

# WOLFEBORO POLICE DEPARTMENT

## SOP 4.13

**Date Issued:** 12/27/2019

**Review:** 03/05/2021

[Note: This written directive is for the internal governance of the Wolfeboro Police Department and, as provided by RSA 516:36, is not intended and should not be interpreted to establish a higher standard of care in any civil or criminal action than would otherwise be applicable under existing law.]

**By Order of:**  
**Dean J. Rondeau, Chief of Police**

### ESCORT SERVICES

#### Policy

- Provide escort services consistent with the Mission Statement.
- Shall not escort civilian vehicles in medical emergencies.

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#### Purpose

The purpose of this order is to cover:

Dignitaries	Funerals
Oversized or Unusual Cargo	Medical Emergencies
Money Escorts	Reporting
Safety Escorts	

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#### General Guidelines

- Escorts shall be provided for any person or company needing safe passage.
- It shall only be provided if personnel are available.
- If time allows, the request must be in writing to the Chief of Police.

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#### Procedures

Requests from...	Shall be...
Public Officials	Escorted at the discretion of the Supervisor on duty.
Dignitaries	Normally escorted by their own security people Written request needed outlining; <ul style="list-style-type: none"><li>- number of officers needed</li><li>- locations</li><li>- known security risks</li></ul>

**SOP 4.13**  
**Escort Services**

	<p>- other information to assure safe passage</p> <p>If time not permitted for a written request to the Chief or designee, necessary steps shall be taken to assist.  <i>Foreign Dignitaries – contact State Department for additional guidance.</i></p>
Funerals	Escorted only within the Town of Wolfeboro unless specifically authorized by the Chief or designee
Oversized Vehicles Hazardous or Unusual cargos	Escorted only with authorization of Chief or designee A written request with insurance certificate Escorted by sworn volunteers in the case of hazardous materials
Medical Emergencies	Escorting civilians in vehicles is strictly prohibited An ambulance should be contacted if needed Escorting another emergency vehicle for medical emergencies is dangerous and strictly prohibited
Money Escorts	Provided, if personnel are available Only in department vehicles, not civilian vehicles Officers shall not assist in loading, unloading or carrying the money
Safety Escort	Provided, at the officer's discretion within the Town. No escort outside of Town will be provided unless authorized by the Chief or designee No person intoxicated or incapacitated shall be escorted but shall be taken into protective custody.

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**Reporting**

<b>Position</b>	<b>Shall;</b>
Escorting Officer	Notify dispatch of the nature of the escort Provide starting and ending points Give starting & ending mileage on safety escorts for all individuals.
Dispatcher	Record information on the computer