

Meeting Minutes
Housing, Population Economic Development Subcommittee
Master Plan
April 2, 2018

Present: Kathy Tetreault, Alan Harding, Rich Masse, Lynne Palmer, Steve Durgan, Roger Murray, Jeff Ouellette, Jim Kimberly, Planning and Development Director Matt Sullivan, Jerome Holden, Kathy Barnard

Kathy Barnard called the meeting to order at 8:01 AM.

Committee members introduced themselves.

Matt Sullivan reviewed the meeting guidelines. Since this is a governmental meeting all meeting agendas and meeting minutes will be posted on the Town's website. Emails regarding the work of the committee should be sent to Matt who will then distribute the emails to the Committee members. Matt then explained Google Drive – all documents relating to the committee's chapters will be posted on Google Drive.

A review and summary of the 2007 Master Plan was distributed. Committee members were asked to review the information prior to the next meeting.

Timetable – the draft chapters need to be complete by September 2018 and refined by November 2018.

There was a review and discussion of the preliminary vision statement. There was a comment that the vision has been the same since the 1980 Master Plan. Others commented that the vision needs to be on community development, needs to be more positive, needs to be as inclusive as possible, and should consider removing retirement living since we want to be a community for all ages. A comment was made that the vision statement drives the process. The vision statement needs to have a positive attitude toward growth. The statement needs to be an aspirational statement. Matt said he would make some revisions and discuss the revisions with the Planning Board. It was emphasized that this is a draft statement.

There was a discussion about the comments made at the "kick off" meeting. It was suggested that these comments need to be considered during the preparation of our chapters.

The committee determined that we should focus on the economic development chapter first. There was a comment that we need to consider all areas of Town. There are opportunity areas in Town that need to be reviewed and discussed.

The committee members reviewed a draft outline of our chapters.

Matt reviewed the Demographics Data that had been prepared. He said that the water and sewer maps would be available for the Committee to review at the next meeting. It was suggested that we need to have a discussion about issues the region and State are facing and determine if we can have an influence on these issues.

Committee members were asked to review the information discussed at the meeting and bring topics individuals feel we need to include in the economic development chapter to the next meeting for discussion.

Next meeting – Monday, April 16, 2018, 8:00 AM, Planning Office Conference Room.

Meeting adjourned at 9:20 AM.

Submitted by Kathy Barnard