

**TOWN OF WOLFEBORO
JOB DESCRIPTION
ASSISTANT SAILING
INSTRUCTOR**

JOB SUMMARY:

The Assistant Sailing Instructor will work under the direct supervision of the Head Sailing Instructor and is responsible for supporting the community sailing program. The position involves ensuring that all boats and equipment are ready for each class, helping with the instruction of students, ensuring that students are conducting themselves safely, and storing all boats securely each day.

ESSENTIAL FUNCTIONS/MINIMUM PERFORMANCE STANDARDS:

- Assist in the instruction of class participants in the sport of sailing, according to their skills and abilities (beginner to advanced). Participant ages range from 9-12 years old.
- Help prepare sailing equipment and supplies daily for participants.
- Assist in supervising all activities. Establish and communicate expected conduct to ensure a safe learning environment.
- Operate a safety motor boat for class if needed.
- Ensure the proper handling of first aid and emergency situations.
- Ability to perform minor boat and sail maintenance.
- Communicate well with class participants and parents.

Minimum Qualifications, Training, or Experience to Start:

- Must have basic understanding of equipment and supplies used in a sailing program.
- Must have previous experience related to sailing.
- Current certification as a US Sailing Small Boat Sailing Instructor Level 1 or an equivalent certification is a plus.
- Must possess a valid NH State Driver's License.
- Must possess or obtain Basic First Aid & CPR Certification.
- Lifesaving Certification is a plus.

Physical Capabilities

- Physical strength and ability to lift up to 50 pounds.
- Stamina to stand and walk for a minimum of four hours.
- Advanced swimming skills.
- Must be at least 16 years old.

Interested applicants should send a resume to parksdirector@wolfeboronh.us or call 603-569-5639.