

TOWN OF WOLFEBORO
SITE PLAN INSTRUCTION SHEET

CODE ENFORCEMENT 569-5970

www.wolfeboronh.us

Instructions for submittal of site plans required for
Building Permits, Raze Permits, Sign Permits and Tent Permits

You may use an existing septic plan, survey, or other site plan as a base for your submittal. Please check this list to verify you have included all needed information.

What to show on completed site plan:

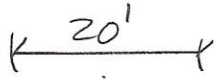
- Map & Lot number
- Property lines with distances along lines
- Distances from property lines to proposed structure
- Show all existing structures including all sheds & barns
- Distances from proposed structure to nearby existing structures
- Roadways adjacent to property lines
- Distances to proposed structure from any shorefront
- Driveway(s), walkways & parking areas Right of Ways, easements, or buffer areas on property
- Indicate wet areas, streams, and natural or build drainage run-off (not necessary for tent & sign permit applications)
- Raze permits ~ indicate on site plan what is being removed

If the property is large, please submit one Site plan showing overall property (Tax Map is fine for this purpose) and one site plan at a small enough scale to show the required information.

Scale: submit site plans “to scale”; acceptable scales are

- 1 inch on paper =10 feet on site (1”-10’)
- 1 inch on paper =20 feet on site: most septic plans are drawn at this scale (1”=20’); you can use a copy of your septic plan on which to sketch the proposed building
- 1 inch on paper =50 feet on site: surveys of large parcels might be drawn at this scale (1”=50’); this scale may be too large to show the details of an addition/renovation project
- 1 inch on paper =100 feet on site (1”-100’): Town of Wolfeboro Tax Maps are at this scale, but this scale is too large for most site plans needed. You may use a copy of the tax map if a copy is increased in size by 200%(50’=1”)

SCALE EXAMPLE

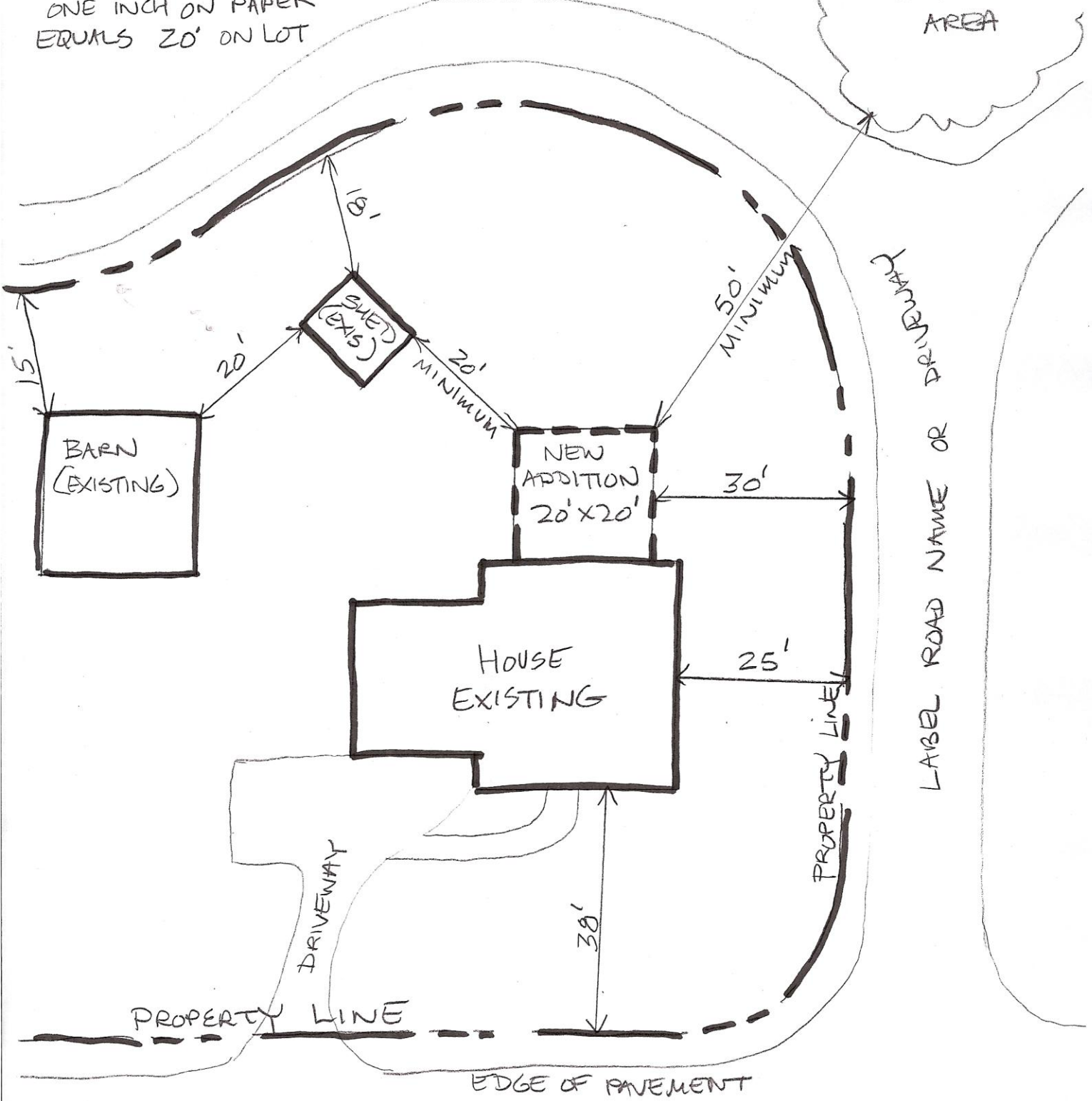


ONE INCH ON PAPER
EQUALS 20' ON LOT

OWNER NAME
MAP & LOT #
STREET ADDRESS



WET
AREA



DRIVEWAY
LABEL ROAD NAME OR DRIVEWAY

LABEL ROAD NAME

EXAMPLE SITE PLAN