

# **Wolfeboro Police Commission Meeting Minutes October 19, 2017**

**Members present:** Chairman Steve Wood, Ron Goodgame and Vice-Chair Joe Balboni Jr.

**Staff present:** Chief Rondeau, Captain Livie and Recording Secretary Amelia Capone- Muccio.

Chairman Wood called the meeting to order at 4:00 PM and introduced the Commissioners, staff in attendance and noted a quorum was present.

➤ ***Pledge of Allegiance***

Chairman Wood entertained the Pledge of Allegiance.

## **Consideration of Minutes**

- ***Public minutes of the September 28, 2017 regular meeting.***

**Commissioner Ron Goodgame moved the Wolfeboro Police Commission to accept the public minutes of September 28, 2017 as amended. Commissioner Joe Balboni Jr. seconded. Members voted, Ron Goodgame-yes and being none opposed, the motion passed.**

## **Activity Reports**

Chief Rondeau reported on the following activity reports for the month:

**Incidents:** He reported 50 incidents for the month, a 20% decrease from last month.

**Offenses by month:** He reported 85 offenses for the month, which is a decrease.

**Arrest status report:** He reported 37 arrests for the month which is a 13 % decrease from the previous month.

**Collisions YTD and Accidents by street name:** He reported 15 accidents last month, which is a 21% decrease from the previous month and an additional report that list the streets the accidents occurred.

**Traffic stops YTD and location breakdown report:** He reported 596 stops last month at 49% increase, which is due to the Department being back to full staffing. \$3,310.80 in fines, fees, and/or assessments were received by the State of NH.

**Personnel Analysis report:** The report is a synopsis of each officer's reporting for the month.

**School Resource Officer (SRO):** The SRO provided his monthly report noting a very busy schedule.

**Detectives Report:** He reviewed the Detective's report, who reports to have closed 100% of his cases this past month.

## **DISCUSSION:**

Commissioner Goodgame referred to the Personnel Analysis Report that showed the Chief made significantly more stops last month than any other officers.

Chairman Wood replied that the department had grant funding and shifts to fill to complete those grants.

Commissioner Goodgame clarified that since he didn't have officers to fill the shifts, he covered them and questioned if this will continue?

Chief Rondeau replied that the grants have been completed and yes he covered them as they didn't have the staff to fill them.

Commissioner Goodgame questioned if Sgt. Maloney is continuing with Detective work?

Chief Rondeau replied no, he assists at times but has assumed his Sergeant Position.

Commissioner Goodgame questioned in regards to the SRO report, if there is a need to add an additional SRO at the school?

Chief Rondeau replied no, but there has been discussions on adding an SRO officer at Brewster Academy. He sees the need for a Juvenile Prosecutor to allow the SRO to dedicate his time to the SRO position.

## **Chief's Items**

Chief Rondeau reported the following:

- He and the Captain continue to receive accolades about the officers and encourages that as this information, good or bad allows them to reward good behavior and correct deficiencies.
- He and the Captain conducted two internal budget reviews this month. They have briefed the Town Manager on the 2018 proposed budget and scheduled to meet with the Board of Selectmen on October 26, 2017 at 6 PM at the Community Center. They are scheduled to present the budgets to the Budget Committee November 27, 2017 at 6:30 PM.
- He stated they have completed and turned in the re-imbursements for operational grants and expect to receive \$22,000 from the State for Federally funded programs and will be reflected in the budget.
- He continues to update the Commission on the Great Dane Case.
- He provided a summary of the Prosecutors report as follows: 25 defendants responded to 28 charges, 18 were found or plead guilty, 7 were placed on file pending good behavior, 3 complaints were withdrawn and two cases the State declined prosecution. The conviction rate is 92% and \$4,607.00 was received in fines, penalties or restitution.
- The next National Drug Take Back day is October 28<sup>th</sup> at the Public Safety Building and he noted that they have received the drug collection box for the lobby and are awaiting approval from the DEA.
- The Department is conducting speed enforcement operations in the areas of North Line Road, Beach Pond Road, Center Street, North Main Street and 109 East.

- Participation in Granite Hammer has begun. This is a federally funded traffic initiative to stop drug trafficking in NH.
- Detective Emerson and Sgt. Maloney with the NH Forest Ranger Task Force through surveillance, interrupted a Marijuana Grow Operation of Pleasant Valley Road in Wolfeboro. The suspect was arrested and is facing several felony charges for cultivating Marijuana.
- The Captain attended an eight hour class on his ongoing training in Executive Development, this session was on budget presentation.
- Attorney Morgan, Sgt. Archambault and Officer Swift attended a one day class at the Carroll County Attorney's office on domestic violence.
- He along with the Captain and Detective Emerson spoke to WCTV this past month. He stated he continues to run Coffee and Connections with the Chief on WCTV.
- He along with Officer Strauch, Officer Spera and Commissioner Balboni attended the Touch a Truck event on Sept. 24<sup>th</sup>.
- He along with the Health Officer and Commissioner Wood attended the Rails to Trails opening on September 30<sup>th</sup>.
- He along with the Health Officer and the Captain were asked by Maine State Police to conduct a death notification to Wolfeboro resident who tragically lost a family member in Saco Maine on September 30<sup>th</sup>. Their hearts go out to this family and the incident is under investigation.

### ***DISCUSSION:***

Chairman Wood questioned the amount of grant funds for operation Granite Hammer.

Chief Rondeau replied it is a countywide initiative and they receive \$2,700.

### **Captain's Items**

Captain Livie provided his items for review as follows:

- He stated that Dispatcher Garland and Detective Emerson attended the wellness fair.
- SRO Llewelyn conducted informational meeting on Halloween Safety.
- Officer Swift recently spoke to the Cub Scouts.
- The contract with the Highway Safety has been approved and signed.
- Lastly he reminded the public that Halloween will be celebrated October 31<sup>st</sup> from 5:00 PM to 7 PM.

### **Commissioner's Items**

\*Secretary note: Matt Plache requested time to speak to the Commission this evening but reschedule such request to the next regular meeting in November.

### **3<sup>rd</sup> Quarter Budget Review**

Chief Rondeau did a brief overview of all three budgets; Police, Central Dispatch and Animal Control. In the Police budget they are 76.6% spend as of October 10<sup>th</sup> he noted they will underspend in other lines to cover the overages and overtime will be more in line once the reimbursements for grants is received. Central Dispatch is 76.3% spent and most of the overage in this line is due to the unexpected failure of the communication tower on site and they hope to receive some insurance funds to offset the cost. He noted they plan to encumber the funds for the light bar and Taser replacements as well as the side arms. And lastly the Animal Control budget is up, primarily due to

the Great Dane case and the ACO has taken a vacation, which is something he has not done in the past.

### **Board of Selectmen's Representative**

n/a.

### **Questions from the Press**

None.

### **Public Comment**

Peter Pijoan questioned a comment made during the Prosecutors report someone from another town was not able to attend a case because he perished.

Chief Rondeau replied yes, he passed away.

*Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss personnel.*

**Commissioner Ron Goodgame moved the Wolfeboro Police Commission enter into non-public session RSA 91 A: 3, b to discuss personnel at 4:41 PM. Joe Balboni Jr. seconded. Roll call vote: Joe Balboni Jr.-yes, Ron Goodgame=yes and Steve Wood=yes, the motion passed.**

The Commission re-entered public session at 5:14 PM.

**Commissioner Steve Wood moved the Wolfeboro Police Commission to seal the minutes of the October 19, 2017 non-public meeting. Joe Balboni Jr. seconded. Roll call vote, Chairman Wood– yes, Ron Goodgame and Joe Balboni Jr. – yes. Being none opposed, the motion passed.**

Chairman Wood stated the Commission voted in non-public session to hire Kristina Martineau as a part time officer for the Wolfeboro Police Department.

*Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.*

**Commissioner Joe Balboni Jr. moved the Wolfeboro Police Commission to adjourn at 5:15 PM. Commissioner Ron Goodgame seconded. Being none opposed, the motion passed.**

Respectfully submitted,  
**Amelia Capone-Muccio**