

August 20, 2008

RULES AND REGULATIONS

PERTAINING TO

THE OPERATION OF THE WOLFEBORO SOLID WASTE MANGAGEMENT FACILITY

Pursuant to the authority vested in the Board of Selectmen by the Solid Waste Management Facility Ordinance, dated March 10, 1992, the Board of Selectmen adopts the following revised Rules and Regulations, to become effective September 1, 2008.

BOARD OF SELECTMEN

Linda Murray, Chairman

Sarah Silk, Vice-Chairman

Dwight Devork

David Senecal

Kristi Ginter

August 20, 2008

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I. SCOPE

These Rules and Regulations cover the collection, separation and disposal of all solid waste generated in the Town of Wolfeboro and establishes a Fee System for the disposal of selected solid wastes.

II. PURPOSE

The purpose of these Rules and Regulations is to:

- A. Insure efficient and economical disposal of solid waste generated in the Town of Wolfeboro.
- B. Insure compliance with all environmental laws.
- C. Minimize solid waste that must be incinerated or disposed of at an approved facility by maximizing recycling.

Note: Please plan on arriving 15 minutes prior to closing.

III. POLICIES

- A. Hours--The Facility will be open from
 - 1. 7:30 A.M. to 3:30 PM Monday, Tuesday, Wednesday, and Friday
 - 2. 7:30 A.M. to 3:00 P.M. Saturday
 - 3. 7:30 A.M. to 12:30 P.M. Sunday
 - 4. The Facility will be closed on Thursdays and Town Holidays.
- B. Safety—Disposing of Solid Waste can be a dangerous job. Splinters from wood, broken glass, rusting scrap metal, sharp objects, etc. are potentially dangerous and shall be handled with care. All persons using the Solid Waste Management Facility shall adhere to the following safety procedures:
 - 1. All persons shall wear appropriate footwear while on site. Bare feet are absolutely not allowed.
 - 2. All children (under the age of 10) shall be accompanied by an adult. Children shall not be left unattended at any of the drop off areas (MSW, glass, plastic, paper, cans, metals, tires, yard waste, construction debris, waste oil, batteries, and swap shop).
 - 3. Children are not allowed to climb or be lifted onto any drop-off container or wall.
 - 4. Vehicles within the Solid Waste Management Facility shall be limited to a speed of 10 Miles Per Hour.

5. Protective clothing and equipment should be used when appropriate, including, but not limited to: work gloves, safety glasses, steel toe boots, dust masks, etc.
6.
 - a. Any item that had been placed in the swap shop area can be removed (salvaged) with the intent of being re-used; however, Special Care Must be Taken When Removing Materials for Re-use.
 - b. Persons removing any type of mechanical or electrical device should assume the device is defective and requires repair.
 - c. Persons removing any material or device do so at their own risk and cannot hold the Town liable for problems that might occur as a result of removing or using discarded material.
 - d. Any item placed in metal containers may not be removed. (See Section XI for violations and penalties.)
- C. All waste materials deposited at this facility shall be separated into categories listed in Section IV or as directed by attendants. Unseparated materials will be subject to handling fees as set forth in Section VI.
- D. Residents of the Town of Wolfeboro are allowed to deposit acceptable materials generated within the boundaries of the Town with the following exception:
 1. Only separated items will be accepted.
 2. Fees shall be applicable for special items in accordance these Rules and Regulations. (Section VII)
- E. All vehicles entering the Facility will be required to display the current Solid Waste permit sticker. Solid Waste permit stickers can be purchased at the Town Offices and the Solid Waste Facility. The sticker shall be permanently affixed to the vehicle and be visible. It is recommended that the sticker be affixed to the lower left corner of the windshield. (See Section VII for the fee for stickers.)
- F. Temporary permits for non-residents or out-of-town contractors hauling solid waste generated within the Town boundaries are available at the Department of Public Works and must be presented at the facility prior to unloading.
- G. Standards of Conduct
 1. At no time will profanity or verbal abuse of the Town's Solid Waste staff or others be tolerated.
 2. At no time will physical abuse of Town staff or others be tolerated.

3. Violations of these standards of conduct will result in the loss of Solid Waste Privileges pursuant to the following schedule:
 - a. First Offense—a minimum one month suspension of solid waste privileges.
 - b. Second Offense—a minimum three month suspension of solid waste privileges.
 - c. Third Offense—permanent loss of solid waste privileges.

IV. ACCEPTABLE MATERIALS AND SEPARATION PRACTICES

A. The following items shall be separated (mandatory) and placed in designated containers or locations:

1. Batteries—rechargeable batteries, watch/hearing aide batteries, auto/marine batteries.
2. Cans/Metal
 - a. Aluminum cans
 - b. Steel/Tin Cans
Note: Rinsing cans assists in maintaining a clean operation.
Crushing cans is helpful in reducing storage volume.
3. Scrap Metal and White Goods
 - a. All scrap metal should be free of plastic, rubber, wood, or other contaminants.
 - b. White goods such as water heaters, stoves, washers, and dryers, are acceptable.
 - c. Refrigerators, air conditioners and humidifiers must be separated from other metals until CFC's are removed.
4. Glass
 - a. Clear bottles.
 - b. Brown bottles.
 - c. Green bottles.
 - d. Other glass, such as windows, ceramics, etc.
5. Motor Oil—Used motor oil and hydraulic fluids only.
6. Clippings and Leaves—Lawn clippings, garden waste and leaves (for composting).
7. Clean Wood and Brush—This material goes to the Brush Facility.
8. Construction Debris/Demolition—Building materials such as painted, stained or pressure treated wood, plaster board, bricks, concrete blocks, etc.—see attendant. Acceptable size is less than four inches

(4") by six inches (6") cross section and not more than eight feet (8') in length. Asphalt shingles shall be separated and placed in the shingles bunker.

9. Bulky Waste—Stuffed couches/chairs, mattresses, box springs, rugs, , etc.

10. Tires—Automobile, truck or motorcycle—removed from wheel or rim.

11. Fibers:

a. Cardboard—corrugated, food and beverage boxes, brown paper bags.

b. Newspaper and inserts.

c. Mixed paper—magazines, mail, junk mail, office paper (all paper that is not food contaminated, blueprints, or newspaper.)

12. Municipal Solid Waste (MSW)—Burnable solid waste which is not listed above. MSW should not contain any recyclables, metals, brush, leaves, explosives, hazardous waste, glass, batteries, or construction debris.

13. Fluorescent Light Bulbs—Circular, straight, green dot, and small compact fluorescent light bulbs (CFL's) must be separated as they all contain mercury.

14. Hazardous Waste—no hazardous waste or medicines can be disposed of at the Solid Waste facility. Contact the Lakes Region Household Hazardous Product Facility (LRHHPF), or ask attendant for a flyer.

B. The following items can be separated (voluntary) and placed in designated containers or locations:

1. Plastics

a. No. 1 PETE—(polyethylene terephthalate) clear and green soda bottles.

b. No. 2 HDPE—(high density polyethylene) milk and water jugs.

c. All other plastics (No. 3, 4, 5, 6, and solid color No. 2's) are not currently being recycled and should be kept with MSW. As markets develop in the future this might change.

d. Rinsing plastic bottles assists in maintaining a clean operation. If bottles are dirty they will not be recycled.

e. If the opening of any plastic container is larger than the base (e.g. food container, yogurt, deli/cookie containers) then it cannot be recycled.

2. Textiles—Old clothes and shoes. Put in Swap Shop if in decent shape; if not, place in Planet Aid box.

V. UNACCEPTABLE MATERIALS

A. General—The following materials will not be accepted at the Facility:

1. Tree trunks or limbs or brush greater than five inches (5”) in diameter and five feet (5’) in length.
2. Industrial waste, household hazardous waste, explosives, or toxic substances.
Notes:
 - (1) The town provides for disposal of household hazardous waste at the Lakes Region Household Hazardous Product Facility (LRHHPF) on the 3rd Saturday of the month, May through October, 8:30 AM until Noon. Special medicine collections on designated days only. See attendant for LRHHPF brochure and LRHHPF pass prior to attending.
 - (2) Industries generating hazardous waste are responsible for legally disposing of these wastes on their own. Small quantity generators of hazardous waste should contact LRHHPF at (603) 569-5826 or (603) 651-7530 (cell)
3. Any material which in the opinion of the Solid Waste Attendant constitutes a serious hazard to other users, to the property of the Town, or to the operation of the property of the Town, or to the operation of the facility.
4. Dead animals or carcasses of any kind.

VI. HANDLING FEES

- A. Separating solid waste is the standard method for depositing it at the Solid Waste Facility. Those users who do not separate wastes will be required to pay handling fees as set forth in this section.
- B. A non-commercial user shall be subject to the following:
 1. User will be given the opportunity to separate the load and be given a written warning.
 2. User will be subject to a charge of \$100.00/load.
 3. If separation is not adhered to, user privileges may be suspended or revoked for repeat offenders.
- C. A commercial hauler shall be subject to the following:
 1. Hauler will be given the opportunity to separate the load and be given a written warning.
 2. If separation is not adhered to, the hauler will be subject to a minimum charge of \$200/load.
 3. Operational permit may be suspended or revoked for repeat offenders.

VII. Special Fees

Fees shall be charged to all persons, corporations, or businesses using the Facility and shall be paid prior to depositing material. Fee schedule to be as follows:

- A. Solid Waste Sticker: Identification sticker purchased annually at Town Offices or at the Solid Waste Facility by check with proof of residency or ownership of land in Town. \$5.00/sticker.
- B. White Goods: with CFC/Freon: refrigerators, air conditioners, freezers, dehumidifiers, etc.--\$10/unit.
- C. Bulky Waste: \$7.00 for chairs, single box springs, single mattress; \$10.00 for couch, full-size mattress or greater, full-size box spring or greater, dressers; \$15.00 for sleep sofas and sectionals, etc.
- D. Tires—up to 16 inch diameter--\$4.00
16 inch to 20 inch diameter--\$8.00
Over 20 inches--\$12.00
+\$3.00 on rim
Large truck or tractor tires--\$25.00
- E. Construction Debris
 - 1. Disposal fee for construction debris will be based on volume and charged at a rate of \$20.00 per cubic yard (For example, a ½ ton pick-up truck with an 8' x 4' bed filled almost two feet (2') deep would be 2+ cubic yards, costing \$40.)
 - 2. A minimum charge of \$5.00 for anything going into the container.
 - 3. Commercial haulers disposing of volumes greater than five (5) cubic yards should contact the Solid Waste Superintendent prior to disposal to assure adequate space in storage containers.

VIII. PAYMENT OF FEES

- A. Disposal Fee Coupons in the amounts of \$1.00, \$5.00, and \$10.00 can be purchased at the Town Offices.
- B. Disposal and Payment Procedure:
 - 1. Have attendant inspect material.
 - 2. Pay required fee by personal check, money order, or Disposal Fee Coupons only. Cash is not accepted at the Solid Waste Management Facility.
 - 3. Deposit material at designated area.

IX. RE-USE OF MATERIALS

- A. Specific areas will be available for storage and re-use of materials that have been discarded, but might have a second life. Items for re-use will include:
 - 1. Clothing, books, toys, household items, small appliances, except those requiring payment of fees (See Section VII) and sporting goods.
 - 2. Bikes, lawn mowers, and other useful metal items.
- B. Items for re-use must be separated and placed in storage areas under the supervision of the attendant on duty.
- C. Persons removing any material or device do so at their own risk and cannot hold the Town liable for any problems that might occur as a result of removing or re-using discarded material or devices.
Note: See Section III. B. for safety procedures.

X. SEPARABILITY

The invalidity or any provision of these Rules and Regulations shall not affect the validity of any other provision nor the validity of these Rules and Regulations as a whole.

XI. VIOLATIONS AND PENALTIES

Any person, firm or corporation violating any of the provisions of these Rules and Regulations shall be guilty of a violation, and, upon conviction thereof, shall pay a civil fine of not more than three thousand dollars (\$3,000.00) for each offense.

Any penalties assessed shall be used as the Town of Wolfeboro may direct, pursuant to RSA 149-M.

Any person or business that has a check returned will pay an additional \$25.00 plus any mailing costs, payable in cash only at the Town Offices.

Any person or business who has three (3) returned checks will have to bring either a certified check or go to the Town Offices and buy Disposal Fee Coupons.