

**TOWN OF WOLFEBORO
PLANNING BOARD
Agenda
April 7th, 2020**

To Access the Virtual Meeting:

The public may observe and participate during public portions of the meeting remotely by joining the virtual meeting through GoToMeeting. GoToMeeting provides two (2) options for accessing the virtual meeting.

1. Computer, Tablet or Smartphone

- Click the following link:
 - **For Planning Board Meetings:**
<https://global.gotomeeting.com/join/918242429>
- You will be prompted to download the application.
- Once downloaded, you may need to double-click the downloaded application or allow the download to open.
- Once the program opens, please select how you would like to hear the meeting and speak (if necessary).

2. Telephone Landline or Cell For Planning Board Meetings:

- Call: +1 (646) 749-3122
- Enter Access Code: 918-242-429 followed by the # sign
- When prompted, enter the # sign to enter the meeting

*Please mute your microphone during the session or it may be muted by the coordinator.

If you would like to make a public comment to be read by staff during the public comment portion of the meeting OR as part of a public hearing, please email your FULL NAME, ADDRESS, and COMMENTS to planningdirector@wolfeboroh.us, with the subject line related to the item of business your comment is related to. This email inbox will be monitored throughout the meeting. Comments submitted once the public portion of the meeting or the relevant public hearing closes will not be read.

If you would like to speak during the public comment portion of the virtual meeting, please email your intention to speak with your FULL NAME and ADDRESS to planningdirector@wolfeboroh.us. The Chairperson will call on pre-registered participants by name. The microphone will be unmuted at that time.

All public meetings are available for live viewing on Wolfeboro Community TV (WCTV) Channel 25 or on the WCTV Youtube Channel here: https://www.youtube.com/channel/UC5N_32ro_-c2UU1e_wUOfqw

IF YOU ARE UNABLE TO ACCESS THE MEETING, PLEASE E-MAIL PLANNINGDIRECTOR@WOLFEBORONH.US IMMEDIATELY.

Due to the Coronavirus public health emergency, the Town of Wolfeboro Planning Board intends to continue all applications noticed for the April 7th, 2020 meeting until May 5th, 2020, at which time the Board will take further action based on the status of the public health emergency at that time.

This action is based on the recent Stay-At-Home order issued by Governor Chris Sununu, the Governor's Emergency Orders #12 and #23 pursuant to Executive Order 2020-04, and subsequent orders by the Town Manager.

We have proactively worked with applicants to collect requests to continue in order to protect the integrity of the process, particularly with the public and abutter notices already having been distributed.

When the regular Planning Board meetings resume a new public notice will be posted in the Granite State News, on the Town of Wolfeboro Web site, and sent to Abutters.

The Planning Board will convene a telephone-only meeting at 7PM on April 7th, 2020 to formally continue all applications until May 5th.

Site Visits will NOT take place on April 7th as noticed in the Granite State News and the notice included herein, but will be continued to a later date.

For more information please contact the Director of Planning and Development at 603-569-5970 or planningdirector@wolfeboronh.us.

I want to thank you in advance for your patience and understanding as we navigate our traditional public processes in new ways. We consider the public's health and safety to be our highest priority and we hope these measures will ensure protection of that.

- I. Call To Order - 7:00 PM**
- II. Introduction of Planning Board Members (Roll Call Required and Indication of Others Present at Remote Locations)**
- III. Election of Temporary Meeting Chair and Vice Chair (Roll Call Required for Nominations and Appointments) Annual Elections will take place at the 04/21/2020 Meeting**
- IV. Action Items (Intended to be Considered at 04/07 Meeting)**
Voluntary Merger – Pamela A. Clifford-Tax Map and Lots 234-007 and 234-007-001 (Roll Call Vote Required)
- V. Scheduled Appointments / Public Hearings**

ALL HEARINGS TO BE CONTINUED TO MAY 5th, 2020 AT 7:00PM IN THE GREAT HALL IN TOWN HALL

7:00PM- ABBIE W. BROWN TRUST OF 2012 – 10 Burroughs Lane – Tax Map #150-33 – Case #2020-08 – Special Use Permit – Construction in Wetlands Buffer & Setback – Formal Submission/Public Hearing (A Roll Call Vote is required to formally continue consideration of this application to May 5th, 2020 at 7:00PM in the Great Hall at Wolfeboro Town Hall)

7:15PM - HUGGINS HOSPITAL – 240 South Main St- Tax Map 231-90-E-Case #2020-14 – Site Plan Review – Primary Care Center Renovations (Parking Lot and Salt Shed Construction) – Formal Submission/Public Hearing (A Roll Call Vote is required to formally continue consideration of this application to May 5th, 2020 at 7:15PM in the Great Hall at Wolfeboro Town Hall)

7:50PM-WOLFEBORO VILLAGE TOWNHOUSES/ROBERT & DIANE FORTIN – 33-7 Endicott Street - Tax Map #217-119-7 – Case #2020-09 – Site Plan Review – Addition of Deck to Unit #7 – Formal Submission/Public Hearing (A Roll Call Vote is required to formally continue consideration of this application to May 5th, 2020 at 7:50PM in the Great Hall at Wolfeboro Town Hall)

8:00 PM - EASTERN LAKES REGION HOUSING COALITION, INC – Beck Drive- Unit C- Tax Map & Lot #176-20-1 – Case #2020-11 – Boundary Line Adjustment – Unit C- Formal Submission/Public Hearing (A Roll Call Vote is required to formally continue consideration of this application to May 5th, 2020 at 8:00PM in the Great Hall at Wolfeboro Town Hall)

8:00 PM - EASTERN LAKES REGION HOUSING COALITION, INC – Beck Drive- Unit C- Tax Map & Lot #176-20-1 – Case #2020-12 – Condominium Subdivision - 20 Lots – Unit C - Formal Submission/Public Hearing (A Roll Call Vote is required to formally continue consideration of this application to May 5th, 2020 at 8:00PM in the Great Hall at Wolfeboro Town Hall)

8:00 PM - EASTERN LAKES REGION HOUSING COALITION, INC – Beck Drive- Unit C- Tax Map & Lot #176-20-1 – Case #2020-13 – Site Plan Review – 20 Lot Residential Development - Formal Submission/Public Hearing (A Roll Call Vote is required to formally continue consideration of this application to May 5th, 2020 at 8:00PM in the Great Hall at Wolfeboro Town Hall)

9:00 PM- ADAM & JACQUELYN LOREN – Springfield Point Road – Tax Map & Lot 266-4-1 – Case # 2020-10 – Pre-Application Design Review – 6- Lot Conservation Open Space Subdivision (A Roll Call Vote is required to formally continue consideration of this application to May 5th, 2020 at 8:00PM in the Great Hall at Wolfeboro Town Hall)

VI. Public Comment

VII. Other Business

- a) **Discussion of 04/21 Meeting/Proposed Agenda**
 - i. **Election of Officers**
 - ii. **Appointments of Planning Board Alternates**
 - iii. **2020 Work Plan Prioritization**
 - iv. **Discussion of Rules of Procedure of Amendment**
 - v. **Update on Parking and Loading Requirements Amendments**
 - vi. **Collden Farms Construction Observation Report**

VIII. Approval of Minutes (Intended to be Considered at 04/07 Meeting)
March 3rd, 2020 (Roll Call Vote Required for Approval)

IX. Adjournment (Roll Call Vote Required)

CHAIRPERSON SCRIPT

Good evening and welcome to the April 7th meeting of the Wolfeboro Planning Board.

As Chair of the Planning Board, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;

We are utilizing the GoToMeeting platform for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through the GoToMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through **dialing the following phone #+1 (646) 749-3122 followed by the audio access code 918-242-429, or by video following the directions on the Town of Wolfeboro Website posted on the home page under the Virtual Town Meeting Login Information page.**

b) Providing public notice of the necessary information for accessing the meeting;

We previously gave notice to the public of how to access the meeting using GoToMeeting, and instructions are provided on the Town of Wolfeboro website the on Virtual Town Meeting Login Information page.

c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;

If anybody has a problem accessing the meeting via phone or computer, please immediately email planningdirector@wolfeboronh.us

d) Adjourning the meeting if the public is unable to access the meeting.

In the event that the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time.

Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

I'd like to start the meeting with a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

e) Meeting Notes

Members of the Board will be unmuted for the entirety of the meeting. Members of the public will be muted for the meeting with the exception of public comment portions or public hearings.

Thank you.