

# WOLFEBORO ECONOMIC DEVELOPMENT COMMITTEE

**Meeting Agenda**  
**Tuesday, April 28<sup>th</sup>, 2020**  
**8AM-9AM**

**(VIRTUAL MEETING ONLY)**

1. **Call to Order (Roll Call Required)**
2. **Appointment of Meeting Chair (Vice Chair to serve or Committee's nominee in absence of Vice Chair)**
3. **Approval of Minutes of December 17<sup>th</sup>, 2019 and January 21<sup>st</sup>, 2020 (Roll Call Votes Required)**  
*Minutes are included for the Committee's review in the agenda e-mail.*
4. **New Business**
  - **COVID 19 Roundtable Discussion**
  - **Directory of To-Go/Curbside Services**
  - **Yankee Ad Modifications**
  - **EDC Membership Availability**

Name	Title	Term
VACANT	Member	2022
VACANT	Member	2023
Steve Durgan	Member	2022
Craig Gemmell	Member	2021
Kathy Tetreault	Member	2023
Kathy Eaton	Member (Pending)	2021
William Petersen	Member	2021
Mary DeVries	Alternate	2022
VACANT	Alternate	2023
Alana Albee	Alternate	2022
Robyn Masteller	Alternate	2022
Dave Maher	Alternate	2022
Q. David Bowers	For Selectmen	
Linda T. Murray	Alternate For Selectmen	

5. **Other Business**
6. **Public Comment**
7. **Adjournment (Roll Call Required)**
8. **Next Meeting – To Be Determined**

In response to the Covid-19 coronavirus, and in accordance with recommendations by State and Federal Health Officials limiting public gatherings this meeting will be held remotely. Committee members and the public may observe and participate during public portions of the meeting remotely by joining the virtual meeting through GoToMeeting.

GoToMeeting provides two (2) options for accessing the virtual meeting.

- To access via Computer, Tablet or Smartphone, please click the following link:  
<https://global.gotomeeting.com/join/870687373>
- To access via telephone, please call: +1 (646) 749-3112, then enter the access code: 870-687-373

Please mute your microphone during the session or it may be muted by the coordinator.

**IF YOU ARE UNABLE TO ACCESS THE VIRTUAL MEETING, PLEASE E-MAIL PLANNINGDIRECTOR@WOLFEBORONH.US IMMEDIATELY.**

# CHAIRPERSON SCRIPT

Good evening and welcome to the \_\_\_\_\_ meeting of the Wolfeboro Economic Development Committee

As Chair of the Wolfeboro Economic Development Committee, due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order #2020-04, this Committee is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, this is to confirm that we are:

**a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means;**

We are utilizing the GoToMeeting platform for this electronic meeting. All members of the Committee have the ability to communicate contemporaneously during this meeting through the GoToMeeting platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through **dialing the following phone #+1 (646) 749-3112, then enter the access code: 870-687-373, or by video following the directions on the Town of Wolfeboro Website posted on the home page under the Virtual Town Meeting Login Information page.**

**b) Providing public notice of the necessary information for accessing the meeting;**

We previously gave notice to the public of how to access the meeting using GoToMeeting, and instructions are provided on the Town of Wolfeboro website at [wolfeboronh.us](http://wolfeboronh.us) on the Virtual Town Meeting Login Information page.

**c) Providing a mechanism for the public to alert the public body during the meeting if there are problems with access;**

If anybody has a problem accessing the meeting via phone or computer, please immediately call 603-391-8489 OR email [planningdirector@wolfeboronh.us](mailto:planningdirector@wolfeboronh.us)

**d) Adjourning the meeting if the public is unable to access the meeting.**

In the event that the public is unable to access the meeting, we will adjourn the meeting and have it rescheduled at that time. Please note that all votes that are taken during this meeting shall be done by Roll Call vote.

**e) Meeting Notes**

Members of the Committee will be unmuted for the entirety of the meeting. Members of the public will be muted for the meeting with the exception of public comment portions or public hearings.

I'd like to start the meeting with a Roll Call attendance. When each member states their presence, also please state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law.

Thank you.