**Wolfeboro Police Commission**

**Meeting Minutes**

**COVID-19 Meeting - GoToMeeting**

**June 25, 2020**

**Members present:** Chairman Steve Wood, Bob O’Brien, and Vice-Chair Joe Balboni Jr.

**Staff present:** Chief Dean Rondeau, Captain Mark Livie, and Recording Secretary Sherri Moore

Chairman Wood called the GoToMeeting to order at 4:00 PM.

Chairman Wood read the following Preamble into the record:

MEETING PREAMBLE DURING COVID-19 EMERGENCY

*Good Evening, as Chairman of the Wolfeboro Police Commission, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, Ill (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID- 19.*  *In concurring with their determination, I also find that this meeting is imperative to the continued operation of town government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.*

*At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.*

*Please note that all votes that are taken during this meeting shall be done by Roll Call vote.*

*Let 's start the meeting by taking a Roll Call attendance. When each member states their name please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.*

***The Commission Members gave a Roll Call vote, Chairman Steve Wood – present and alone in a room in his house, Commissioner Bob O’Brien – present and alone in a room in his house, Commissioner Joe Balboni, Jr. – present and alone in a room in his house, Chief Dean Rondeau – present and alone in a room in his house, Captain Mark Livie – present and alone in a room in his house, Sherri Moore – present and alone in a room in her camper.***

**Consideration of Minutes**

***Chairman Steve Wood moved the Wolfeboro Police Commission to approve the public minutes from May 7, 2020. Commissioner Bob O’Brien seconded. Roll call vote: Joe Balboni Jr. – yes, Bob O’Brien – yes, and Steve Wood – yes, Members voted, the motion passed.***

**Activity Reports**

Chief Rondeau reported on the following activity reports for the month of April:

**Incidents:** He reported 50 incidents.

**Offenses by month:** He reported 64 offenses last month.

**Arrest status report:** He reported a total of 21 arrests.

**Collisions YTD and Accidents by street name:** He reported 7 accidents during the month of May.

**Traffic stops YTD and location breakdown report:** He reported 79 traffic stops and 13 tickets were issued out of those stops. The increase from April to May was due to officers being back to traditional traffic enforcements.

**Personnel Analysis report:** The report is a synopsis of each officer’s reporting for the month. Noted this report includes the Animal Control officer and you will note we track his activity.

**Detectives Report:** Chief read the report. Please see attached. He noted that Detective Emerson is doing a phenomenal job on his cases.

**School Resource Officer (SRO):** Nothing to report school closed June 5th for the summer.

**Chief’s Items**

Chief Rondeau reported that the Police Department helped with the Kingswood Regional High School parade and graduation activities up at Castle in the Clouds in Moultonborough.

Chief also read his report. Please see attached.

**Captain’s Items**

Captain Livie reported that he is working with the Fire Department on opening the lobby of the Public Safety Building. They are working on safety issues for the Dispatchers. The lobby should be open sometime in July.

**Questions from the Press**

None

**Commissioner’s Items**

None

DISCUSSION

Commissioner O’Brien asked about the public questions for the Chief and how many meetings has the Chief had with people from the public?

Chief Rondeau said that he does not have the exact number but would be happy to get that answer. If he were to guess he would say around twelve meetings.

Commissioner Balboni asked if there will be Bike Patrol this summer?

Chief Rondeau responded that with the budget crunch the Bike Patrol may have to wait until later in summer.

Commissioner Balboni inquired about restaurants around town and their employee’s not wearing masks.

Chief Rondeau answered that he recently had received a call from a concerned citizen on that issue. He called the Town Manager to bring the concern to him and then called each of the local restaurants to talk with them about employees wearing masks. As well as, he sent a follow up email to the Town Manager, Code Enforcement officer and the Attorney General’s Office regarding restaurant employees wearing masks. The Attorney General’s office was going to reach out to the specific restaurant that the concerned citizen had called about.

Not being able to speak with a manager on the phone at the specific restaurant the Chief made a personal visit. He spoke with one of the Assistant Managers and had a positive interaction and was told they would comply with the Governor’s Order. If the Police Department should receive more complaints, they will address them as they come in.

**Board of Selectmen’s Representative**

None.

**Public Comment**

None.

*Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss personnel.*

***Commissioner Bob O’Brien moved the Wolfeboro Police Commission enter into non-public session RSA 91 A: 3, a to discuss personnel items at 4:33 PM. Joe Balboni, Jr. seconded. Roll call vote: Bob O’Brien-yes, Joe Balboni Jr. - yes, and Steve Wood-yes, the motion passed.***

The Commission re-entered public session at 5:35 PM.

Commissioner Wood announced that during the Non-Public Meeting the Commission voted to give a conditional offer of employment to Jason Boucher beginning July 6th to be a member of the patrol staff.

*Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.*

***Commissioner Bob O’Brien moved the Wolfeboro Police Commission to adjourn at 5:37 PM. Commissioner Joe Balboni Jr. seconded. Being none opposed, the motion passed.***

Respectfully submitted,

**Sherri Moore**