

Ad-Hoc Committee on Rural and Scenic Roads

Thursday, January 25, 2018

Minutes

Members Present: Brad Harriman, Paul O'Brien, Claude Roessiger, Blair Moody, Ben Ladd, Roger Murray

Staff Present: Scott Pike, Assistant DPW Director, Terry Tavares, Secretary

Absent: David Owen, Town Manager

Chairman Brad Harriman called the meeting to order at 4:30 pm. A discussion was started on putting together a final report using the outline suggested by Claude Roessiger at the October 26, 2017 meeting.

Mission Statement Draft:

“To develop a vision statement that covers vision, protocol and a schedule for the maintenance and improvement of Wolfeboro’s rural roads, with respect to the budget and constraints or recommendations for investments.”

Brad Harriman suggested developing a problem statement.

Ben Ladd said he thinks the mission statement will do this.

Claude Roessiger suggested that the mission statement start with the Vision.

Ben Ladd would like another category added that deals with Areas of Concern.

Brad Harriman suggested we break it down to Areas of Concern and what we want it to look like or identify and prioritize the areas of concern.

Ben Ladd does not think that this should be in the Mission statement it should be built into the Develop Procedures for Improvement section.

Paul O'Brien would like a problem area practices section.

Claude Roessiger said to have Vision – area, types and functionality.

Brad Harriman would like to develop procedures for policies for improvements.

Paul O'Brien asked about getting information that other towns have used. And if they have something we can use from them.

Scott Pike said that the Town uses the Best Management Practices. He likes this because all of the review work is done by engineers already.

Brad Harriman said by using the Best Management practices we get the benefit of having someone else doing all of the testing and reports.

Claude Roessiger we can use the best management practices but we need to make sure that we don't let our roads look like an interstate.

Roger Murray said we should meet with the neighbors before any work is done. When you have different people taking care of the road it makes a difference.

Ben Ladd asked Scott Pike if he has a way they we care for the roads? When it is decided to redo a road how will it be done?

Scott Pike said the roads that were set out by the founding fathers are not all to today's standards. So care needs to be taken when plowing for resurfacing. We also need to take care of the trees. When my guys go out we tell them to stay away from the trees.

Ben Ladd would like to make it known before any work is done by advertising in the newspaper or by using door hangers at each residence.

Claude Roessiger would like to focus on Scenic Roads first. They can be assessed and if they need reconditioning it should be supported.

Maintenance Polices

Paul O'Brien asked if there is a certain time of the year that roads are inspected.

Brad Harriman said gravel roads are graded, rolled once a year.

Ben Ladd said the last 25 years that has been the policy but would like to set a goal of twice a year.

Brad Harriman asked if we want to commit to 2 times a year.

- All Gravel Roads will be maintained by grading and rolling 2 times a year.

Claude Roessiger said that by doing this year by year we will be improving our roads.

- Discussion on the ownership of trees in right of ways and on scenic roads

Paul O'Brien asked for the policy on cutting trees that are in the right of way. Can they be cut if the owner requested it?

Scott Pike said we can do it as long as they are not on a scenic road.

Roger Murray said that to remove any trees on a scenic road you must go to the planning board for approval.

Paul O'Brien asked if there are guidelines on scenic road.

Scott Pike said there are but they are not written down.

- Maintenance Policies

Paul O'Brien would like to set a time of the year to have the roads inspected for needed work.

Brad Harriman said gravel roads are currently graded and rolled once a year.

Ben Ladd said for the last 25 years that has been the policy. He would like to set a goal for the gravel roads to be done twice a year.

- All gravel roads are to be graded and rolled twice a year.

Claude Roessiger said that year by year this will improve our roads. He asked if it would be fair to say to do it right the roads need to be built up to be repaired.

Paul O'Brien said the roads need to be brought up to a basic level to keep the roads in good condition.

Scott Pike said the more you build up the roads with the right materials they will need less repairs. We need to work on them each year and use the right materials.

Paul O'Brien said to bring the unpaved roads up to standard you will need to correct the drainage.

Claude Roessiger we need to make sure that there is enough money budgeted to get the roads back in shape.

Roger Murray asked if with the correct funding we will be able to keep qualified people.

Paul O'Brien asked how to price out the money needed to reach our objective.

Benn Ladd said that will be Mr. Ford's job to budget this. We are an advisory committee.

Roger Murray said to show the people the amount needed would scare them.

Scott Pike asked if we could use a per foot cost?

Brad Harriman it could be evaluated annually.

Claude Roessiger we should have recommendations for what is done and then it will be maintenance.

Brad Harriman said this is what we are trying to do. This will help when going to the budget committee to ask for more money.

- Evaluate annually for funding.

Brad Harriman said this will be a continuing cycle that will be evaluated annually. It will include employee training.

Brad Harriman said the next meeting will be on February 22nd at 4:30 pm. The meeting was adjourned at 5:45 pm.

Respectfully submitted,

Terry Tavares

Administrative Assistant