divisions Kindergarten through 12th grade.

The Public Works Department demolished the tennis hut at Foss Field. We are working with an Eagle Scout to have the replacement tennis hut up for the summer. It will be moved slightly over, so it is not in the way of the path, along with it being larger to accommodate Tennis, Soccer and Day Camp equipment. We are excited to see the finished project.

Participants by Program

- Arbor Day: 85+ participants
- Babysitting: 13 participants
- Bike and Walk Day: 800 participants
- Karate: 4
- Granite State Track and Field: 24 participants
- Wolfeboro Granite State Track and Field Meet: 300 participants & spectators
- Spring Soccer: 61
- Total program registrations/attendees for May 2016: 1287

Administrative/Program Division

- Weekly Staff meetings
- Weekly Bill Manifest
- Weekly Payroll
- Attended Department Heads meeting
- Pop Whalen Ice Arena
 - Coordinated spring sports use of Pop Whalen Arena: soccer
 - Started scheduling fall ice times for Pop Whalen Ice Arena.
- Coordinated and oversaw Spring Soccer Program
- Hired returning staff for Summer Positions. Over the course of the spring we will be filling 40+ positions.
- Planned summer staff training schedule
- Coordinated details for Arbor Day celebration: planting location, tree donations, dig safe, etc...
 - Planted 3 trees at Abenaki Ski Area for National Arbor Day celebration and service day. Supervised work of 80+ 5th grade volunteers.
- Planned and implemented Bike and Walk Day event with Pathways Committee members. Over 800 local residents either walked or biked to school or work. Free breakfast was served to all who participated.
- Interviewed applicants for Summer Maintenance Crew and Cemetery positions
- Attended Senior Center Luncheon and talked about collaborating
- Provided support logistics for Annual Smith River Canoe Race
- Met with Community Center cleaning contract
- Granite State Track and Field Meet at the Nick-
- Attended Pickle ball Meeting
- Selectmen Meeting about bench in Cate Park and Abenaki Lodge
- Annual Back Bay Meeting
- Lifeguard Interviews
- Attended Carroll County Meeting
- Coordinated 2 public CPR courses to be held in June

Capital Projects

- Abenaki Ski Lodge
 - Tracked progress of \$150,000 grant funds from Land and Water Conservation Fund to support Abenaki Ski Area Lodge project.
 - Working on shed to accompany Lodge so project can be closed out.
 - Communication about replacing rugs, fixing broken lock and working on the fan ventilation system.
- Met with Public Works Staff to coordinate demolition of Tennis Hut and laying of cement slap for replacement building.
- Met with other Town Department Heads to go over results of land survey of Foss Field for replacement building. Came up with a concept and getting a plan drawn up.
- Following up on projects that need to be finished and closed out.

PR and Communications

- Bi-weekly press releases promoting spring and summer events
- Bi-weekly email communications to our mailing list of 3450.
- Maintained Department Facebook page with 1120 members.
- Maintained Department Website with current information, pictures and registration information.

Maintenance

- Weekly billing
- Weekly recycling
- Weekly vehicle & equipment serviced
- Weekly Property checks
- 1 Cemetery Worker hired
- Budget Quotes for upcoming projects- Ceiling tiles lobby, doors carry bath house, Infield mix, Line paint, paving, etc.
- AA Bath House opened for the season-cleaning daily
- AA cleaned up for canoe race
- Back dragged parking lot with tractor- AA beach
- Arena floor mats cleaning completed
- Buffing/cleaning arena dasher boards
- Daily watering new grass at Abenaki Lodge
- All property's & Cemetery's, weekly mowing, trimming.
- Repairing/staining picnic tables
- Water on to bath house, Carry and Brewster beach
- Soccer field-nets out and lined fields
- Edged base line baseball field
- Set up/take down for bike & walk to work event
- Front Bay Park- blew walkways, removed fallen tree
- Arbor Day- Planted 3 trees-Clark Park
- Cate Park- Gazebo pressure washed, trees edged & mulched
- Movie sign updated

- Insulated & added new plywood above admin office
- Seed lawn around Abenaki Lodge
- Allen A grills cleaned, painted
- Trash barrels out
- Built firewood shed extension, lodge
- Weeded, mulched IGA garden
- Repaired truck seat
- Added infield mix to Foss ball field
- Dug up old stumps Clark Park field
- Watering new trees/Clark Park
- Picked up debris pile at Libby Museum