

# WOLFEBORO POLICE DEPARTMENT

## SOP 6.0

**Date Issued: 12/27/2019**

**Review: 03/17/2021**

[Note: This written directive is for the internal governance of the Wolfeboro Police Department and, as provided by RSA 516:36, is not intended and should not be interpreted to establish a higher standard of care in any civil or criminal action than would otherwise be applicable under existing law.]

**By Order of:**  
**Dean J. Rondeau, Chief of Police**

### LETTERS TO DIRECTOR OF MOTOR VEHICLES

**Policy** To maintain a safe environment for people in Wolfeboro by being aware of issues that might make some people incapable of operating a vehicle safely

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**Purpose** To outline the following:

- Reporting
- Procedures

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**Officer** If an Officer becomes aware of a driver that is causing unsafe conditions because of:

- Alzheimer's
- Eye problems
- Or other problem that affects the driver's ability to operate safely

He/she shall investigate it and document it on a report.  
Notify a supervisor of his concerns.  
Complete a NH Request for Administrative Action.

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**Supervisor** Shall review the documentation to ensure it is complete and correct  
Initial the NH request for Administrative Action .

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**Report** NH Request for Administrative Action should be forwarded to the Director of Motor Vehicles.  
A copy should be placed in the file.  
The Reply Requested box needs to be checked so it can be filed also.