

**Wolfeboro Police Commission
Meeting Minutes
May 18, 2023**

Members present: Chairman Steve Wood, Commissioner Robert O'Brien and Commissioner Shawn Coope

Staff present: Captain Mark Livie, and Sherri Moore – Recording Secretary

Pledge of Allegiance

Chairman Wood entertained the Pledge of Allegiance.

Consideration of Minutes

Chairman Wood entertained a motion to accept the April 20, 2023, minutes as presented.

Commissioner O'Brien moved the Wolfeboro Police Commission to accept the April 20, 2023, public minutes as presented. Commissioner Coope seconded. Members voted, all in favor, the motion passed.

Activity Reports

Captain Livie reported on the following activity reports for the month of April:

Incidents: He reported 47 incidents, a decrease from the previous month.

Offenses by month: He reported 58 offenses for the month.

Arrest status report: He reported a decrease in arrests from the previous month, for a total of 11.

Collisions report: He reported 12 collisions in April.

Traffic stops report: He reported 205 traffic stops, a decrease from last month, and 5 tickets were issued out of those stops.

Personnel Analysis report: The report is a synopsis of each officer's activity for the month.

School Resource Officer (SRO): Read Report into Minutes. See attached.

Detectives Report: Read Report into Minutes. See attached.

Chief's Items

None

Captain's Items

Captain Livie read the Chief's monthly report. The Captain also included budget information with his report. Report and slides attached.

Questions from the Press

None

Lieutenant's Items

None

Commissioner's Items

Chairman Wood entertained a motion to approve taking the current full time Police Chief position and changing the position to be a part time Chief position.

Commissioner Coope moved the Wolfeboro Police Commission to approve the Chief of Police position to change to be a part time position. Commissioner O'Brien seconded. Roll call vote: Bob O'Brien – yes, Steve Wood – yes, and Shawn Coope-yes, the motion passed.

Chairman Wood introduced everyone to the soon-to-be Chief, Chief Chase. Chief Chase is coming back for a year. His swearing-in will be on Monday, May 22nd at 9:00 am at the Town Hall.

Chairman Wood shared that the next Police Commission Meeting will be Thursday, June 15th at the Great Hall at Town Hall...**not at the Public Library.**

Board of Selectmen's Representative

Brian Deshaies shared some information from the Selectmen, such as: Fourth of July parking regulations; local restaurants being allowed to have outside seating; the Town is looking at drainage issues in Port Wedeln; pickleball courts on Filterbed Rd. He also shared details about Lake Winnepesaukee Day and invited the Police Department to be a part of it.

Chairman Wood commented that he is happy to hear Brian share all the different information and kudos to Brian and whoever else made the event come about.

Brian Deshaies shared that they are trying to make the second Friday in August become Lake Winnepesaukee Day. He also went on to share that if the police department thinks that they could benefit from help with grant writing for the new Public Safety Building to reach out to him. He would be happy to help with that.

Captain Livie shared that he has been working on and waiting to hear back on a grant that he applied for through Chris Pappas' office.

Captain Livie also shared that related to the 4th of July, the roads will be closing at 9:00 am. The parking ban will start at 7:00 am and he is working with Steve Randall on this.

Budget Committee's Representative

Tom Bell shared that the Budget Committee has ratified the committee. He also gave a compliment to the Police Administration team for their attention to detail with executing the budget.

Public Comment

Bernie Wilensky inquired if the CERT team will be requested for help with traffic on the 4th of July.

Captain Livie suggested that they talk after the meeting about that.

Commissioner O'Brien offered that Linda Burns from the CERT team can be contacted.

Chief Chase shared that he is very excited about the days and months ahead. He is thankful to the Commissioners for having him back.

Chairman Wood addressed the issue of speculation about Chief Rondeau and went on to reiterate that last month it was announced that Chief Rondeau was put on paid administrative leave and that the investigation would go on through June. However, now it's looking like it could go into July. He also reminded the public that the Town has hired a non-police agency, MRI, to do the investigation. He asks that the public please be patient. There has been some horrific speculation and wanted to inform the public that this is NOT a criminal investigation. If it had been criminal in nature, then the Attorney General's Office would have been conducting the investigation. The Commission does not know details about where the investigation is currently at and will update the public accordingly when they do.

Being no further business before the Commission, Chairman Wood entertained a motion to enter non-public session to discuss Personnel.

Commissioner O'Brien moved the Wolfeboro Police Commission to enter into non-public session RSA 91 A: 3, a to discuss Personnel at 4:42 PM. Commissioner Coope seconded. Roll call vote: Bob O'Brien – yes, Steve Wood – yes, and Shawn Coope-yes, the motion passed.

The Commission re-entered public session at 5:39 PM.

Commissioner O'Brien entertained a motion to seal the Non-Public Minutes.

Commissioner Coope moved the Wolfeboro Police Commission to seal the Non-Public Minutes. Commissioner O'Brien seconded. Roll Call vote: Bob O'Brien – yes,

Steve Wood – yes, and Shawn Coope-yes, the motion passed.

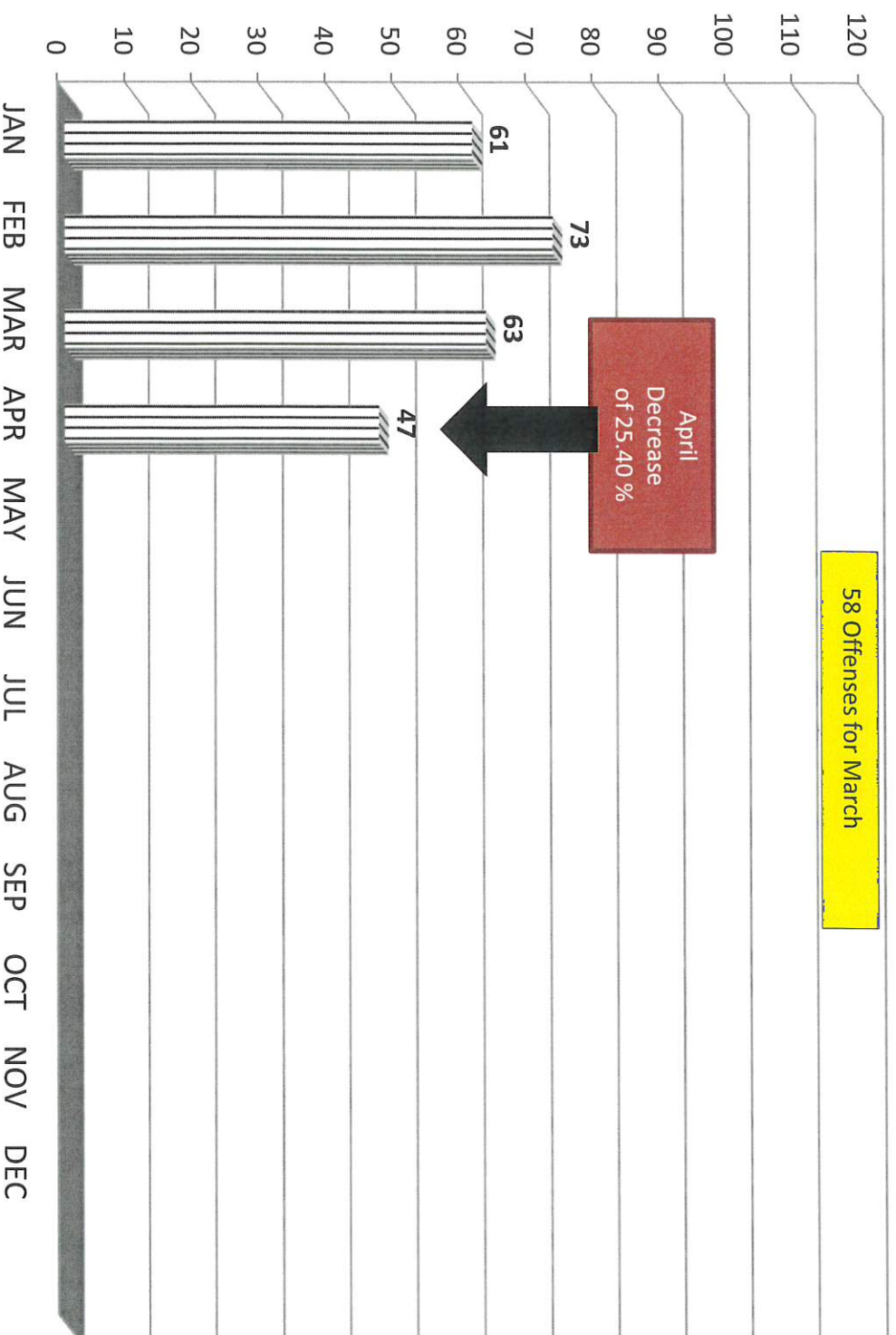
Being no further business before the Commission, Chairman Wood entertained a motion to adjourn.

Commissioner Coope moved the Wolfeboro Police Commission to adjourn at 5:40 PM.
Commissioner O'Brien seconded. Being none opposed, the motion passed.

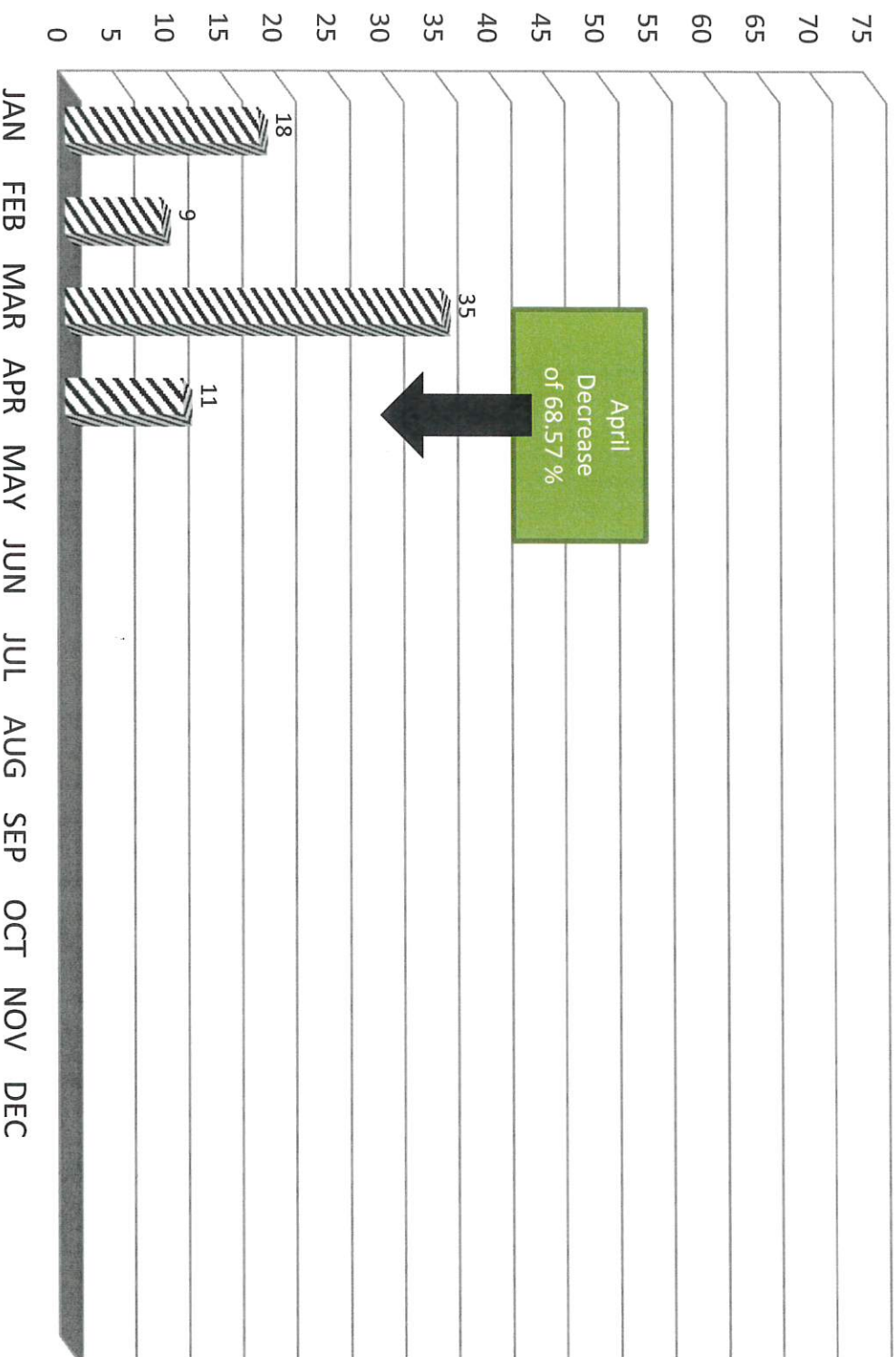
Respectfully submitted,

Sherri Moore

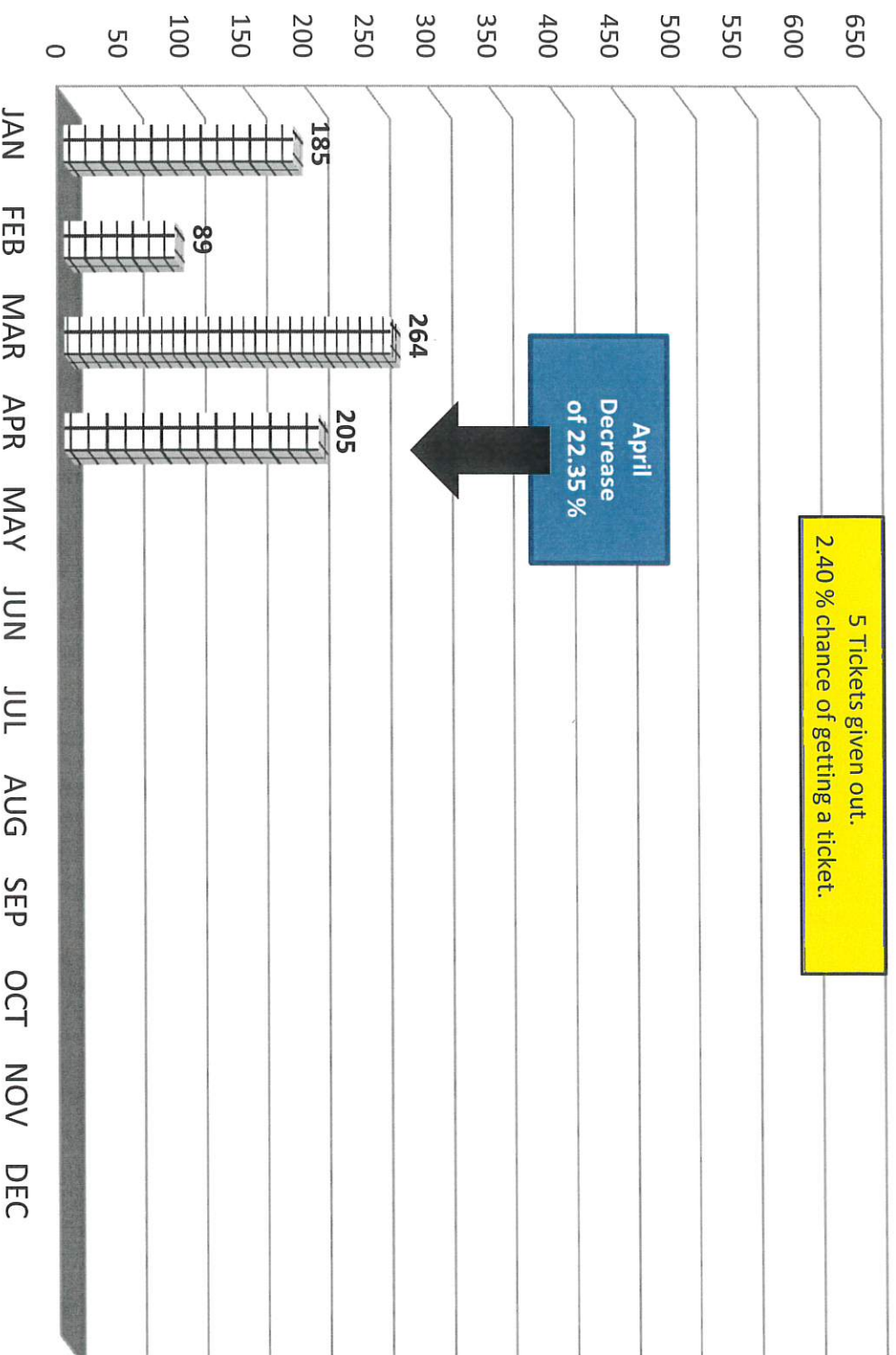
INCIDENTS (CASES) YTD 2023



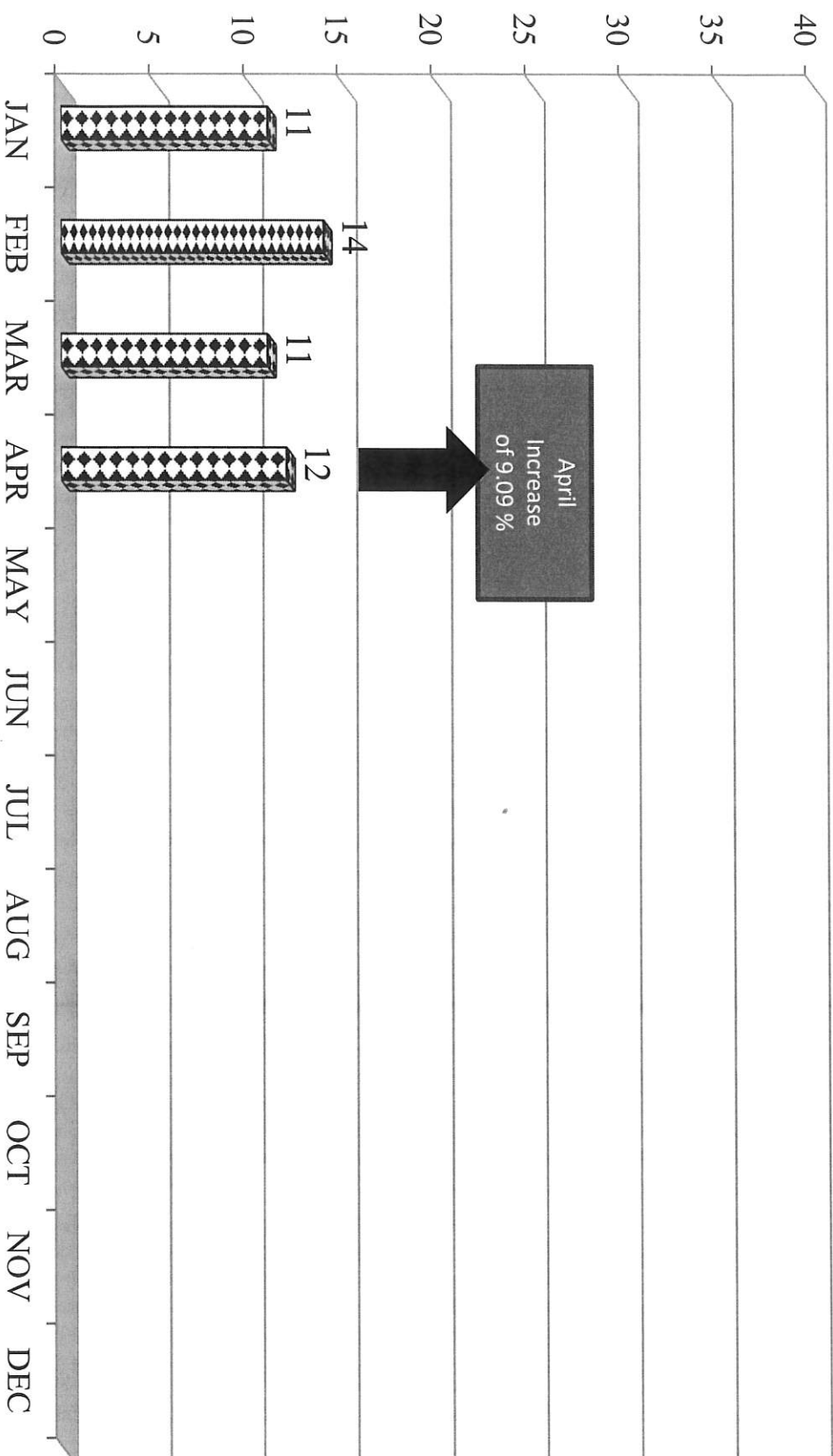
ARRESTS YTD 2023



TRAFFIC STOPS YTD 2023



COLLISIONS YTD 2023





Wolfeboro Police Department
Personnel Analysis Reports
04/01/2023 - 04/30/2023

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	<u>Incidents</u>	<u>Asst Inc</u>	<u>Detective</u>	<u>Arrests</u>	<u>Asst Arr</u>	<u>Booking</u>	<u>Orders</u>	<u>Citations</u>	<u>Accidents</u>	<u>Asst Acc.</u>	<u>Park Tks</u>	<u>Field Int</u>	<u>Asst FI</u>	<u>Warrants</u>
Beaulieu, Jared	2	0	0	1	0	1	0	8	2	0	0	0	0	0
Boucher, Jason	1	1	0	0	0	0	0	0	0	0	0	0	0	0
CALLIGANDES, HEATHER	2	0	0	0	1	0	0	0	0	0	0	0	0	0
Devine, Mary	14	0	0	0	0	0	0	1	0	0	0	0	0	0
DUSTIN, CHRISTOPHER	0	0	0	0	0	0	0	10	0	0	0	0	0	0
Emerson, Shane	9	0	0	0	0	0	0	37	1	0	1	0	0	0
IaRochelle, Eric	0	0	0	0	0	0	0	8	1	0	0	0	0	0
Livie, Mark	6	1	0	0	1	0	0	1	3	0	0	0	0	0
MALONEY, GUY M	2	0	0	0	3	0	0	1	1	0	0	0	0	0
Peaslee, Joshua	3	0	0	2	2	2	0	34	2	0	0	0	0	0
Shanks, Joseph	3	0	0	5	0	5	0	60	1	0	0	0	0	1
Spera, Patrick	4	0	0	1	0	1	0	14	0	0	0	0	0	0
Strauch, Michael	1	0	0	2	0	2	0	31	1	0	0	0	0	0
TOTALS	47	2	0	11	7	11	0	205	12	0	1	0	0	1



Wolfeboro Police Department
Personnel Analysis Reports
01/01/2023 - 04/30/2023

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	<u>Incidents</u>	<u>Asst</u>	<u>Inc</u>	<u>Detective</u>	<u>Arrests</u>	<u>Asst Arr</u>	<u>Booking</u>	<u>Orders</u>	<u>Citations</u>	<u>Accidents</u>	<u>Asst Acc.</u>	<u>Park Tks</u>	<u>Field Int</u>	<u>Asst FI</u>	<u>Warrants</u>
Beaulieu, Jared	9	5	0	0	4	0	4	0	42	9	1	0	0	0	0
Boucher, Jason	20	1	0	0	1	0	1	0	0	0	0	0	0	0	0
CALLIGANDES, HEATHER	6	2	0	0	0	4	0	0	0	0	0	0	0	0	0
Devine, Mary	78	6	0	0	4	0	4	1	1	0	0	0	0	0	0
DUSTIN, CHRISTOPHER	3	2	0	0	11	1	11	2	93	2	0	6	0	0	0
Emerson, Shane	30	7	0	0	2	3	2	2	51	1	0	2	0	0	0
LaRochelle, Eric	7	2	0	0	0	5	0	0	30	7	0	0	0	0	0
Livie, Mark	17	2	0	0	0	2	0	0	4	3	0	2	0	0	0
Lyons, Mia	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MALONEY, GUY M	13	0	0	0	2	3	2	1	1	7	0	0	0	0	0
Peaslee, Joshua	19	1	0	0	7	4	7	0	127	9	1	0	0	0	0
Rondeau, Dean	0	1	0	0	0	0	0	0	1	0	0	0	0	0	0
Shanks, Joseph	11	2	0	0	28	3	28	2	197	2	0	0	0	0	2
Spera, Patrick	10	4	0	0	4	9	4	1	67	6	0	0	0	0	1
Strauch, Michael	12	4	0	0	11	5	11	1	80	2	0	2	0	0	0
Strauch, Riggs	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0
TOTALS	243	39	0	0	74	40	74	10	694	48	2	12	0	0	3



Wolfeboro Police Department
Personnel Analysis Reports
01/01/2022 - 04/30/2022

Page: 1
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	<u>Incidents</u>	<u>Asst Inc</u>	<u>Detective</u>	<u>Arrests</u>	<u>Asst Arr</u>	<u>Booking</u>	<u>Orders</u>	<u>Citations</u>	<u>Accidents</u>	<u>Asst Acc.</u>	<u>Park Tks</u>	<u>Field Int</u>	<u>Asst FI</u>	<u>Warrants</u>
Beaulieu, Jared	8	9	0	11	17	10	0	72	5	0	0	0	0	0
Boucher, Jason	0	0	0	0	0	0	1	0	0	0	0	0	0	0
Church, Benjamin	7	3	0	5	6	5	0	82	6	0	0	0	0	1
Devine, Mary	39	0	0	14	1	14	0	2	2	0	0	0	0	0
DUSTIN, CHRISTOPHER	1	0	0	2	2	2	0	33	2	0	0	0	0	0
Emerson, Shane	10	2	0	2	5	2	0	2	0	0	0	0	0	1
LaRochelle, Eric	14	1	0	8	7	9	0	48	7	0	0	0	0	0
Livie, Mark	7	2	0	0	2	0	0	0	0	0	1	0	0	0
Lyons, Mia	11	0	0	0	0	0	0	0	0	0	0	0	0	0
MALONEY, GUY M	10	2	0	1	1	2	1	3	5	0	0	0	0	0
Morgan, Tim	0	0	0	0	0	0	0	1	0	0	0	0	0	0
Oswalt, Joseph*	9	1	0	4	3	5	0	66	3	0	1	0	0	0
Peaslee, Joshua	21	6	0	10	2	10	1	109	7	0	3	0	0	0
Rondeau, Dean	0	0	0	0	1	0	0	0	0	0	1	0	0	0
Shanks, Joseph	14	3	0	27	6	27	1	275	0	1	0	0	0	0
Spera, Patrick	13	3	0	6	2	5	0	77	13	0	0	0	0	0
Strauch, Michael	12	1	0	13	6	12	1	99	6	1	0	0	0	0
Warn, Christopher	0	3	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	176	36	0	103	61	103	6	869	56	2	6	0	0	2

WOLFEBORO POLICE DEPARTMENT SCHOOL RESOURCE OFFICER MARY DEVINE MONTHLY SUMMARY FOR APRIL 2023

April was the eighth month of school for SRO Devine with fifteen (15) days of school. SRO Devine responded to several incidents in the Kingswood High and Middle School. SRO Devine wrote seventeen (17) reports.

High School 7 reports:

SRO Devine investigated a report of negligent driving on campus which resulted in SRO Devine writing a citation to the operator for negligent driving.

SRO Devine took a report of simple assault and criminal threatening which resulted in school discipline only.

SRO Devine took a report regarding a student trying to recruit others to play an assassination game. SRO Devine and SRO Boucher spoke with the student and a parent with school administrators. The student was given school discipline only.

SRO Devine took two reports regarding students in possession of tobacco vapes. All students received school discipline.

A student had joked to SRO Devine about another student having a gun on them. SRO Devine searched the student with nothing found. The student who knowingly made the false report received school discipline only.

SRO Devine investigated a report that a student had used a racial slur numerous times in front of a large crowd on campus. SRO Devine sent the report to Juvenile Probation and Parole for a CANS Assessment, (a strengths and needs assessment). A CANS must be completed prior to charges being filed.

SRO Devine participated in meetings regarding the Kingswood Next Steps Team. The mission of the Kingswood Next Steps Team is to provide intervention and support for identified at risk students to increase overall positive behaviors and academic success.

Middle School 9 reports:

SRO Devine took two reports regarding students in possession of tobacco vapes. All students received school discipline.

SRO Devine assisted administration and staff for safety purposes regarding a student with a mental health crisis.

SRO Devine assisted a student who was having a mental health crisis. Another officer was requested to transport the student to Huggins Hospital for a mental health evaluation.

SRO Devine assisted administration regarding a student who made a hit list in a joking manner. The student received school discipline only.

**WOLFEBORO POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER MARY DEVINE
MONTHLY SUMMARY FOR APRIL 2023**

SRO Devine took a report of an assault and disorderly conduct after a student had randomly assaulted another during lunch. SRO Devine sent the report to Juvenile Probation and Parole for a CANS Assessment, (a strengths and needs assessment). A CANS must be completed prior to charges being filed.

SRO Devine took a report of an assault and disorderly conduct after a student had lured another student into a bathroom and encouraged the student to fight the other student. SRO Devine sent the report to Juvenile Probation and Parole for a CANS Assessment, (a strengths and needs assessment). A CANS must be completed prior to charges being filed.

SRO Devine responded to a brawl that had occurred in the middle school front lobby. SRO Devine wrote four separate reports relating to the same incident. The reports will be forwarded to Juvenile Probation and Parole for a CANS Assessment, (a strengths and needs assessment). A CANS must be completed prior to charges being filed.

SRO Devine took a report of simple assault mutual combat and disorderly conduct with two students. The students received school discipline only.

SRO Devine contacted the Division of Children Youth and Families (DCYF) regarding reports of students drinking and smoking marijuana at their residence.

SRO Devine attended a donut party after a student who was not completing classwork, completed the classwork. The student had requested a donut party with SRO Devine and a school counselor.

**WOLFEBORO POLICE DEPARTMENT
SCHOOL RESOURCE OFFICER
CORPORAL JASON F. BOUCHER
MONTHLY SUMMARY FOR APRIL 2023**

Cpl. Boucher was assigned as the School Resource Officer for the Carpenter School and Crescent Lake School during the month of April. Cpl. Boucher was away from the schools roughly 2 weeks for vacations and situations. While Cpl. Boucher was present, he was able to spend most of his time with the Carpenter and Crescent Schools. During the 2 weeks he was present, Cpl. Boucher was able to get out to cover covered recess and lunch duties. This allowed him to interact with the students during a time when they could let their hair down and have some fun.

Cpl. Boucher followed up on 2 separate assault cases that were reported to the PD after school hours. One of the incidents occurred on a bus and the other out a recess. Neither incident was reported to the bus driver or a teacher on recess duty. Cpl. Boucher spoke with the principals at Carpenter Elementary School, who had already met and spoke with the parents about both incidents. Everything was handled within the school.

Cpl. Boucher was in court for only 1 day this month. Cpl. Boucher was/is working with our local JPPO with all court matters involving the juveniles in our school district.

Cpl. Boucher continues to sit at the rear of the Art Center building in the mornings to keep an eye on the students arriving in the morning. Cpl. Boucher has been monitoring the area because of complaints about reckless driving, speed, and parking issues. This action by Cpl. Boucher seems to have slowed the complaints about student drivers. Cpl. Boucher located 1 male KRHS student smoking a vape in his vehicle. He followed up with Student Coordinate/Shatzer and found it was the students first incident. Shatzer called the student in for a talking and search. The student refused the search and received a 5-day suspension. While the student was leaving campus, he flipped off Cpl. Boucher as he was walking to his cruiser. Cpl. Boucher followed up with this student after vacation and they spoke about how the student was wrong for vaping and how he needed to own his actions without blaming others. The student apologized to Cpl. Boucher for flipping him off and he was embarrassed for his actions. A handshake closed the incident with a promise to do better.

Cpl. Boucher completed an on-line training to identify and prevent School Attacks. There is a big push to add Mental Health Personnel to the school staff to help these individuals before committing terrible acts. Great idea but it comes down to money and willing parties to help.

Monthly Activity for April 2023

In the month of April, Detective Emerson was assigned seven (7) new cases.

Detective Emerson continued to assist and work Patrol Shifts during the month of April. Detective Emerson handled the Medication Take Back Day and in total, there was approximately two hundred (200) pounds of unneeded/unwanted medications turned in. Detective Emerson processed and packaged all the medications so that it could be properly destroyed. Detective Emerson transported all the turned in medications to be destroyed at a separate facility.

Detective Emerson made multiple motor vehicle stops, in areas that get a lot of citizen complaints for speeders, especially in the warmer nicer days. Detective Emerson focused on North Main Street between Downtown and Forest Rd, Sewall Rd, Bay Street, Center Street near Mast Landing and Clark Rd.

Detective Emerson continues to investigate sexual assault and fraud cases that he had taken in from the previous month. These investigations are extremely time consuming when investigated properly.

Cases Assigned/Investigated/Assisted With

1 ASSAULT

1 ELDER SELF NEGLECT

1 SEXUAL ASSAULT

1 HIT AND RUN

1 THEFT OF SERVICES

1 COMPUTER CRIME – SCAM

Percentage of cases closed this month 86%

Percentage of new cases closed by arrest during the month 14%

Percentage of entire case load closed 89%

Budget Overview					
Police Budget					
Payroll Week 18	34.62%				
Cluster of Five	%	Under/over	Balance	Change	
Hourly Wage	33.38%	1.25%	\$ 10,091.14		↑
Part-Time	37.77%	-3.15%	\$ (5,170.58)		↑
Overtime	40.94%	-6.32%	\$ (9,041.08)		↑
Social Security	36.99%	-2.37%	\$ (774.76)		↑
Retirement	37.69%	-3.07%	\$ (12,992.06)		↑
Total			\$ (17,887.34)		↓
PD Budget	37.56%	-2.94%	\$ (60,147.58)		↓
Dispatch Budget					
Hourly Wages	35.43%	-0.10%	\$ (2,323.34)		↓
Part-time	18.45%	16.14%	\$ 7,438.37		↓
Overtime	40.20%	-5.58%	\$ (1,622.94)		↑
Social Security	30.59%	4.03%	\$ 1,212.08		↑
Retirement	34.72%	-0.10%	\$ (47.96)		↑
Total			\$ 4,656.21		↑
Dispatch Budget	36.57%	-1.95%	\$ 10,228.94		↓
Animal Control	28.54%	18.66%	\$ 4,997.33		↑
Total All Three budgets	37.15%	2.53%	\$ (65,571.75)		↑

TO: Wolfeboro Police Commission

FROM: Mark Livie
Captain

SUBJ: Officer in charge Items (April 2023) for 18 May 2023 Wolfeboro Police
Commission meeting

DATE: 13 May 2023

Non- Public: Nothing for non-public

GENERAL BUDGET ITEMS: I continue to cover the dayshift hours to keep the overtime level down before coming into the summer months. Most of the time, the Lt and I are on dayshift during the week. Before a retirement within the department, we had all three budgets just overspent by \$259.56. Today, May 13, 2023, week 18, the overall budget is currently projected to be overspent by 2.53% showing 37.15% as we should be at 34.62% (Week 18) on the FY 23 budget. The PD is overspent at 37.56 %, which is 2.94%. Dispatch is overspent at 1.95%. MCO is underspent by 18.66%.

Retirement and the annual payments in dispatched are the main causes for the overage at this time.

Fuel for April came in at \$2.70. Nine cents lower than last month. The department used 513.71 gallons with a monthly cost of \$1,391.64. Gallon use was down from last month by 129.91, due to the increase activity from the previous months incidents, investigations, and follow-ups.

Budget Analysis: As of May 13, 2023 Prepared by Captain mark Live

PERSONNEL: The Department has been given two conditional offers, one for full-time and one for part-time employment. Both will have to attend the New Hampshire Police Academy this summer. Investigator Warn is conducting the backgrounds.

Corporal Eric LaRochelle will move to the second SRO position at the Kingswood Complex. He is currently going through the process with the School.
Training:

Police:

Officer Peaslee - SWAT Training

Officer Peaslee – Raider Training – (Rapid Deployment, Awareness intervention, Decisiveness, EMS, Recovery) exposes first on-scene responders to the tactical skills necessary to operate in the unique active shooter setting – a hostile environment, populated by large numbers of civilians, with an active shooter attempting to achieve the highest body count possible in the shortest amount of time. This is not a normal event or is the response. – The course is designed to provide officers with the necessary mental and physical skills to act aggressively but not relentlessly, draw attention of the active shooter away from the potential victims, confuse and frustrate the shooter, and successfully neutralize the situation. – involves classroom, range, and scenario instruction.

Officer Dustin – Academy

Investigator Warn – Background – Advance

Lt Maloney and Corporal Shanks taught at the Academy Collision Training.

Dispatch: NSTR

N/A

Bill HB 376 - Establishing a committee to study the current education, training, and requirements for personnel employed as emergency dispatchers and 911 telecommunicators for police, fire, and emergency medical organizations - this is incredible news for all emergency dispatchers - more to follow as news comes out from this.

Municipal Conservation Officer/Animal Control:

Officer Calligandes continues to respond to calls regarding various animal issues and continues her work in dispatch covering shifts. I will be talking with Heather and have her do a monthly for us to help follow the program.

In terms of Police investigations, prosecutions, and operations, the month of April was busy. This past month we saw 21 defendants respond to 21 charges. Of those, 14 were found or pleaded guilty, 2 were placed on file for one year for good behavior plus one had restitution included. 1 was found not guilty, 3 were nolle pros, 2 with health issues and one agreed to permanently surrender their license and 1 had a traffic safety class. The conviction rates this month were 85 percent, with \$6,188.00 dollars in fines, penalties and restitutions meted out by the courts.

Safety and Security matters: April had 47 incidents, down from 63 the previous month, and 11 arrests, down from 35 the previous month. Most of the arrests came from motor vehicle stops, One DUI, negligent driving, reckless driving, three driving after, two drug-related offenses, two tobacco and a criminal threatening, with a violation of an order. The department is at 243 incidents this year, and last year, the department was at 176, which is 67 more cases than last year. Officer Devine at the school has 78 cases, and Jason Boucher, are part-time SRO has 20 cases. Last year SRO Devine had 39 at this time. So the cases are up, and the arrest is down from last year from 74 to 103.

Public Safety building: I continue to work with the Town Manager, Fire Chief, and Deputy Chief in the Public Safety building. We are still finalizing a few items with the building and a final drawing should be soon.

Other items of interest:

Two Grants that will be accepted by the Selectboard on May 17.

1. Attorney General Grant
2. Purchase a drone that will help with Police and Fire operations. It will have a thermal imager for tracking purposes, fire scenes, crash scenes, etc.
3. Training for the drone.
4. Overtime - for \$14,000 and covering line items such as retirement and Medicare.
5. Protective gloves.

We are working with the town on a parking solution for this summer, being visible, having a presence, and enforcing all town ordinance and state laws.

OUTREACH AND MATTERS OF INTEREST:

I am still engaged in a wide variety of public engagements, and busy with Town of Wolfeboro committee programs.

Safety Tip of the Month: Motorcycles, be on the watch, and take a second look left and right before you enter the roadways.

Lastly, if you have too much to drink and can't figure out a safe way to get home, call the PD and we will figure out something for you, so you don't hurt yourself or someone else. Our Dispatch number is: (603) 569-1444-thank you in advance!