

Director of Water & Sewer -Special Projects Manager Wolfeboro NH

The Town of Wolfeboro is seeking candidates for the position of Director of Water & Sewer – Special Projects Manager. This position will be the head of department for Water and Sewer Utilities. The successful candidate shall have the ability to work in a team environment to update and implement other critical infrastructure projects in conjunction with the Director of Public Works such examples include: the Road and Sidewalk Surface Management Plan, Storm Water drainage systems and best management practices.

EXAMPLES OF DUTIES

- Prepare and implement operating and capital budgets
- Provides direction to the Superintendent of Water and Sewer Utilities
- Conducts short- and long-term planning making recommendations to improved Towns critical infrastructure

DESIRED QUALIFICATIONS

- Minimum 5 years' experience in Public Works utilities systems engineering and/or management.
- Ability to be a team player following local, state, and federal laws, codes, and regulations.
- Strong Microsoft Office skills.
- Ability to present complex projects to stakeholders in a manner which is easily understood by stakeholders.
- Preference given to candidates possessing Bachelor's Degree in Civil Engineering with a Professional Engineer License in the State of NH.

For complete job description please contact Michele Chamberlain at hrcoordinator@wolfeboronh.us

First review of candidates will begin on December 15, 2023 – Shall remain open until position has been filled.

Rate of pay DOQ/DOE

Resume and/or Letter of Interest should be submitted to the Town Managers Office by one of the following means.

USPS

Town of Wolfeboro
Attn: James Scott Pineo – Town Manager
PO Box 629
Wolfeboro NH, 03894

In Hand

Wolfeboro Town Hall
84 South Main Street

Email

hrcoordinator@wolfeboronh.us

POSTING DATE: November 21, 2023
CLOSING DATE: Open until position is filled

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