

Wolfeboro Police Commission Meeting Minutes March 16, 2023

Members present: Chairman Steve Wood, Commissioner Robert O'Brien and Commissioner Shawn Coope

Staff present: Chief Rondeau, Captain Mark Livie, and Sherri Moore – Recording Secretary

Pledge of Allegiance

Chairman Wood entertained the Pledge of Allegiance.

Chairman Wood shared that he would not be voting because he has not been sworn in after being re-elected for Police Commissioner in the March 14th voting elections. He will be sworn in on March 20, 2023.

Chairman Wood deferred to Commissioner Coope regarding a motion to maintain being the Chairperson of the commission and Commissioner Coope made the motion.

Commissioner O'Brien moved the Wolfeboro Police Commission to maintain Commissioner Steve Wood as the Chairman. Commissioner Coope seconded. Members voted, all in favor, the motion passed.

Consideration of Minutes

Chairman Wood entertained a motion to accept the February 16, 2023, minutes as written.

Commissioner O'Brien moved the Wolfeboro Police Commission to accept the February 16, 2023, public minutes as written. Commissioner Coope seconded. Members voted, all in favor, the motion passed.

Activity Reports

Chief Rondeau reported on the following activity reports for the month of February:

Incidents: He reported 75 incidents, an increase from the previous month.

Offenses by month: He reported 67 offenses for the month.

Arrest status report: He reported a decrease in arrests from the previous month, a total of 9.

Collisions YTD report: He reported 14 collisions in February. He believes the increase in collisions was due to inclement weather.

Traffic stops YTD report: He reported 89 traffic stops, a decrease from last month and 7 tickets were issued out of those stops.

Personnel Analysis report: The report is a synopsis of each officer's activity for the month.

Detectives Report: Read Report into Minutes. See attached.

School Resource Officer (SRO): Read Report into Minutes. See attached. Chairman Wood shared that SRO Devine's work load – she has reported 25 incidents in February and has had 69 incidents since the new year.

Chief's Items

Chief Rondeau read his monthly report. Report and slides attached.

Captain's Items

None.

Questions from the Press

None

Commissioner's Items

Chairman Wood shared that the K-9 program has come to an end and Commissioner O'Brien has drafted a statement to be read into the minutes. Chairman Wood made a motion to have the statement read and entered into the minutes.

Commissioner O'Brien moved the Wolfeboro Police Commission to reading of the statement into the meeting minutes. Commissioner Coope seconded. Members voted, all in favor, the motion passed.

Commissioner O'Brien read his statement. See attached.

Chairman Wood added that he wanted to acknowledge what a great job Sgt. Strauch and K-9 Riggs have done for the town.

Chairman Wood shared that the Commission has one item for non-public under personal. He also announced that the next meeting will be on Thursday, April 20, 2023, at 4:00 pm in the Bradley Room at the Wolfeboro Public Library.

Board of Selectmen's Representative

Luke Freudenberg thanked the voters for coming out and voting. The Department of Public Works did a great job keeping the roads clear. He also thanked the Chief, Commission and Fire Chief for doing such a great job with getting the word out for the Public Safety Building.

Budget Committee's Representative

Tom Bell shared that the voting results were a testament to the presentations given throughout the budget process. Job well done.

Public Comment

None

Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss Personnel.

Commissioner O'Brien moved the Wolfeboro Police Commission to enter into non-public session RSA 91 A: 3, a to discuss Personnel at 4:39 PM. Commissioner Coope seconded. Roll call vote: Bob O'Brien – yes, and Shawn Coope-yes, the motion passed.

The Commission re-entered public session at 6:34 PM.

Commissioner Coope entertained a motion to seal the Non-Public Minutes.

Commissioner O'Brien moved the Wolfeboro Police Commission to seal the Non-Public Minutes. Commissioner Coope seconded. Roll Call vote: Bob O'Brien – yes, and Shawn Coope-yes, the motion passed.

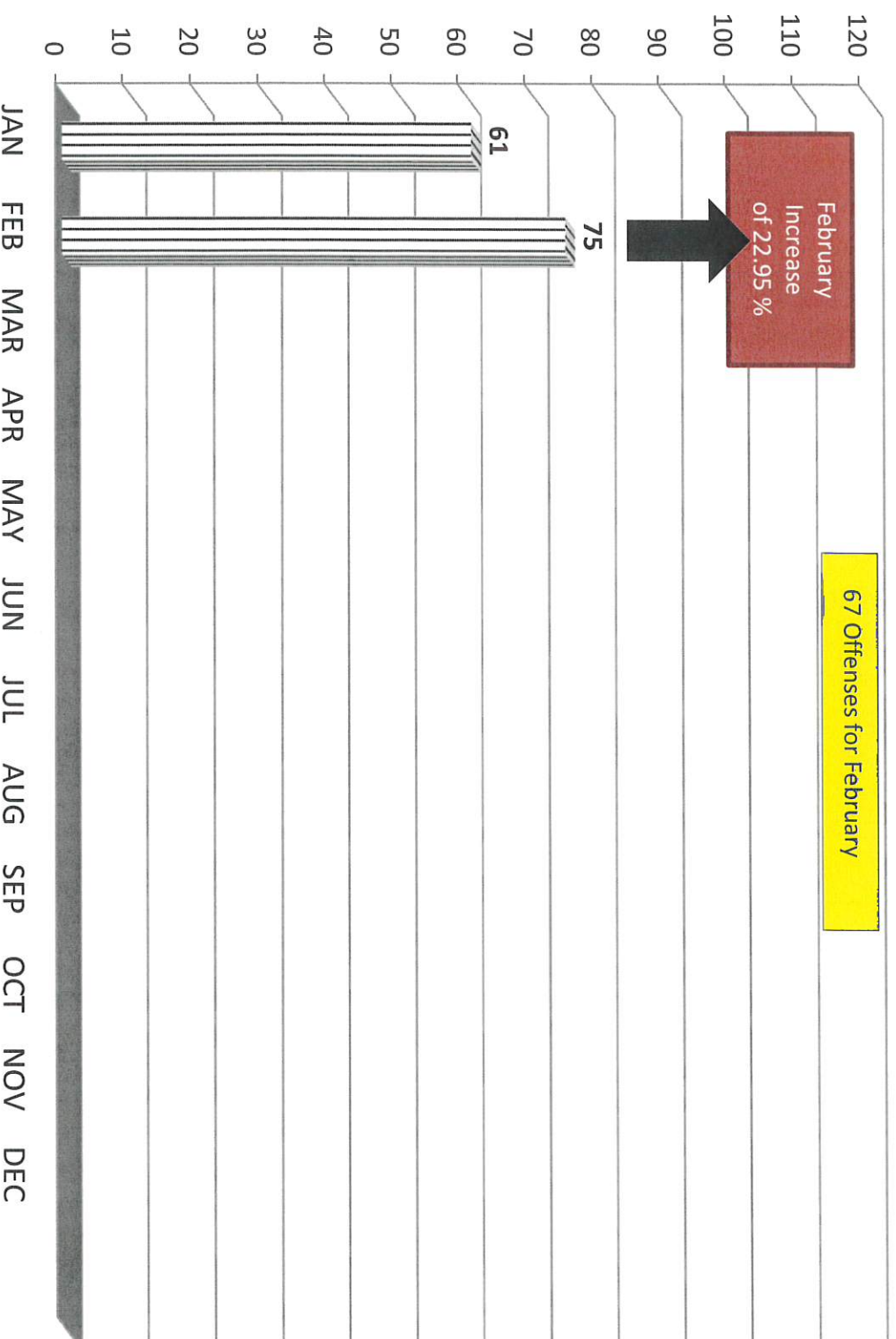
Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.

Commissioner O'Brien moved the Wolfeboro Police Commission to adjourn at 6:34 PM. Commissioner Coope seconded. Being none opposed, the motion passed.

Respectfully submitted,

Sherri Moore

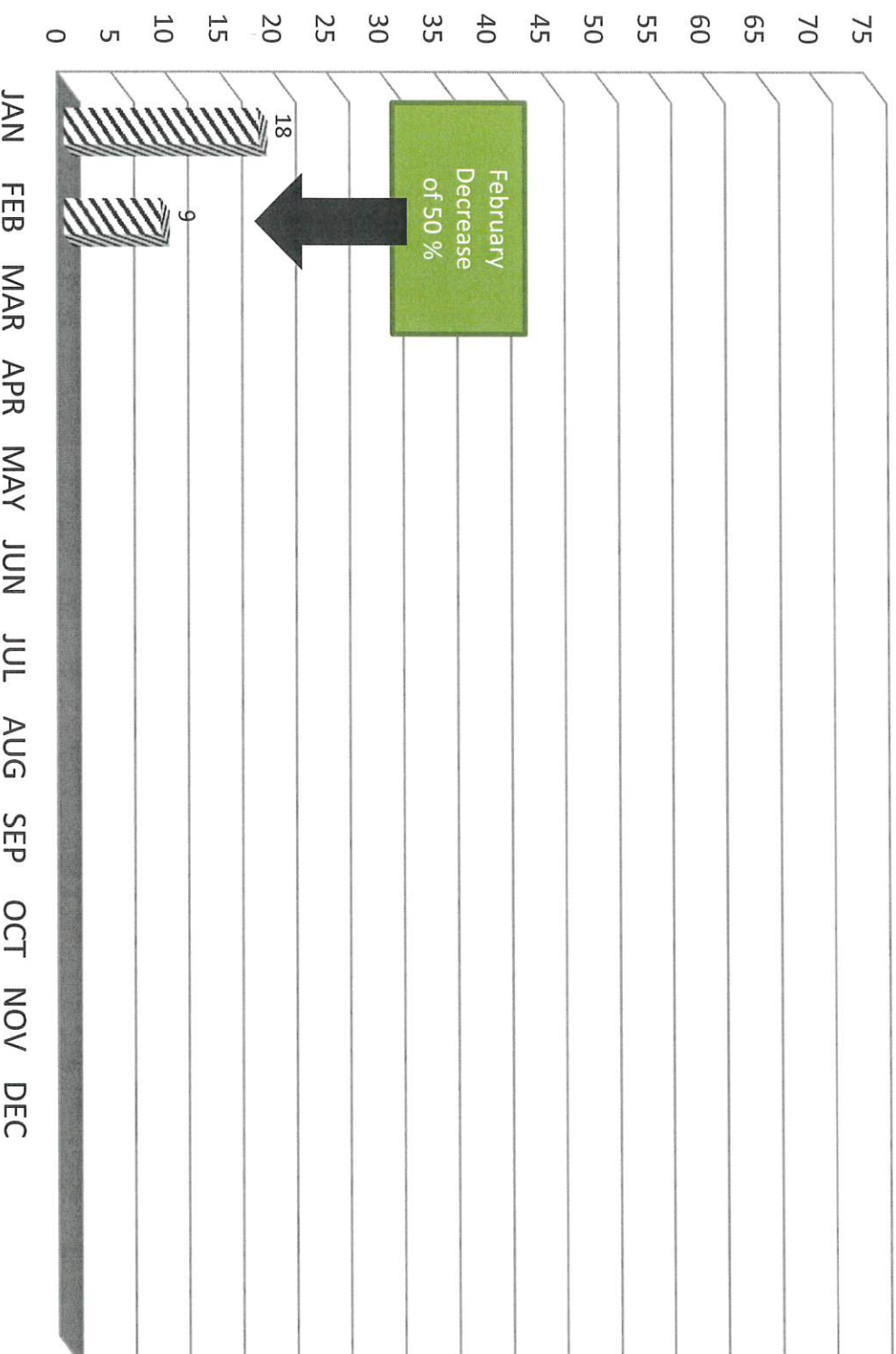
INCIDENTS (CASES) YTD 2023



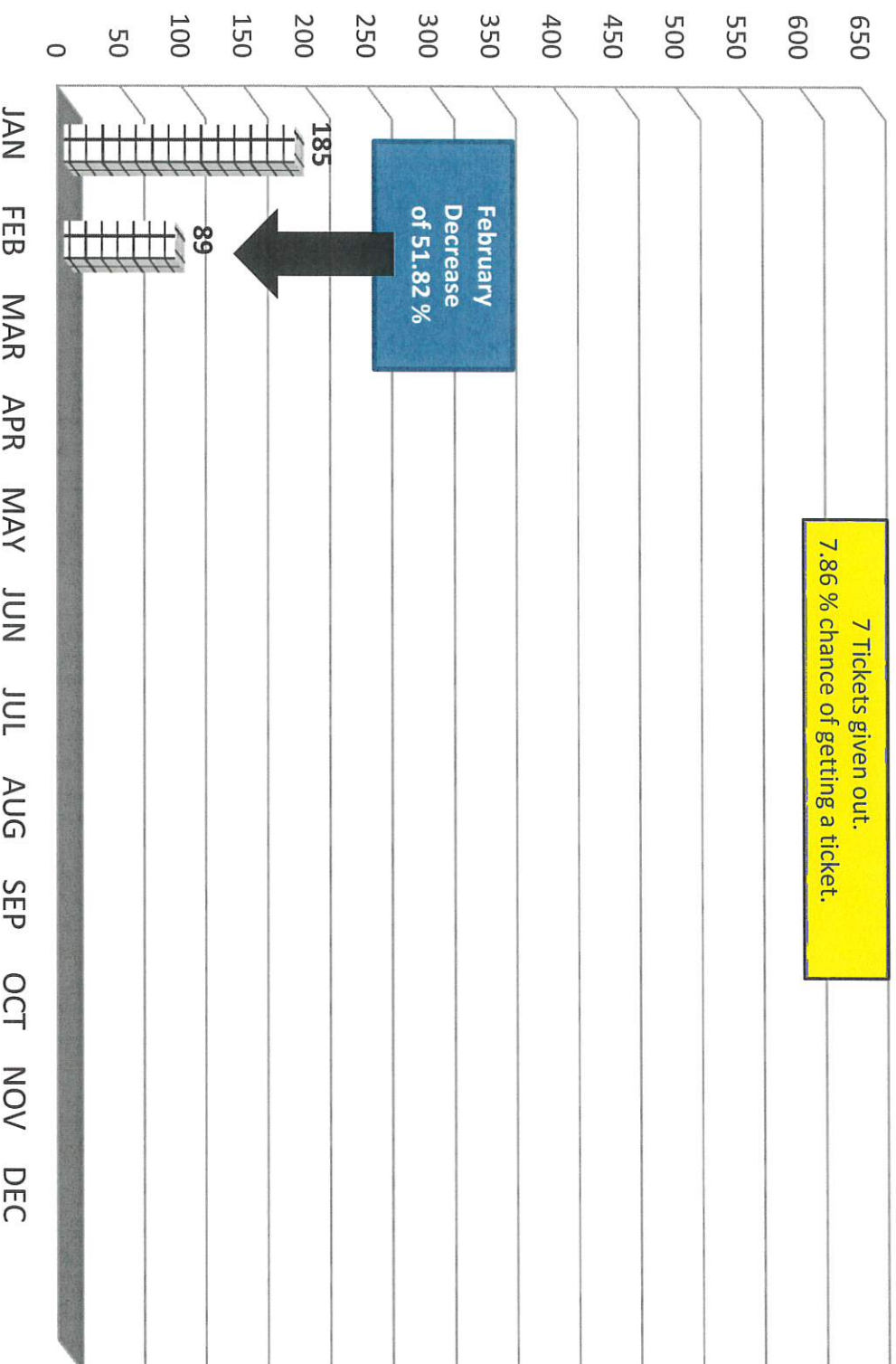
Offenses (State Law) By Month

	<u>FEB</u>	<u>TOTALS</u>
Simple Assault; BI	2	2
DOMESTIC VIOLENCE; ASSAULT	1	1
Simple Assault, Mutual Combat	3	3
DV; Simple Assault; Physical C	1	1
Criminal Threatening - Conduct	1	1
Criminal Threatening - conduct	2	2
Theft by Unauthd Taking \$0-\$10	10	10
Identity Fraud; Pose as Anothe	1	1
MARIJUANA	2	2
Poss. Marij-Infused Product> p	1	1
Cntrl Drug: Acts Prohibited	1	1
Disorderly Conduct	5	5
Indecent Exposure/Gross Lewdne	1	1
DUI - impairment	1	1
PROTECTIVE CUSTODY OF INTOXICA	1	1
Protective Custody - Alcohol	1	1
Endangering Welfare of Child	1	1
Manufacture/Possess False ID	1	1
Open Container	1	1
CHINS - Habitual Runaway, etc	1	1
TEMPORARY CUSTODY OF RUNAWAY	1	1
Criminal Trespass	1	1
Poss/Use Tobacco Prod by Minor	4	4
Tobacco Prod/School Grounds	4	4
Violation of Restraining Order	1	1
Dog at Large	3	3
Harassment	1	1
Violation of Privacy/dissemina	1	1
Contempt	1	1
Involuntary Emergency Admissio	2	2
CHINS - Truancy	2	2
Protective Custody; Drugs	1	1
Drive after Rev/Sus; DUI	2	2
Conduct After Accident	1	1
Speeding 16-20 mph over limit	1	1
Alc Interlock MV Not Equipped	1	1
Simple Assault; BI	1	1
Duty to Report	1	1
TOTALS	67	67

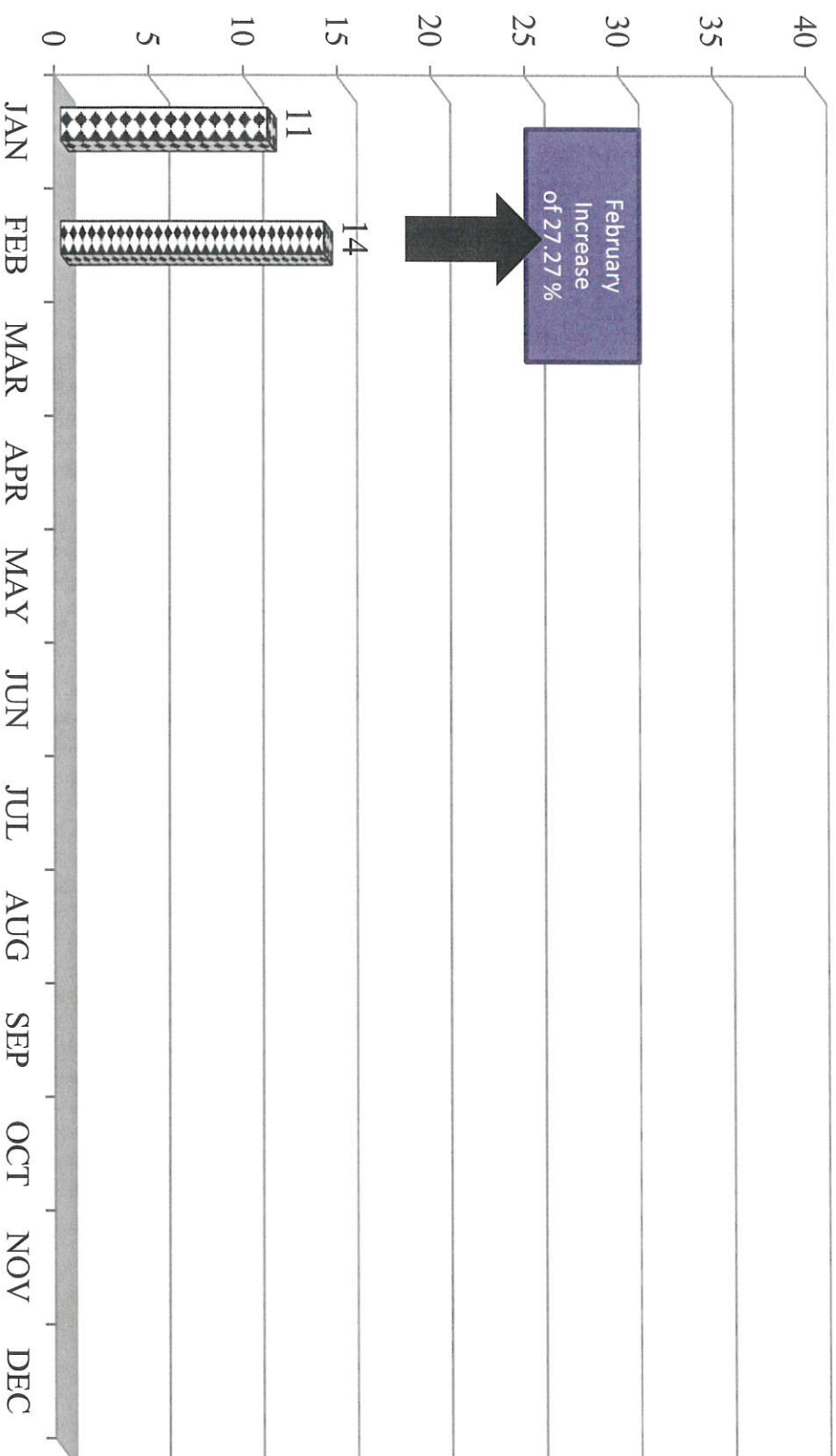
ARRESTS YTD 2023



TRAFFIC STOPS YTD 2023



COLLISIONS YTD 2023



Monthly Activity for February 2023

During the month of February, Detective Emerson once again covered multiple open patrol shifts.

Detective Emerson, as an agent/member of the Internet Crimes Against Children (ICAC) Task Force, assisted the team on targets in the Concord area.

Detective Emerson was assigned the following cases this month.

Cases Assigned/Investigated/Assisted With

1-ENDANGERING THE WELFARE OF A CHILD

1-NEIGHBOR DISPUTE

1-ASSAULT

1-SEXUAL ASSAULT

1- AGGRAVATED FELONIOUS SEXUAL ASSAULT

1-IEA

Percentage of cases closed this month 87%

Percentage of new cases closed by arrest during the month 0%

Percentage of entire case load closed 86%

WOLFEBORO POLICE DEPARTMENT

SCHOOL RESOURCE OFFICER MARY DEVINE

MONTHLY SUMMARY FOR FEBRUARY 2023

February was the sixth month of school for SRO Devine with seventeen (17) days of school after we had one snow day. SRO Devine responded to several incidents in the Kingswood High and Middle School and a school bus related complaint. SRO Devine wrote twenty-five (25) reports.

High School 18 reports:

SRO Devine took a report regarding a suicidal student which resulted in a false report and an investigation of Contempt of Court for a no contact order. The report was forwarded to another jurisdiction out of state to be investigated further with pending charges out of the police department that has jurisdiction.

SRO Devine took a report of an assault which resulted in school discipline.

SRO Devine took a report of theft, which after a quick investigation the item was given back with no further police action.

SRO Devine took a report of theft at the Lakes Region Technology Center. The student received school discipline.

SRO Devine took a report of two students who had assaulted each other. Both students received school discipline.

SRO Devine took a report of child abuse. DCYF was notified as well as another officer for assistance as the assault did not happen in school.

SRO Devine investigated a disorderly conduct complaint at a middle school girls basketball game at the high school.

SRO Devine investigated a report of harassment. Investigation was ended at the request of victim.

SRO Devine located a student who was missing after reporting they were assaulted at school. SRO Devine found the student on campus and through the investigation found that the claim was false. No charges have been filed.

SRO Devine contacted DCYF twice for two students to report truancy. The report was forwarded to Juvenile Probation to get the student to school prior to court involvement with a CHINS (Child in Need of Services) petition being filed.

SRO Devine took three reports regarding students in possession of tobacco vapes. All students received school discipline.

SRO Devine took a report of an assault. After reviewing surveillance, the claim was determined to be false. No further police action.

WOLFEBORO POLICE DEPARTMENT

SCHOOL RESOURCE OFFICER MARY DEVINE

MONTHLY SUMMARY FOR FEBRUARY 2023

SRO Devine requested Sgt. Michael Strauch and K9 Riggs for a drug search twice, resulting in locating two Marijuana dab pens. One case was forwarded to juvenile probation and parole for a CANS assessment and the other is pending.

SRO Devine took a report of theft. The item was later located.

SRO Devine participated with Starting Point during lunches to highlight healthy relationships.

SRO Devine, Sgt. Strauch and K9 Riggs spoke with the Kingswood Youth Center about drug prevention. Sgt. Strauch showed the students and staff at the KYC how K9 Riggs locates drugs and missing persons with an informative demonstration.

SRO Devine participated in meetings regarding the Kingswood Next Steps Team. The mission of the Kingswood Next Steps Team is to provide intervention and support for identified at risk students to increase overall positive behaviors and academic success.

Middle School 7 reports:

SRO Devine assisted administration with a disorderly student who was transported to the Wolfeboro Police Department.

SRO Devine assisted administration with a disorderly student who was non cooperative. SRO Devine remained with the student until a parent arrived. School discipline was given to the student, no further police action.

SRO Devine assisted administration with a disorderly student. School discipline was given to the student.

SRO Devine assisted GWRSD transportation and another agency after she took a report of an irate parent attempting to gain access to a school bus with children inside in another jurisdiction.

SRO Devine took a report of theft that was unfounded.

SRO Devine assisted administration with a disorderly student. School discipline was assigned.

SRO Devine assisted administration with a student who ran off from school. SRO Devine located the student and took temporary custody of the child until a parent arrived. School discipline was issued to the student, no further police action.

SRO Devine sent a referral to Juvenile Probation for a CANS assessment (a strengths and needs assessment) for a student who brought drugs to school. A CANS must be completed prior to charges being filed.

**WOLFEBORO POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER
CORPORAL JASON F. BOUCHER
MONTHLY SUMMARY FOR FEBRUARY 2023**

Cpl. Boucher was assigned as the School Resource Officer for worked the Carpenter School and Crescent Lake School during the month of February. Cpl. Boucher was able to stop by classrooms and meet a few students and is developing relationships with the staff at both schools.

Cpl. Boucher continues to assist SRO Devine when needed at the High School, Middle School, and with questions over the phone. Cpl. Boucher has daily meetings with SRO Devine prior to heading out to his schools. Cpl. Boucher and SRO Devine had a monthly meeting with Captain Livie to go over operational actives and SRO needs.

Cpl. Boucher was in court this past month on four occasions dealing with juvenile related issues. Cpl. Boucher was/is working with our local Court Appointed JPPO (Juvenile Parole and Probation Officer) with all court matters involving the juveniles in our school district.

Cpl. Boucher continues to sit at the rear of the Art Center building in the mornings to keep an eye on early morning activities, and to keep the peace. Addition ally, he has been tasked with monitoring the area because of complaints about reckless driving, speed, and parking complaints. His presence, and early morning activity has been noticed by all, and has seemed to have had a positive effect on the situation; complaints about student drivers and other concerns have slowed. Cpl. Boucher located two (2) uninspected motor vehicles that were brought to the students attention for action. This will continue to happen throughout the rest of the school year.

Cpl. Boucher assisted Det. Emerson with emptying the drug take back drop box at the police department. This duty has now been turned over to Sgt. Spera moving forward.

Cpl. Boucher taught CRASE to five (5) schools and those at the GWRSD Administrative Building this past month. Cpl. Boucher has only Middleton Elementary School left to provide training to within the school district. Hands on training will be on March 14th, at the KRHS. Additionally, Cpl. Boucher continues to receive positive feedback from the teachers and administration on his training and school activities. Cpl. Boucher has been requested to stop by several classrooms to go over escape routes and what should happen.

Cpl. Boucher had a busy February at both schools. Carpenter Elementary School had five (5) incidents while Crescent Lake School had seven (7) incidents.

TO: Wolfeboro Police Commission

FROM: Dean J. Rondeau
Chief of Police

SUBJ: Chief's Items (February 2023) for 16 March 2023 Wolfeboro Police
Commission meeting

DATE: 07 March 2023

Non- Public: We have NO need for a non-public meeting tonight.






GENERAL BUDGET ITEMS: Now that the budget has passed, we are waiting for the Town Finance Office to update the PD's budget with the new numbers. This will result in new percentage of expenditures. Once I and the Command staff have an opportunity to analyze the new budgets, we will present our analysis to you. That date is TBD-but hopefully we will do so in April, we must wait for the Finance Officer to upload the new data into the Town's system.

Budget snapshot prepared by Captain Mark Livie: (see attached Excel Spreadsheet.) the PD is running a bit "hot" on the FY 23 budget. We are presently at 0.273 percent OVERSPENT. This is due to shift coverage issues, and the 1 January 2023 pullout of funds for the FY 22 budget. This is an approximately \$8000.00 cost which was not budgeted for. In FY 24, we will have to budget for 2 extra days in addition to the 52 weeks.

Police Budget:

PD Budget	17.58%	-0.27%	\$	(5,564.79)	\$	(10,110.38)	
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Dispatch Budget

Hourly Wages	17.49%	0.18%	\$	(519.17)	\$	(519.17)	
Part-time	10.76%	6.55%	\$	2,837.46	\$	954.87	
Overtime	-19.23%	-1.93%	\$	(559.89)	\$	(1,880.34)	
Social Security	15.27%	2.04%	\$	614.32	\$	(52.94)	
Retirement	17.08%	0.23%	\$	109.83	\$	(469.07)	

Total			\$	2,482.55	\$	(1,966.65)	
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Dispatch Budget	19.52%	-2.21%	\$	(11,599.46)	\$	(740.39)	
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Animal Control	14.42%	2.89%	\$	773.97	\$	114.32	
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<u>Total All Three budgets</u>	<u>17.96%</u>	<u>-0.65%</u>	<u>\$</u>	<u>(16,788.03)</u>	<u>\$</u>	<u>(10,701.63)</u>	
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January 1st 2023 has been moved into the 2023 budget.

PERSONNEL: Officer Dustin is scheduled to attend the 191 class (recycled) this coming 27 march. He will pick up at week 5 where he left off. In the meantime, we have him covering shifts as he is still "Part-time" certified.

ADMINISTRATION: I, Captain Livie, and Sherri will continue work with the Town Manager and the rest of the team on new budget FY 23, and in July will start the FY 24 budget build.

Training:

Police:

Officer Peaslee - SWAT Training
Sgt. Strauch - K-9 Training (now suspended)
SRO Devine School Crisis Management
CPL Boucher School Crisis Management
Captain Livie School Crisis Management

Dispatch: NSTR

Municipal Conservation Officer:

Officer Calligandes continues to respond to calls regarding various animal issues and conducting follow-up on the feline abuse case. She did a remarkable job with the new feline case and continues to work a difficult issue on Brackett Road.

Operations (Criminal Investigations and Prosecutions):

In terms of Police investigations, prosecutions, and operations, the month of February was busy, and we have started to catch up from the holidays. This past month saw 16 defendants respond to 17 charges. Of those, 11 were found or plead guilty, 5 were placed on file pending restitution, and good behavior plus other requirements such as medical evaluations or classes as components of their sentences. Lastly, one case was settled out of court civility. The conviction rate this month was 100 percent, with \$3,400.00 dollars in fines, penalties and restitutions meted out by the courts.

Safety and Security matters: February, though busy was heavier this month on traffic crashes. We realized a 51.82 percent percent increase in traffic crashes, probably mostly due to extreme cold weather and inclement weather. There too appeared to be more vehicles on the road due to the Massachusetts and New Hampshire school vacation weeks, and folks trying to get the last vestiges of skiing in before the spring thaw.

Lastly, during significant weather events if you don't have to go out-don't. A vast majority of our crashes occur during periods of inclement weather. Plan for needs ahead of these storms, cancel non-important appointments or events if possible. Additionally, please be mindful of State and Town public work crews who are out on the roads during and just after the storms cleaning up the snow, slush, and ice. Please give our very talented road crews the space and time they need to get our roads cleaned up, and please be careful when passing them-thanks.

OUTREACH AND MATTERS OF INTEREST:

We are still engaged in a wide variety of public engagements, and busy with Town of Wolfeboro committee programs.

Safety Tip of the Month: March is a tricky month, and we will invariably be plagued with at least one last winter storm, followed by the spring thaw. Get ready for mud season and keep your eye on the weather. Stay away from the ice and water unless you know it's safe.

Lastly, if you have too much to drink and can't figure out a safe way to get home, call the PD and we will figure out something for you, so you don't hurt yourself or someone else. Our Dispatch number is: (603) 569-1444-thank you in advance!

The Wolfeboro Police Commission
Statement of Retirement of K9 Riggs
March 2023

In March of 2015, the then Police Chief, Stuart Chase, created a new position for a K9 police dog. Riggs was a 22 month old chocolate lab when he came here from Belgium to pursue his K9 career. He was to be utilized in a different manner than the previous K9 dogs in Wolfeboro. It was envisioned that Riggs would be both a tracking and detection dog, and also serve as an ambassador for the department.

Eight years have passed since Riggs and his handler, Sgt. Strauch, began a rigorous training and testing phase for their initial K9 careers. Over the years, they have been seen in Wolfeboro performing those functions to the best of their abilities and have drawn much praise for their accomplishments. Riggs often had many of the youth of Wolfeboro draped over him to pose for pictures, showing what a good natured and friendly dog he is.

Unfortunately, time has a way of affecting all of us, and when you take into account Riggs' age in 'dog years', it is not surprising that Riggs has developed many gray hairs on his muzzle during his over 10 years in Wolfeboro. He also recently suffered a serious injury for which he had surgery.

It was a concern for both the police administration and the Commission that the program be evaluated for effectiveness, financial considerations, and Riggs' age and physical condition, in order to determine the future of both Riggs and the K9 program. After much deliberation, it was decided that Riggs should be granted a well deserved retirement from service and Sgt. Strauch should return to full time patrol supervision. Riggs will live out his life as a member of the Strauch family.

This was not a easy decision, it but it was felt that it needed to be made rapidly in the best interests of those involved. That is what the Police Commission is tasked with doing in our oversight task over the police department.

We, the Commission, want to thank Riggs and Sgt. Strauch for their dedication over the years, and we sincerely wish Riggs well on his retirement. His future

is assured as his budget was repurposed to provide for the future needs of Riggs and that outside contributions can continue to add to that fund.

It is important to note that the current K9 program will be suspended now and that the staffing needs of patrol will take precedence. The Commission has made this decision based on the difficulty of staffing the department with hiring challenges. The possible return of the K9 program will be examined in the future.

Well done!

Wolfeboro Police Commission