

**Wolfeboro Police Commission
Meeting Minutes
COVID-19 Meeting - GoToMeeting
February 25, 2021**

Members present: Chairman Steve Wood, and Vice-Chair Bob O'Brien

Staff present: Chief Dean Rondeau, Captain Mark Livie, and Recording Secretary Sherri Moore

Chairman Wood called the GoToMeeting to order at 4:08 PM.

Chairman Wood read the following Preamble into the record:

MEETING PREAMBLE DURING COVID-19 EMERGENCY

Good Evening, as Chairman of the Wolfeboro Police Commission, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID- 19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

Let 's start the meeting by taking a Roll Call attendance. When each member states their name please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

The Commission Members gave a Roll Call vote, Chairman Steve Wood – alone in a room in his house, Commissioner Bob O'Brien – present and alone in a room in his house, Chief Dean Rondeau – present and alone in a room in his house, Captain Mark Livie – alone in a room in his house, Sherri Moore – present and alone in a room in her house, Tom Bell – alone in home office.

Moment of Silence

In lieu of the Pledge of Allegiance Chairman Wood asked for a moment of silence for Commissioner Joe Balboni, Jr., who passed away on February 9, 2021. Chairman Wood shared that Joe was a great man and he will be greatly missed.

Consideration of Minutes

Commissioner O'Brien moved the Wolfeboro Police Commission to accept the January 21, 2021 public minutes as written. Commissioner Wood seconded. Roll call vote: Bob O'Brien – yes, and Steve Wood – yes, Members voted, the motion passed.

Activity Reports

Chief Rondeau reported on the following activity reports for the month of January:

Incidents: He reported that there were 45 incidents.

Offenses by month: He reported 62 offenses last month.

Arrest status report: He reported a total of 15 arrests.

Collisions YTD and Accidents by street name: He reported 9 accidents during the month of January.

Traffic stops YTD and location breakdown report: He reported 104 traffic stops and 6 tickets were issued out of those stops.

Personnel Analysis report: The Officers have been quite active. Commissioners can find the Officer activity in their packets.

Detectives Report: Read Report into record. Please see attached.

School Resource Officer (SRO): Read Report into record. Please see attached.

Chairman Wood asked regarding SRO Devine, now that she is helping with truancy, is the Department being reimbursed?

Chief Rondeau replied yes because that is a school administrative function.

Chairman Wood asked if there is a backup truancy officer?

Captain Livie replied yes, one will be starting up.

Chief's Items

Chief Rondeau read his report. Please see attached.

Captain's Items

None

Questions from the Press

None

Commissioner's Items

Chairman Wood asked that the next meeting be scheduled for March 18, 2021.

Chairman Wood asked Commissioner O'Brien if he is familiar with the rocking chairs given to Town Employees that retire? Chairman Wood entertained a motion to direct the executive staff to order a rocking chair for the late Joe Balboni to be presented to his wife Mary at the appropriate time.

Commissioner O'Brien moved the Wolfeboro Police Commission to purchase a rocking chair for Commissioner Joe Balboni and be presented to his wife Mary at the appropriate time. Commissioner Wood seconded. Roll call vote: Bob O'Brien-yes, and Steve Wood-yes, the motion passed.

Chairman Wood went on to share that for those who could not attend Joe's funeral, Commissioner Wood presented the Balboni Family with Joe's badge and that Joe has been given the title Police Commissioner emeritus. He deserved all of that.

DISCUSSION

Board of Selectmen's Representative

None

Public Comment

Tom Bell noted that he was home alone in his home office and that all is well and good work on the part of the Police Department.

Commissioner Wood asked Bernie Wilensky (member of the public attending the meeting) if had anything to add or ask?

Bernie Wilensky said he had nothing to add.

Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss personnel.

Commissioner O'Brien moved the Wolfeboro Police Commission enter into non-public session RSA 91 A: 3, a to discuss personnel items at 4:41 PM. Commissioner Wood seconded. Roll call vote: Bob O'Brien-yes, and Steve Wood-yes, the motion passed.

The Commission re-entered public session at 5:51 PM.

Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.

Commissioner Bob O'Brien moved the Wolfeboro Police Commission to adjourn at 5:51 PM. Commissioner Wood seconded. Roll call vote: Bob O'Brien-yes, and Steve Wood-yes, the motion passed.

Respectfully submitted,

Sherri Moore

Monthly Activity for January 2021

Twenty-four cases were carried over from December 2020. For the month of January 2021, Det. Emerson investigated ten new cases. The cases below represent all the incidents and arrests for the month of January.

Seven cases were investigated as felonies and three cases were investigated as misdemeanors. Of those cases, one case was non-criminal in nature. At the end of January 2021, Det. Emerson was able to clean up his case load and close out many cases that had been neglected due to his assignment(s) as a Patrolman covering shifts this past year.

I tasked Detective Emerson with the investigation of a major motor vehicle crash that resulted in the death of a very promising young man. There are multiple aspects of this very troubling incident that are being investigated regarding this tragic crash and death. Detective Emerson is working with multiple agencies such as NH Liquor Enforcement and our State Police. This is a very intricate case, and the complexity of the chain of events that lead to this crash is disturbing. I want to re-iterate that this crash and any potential or subsequent crimes are still very much under investigation. Inquiries like these are very complex, labor intensive, and require quite a bit of time to investigate-I will keep the Commission informed.

Cases Assigned/Investigated

1 Theft

1 Sexual Assault

1 Fraud

- 1 scam
- 1 Animal Cruelty
- 2 DCYF child safety checks
- 1 Motor Vehicle Accident
- 1 Prohibited Sales of Alcohol
- 1 Negligent Homicide
- 1 Nonconsensual Dissemination of Private Sexual Images

Detectives Statistics:

Percentage of cases closed this month 36%

Percentage of new cases closed by arrest during the month 10%

Percentage of entire case load closed 40%

WOLFEBORO POLICE DEPARTMENT SCHOOL RESOURCE OFFICER DEVINE MONTHLY SUMMARY FOR JANUARY 2021

The month of January was Officer Devine's fifth month as the SRO. The school was only open for the last two weeks of January due to closing the school for two weeks after the Christmas break to control the spread of COVID-19. With the two remote days on Wednesday's, the month of January only had eight days of school.

Ofc. Devine had dealt with some truancy issues. A trend that has been consistent with the High School and Middle School is that students are not going to school and not reporting online remotely resulting in several welfare checks and DCYF notifications with the family. Officer Devine at the end of the month assisted in the truancy officer's position as he has been out on medical leave.

Officer Devine was involved in a welfare check on five children called in by the Ossipee Central School Principal and Ast. Principal of KRHS. Two OCS students and one KRHS student (all siblings) had not been seen or heard from since November. Ofc. Devin was able to track down the three students who were located in Wells ME-with a parent. The students had not been enrolled in the school. The Wells, ME SRO assisted in locating the students and assisting in getting them enrolled in school. Ofc. Devine requested the Alton PD to do a welfare check on the student's youngest siblings, one-year-old and two-year-old females. APD conducted the welfare check and made contact with the siblings. DCYF was notified of Ofc. Devine's findings.

Officer Devine contacted DCYF to follow-up in reference to a female student who has not been seen all year. Run-around with parent giving false information. Student is online-only but has not done any work online. Found that she had registered for HS out of district. Follow up with the student about getting KRHS school belongings back.

Due to some down time Ofc. Devine was able to set up a new program at KRHS which will be held on April 9th. The, 'Save a Life Tour', please see attachments to learn about the tour.

3849 Lake Michigan Drive NW Grand Rapids, MI 49534 Tel. (616)791.0095
www.savealifetour.com

Fax. (616)791.4419

Toll Free 888.655.7263

Segment 1- Speaking/Visual Presentation or Virtual Presentation

School-wide informative visual presentation and fact based lecture provided by Save A Life facilitators. Facilitators state current evidence based state statistics.



Segment 2- Interactive Demonstration and Corrective Action

Simulation for the effects of impaired driving and continuous interaction with the Save A Life facilitators throughout presentation and event.



Pledge station- with pledge cards, wristbands and banner.

Pledge cards and wristbands are takeaways which serve as a constant reminder of the pledge they took to practice safe driving habits.

The banner is signed by all students in attendance and then presented to a school representative to display in the hallway.

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The Save A Life Tour is a comprehensive high impact safe driving awareness program that informs, educates, and demonstrates the potentially deadly consequences resulting from poor choices and decisions made by the operator of a motor vehicle.

The program specifically places emphasis on the following driving situations:

- Driver Experience – young drivers and driver behavior based on maturity
- Improper Driver Behavior – careless driving habits- speeding, turn signal use
- Safety Restraints – proper seat belt usage
- Impaired Driving – alcohol usage, controlled substance, drowsiness
- Distracted Driving – cell phones, passenger activities
- Motorcycle – awareness, operation

The Save A Life Tour utilizes several methods for educating and demonstrating the effects and consequences that are direct results of poor choices and/or decisions made by operators of a motor vehicle.

These methods are:

- Speaking Presentation – Fact based lecture provided by Save A Life facilitators
- Visual Presentation – Informative visual presentations showing actual footage/pictures of crashes and victim stories.
- Interactive Demonstration – Simulation for the effects of impaired and distracted driving behavior
- Corrective Action – Continuous interaction with Save A Life Tour facilitators throughout presentation and event
- Knowledge Retention – Surveys, Statistical Analysis, Pledge Card, and recognition banner presented to the school to be displayed at event completion.
- Informative Current Statistics – Current ongoing fact based data and information.

The Save A Life Tour has facilitated a prior event involving 2200 students from one school. The typical format for each event is broken down into two segments to minimize the impact on a typical school day for each student.

- Segment 1: Entire student body to attend a school wide assembly to start the day. The assembly is approximately 55 minutes long consisting of a video and a speaker with a fact based lecture/discussion. When this segment is completed, students will return to their classrooms.
- Segment 2: Students will be broken up into groups for the hands-on interactive activities. Save A Life representative will coordinate with the school representative on group sizes, which for a typical event can range in size from 30-40 students. Group size is established based on school population. This segment will take place from the end of segment 1 until the end of the school day and will be established around the school's daily bell/class schedule. The activities the students will engage in are, Distracted Driving Simulation, Impaired Driving Simulation, surveys and informative visual learning stations along with pledge card distribution and banner acknowledgment. Simulation activities will be displayed on projection screens for all attendees to see the effects and results of the



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Program Details

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ongoing experiences from an observation viewpoint. Each group will interact with the hands-on portion for approximately 60 minutes, allowing us to reach up to 350 students for this completed segment.

We have several ways to help students retain the message. Some students will connect with the video while others may be touched by facts stated by the facilitators during the lecture or the trivia program. Other students might gain knowledge from their interaction with the simulators and/or the information on the surveys. In an effort to promote ongoing behavioral changes, all students will receive a pledge card as a constant reminder of their commitment to safe driving habits and practices, and they will also sign a 13 ½ x 42 inch safe driving recognition banner pledging their commitment to safe driving that will be presented to the school for display purposes upon completion of the event. Also, in an effort to promote student participation, all participants that elect to take part in the hands on simulation activities will receive a pledge wristband to wear as a reminder of their commitment to safe driving habits and practices as well.

Surveys will be taken and all data obtained in these surveys will be compiled and sent to the individual schools as well as the sponsor. Our method for handling and managing the surveys will be to utilize the web based electronic survey platform called Survey Monkey. We will work in partnership with the sponsor in establishing all questions posted. Save A Life facilitators will set up tablets with survey information for students to take on site during Segment 2.

Each event will be presented by two Save A Life Tour facilitators. These two individuals will be on site for the entire event and they will handle all setup, presentation, hands on simulator activities and interaction, and complete removal of all equipment that is required for each event.

All logistics for managing, scheduling, touring, and maintaining all equipment required will be handled by the Save A Life tour management/support team in Grand Rapids, Michigan. Save A Life staff will work with each school to secure the event dates and arrange for all performance locations along with establishing and obtaining required information to coordinate within each schools schedule routine.

Complete informative information packets will be provided to each event location to assist in this process and to guide each school representative through the event outline and requirements for space, power, and load in logistics. Save A Life support staff will provide client/staff 24 hour support, 7 days a week.

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Our standard procedure when a request is received to provide our services is as follows:

- Review our current active database which lists all high schools and middle schools with current contact information for school representatives at each location.
- Contact schools on behalf of Sponsor.
 - Describe our services
 - Review the requirements to host the program
 - Technical requirements, often unique to the site.
 - Available venue
 - Review and establish a date for event to take place at their location.
- An agreement will then be submitted to the contracting department.
 - Contracting staff will email all documents which will include the contract, and a rider.
 - The contract details the information agreed upon (date selected, venue location, arrival time as well as event start and end times)
 - A rider will be included that will discuss in detail the space, power, load-in requirements and other technical aspects
 - The documents will be signed by a school administrator and returned to our office.
 - After receiving confirmation from the school, Sponsor will be notified of the confirmed location and all pertinent details.
 - Save A Life support staff will provide school representative with the following
 - Informational packet- which will include
 - Synopsis of program
 - An outline of the day
 - Samples of giveaways (pledge card, pledge poster, wristband)
 - Biographies on the program facilitators
 - All necessary contact information
 - Full color posters with sponsor logo to display
 - Press release sent to local news media detailing location, times and sponsor of event
- Save A Life representative will be in contact with the school throughout the process to ensure all questions are answered and all details are addressed. The Save A Life manager will also make contact with the on-site coordinator at the school in preparation for their arrival.
- The date of the event two Save A Life facilitators will arrive at designated report time and begin set up. These facilitators will be on site for the entire event.
- The equipment set up on location at the event includes the following:
 - Stationary impaired driving simulator will illustrate the dangers of drinking and driving from a sober perspective by showing how alcohol can affect a driver's reaction time, motor skills and judgment.

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- Stationary distracted/texting and driving simulator complete with a smart phone that the student will use to send and receive text messages shows how distraction affects reaction time with a split- second delay that will cause participants to demonstrate tendencies similar to that of a distracted driver.
- (2) 8x10 rear projection screens show the audience the participants' actual experience in the simulator, showing both the driver's view and the drivers themselves with the use of a camera mounted on each dashboard.
- (2) 50" viewing monitors on mounted lifts. The monitors will display videos pertaining to destructive decisions regarding impaired driving and distracted driving as well showing the consequences of the poor choices that were made and how the families are affected.
- (6) 3'x8' thought provoking banner displays
- Sound system with cordless microphones to allow facilitators to interact with and engage all students.
- Pledge station where students will have the opportunity to sign a personal pledge card as well as a school pledge banner.

***Note:** All equipment is contained in military grade shock-mounted road cases with non-scurf rollers.

- Each event will be presented in two segments
 - Segment 1 will be 55 minutes long and will include a video/lecture assembly for the entire school population.
 - Three video options are available: Distracted Driving, Impaired Driving, and a combination video that discusses both. Video shown will be based on selection by sponsor.
 - Lecture will include:
 - Recap of video that was shown;
 - Discussion of information on all aspects of driving safety, including speed and seat belt usage;
 - Explanation of current statistics and laws;
 - Explanation on how the simulators work
 - Details regarding how the rest of the day will go
 - Segment 2 will be the interactive hands-on activities to be conducted around class schedules for pre-arranged groups of students the remainder of the day.
 - Presenter will cycle participants through the simulators pointing out the effects as they occur.
 - Presenter will be interacting with students who are using the simulator and will have microphones on to also interact with and engage the students who are observing by viewing the action on large projection screens.
 - Presenter will discuss how the simulation experience affects each participant interactively with the observers.



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What to Expect

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- Upon event completion, a pledge banner that has been signed by all students participating will be presented to the school representative. Event crew will pack up and load out all equipment.
- A certificate of recognition and survey results will be sent to the school representative. Survey results will also be sent to the sponsor.
- A link to a feedback form will be emailed to the school representative approximately one week after the event.

**WOLFEBORO POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER DEVINE
MONTHLY SUMMARY FOR JANUARY 2021**

ACTIVITY	TOTAL	EXPLANATION (Optional)
Accidents	0	
Administrative Contact	Daily	Updates on cases and as information resource
Arrests	0	
Assist Other Agencies	5	Patrol/DCYF/Police Departments in KRHS district
Bus Safety	Daily	Visible presence to reduce incidents on buses
Court Appearances/casework	0	
Days away from Campus/Schools	8	Each Wednesday due to Hybrid/no school
Dispatch Center Contacts	Daily	Utilize dispatch services as needed
Drugs/Alcohol/Tobacco Incidents	0	
Investigations/Follow-ups	Daily	To include follow-ups with DCYF and school administration
Motor Vehicle Issues	Daily	Illegal parking/assisting students or teachers with vehicles
Parental Contacts	4	Assist parents with counseling / truancy
Probation/DCYF Contacts	2	DCYF referrals
Teacher/Staff Contacts	Daily	Available for questions/concerns/problems
Truancy Incidents		Daily follow-up
Student Contacts	Daily	Answer questions, give aide and advice to students
School Events	0	No events planned due to covid
School Safety/Security	Daily	Visible presence to reduce incidents in schools
Vandalism to School Property	0	
Warnings/Summonses/PW Service	0	

TO: Wolfeboro Police Commission

FROM: Dean J. Rondeau
Chief of Police

SUBJ: Chief's Items (January 2021) for 25 February 2021 Wolfeboro Police
Commission meeting

DATE: 8 February 2021

Non- Public: I have one item for Non-public Session under personnel, hiring.

GENERAL BUDGET ITEMS:

We have now completed all our presentations of the FY 2021 Budget, with the final presentation being at the 2 February 2021 deliberative session. The Town's Citizens attending the meeting approved of the additional \$8,500.00 dollars to be added to the PD's Budget for a Juvenile Services Officer (JSO) starting in Sept or October 2021. We will need to move forward with an additional appropriation in 2022 for approximately \$17,500 dollars or so to fund this position for a full 52-weeks next year. As an aside-that appropriate will most likely be slightly at or slightly over 2 pennies per \$300,000 dollars of valuation, or a total combined (\$8,500 + \$17,000) of \$26,000 is equal to a rise of slightly over one penny (0.0109) per \$100,000.00 dollars of valuation. This is a very small amount of money to be asking for such an important position. As an aside, this passed by a very wide margin at the deliberative session.

The Town vote is scheduled for 9 March 2021 starting at 0800-1900 hours (8:00 A.M. to 7:00 P.M.) I will keep you all posted on any changes-so stay tuned.

PERSONNEL:

All new personnel are doing well in their respective FTO programs and so far, there are no issues. It looks right now like young officer Jacob Boucher will be coming out of FTO early and on his own in a week or two-that is great news. I will keep the Commission informed.

I would need to discuss a proposed re-organization of a functions within the Wolfeboro Police Department with the Commission in Non-public session after this public meeting.

Operations (Criminal Investigations and Prosecutions):

In terms of Police investigations, January remained a busy month for investigations and follow-up on major cases. This is reflected in our arrest, incident and Detective status reports. In Addition to all this, we remain involved the five (5) car motor vehicle crash

citizen complaints and data collected and analyzed by our radar trailer. We will continue our efforts in these areas until we are sure that the speeds have come down. If you travel these roads, please be mindful of the posted speed limits.

Training:

Police: NSTR

DISPATCH: NSTR

OUTREACH AND MATTERS OF INTEREST:

Both the Captain and I met with concerned citizens regarding a wide range of issues and community topics.

I am now conducting a weekly talk radio show with Erick Scot of WASR. The show is a one-hour feature with call in and we discuss relevant topics of interest. Please be our guest on this show each Monday at 12 Noon. Please call in and ask your questions and join in the discussion-let's get involved and solve community issues or simply have a good time! All are welcome!

Both the Captain and I attended a wide range of Budget meetings with various groups and committees as we proceed through the budget process.

The Both the Captain and I spoke on Wolfeboro Community TV this past month with a member of the public about topics of interest.

The Captain continues to be part of the Master Planning process, the Technical Review and Joint loss committees.

Lastly, please be our guest on Coffee and Connections with the Chief.

Safety Tip of the Month: Last month, and after the cold spell, we had, a snow mobile through the ice in Moultonborough on Lake Winnepesaukee. This rider's machine sank to the icy depths of Lake Winnepesaukee. Please don't let this be you. Though we have had some cold weather, NH Fish and Game is saying that the lake is still not safe to support heavy weight. Please check with them at their HQ's before venturing out onto the ice-the life you save may be your own!

BUDGET ANALYSIS:

Gentlemen, there will be a 2021 First Quarter review in April after the Budget has been voted on by our Town's Electorate and monies deposited in our respective budgets by the Town's Finance Office. I will send out the updated budgets and financials at that time.

Gentlemen, subject to your questions, that is all I have.