



JOB TITLE: Youth Services and Circulation Assistant

The Wolfeboro Public Library is accepting applications to fill a part-time Youth Services and Circulation Assistant position. Primary duties include assisting the Youth Services Librarian with programming and working at the circulation desk.

Job Summary:

1. Twenty (25) hours per week.
2. Must be computer literate and able to operate a variety of office equipment.
3. Must be detail oriented and able to work independently.
4. Must be able to provide excellent customer service.
5. Fills in for the Youth Services Librarian occasionally including story time and other children's programs.
6. Work schedule: Monday through Friday 9:30 to 2:30 with two weeks a month adjusted for required Saturday hours.
7. Some college and/or previous library experience preferred.
8. Wage: \$16.50/hour.

To Apply:

Please apply to Jeanne Snowdon, Youth Services Librarian, Wolfeboro Public Library, 259 South Main St., Wolfeboro, NH 03894 or at youthservices@wolfeboropl.org. Applications accepted until position is filled.