



Wolfeboro Parks and Recreation

Monthly Activity Report

May 2017

Christine Collins, Director of Parks and Recreation

We had another successful Arbor Day in Wolfeboro despite the rain. We had over 80 5th grade students join us for planting trees and bulbs in our public spaces. This year we convened at Bean Park where we planted 4 trees along with plenty of bulbs donated from Spider Web Gardens.



Arbor Day Celebration at Bean Park.

On Friday, May 12th, over 600 people came out to participate in our Annual Bike and Walk Day! It was a little rainy and cold, but luckily we had our supporters still show up! On this day, we encourage residents to bike or walk to school or work. The Parks and Recreation Department provides free coffee, juice, baked goods and fruit to participants, and a contest encourages local businesses and schools to take part and achieve the highest rate of participation.

Spring soccer is proving to be popular as we entered our 3rd year with 73 participants! New this season we added a Cornhole League to utilize the Pop Whalen Ice and Arts Center.

Participants by Program

- Arbor Day: 90+ participants
- Bike and Walk Day: 600 participants
- Cornhole League: 7 Teams
- Quilting Retreat: 7
- Karate: 2
- Granite State Track and Field: 32 participants
- Spring Golf: 7
- Wolfeboro Granite State Track and Field Meet: 250 participants & spectators
- Spring Soccer: 73
- Total program registrations/attendees for May 2017: 1068+

Administrative/Program Division

- Weekly Staff meetings
- Weekly Bill Manifest
- Weekly Payroll
- Attended Department Heads meeting
- Coordinated and oversaw Spring Soccer Program

- Hired returning staff for Summer Positions. Over the course of the spring we will be filling 40+ positions.
- Planned summer staff training schedule
- Coordinated details for Arbor Day celebration: planting location, tree donations, dig safe, etc...
 - Planted 4 trees at Bean Park/Foss Field for National Arbor Day celebration and service day. Supervised work of 80+ 5th grade volunteers.
- Planned and implemented Bike and Walk Day event: Over 600 local residents either walked or biked to school or work. Free breakfast was served to all who participated.
- Attended Senior Center Luncheon
- Docks meeting
- Provided support logistics for Annual Smith River Canoe Race
- Attended Pickle ball Meeting
- Meeting with Fire chief about collaborating
- Annual Back Bay Meeting
- Lifeguard Interviews
- Attended Carroll County Meeting
- Coordinated 2 public CPR courses to be held in June

Capital Projects

- Met with Clark House to talk about finishing projects
- Met with Dock vendor and ordered dock for Brewster Beach
- Have ordered supplies and been working on Brewster Beach bathrooms
- Keeping projects moving and looking at future projects

PR and Communications

- Bi-weekly press releases promoting spring and summer events
- Bi-weekly email communications to our mailing list
- Maintained Department Facebook page with
- Maintained Department Website with current information, pictures and registration information

Maintenance

- Weekly billing
- Weekly vehicle & equipment serviced
- Weekly Property checks
- Budget Quotes for upcoming projects-
- AA Bath House opened for the season-cleaning daily
- Lynn attended Maintenance Seminar
- AA cleaned up for canoe race
- Back dragged parking lot with tractor- AA beach
- Arena floor mats cleaning completed
- Cleaning/organizing Arena
- Daily watering new grass at Abenaki Lodge
- All property's & Cemetery's, weekly mowing, trimming.

- Repairing/staining picnic tables
- Water on to bath house, Carry and Brewster beach
- Soccer field-nets out and lined fields
- Edged base line baseball field
- Set up/take down for bike & walk to work event
- Front Bay Park- blew walkways, removed fallen tree
- Arbor Day- Planted 4 trees
- Cate Park- Gazebo pressure washed, trees edged & mulched
- Removed invasive corner bushes, pulled stumps-Cate Park
- Edged walkways- Cate Park
- Installed rocks around gazebo-drainage
- Trim hedges- Clark Park
- Movie sign updated
- Insulated & added new plywood above admin office
- Allen A grills cleaned, painted
- Trash barrels out
- Picked up debris pile at Libby Museum
- Installed sod around Lodge- roto tilled/loam/rake/sod
- Filled wood pecker holes –Clark Park
- Repaired wood fence, winter damage-Clark Pak
- Cleaned up grounds at Abenaki
- Organized Lodge after new rug was installed
- Allen A grills cleaned, painted
- Watering new trees
- CIP project started at Brewster Beach Bath house