

WOLFEBORO POLICE DEPARTMENT

SOP 2.13

Date Issued: 12/27/2019

Review: 02/25/2021

[Note: This written directive is for the internal governance of the Wolfeboro Police Department and, as provided by RSA 516:36, is not intended and should not be interpreted to establish a higher standard of care in any civil or criminal action than would otherwise be applicable under existing law.]

By Order of:
Dean J. Rondeau, Chief of Police

INJURY ON DUTY

Policy The Department will seek immediate and appropriate medical treatment for injured employees.

Purpose To establish a uniform procedure for processing Workers' Compensation claims for injured Wolfeboro Police employees.

Responsibilities All divisions will ensure that employees and supervisors comply with the procedure.

All employees will notify their supervisor immediately when injured in the line of duty.

All supervisors will ensure that injured employees get immediate medical care, complete the appropriate paperwork and notify Human Resources within 48 hours.

Employee Duties

For on duty injuries, employees (or a designee if the employee is physically unable to do so) will immediately notify their immediate supervisor.

Employees will receive immediate and necessary treatment at a local hospital.

Employees (or a designee if the employee is physically unable to do so) will immediately report the injury on a Wolfeboro Police incident report giving detailed circumstances of the cause of the injury.

SOP 2.13
Injury on Duty

Employees (or a designee if the employee is physically unable to do so) will submit all the original forms to the immediate or responding supervisor.

Employees will submit all documentation from their attending physician regarding their return to full-duty and any limitations that may be required.

Supervisors Duties

Supervisors who become aware of an employee's injury on duty will (within 24 hours): notify the Executive Officer/Captain.

A supervisor is prohibited from approving an officer's return to full duty in a light duty capacity without the approval of the Chief of Police, which will be supported by documentation from the officer's treating physician.