

Wolfeboro Police Commission Meeting Minutes February 16, 2023

Members present: Chairman Steve Wood and Commissioner Robert O'Brien

Staff present: Captain Mark Livie, Lieutenant Guy Maloney, and Sherri Moore – Recording Secretary

Chairman Wood called the meeting to order at 4:00 PM.

Pledge of Allegiance

Chairman Wood entertained the Pledge of Allegiance.

Consideration of Minutes

Chairman Wood entertained a motion to accept the January 19, 2023, minutes as amended.

Commissioner O'Brien moved the Wolfeboro Police Commission to accept the January 19, 2023, public minutes as amended. Commissioner Wood seconded. Members voted, all in favor, the motion passed.

Activity Reports

Captain Livie reported on the following activity reports for the month of January:

Incidents: He reported 62 incidents, an increase from the previous month.

Offenses by month: He reported 89 offenses for the month.

Arrest status report: He reported an increase in arrests from the previous month, a total of 18.

Collisions YTD report: He reported 11 collisions in January 2023 compared to 15 collisions in January 2022.

Traffic stops YTD report: He reported 161 traffic stops, a decrease from last month and 8 tickets were issued out of those stops. (The slide shown at the taping of the Commission meeting showed the incorrect numbers and slide have been corrected in the writing of these minutes.)

Personnel Analysis report: The report is a synopsis of each officer's activity for the month.

Detectives Report: Read Report into Minutes. See attached.

School Resource Officer (SRO): Read Report into Minutes. See attached. Chairman Wood spoke about adding another SRO. He also wanted to point out that SRO Devine reported a sexual assault that had occurred in another jurisdiction. This is a result of her building strong relationships with the students

and then them coming to her. SRO Devine estimates that 20% of her cases come from other jurisdictions but she still needs to report on them. This is not a matter of flawed data...the numbers that she reports every month are very important.

Captain Livie also shared that SRO Boucher is receiving high praise for the training he has put on at each of the schools for the teachers and administration.

Chairman Wood asked if there have been more incidents occurring with people passing school buses.

Captain Livie shared he was unaware of any.

Chief's Items

None

Captain's Items

Captain Livie read the Chief's monthly report. Report and slides attached.

Questions from the Press

None

Commissioner's Items

Chairman Wood shared that the Commission had one item for non-public under personal. He also announced that the next meeting will be on Thursday, March 16, 2023, at 4:00 pm in the Bradley Room at the Wolfeboro Public Library.

Board of Selectmen's Representative

None

Public Comment

None

Budget Committee's Representative

Tom Bell shared that he had nothing new to report but he was pleased that we were able to persuade the budget committee members to support the SRO position.

Lieutenant's Items

Lieutenant Maloney took the opportunity to share with the Commissioners what a great job the officers are doing. Specifically, he wanted to give credit to Detective Emerson for the outstanding work he has done taking really bad people off the streets. He also shared that while Prosecutor Morgan had been out, Officer Warn and SRO Boucher have done a phenomenal job helping with prosecuting cases. Lieutenant Maloney wanted to get this information out there to share how appreciative he is.

Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss Personnel.

Commissioner O'Brien moved the Wolfeboro Police Commission to enter into non-public session RSA 91 A: 3, a to discuss Personnel at 4:32 PM. Chairman Wood seconded. Roll call vote: Bob O'Brien – yes, and Steve Wood-yes, the motion passed.

The Commission re-entered public session at 4:42 PM.

Chairman Wood entertained a motion to seal the Non-Public Minutes.

Commissioner O'Brien moved the Wolfeboro Police Commission to seal the Non-Public Minutes. Chairman Wood seconded. Roll Call vote: Bob O'Brien – yes, and Steve Wood-yes, the motion passed.

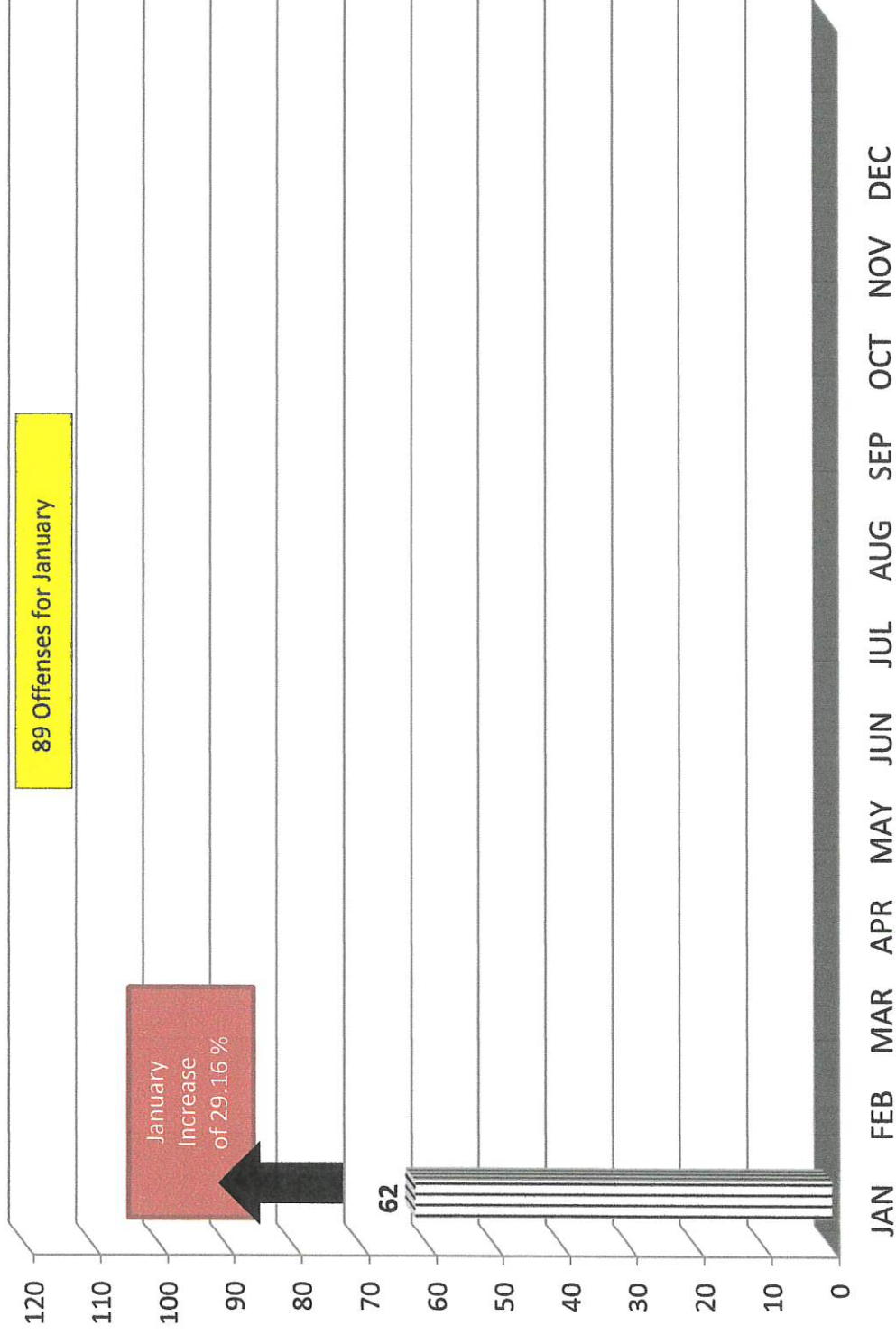
Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.

Commissioner O'Brien moved the Wolfeboro Police Commission to adjourn at 4:43 PM. Chairman Wood seconded. Being none opposed, the motion passed.

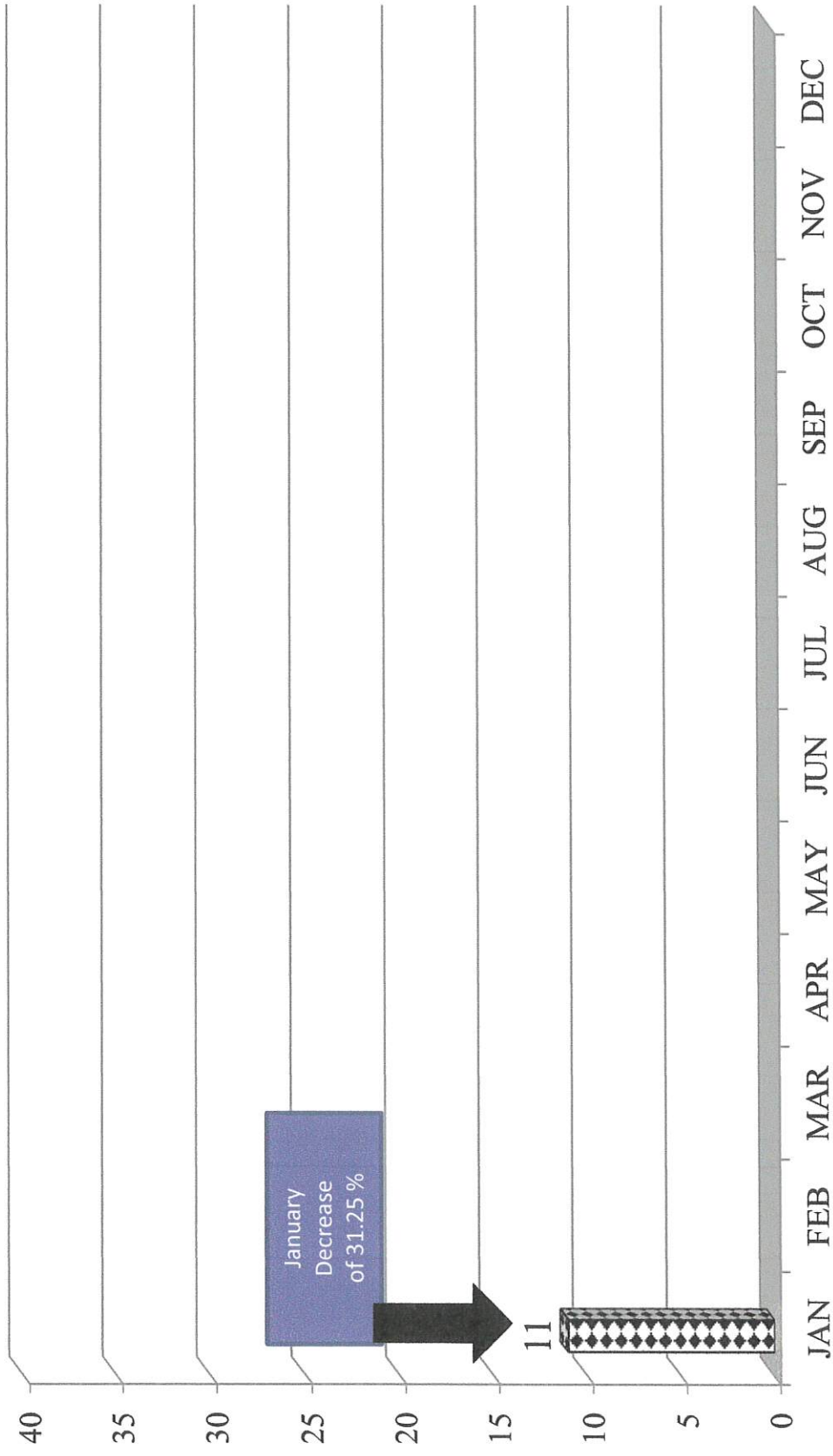
Respectfully submitted,

Sherri Moore

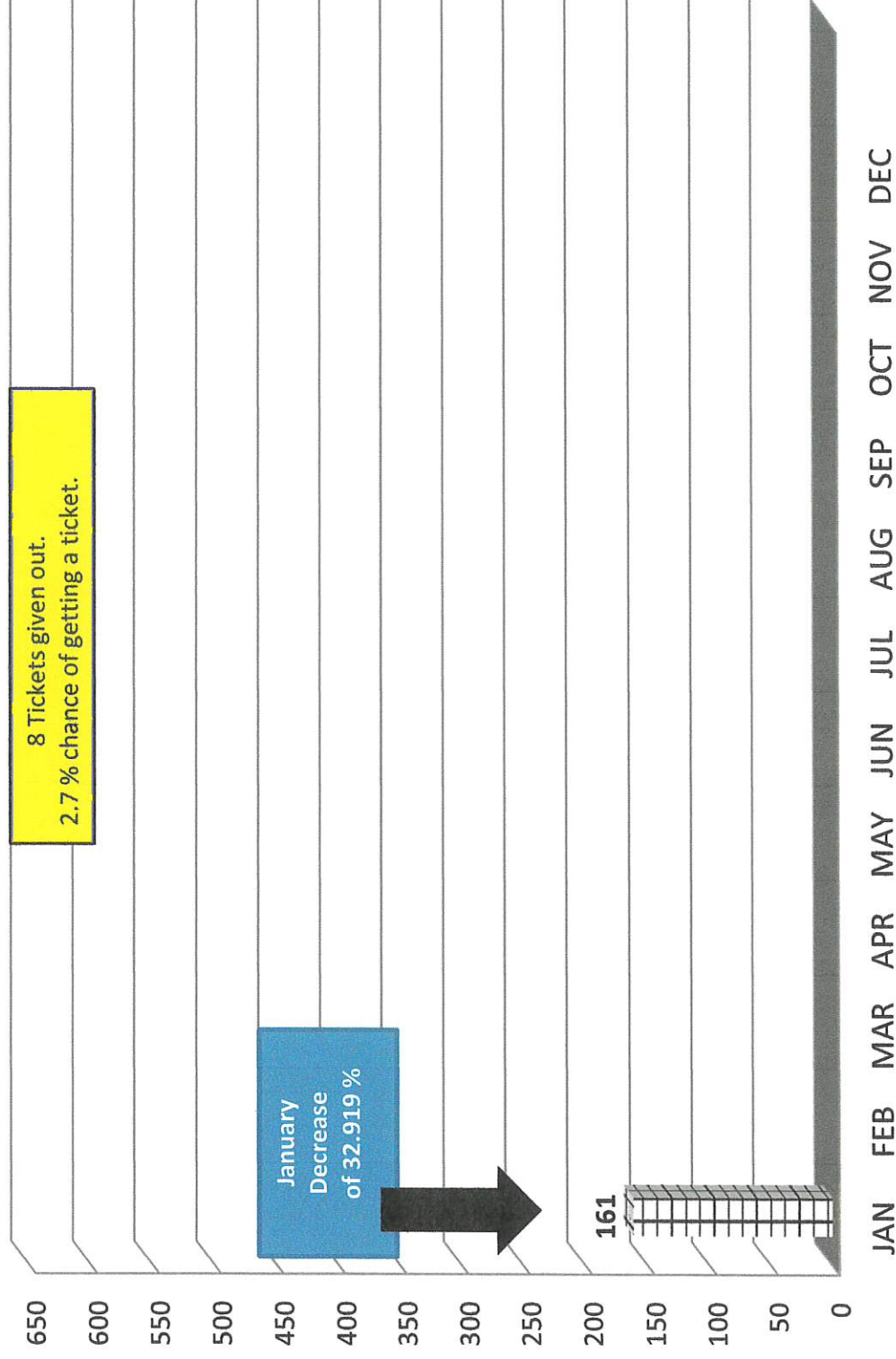
INCIDENTS (CASES) YTD 2023



COLLISIONS YTD 2023



TRAFFIC STOPS YTD 2023





Wolfeboro Police Department
Personnel Analysis Reports
01/01/2023 - 01/31/2023

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Printed: 02/07/2023

	<u>Incidents</u>	<u>Asst Inc</u>	<u>Detective</u>	<u>Arrests</u>	<u>Asst Arr</u>	<u>Booking</u>	<u>Orders</u>	<u>Citations</u>	<u>Accidents</u>	<u>Asst Acc.</u>	<u>Park Tks</u>	<u>Field Int</u>	<u>Asst FI</u>	<u>Warrants</u>
Beaulieu, Jared	3	3	0	0	0	0	0	11	0	1	0	0	0	0
CALLIGANDES, HEATHER	2	1	0	0	1	0	0	0	0	0	0	0	0	0
Devine, Mary	20	0	0	3	0	3	0	0	0	0	0	0	0	0
DUSTIN, CHRISTOPHER	1	1	0	2	1	2	0	25	1	0	2	0	0	0
Emerson, Shane	5	1	0	0	2	0	2	0	0	0	1	0	0	0
LaRochelle, Eric	1	0	0	0	0	0	0	8	1	0	0	0	0	0
Livie, Mark	3	1	0	0	0	0	0	1	0	0	0	0	0	0
Lyons, Mia	3	0	0	0	0	0	0	0	0	0	0	0	0	0
MALONEY, GUY M	3	0	0	0	0	0	0	0	2	0	0	0	0	0
Peaslee, Joshua	9	1	0	2	0	2	0	33	4	0	0	0	0	0
Rondeau, Dean	0	1	0	0	0	0	0	0	0	0	0	0	0	0
Shanks, Joseph	4	1	0	8	0	8	1	51	0	0	0	0	0	1
Spera, Patrick	2	2	0	1	3	1	1	28	2	0	0	0	0	0
Strauch, Michael	6	1	0	2	0	2	1	4	1	0	0	0	0	0
TOTALS	62	13	0	18	7	18	5	161	11	1	3	0	0	1

Monthly Activity for January 2023

During the month of December, Detective Emerson covered multiple open patrol shifts.

For the month of January 2023, Detective Emerson's was assigned a missing juvenile case, an Untimely Death Case, and a Simple Assault Case.

Detective Emerson assisted DCYF with a level 1 priority safety check regarding a Child Endangerment Case.

Detective Emerson assisted Cpl. Shanks with a motor vehicle stop that resulted in an arrest for Driving While Intoxicated.

Detective Emerson assisted Cpl. Shanks with a motor vehicle stop that resulted in an arrest for Transportation of Drugs in a Motor Vehicle. Methamphetamine and Heroin were seized.

Detective Emerson was assigned an Extortion/Sextortion case of an adult male.

Detective Emerson, as an agent/member of the Internet Crimes Against Children (ICAC) Task Force, assisted the team with the interrogation of a target identified for multiple counts of possession and manufacturing of Child Exploitation photographs and videos. Detective Emerson also assisted the ICAC Task Force with the execution of a search warrant on the target's residence, which is in Merrimack County.

Cases Assigned/Investigated/Assisted With

- 1 Missing JV
- 1 Untimely Death
- 1 Simple Assault
- 1 Child Endangerment
- 1 DWI Arrest
- 1 Transportation of Drugs – Meth/Heroin
- 1 Extortion/Sextortion
- 1 Possession and Manufacturing X4 Child exploitation
photographs and videos.

Percentage of cases closed this month 88%

Percentage of new cases closed by arrest during the month 25%

Percentage of entire case load closed 88%

**WOLFEBORO POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER MARY DEVINE
MONTHLY SUMMARY FOR JANUARY 2023**

January was the fifth month of school for SRO Devine with nineteen (19) days of school after we had three snow days and a 2-hour delay. SRO Devine responded to several incidents in the Kingswood High and Middle School and took numerous school bus related complaints. SRO Devine wrote nineteen reports, thirteen at the high school, five at the middle school and one at Crescent Lake School.

High School:

SRO Devine took a report of a student having suicidal thoughts. The student was found by SRO Devine and released to the custody of a parent/guardian.

SRO Devine took four reports of students with vapes. All had received school discipline.

SRO Devine took a report of a student playing with a spent rifle round in class. Administration was involved and contact made with a parent/guardian.

SRO Devine took a report from a male student stating he was threatened by another student with a knife. The reporter had engaged in disorderly behavior to the other student prior. SRO Devine conducted a terry pat search of the subject, with no weapon found. Throughout the investigation, it was believed that the subject had stated it to avoid harm to himself by the reporter. No charges filed.

SRO Devine assisted a subject in obtaining a restraining order and took a report of harassment.

SRO Devine took a report of shoplifting at the Pro Depot. The student had received school discipline and the investigation is ongoing.

SRO Devine spoke to a parent regarding drug use.

SRO Devine investigated a motor vehicle accident on campus.

SRO Devine took a report of a past tense sexual assault that was reported to happen in another jurisdiction. The report was forwarded to the police department that has jurisdiction.

SRO Devine issued a summons to appear in court for a student who was drinking alcohol in class.

SRO Devine participated in meetings regarding the Kingswood Next Steps Team. The mission of the Kingswood Next Steps Team is to provide intervention and support for identified at risk students to increase overall positive behaviors and academic success.

Middle School:

SRO Devine assisted a student and mother regarding a mental health evaluation.

SRO Devine assisted DCYF/school admin in locating a family that had moved away and did not enroll students in another town. DCYF took over and helped the family.

**WOLFEBORO POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER MARY DEVINE
MONTHLY SUMMARY FOR JANUARY 2023**

SRO Devine transported a Juvenile to the police department regarding threatening staff members which resulted in school discipline.

SRO Devine investigated an assault which resulted in school discipline.

SRO Devine investigated a disorderly complaint which resulted in school discipline.

Crescent Lake School:

SRO Devine investigated a report of multiple students planning to bomb a car in the downtown, which resulted in school discipline.

**WOLFEBORO POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER
CORPORAL JASON F. BOUCHER
MONTHLY SUMMARY FOR JANUARY 2023**

Cpl. Boucher worked the month of January as a floating SRO between the Carpenter School and Crescent Lake School. Cpl. Boucher was able to stop by classrooms and meet some kids and continues to meet the and introduce himself to the staff at the schools.

Cpl. Boucher continues to assist SRO Devine when needed at the High School, Middle School, and with questions over the phone. Cpl. Boucher has daily meetings with SRO Devine prior to heading out to his schools.

Cpl. Boucher was in court 7 times this month dealing with the issues from an extremely busy December. Cpl. Boucher was/is working with our local JPPO with all court matters involving the juveniles in our school district.

Cpl. Boucher has been sitting at the rear of the Art Center building in the mornings to keep an eye on the students arriving in the morning. Cpl. Boucher has been monitoring the area because of complaints about reckless driving, speed, and parking issues. The complaints on the student drivers have dwindled to zero at this time.

Cpl. Boucher conducted an evidence return at the police department which is one of his duties for the department. This will be turned over to Sgt. Pat Spera within the month, which will allow him to focus more on the schools he is responsible for during the day.

Cpl. Boucher has officially rolled out the Civil Response to Active Shooter Events C.R.A.S.E training. Cpl. Boucher was able to put the training on for the Kingswood High and Middle Schools on Monday, January 30. Cpl. Boucher received positive feedback directly after the training and then days after as well. Cpl. Boucher has a busy February ahead of him where he has several schools within the district lined up for this training. He will travel around the towns to provide this service.

Cpl. Boucher did not have any reportable incidents or crimes within the Carpenter Elementary School and Crescent Lake School.

Cpl. Boucher also assisted in covering court items for Prosecutor Morgan and handled Juvenile Cases at court as well. Cpl. Boucher has a few of the cases that will be carried over to the month of January.

TO: Wolfeboro Police Commission

FROM: Dean J. Rondeau
Chief of Police

SUBJ: Chief's Items (January 2023) for 16 February 2023 Wolfeboro Police
Commission meeting

DATE: 07 February 2023

Non- Public: We have NO need for a non-public meeting tonight.

GENERAL BUDGET ITEMS: There will be an end of year budget (Fourth Quarter FY 22) review after the Chief's presentation during the March 2023 Police Commission meeting. This will close the books on the FY 22 budget. We are still waiting on the Town Finance Officer's end of year reports.

Budget snapshot prepared by Captain Mark Livie: (see attached Excel Spreadsheet.)

Police Budget: See below:

Budget Overview

Police Budget

Payroll Week 5 9.62%

Cluster of Five	%	Under/over	Balance	Change	
Hourly Wage	8.98%	0.63%	\$ 5,102.00	\$ 1,041.41	
Part-Time	10.89%	-1.27%	\$ (1,707.63)	\$ (443.37)	
Overtime	13.93%	-4.31%	\$ (6,165.67)	\$ (2,195.89)	
Social Security	9.59%	0.24%	\$ 7.85	\$ 17.34	
Retirement	9.65%	-0.36%	\$ (152.20)	\$ (190.24)	

Total \$ (2,915.65) \$ (1,390.33)

PD Budget 9.53% 0.83% \$ 1,692.26 \$ 958.27

Dispatch Budget

Hourly Wages	9.61%		\$ -	\$ -	
Part-time	6.69%	2.92%	\$ 1,324.25	\$ 150.92	
Overtime	8.92%	0.70%	\$ 202.72	\$ 559.88	
Social Security	8.26%	1.36%	\$ 408.84	\$ 119.13	
Retirement	9.10%	0.52%	\$ 248.44	\$ 130.93	

Total \$ 2,184.25 \$ 960.86

Dispatch Budget 12.52% -2.91% \$ (15,275.16) \$ 2,415.46

Animal Control 7.80% 1.81% \$ 470.96 \$ 94.61

Total All Three budgets 10.12% -0.51% \$ (13,105.17) \$ 3,470.54

Total is without January 1st Holiday.

Police - \$5,819.18

Dispatch - \$3,083.08

Also remember the % is high due to annual payments going out in January especially Dispatch.

** We gained \$3,470.54 on the total budget, which is good. We want to see an increase in money each week, and we are in good shape. ***

PERSONNEL: Due to illness, Officer Dustin missed a key class at the Academy. Subsequently, he has been recycled to the 191st class starting on 27 march at the week five mark. In the mean time we have him covering shifts as he is still "Part-time" certified.

ADMINISTRATION: Myself and Captain Livie continue work with the Town Manager and the rest of the team on the public safety building build.

Training:**Police:**

Officer Peaslee - SWAT Training
Sgt. Strauch - K-9 Training
SRO Devine- Evidence Training

Dispatch: NSTR**Municipal Conservation Officer:**

Officer Calligandes continues to respond to calls regarding various animal issues and conducting follow-up on the feline abuse case.

Operations (Criminal Investigations and Prosecutions):

In terms of Police investigations, prosecutions, and operations, the month of January was slow due to the Courts, and our Prosecutor being out. We will catch up the Commission in March during the February reporting month.

Safety and Security matters: January, though busy was a bit lighter on traffic crashes. We realized a 31.25 percent decrease in traffic crashes, probably mostly due to extreme cold weather and inclement weather where folks remained off the roads-which is good!

Lastly, during significant weather events if you don't have to go out-don't. A vast majority of our crashes occur during periods of inclement weather. Plan for needs ahead of these storms, cancel non-important appointments or events if possible. Additionally, please be mindful of State and Town public work crews who are out on the roads during and just after the storms cleaning up the snow, slush, and ice. Please give our very talented road crews the space and time they need to get our roads cleaned up, and please be careful when passing them-thanks.

OUTREACH AND MATTERS OF INTEREST:

We are still engaged in a wide variety of public engagements, and busy with Town of Wolfeboro committee programs.

Safety Tip of the Month: February is traditionally a very cold month. Please take precautions when traveling outside during periods of extreme cold weather, and dress appropriately and in layers.

Lastly, if you have too much to drink and can't figure out a safe way to get home, call the PD and we will figure out something for you, so you don't hurt yourself or someone else. Our Dispatch number is: (603) 569-1444-thank you in advance!